



City of Oakland

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City
Clerk

Meeting Minutes

*Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza,
Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, March 24, 2015

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

DEFINITION OF TERMS:

Consent Item: any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee.

Non-Consent Item: any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee.

Action Item: any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

Informational Item: an item of the agenda consisting only of an informational report that does not require or permit Council action.

Roll Call / Call To Order

The Oakland City Council Finance And Management Committee convened at 9:37 a.m, with Councilmember Gibson McElhaney presiding as Chairperson. Councilmember Kalb arrived at 9:44 am

Present 4 - Annie Campbell Washington, Lynette Gibson McElhaney, Abel J. Guillén, and Dan Kalb

COMMITTEE MEMBERSHIP:

- 1 Approval Of The Draft Minutes From The Committee Meeting Of March 10, 2015
[14-0634](#)

Attachments: [View Report.pdf](#)

A motion was made by Campbell Washington, seconded by Guillén, that this matter be Received and Filed. The motion carried by the following vote:

Aye: 3 - Campbell Washington, Gibson McElhaney, and Guillén

Absent: 1 - Kalb

2 Determination Of Schedule Of Outstanding Committee Items

[14-0639](#)

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[View Supplemental Report.pdf](#)

A motion was made by Campbell Washington, seconded by Guillén, that this matter be Received and Filed. The motion carried by the following vote:

Aye: 3 - Campbell Washington, Gibson McElhaney, and Guillén

Absent: 1 - Kalb

3 Subject: State And Federal Budget Status Report
From: Office Of The City Administrator
Recommendation: Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland [TITLE CHANGE]

[14-0645](#)

Attachments: [View Report.pdf](#)

A motion was made by Guillén, seconded by Campbell Washington, that this matter be . The motion carried by the following vote:

Aye: 3 - Campbell Washington, Gibson McElhaney, and Guillén

Absent: 1 - Kalb

4 Subject: Coliseum Arena 2015 Refunding Series A
From: Finance Department
Recommendation: Adopt A Resolution Regarding The Oakland-Alameda County Coliseum Authority's Issuance Of Lease Revenue Bonds (Oakland Coliseum Arena Project) 2015 Refunding Series A, Approving The Form And Authorizing The Execution And Delivery By The City Of Oakland Of One Or More Letters Of Representations; Approving Such Other Documents And The Taking Of All Necessary Actions By The City In Connection With The Refunding Of The Authority's Outstanding Bonds For The Arena, Including Approving The Form And Distribution Of An Official Statement In Connection Therewith

[14-0619](#)

Attachments: [View Report.pdf](#)
[85493.pdf](#)

Non-consent

A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 3/31/2015. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 5** **Subject:** Increase CPS HR Consulting Contract Amount
From: Human Resources Management Department
Recommendation: Adopt A Resolution Waiving The Competitive Request For Proposal/Qualifications (RFP/Q) Process And Amending The On Call Contract With CPS-HR, Consulting For Full Service Public Sector Human Resource Services To Increase The Contract Amount By \$200,000 (Two Hundred Thousand Dollars) To A New Cap Of \$400,000 (Four Hundred Thousand Dollars) And For An Additional One Year For A Total Of Three Years Duration For Additional Services [TITLE CHANGE]
[14-0665](#)

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[View Supplemental Report.pdf](#)

A motion was made by Guillén, seconded by Gibson McElhaney, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 3/31/2015. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 6** **Subject:** Labor Relations Consultant For 2015 Successor Labor Negotiations
From: Office Of The City Administrator
Recommendation: Adopt A Resolution Authorizing The City Administrator Or Designee To Execute A Professional Services Contract Between The City Of Oakland And Renne Sloan Holtzman Sakai LLP, Public Law Group To Provide Labor Relations Consulting And Negotiations Services For The City's 2015 Successor Labor Negotiations In An Amount Not To Exceed One Hundred Fifty Thousand Dollars (\$150,000) For A Term Of One Year Beginning March 1, 2015 And Ending February 28, 2016
[14-0656](#)

Attachments: [View Report.pdf](#)
[85475.pdf](#)

A motion was made by Campbell Washington, seconded by Gibson McElhaney, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 3/31/2015. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

7 Subject: Designation And Authorization To Examine Sales And Use Tax Records
From: Revenue Management Bureau
Recommendation: Adopt A Resolution Authorizing The City Administrator To Update And Expand The List Of Designated City Officials Who Are Permitted To View And Use City Of Oakland Sales And Use Tax Information To (1) Include Assistant City Administrator, Director Of Finance, Revenue And Tax Administrator, Budget Director, Director Of Economic And Workforce Development, City Administrator Analyst, Assistant To The City Administrator, City Attorney, Deputy City Attorney IV, Deputy City Attorney III, Principal Revenue Analyst, Principal Financial Analyst, Tax Auditor III, Tax Auditor II, Accountant II, Tax Enforcement Officer II, Revenue Assistant, Collections Officer, Tax Representative II, And (2) Remove From The Existing List Revenue Collections Supervisor, Revenue Audit Supervisor, And Finance Manager; And (3) Add A Consultant Authority To Examine Sales And Use Tax Records For The City Of Oakland From The Board Of Equalization Pursuant To California Revenue And Taxation Code Section 7056(B)

[14-0622](#)

Attachments: [View Report.pdf](#)
[85476.pdf](#)

A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 3/31/2015. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

8 Subject: Agreement For Property Tax, And Sales And Use Tax Consultant Services
From: Revenue Management Bureau
Recommendation: Adopt The Following Pieces Of Legislation:

1) A Resolution Authorizing The City Administrator To Execute A Professional Services Contract With Hinderliter, de Llams And Associates (HdL) For Sales And Use Tax Consulting Services In An Amount (I) Not To Exceed \$10,200 Annually For Sales And Use Tax Economic Analysis, Web Based Data, Auditing Services, And Training; And (II) Additional Compensation Not To Exceed 15% Of Net Revenue Discovered And Recovered For The City As A Result Of Consultant Preformed Audits, (Revenue Recovery Will Be Calculated Based On The Retroactive Recovery Plus Eight Future Quarters, But Not To Exceed A Total Of Eleven Quarters); And Authorizing This Contract For An Initial Three-Year Term With Two Optional Annual Extensions; And

[14-0627](#)

Attachments: [View Report.pdf](#)
[85477.pdf](#)

A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 3/31/2015. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

2) A Resolution Authorizing The City Administrator To Execute A Professional Services Contract With Hinderliter, de Llamas And Associates (HdL) Coren & Cone For Property Tax Consulting Services In An Amount (I) Not To Exceed \$24,000 Annually For Property Tax Economic Analysis, Web Based Data And Staff Training; And (Ii). Additional Compensation Not To Exceed 25% Of Net Revenue Discovered And Recovered For The City As A Result Of Property Tax Audits Performed By The Consultant; And Authorizing This Contract For An Initial Three-Year Term With Two Optional Annual Extensions

[14-0628](#)

Attachments: [85478.pdf](#)

- 9 Subject: Contract Extension With ACS/Xerox
From: Revenue Management Bureau
Recommendation: Adopt A Resolution Waiving The Request For Qualifications ("RFQ"), Competitive Selection Advertising And Competitive Bidding Requirements And Authorizing The City Administrator To Execute A Third Amendment To The Agreement With ACS State And Local Solutions Inc. (ACS/Xerox), Extending The Term Of The Agreement For A Period Not To Exceed One-Year, Starting April 2, 2015 And Terminating April 1, 2016 To Provide A Parking Citation Administration And Revenue Reconciliation ("CARR") System; And Compensate ACS/Xerox Under The Current Terms Of The Existing Contract In An Amount Not To Exceed \$900,000
[14-0623](#)

Attachments: [View Report.pdf](#)
[85479](#)

This City Resolution was Approve the Recommendation of Staff, and Forward.to the Meeting of the Oakland City Council to be heard 3/31/2015

- 10 Subject: Contract Award And Spending Authority To IPT LLC "PayLock"
From: Finance Department
Recommendation: Adopt A Resolution Authorizing The City Administrator To (1) Award A Professional Services Agreement To IPT LLC ("Paylock"), In An Amount Not To Exceed Six Hundred Ninety Thousand Dollars (\$690,000) For Three (3) Years (\$230,000 Per Year) With Two (2) One-Year Options To Renew, To Provide Vehicle Immobilization/Boot Release Services For The City Of Oakland; And (2) Authorizing Collection And Appropriation Of Transaction Fees Imposed Upon Release Of The Vehicle Immobilizing Boot In Addition To The Motorist's Outstanding Citation In An Annual Amount Not To Exceed Two Hundred Thirty Thousand Dollars (\$230,000) For Payment To Paylock Under Such Professional Services Agreement
[14-0659](#)

Attachments: [View Report.pdf](#)
[85480](#)

A motion was made by Guillén, seconded by Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 3/31/2015. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

11 Subject: FY 2015-2016 Landscaping And Lighting Assessment District
From: Office Of The City Administrator
Recommendation: Adopt A Resolution Initiating The FY 2015-16 Assessment Process For The City Of Oakland Landscaping And Lighting Assessment District And Authorizing The City Administrator To Order A Preliminary Engineer's Report Pursuant To The California Streets And Highways Code
[14-0618](#)

Attachments: [View Report.pdf](#)
[View Supplemental Report.pdf](#)
[85481.pdf](#)

A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

3 speakers spoke during Open Forum.

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance And Management Committee adjourned the meeting at 10:37 a.m.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

Americans With Disabilities Act

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.