

CITY OF OAKLAND

2017 NOV 21 PM 5:13

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Katano Kasaine
Director of Finance

SUBJECT: Contract for Police Accessories/ Duty Gear

DATE: November 6, 2017

City Administrator Approval

Date:

11/21/17

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Award A Contract To Galls LLC, A Non-Local Business Enterprise, The Lowest Responsive And Responsible Bidder, To Provide Police Duty Gear And Accessories In An Amount Of One Hundred Thousand Dollars (\$100,000.00) Per Year For A Three (3) Year Term, October 1, 2017 To September 30, 2020, And The Option To Extend The Agreement Annually For An Additional Two (2) Years For A Total Not To Exceed Contract Amount Of Five Hundred Thousand Dollars (\$500,000.00) And A Total Term Of Five (5) Years Without Returning To Council In Accordance With Specification No. 18-680-00/RFQ 62414.

EXECUTIVE SUMMARY

After a Request For Quotation (RFQ) process, one bidder Galls LLC. was the only respondent. The proposed resolution authorizes the City Administrator to enter into a contract for three (3) years with an option to renew for an additional two (2) years not to exceed \$500,000 for the purpose of providing Oakland Police Officers with needed gear to perform their patrol duties.

BACKGROUND / LEGISLATIVE HISTORY

As the City hires and trains new officers, the need for additional tools, equipment, and accessories becomes necessary. Items such as Utility Belts, Ammunition packs, and Holsters provide versatility method to carry, preserve, and protect the officer's equipment at all times. The purchase of this equipment is an essential requirement for officers in the field in performance of their daily patrol duties.

The previous contract for these items was awarded under the City Administrators contract authority by Competitive bid with Adamson Police Products.

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ANALYSIS AND POLICY ALTERNATIVES

On August 29, 2017, Specification No. 18-680-00 RFQ 62414 for police duty gear and accessories was sent to six (6) non-local business enterprises, Adamson Police Products - a non- local business enterprise, Galls LLC - a non- local business enterprise, Grainger INC. – a non- local business enterprise, Mallory Safety and Supply LLC – a non-local business enterprise, Lamens & Shooters' Supply INC.- a non-local business enterprise, and LC Action Police Supply- a non-local business enterprise, posted on the City's web page and advertised in the City's official newspaper. There are no local business enterprises that provide this product.

After receiving only one (1) response, a telephone survey was conducted of the non-responsive vendors. The results of the survey found that some information contained in the City's vendor data base was out of date or had changed. The vendors that confirmed receiving the solicitation, LC Action Police Supply, did not respond with reason being that they had scheduling conflict which did not allow them to respond to the RFQ in a timely manner.

On September 22, 2017, the City Clerk received one (1) bid for Specification No. 18-680-00/RFQ 62414 Police Duty Gear and Accessories from a non-local business enterprise. Based on the information provided in response to the RFQ, Galls LLC, a non-local business enterprise, was evaluated, meets all bid requirements, meets all specification requirements, and was deemed the lowest responsive and responsible bidder.

FISCAL IMPACT

Most proposed contract expenditure allocations shall be expensed to the City of Oakland Police Department, Training Unit (103430) as well as Department Admin Project (1000008). The current baseline budget is inclusive of these types of expenditures; therefore, no additional funds will be requested for this contract.

**Proposed Contract Purchase Agreement
For Police Accessories/ Duty Gear**

Project Year	Cumulative Contract Amount
October 1, 2017 – September 30, 2018	\$100,000.00
October 1, 2018 – September 30, 2019	\$100,000.00
October 1, 2019 – September 30, 2020	\$100,000.00
October 1, 2020 – September 30, 2021*	\$100,000.00
October 1, 2021 – September 30, 2022*	\$100,000.00
Grand Total:	\$500,000.00

*Optional Extensions

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PUBLIC OUTREACH / INTEREST

This requirement was posted on the City's website and advertised in the City's official newspaper. No additional public outreach was required.

COORDINATION

Purchasing Section consulted with Oakland Police Department, the Controller's Bureau, and City Attorney's office in preparation of this report.

SUSTAINABLE OPPORTUNITIES

Economic: The award of this contract will yield approximately \$120.00 in annual business tax revenues to the City of Oakland.

Environmental: There is no environmental impact concerns associated with this report.

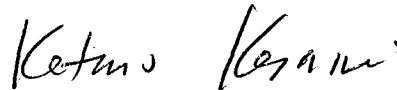
Social Equity: No social equity opportunities have been identified.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator To Award A Contract To Galls LLC, A Non-Local Business Enterprise, The Lowest Responsive And Responsible Bidder, To Provide Police Duty Gear and Accessories In An Amount of One Hundred Thousand Dollars (\$100,000.00) Per Year For A Three (3) Year Term, October 1, 2017 To September 30, 2020, And the option to extend the agreement annually for an additional two (2) years. For A Total Not To Exceed Contract Amount Of Five Hundred Thousand Dollars (\$500,000.00) And A Total Term Of Five (5) Years Without Returning To Council In Accordance With Specification No. 18-680-00/RFQ 62414.

For questions regarding this report, please contact Fred Haliburton, Purchasing Supervisor, at 510-238-6464.

Respectfully submitted,



KATANO KASAINÉ
Director of Finance, Finance Department

Reviewed by:
Kirsten LaCasse, Controller,
Fred Haliburton, Purchasing Supervisor
Controller's Bureau, Finance Department

Prepared by:
Hassan Lecky, Buyer
Purchasing Section

Attachments (2):

Attachment A: Award Recommendation Statement
Attachment B: Bid Recap

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**CITY OF OAKLAND
PURCHASING SECTION
AWARD RECOMMENDATION STATEMENT**

HASSAN LECKY		PURCHASING/ACQUISITION/CONTRACT: Police Duty Gear and Accessories	
COUNCIL AGENDA DATE: December 5, 2017	SPECIFICATION/PROJECT NO.: Specification No. 18-680-00/RFQ 62414 Police Duty Gear and Accessories	FUNDING SOURCE: Oakland Police Department, Training Section Fund (103430)	BID OPENING DATE: September 22, 2017
	PREVIOUS LEGISLATION: N/A		
	CONTRACT PERIOD: October 1, 2017 To September 30, 2020		
PURPOSE STATEMENT: To provide the City of Oakland Police Duty Gear and Accessories as requested by Oakland Police Department.			
ITEM NO./DESCRIPTION		PREVIOUS CONTRACT AMOUNT	ANNUAL ESTIMATED COST
Police Duty Gear and Accessories		N/A	\$300,000.00
COMMENTARY: The recommended vendor GALLS LLC is a certified vendor. There are no additional costs to the City.			
RANGE OF BIDS RECEIVED			
TOTAL BIDS RECEIVED/DOLLAR RANGE 1 Total Bids Received / Dollar Range \$97,505.70		BIDS WHICH MEET SPECIFICATION/DOLLAR RANGE 1 Total Bids Meet Specification / Dollar Range Bid 1 \$97,505.70	
LOW BIDS NOT MEETING SPECIFICATION			
VENDOR NAME/ADDRESS	REASON	RECOMMENDATIONS ON REJECTIONS	
AWARD RECOMMENDED			
VENDOR NAME/ADDRESS GALLS LLC 17600 FABRICA WAY CERRITOS, LOS ANGELES, CA 90703	DESCRIPTION Police Duty Gear and Accessories	ESTIMATED ANNUAL AMOUNT \$100,000.00	

SUBMITTED BY

APPROVED AND FORWARDED TO COUNCIL

DEPARTMENT HEAD

OFFICE OF THE CITY ADMINISTRATOR

BID CALL	TOTAL	LOWEST BID BY CATEGORY	
		LOCAL BUSINESS	NON-LOCAL
ASK	6	1	5
NO RESPONSE	1	0	1
BIDS RECEIVED	1	0	1
AWARDS RECOMMENDED	1	1	1

VENDOR INFORMATION		BIDDER # 1		
Vendor Name		GALLS, LLC		
Vendor Address		P O BOX 71628		
Vendor Address		17600 Fabrica Way, Cerritos, CA		
Contact Person		Melissa Castro		
Telephone		562-304-7354		
Small local vendor	?	no		
Oakland vendor	?	no		

PURCHASE DESCRIPTION				
item #	item	quant	unit cost	total
1	AKER KEY STRAP PLN BLACK CHROME SNAPS	180	\$ 8.24	\$ 1,483.20
2	AKER KEEPERS 4 PK PLAIN BLACK CHROME SNAP	180	\$ 9.41	\$ 1,693.80
3	AKER UNIVERSAL RADIO CASE PLAIN BLACK LEATHER	180	\$ 21.76	\$ 3,916.80
4	SLIMLINE DOUBLE MAG POUCH GLOCK 17	180	\$ 26.60	\$ 4,788.00
5	LAPD BATON 26" BLACK	180	\$ 4.89	\$ 880.20
6	BILLY CLUBMODEL 50 13" HICKORY BLACK	180	\$ 13.55	\$ 2,439.00
7	TAPERED GROMMET	180	\$ 1.62	\$ 291.60
8	HWC NICKEL PLATED BRASS WHISTLE	180	\$ 1.33	\$ 239.40
9	MDL 700C CHAIN LINK HANDCUFF, NICKEL FINISH	180	\$ 18.45	\$ 3,321.00
10	SLIMLINE DOUBLE MAG PUCH STX TACTICAL BLK SNAP	180	\$ 23.66	\$ 4,258.80
11	ACCUMOLD OC HOLDER MK3 BLACK HIDDEN SNAP	180	\$ 13.08	\$ 2,354.40
12	ACCUMOLD BATON RING	180	\$ 5.74	\$ 1,033.20
13	ACCUMOLD COVERED CUFF CASE BLK HIDDEN SNAP	180	\$ 16.75	\$ 3,015.00
14	ACCUMOLD RANGER BELT KEEPER 4 PACK SNAP	180	\$ 8.09	\$ 1,456.20
15	ACCUMOLD RANGER KEY RING BELT KEEPER	180	\$ 4.85	\$ 873.00
16	ACCUMOLD ADJUSTABLE RADIO POUCH BLK SZ 1	180	\$ 24.39	\$ 4,390.20
17	ACCUMOLD COMPACT LIGHT HOLDER SZ 1	180	\$ 9.41	\$ 1,693.80
18	ROTHCO GI TYPR FLYERS HELMET BAG BLACK	180	\$ 14.41	\$ 2,593.80
19	AKER STINGER XT HIGH RIDE SNAP ON BLACK PLAIN	180	\$ 10.89	\$ 1,960.20
20	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER, BLACK, CHROME BUCKLE 28"	60	\$ 40.87	\$ 2,452.20
21	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER, BLACK, CHROME BUCKLE 30"	60	\$ 40.87	\$ 2,452.20
22	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER BLACK, CHROME BUCKLE 32"	45	\$ 40.87	\$ 1,839.15
23	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER, BLACK, CHROME BUCKLE 34"	75	\$ 40.87	\$ 3,065.25

VENDOR INFORMATION		BIDDER # 1	
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Contact Person		Melissa Castro	
Telephone		562-304-7354	
Small local vendor	?	no	
Oakland vendor	?	no	

PURCHASE DESCRIPTION				
item #	item	quant	unit cost	total
24	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER, BLACK, CHROME BUCKLE 36"	90	\$ 40.87	\$ 3,678.30
25	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER, BLACK, CHROME BUCKLE 38"	60	\$ 40.87	\$ 2,452.20
26	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER, BLACK, CHROME BUCKLE 40"	45	\$ 40.87	\$ 1,839.15
27	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER, BLACK, CHROME BUCKLE 42"	30	\$ 40.87	\$ 1,226.10
28	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER, BLACK, CHROME BUCKLE 44"	15	\$ 40.87	\$ 613.05
29	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER, BLACK, CHROME BUCKLE 46"	15	\$ 40.87	\$ 613.05
30	SAM BROWNE 2 1/4" DUTY BELT, PLAIN LEATHER, BLACK, CHROME BUCKLE 48"	15	\$ 40.87	\$ 613.05
31	HOLSTER GLOCK 22 STX BLACK RH LEVEL 3	180	\$ 103.65	\$ 18,657.00
32	HOLSTER GLOCK 22 STX BLACK LH LEVEL 3	60	\$ 103.65	\$ 6,219.00
33	AKER MACE HOLDER MK6 PLN BLK CHROME SNAP	180	\$ 19.70	\$ 3,546.00
34	AKER BATON RING PLN BLK CHROME SNAP	180	\$ 7.65	\$ 1,377.00
35	AKER HANDCUFF CASE, BLACK PLAIN LEATHER, CHROME SNAPS	180	\$ 23.23	\$ 4,181.40

CALCULATIONS

SUBTOTAL	\$	97,505.70
9.25% SALES TAX	\$	9,019.28
SMALL LOCAL VENDOR	\$	-
OAKLAND VENDOR	\$	-
EVALUATION TOTAL	\$	106,524.98
GRAND TOTAL FOR PURCHASE	\$	106,524.98

Bureau of Controller
 AGENCY / DEPARTMENT

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

DRAFT

City Attorney

RESOLUTION No. _____ C.M.S.

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Introduced by Councilmember _____

RESOLUTION AWARDING A CONTRACT TO GALLS LLC, THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, TO PROVIDE POLICE DUTY GEAR AND ACCESSORIES IN AN AMOUNT NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) PER YEAR FOR A THREE (3) YEAR TERM, OCTOBER 1, 2017 TO SEPTEMBER 30, 2020, WITH AN OPTION TO EXTEND THE CONTRACT ANNUALLY FOR AN ADDITIONAL TWO (2) YEARS FOR A TOTAL, NOT TO EXCEED CONTRACT AMOUNT OF FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) WITHOUT RETURNING TO COUNCIL IN ACCORDANCE WITH SPECIFICATION NO. 18-680-00/RFQ 62414 AND THE CONTRACTOR'S BID DATED SEPTEMBER 22, 2017

WHEREAS, on September 1, 2017 in accordance with Oakland Municipal Code (OMC) 2.04.050 the City issued and advertised Specification No. 18-680-00/RFQ 62414 to provide Police Duty Gear and Accessories; and

WHEREAS, on September 22, 2017 the City Clerk received and opened one bid in response to Specification No. 18-680-00/RFQ 62414; and

WHEREAS, the bid submitted by Galls LLC, was evaluated and deemed to be responsive and the bidder responsible and the bid meets all the requirements contained in Specification No. 18-680-00/RFQ 62414 to provide Police Duty Gear and Accessories; and

WHEREAS, all proposed contract expenditure allocations shall be expensed to the Oakland Police Department, Training Unit, Department Admin Project; now, therefore be it

RESOLVED: The City Council hereby awards a contract to Galls LLC, the lowest responsive and responsible bidder, to provide police duty gear and accessories, in an amount not to exceed one hundred thousand dollars (\$100,000.00) per year for a three (3) year term, from December 1, 2017 to November 30, 2020, for a total not to exceed contract amount of three hundred thousand dollars (\$300,000.00) in accord with Specification No. 18-680-00/RFQ 62414 and the contractor's bid dated September 22, 2017; and be it

FURTHER RESOLVED: The City Administrator may elect, upon acceptance of the contractor, to extend all or part of this contract for an additional two-year period, one year at a time, with terms and conditions remaining the same in an amount not to exceed one hundred thousand dollars (\$100,000.00) per year for a total not-to-exceed contract amount of five hundred thousand dollars (\$500,000.00) for a term of five (5) years; and be it

FURTHER RESOLVED: That the contract shall be approved for form and legality by the City Attorney and copies shall be on file in the City Clerk's Office.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN,
KALB, KAPLAN, AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California