

AMB

**CITY OF OAKLAND
MEMORANDUM**

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Sandy Taylor
238-7163

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2004 JUN -2 PM 12: 07

DATE: Department of Human Services- Children & Youth Services Div.
June 2, 2004

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: A Resolution Authorizing the City Manager to Accept Donations On Behalf of the City of Oakland Hunger Program

SCHEDULING RECOMMENDATION:

A. Committee LIFE ENRICHMENT COMMITTEE
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

 City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)

B. Meeting Date: July 13, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? YES

What is the fiscal impact on the City/Agency? None; there is no fiscal impact.

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

 Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

 It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

 Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

 Item requires immediate action relating to federal or state legislation;

 Item requires immediate action relating to eligibility for a grant or gift; OR

 Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

04-0441-1