

# CITY OF OAKLAND

## AGENDA REPORT

2006 JUN 15 PM 1:33

**TO:** Office of the City Administrator  
**ATTN:** Deborah Edgerly  
**FROM:** Oakland Fire Department  
**DATE:** June 27, 2006

**RE: Resolution Adopting the National Incident Management System (NIMS) For the City Of Oakland and Implementing Mandated NIMS Training For All City of Oakland Employees to Comply With Homeland Security Presidential Directive (HSPD)-5, Management of Domestic Emergency Incidents**

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### SUMMARY

On March 1, 2004, the Secretary of Homeland Security, through Homeland Security Presidential Directive (HSPD) 5, released the National Incident Management System (NIMS). NIMS is a comprehensive system that improves local and tribal governments response operations through the use of the Incident Command System (ICS) and the application of standardized procedures, preparedness measures, and protocols. NIMS promotes development of cross-jurisdictional, statewide, and interstate regional mechanisms for coordinating emergency response and obtaining assistance during a large-scale or complex incident. The Department of Homeland Security (DHS), created NIMS to provide a national approach to incident management, applicable at all jurisdictional levels and across functional disciplines.

To provide strategic direction for oversight of NIMS, the NIMS Integration Center (NIC) was established to support both routine maintenance and the continuous refinement of the NIMS. NIC is responsible for the integration of NIMS into state, local, and tribal jurisdictions. As such, local authorities, not federal, have the primary responsibility for preventing, preparing, responding to, and recovering from emergencies and disasters. The majority of all emergency incidents are handled on a daily basis by a single jurisdiction at the local level. Thus, it is critically important that all jurisdictions comply with NIMS because the challenges we face as a nation are far greater than the capabilities of any one jurisdiction.

In a letter dated September 8, 2004, the Director of Homeland Security addressed the following NIMS Compliance requirements for States and local jurisdictions with a deadline of on or before September 30, 2006.

- Incorporating NIMS into existing training programs and exercises
- Ensuring that Federal preparedness funding (including DHS Homeland Security Grant Program, Urban Area Security Initiative (UASI) funds support NIMS implementation at the State and local levels (in accordance with the eligibility and allowable uses of the grants)

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- Incorporating NIMS into Local and State Emergency Operations Plans (EOP)
- Promotion of intrastate mutual aid agreements
- Coordinating and providing technical assistance to local entities regarding NIMS
- Institutionalizing the use of the Incident Command System (ICS)

## **FISCAL IMPACT**

Compliance with HSPD-5 makes the City eligible to apply for federal grant funds. The cost of staff training is minimal because City personnel required to take two hour (2) mandatory training will be instructed to take the on-line federal government virtual campus training during regular work hours.

## **BACKGROUND**

The State of California's Standardized Emergency Management System (SEMS), and the City of Oakland's SEMS Emergency Plan, mirrors the NIMS core set of doctrine, concepts, principles, terminology, and organizational processes based on the foundation of the Incident Command System (ICS). The City of Oakland Emergency Plan will need to be updated to ensure full NIMS compliance by September 30, 2006.

Below is a list of completed NIMS required actions for FY 2006:

- Coordinate federal preparedness funding (through Oakland Fire Department; UASI)
- Use ICS to manage all emergency incidents (in accordance with NIMS & SEMS)
- Use Multi-Agency Coordination (MAC) to develop and maintain connectivity between local incident command and State EOC (in accordance with NIMS & SEMS)
- Use NIMS during disaster training and exercises (CSTI earthquake class March FY '06)
- Participate in an all-hazard exercise program that involves responders from multiple disciplines and jurisdictions (Golden Guardian FY '05-'06)
- Incorporate corrective actions from exercises into plans (State's Homeland Security's After Action Report on FY '05-'06 Golden Guardian)
- Participate in intrastate and interagency mutual aid agreements (EMAC, Mutual Aid Region II)
- Ensure interoperability standards are incorporated into local acquisition programs (SAFECOM's P25 standards, Authorized Equipment List)
- Use plain language during response and recovery (i.e., no "10" codes by law enforcement)

The City's Office of Emergency Services has established a baseline assessment to ensure compliance with HSPD-5. As a result, the Office of Emergency Services is in the process of updating the City's SEMS Emergency Plan to integrate NIMS requirements.

The City of Oakland is also in the process of integrating the NIMS training components to meet the compliance requirements of HSPD – 5.

The following are outstanding actions to meet NIMS Compliance requirements for FY 2006:

- Adopt NIMS formally (City Council resolution)
- Promote community adoption of NIMS by utilities, private sector, non-governmental organizations, schools, citizens (Emergency Management Board (EMB) approval)
- Train every City employee: IS-700; National Incident Management System, An Introduction. Every State and local government employee in California is a Disaster Service Worker, therefore must take the IS-700 course.
- Provide additional training for first responders (Police, Fire, Public Works): IS-100, IS 200
- Provide additional training for first responder executives, managers and supervisors, plus EOC staff: IS-100, IS-200, IS-800
- Recommended training for elected officials: IS-100; IS-700
- Update the City’s Emergency Operations Plan (SEMS Plan) to incorporate NIMS
- Use a Joint Information Center to disseminate public information
- Enhance Regional Interoperable Communications (ongoing)
- Develop Evacuation Plan Annex, Volunteer Management Plan Annex, Special Needs Population Plan Annex, Sheltering Plan Annex (ongoing)

### **KEY ISSUES AND IMPACTS**

The mandatory federal IS training components will impact the work of individual city employees. The on-line training will need to be completed during regular work hours. Training hours should be integrated into employee’s course of work. Each required course takes between forty-five minutes to three hours to complete. The mandatory training is being coordinated through Oakland’s Citywide Training, the Oakland Office of Emergency Services, Public Works, Police and Fire Departments. Oakland Citywide training and OES will assist with compliance requirements and with the credentialing process.

### **SUSTAINABLE OPPORTUNITIES**

#### **Economic**

Meeting the compliance requirements of HSPD-5 will maintain the City of Oakland’s eligibility for future disaster reimbursement and federal preparedness grant opportunities. All applicants for federal funding will be required to certify as part of grant applications that they have met the NIMS requirements.

#### **Environmental**

Compliance with HSPD-5 does not compromise the City’s attention to safeguarding the environment.

**Social Equity**

There is no negative impact in the area of social equity in complying with the requirements of HSPD-5.

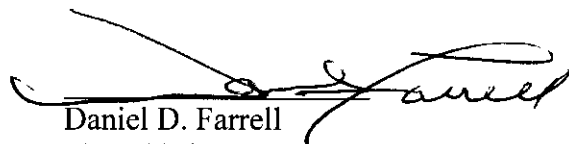
**DISABILITY AND SENIOR CITIZEN ACCESS**

One of the NIMS compliance requirements is to participate in and promote intrastate and interagency mutual aid agreements, to include agreements with the private sector and non-governmental organizations for meeting the needs of our citizens, especially the most vulnerable population. The requirements of NIMS planning process enhances Oakland's current disaster plans allowing for additional access for senior citizens and persons with disabilities in times of emergency and large scale disaster. These agreements will be integrated into the City of Oakland's SEMS/NIMS Emergency Operations Plan.

**RECOMMENDATION**

Oakland Fire Department staff recommends that the Oakland City Council approve this report and resolution adopting the National Incident Management System (NIMS) and implementing mandated NIMS training for all City of Oakland employees to comply with Homeland Security Presidential Directive (HSPD)-5 Management of Domestic Emergency Incidents.

Respectfully submitted,



Daniel D. Farrell  
Fire Chief

Reviewed by: Renee A. Domingo  
Office of Emergency Services Manager

Prepared by: Coleen A. Bell  
Emergency Planning Coordinator

APPROVED FOR FORWARDING  
TO THE PUBLIC SAFETY COMMITTEE:



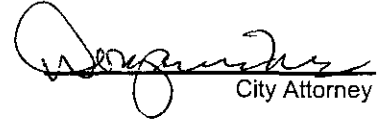
Office of the City Administrator

OFFICE OF THE CITY CLERK  
OAKLAND

2006 JUN 15 PM 1:34

# OAKLAND CITY COUNCIL

Approved as to Form and Legality

  
City Attorney

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION ADOPTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) FOR THE CITY OF OAKLAND AND IMPLEMENTING MANDATED NIMS TRAINING FOR ALL CITY OF OAKLAND EMPLOYEES TO COMPLY WITH HOMELAND SECURITY PRESIDENTIAL DIRECTIVE (HSPD-5), MANAGEMENT OF DOMESTIC EMERGENCY INCIDENTS**

**WHEREAS**, On March 1, 2004, the Secretary of Homeland Security, through Homeland Security Presidential Directive (HSPD) 5, released the National Incident Management System (NIMS) a comprehensive system that improves local emergency response operations through the use of the Incident Command System (ICS); and

**WHEREAS**, the Department of Homeland Security (DHS) created NIMS to provide a national approach to incident management, applicable at all jurisdictional levels and across functional disciplines; and

**WHEREAS**, the Director of Homeland Security addressed certain NIMS Compliance requirements for States and local jurisdictions with a deadline of on or before September 30, 2006, which requires the City of Oakland to update the City's Emergency Plan, complete Phase I of the NIMS training requirements and for City Council to adopt NIMS by September 30, 2006; and

**WHEREAS**, the City of Oakland has met some of the compliance requirements through its previous adoption of the State of California's Standardized Emergency Management System (SEMS) and the City's SEMS Emergency Operations Plan, which mirrors the NIMS core set of doctrine, concepts, principles, terminology, and organizational processes based on the foundation of the Incident Command system (ICS), and;

**WHEREAS**, in keeping with the mandatory NIMS compliance a formal adoption of NIMS by the City of Oakland City Council is required, now therefore, be it

**RESOLVED:** that the City of Oakland City Council adopts and approves the mandatory NIMS integration and training compliance requirements into the City of Oakland's emergency preparedness requirements, mitigation, response and recovery efforts; and be it

**FURTHER RESOLVED:** that the City Clerk is hereby authorized and directed to certify this Resolution adopting NIMS, the National Incident Management System for filing with the federal Department of Homeland Security.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 2006

**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES-  
ABSENT-  
ABSTENTION-

ATTEST: \_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council  
of the City of Oakland, California