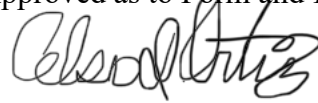


Approved as to Form and Legality



City Attorney's Office

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION EXTENDING THE TERM OF THE EXISTING PROFESSIONAL SERVICES AGREEMENT WITH 3DI SYSTEMS FOR THE PROVISION OF TECHNICAL SUPPORT, ONGOING MAINTENANCE AND UPGRADES FOR THE CITY'S EVICTION NOTICE DATABASE AND PORTAL PROJECT BY AN ADDITIONAL THREE-YEARS AT TWENTY-FOUR THOUSAND DOLLARS (\$24,000.00) PER YEAR FOR A TOTAL AMOUNT OF SEVENTY-TWO THOUSAND DOLLARS (\$72,000.00) WITH AN OPTION TO RENEW FOR TWO ADDITIONAL ONE-YEAR TERMS AT TWENTY-FOUR THOUSAND DOLLARS (\$24,000.00) PER YEAR, FOR A TOTAL CONTRACT INCREASE OF ONE HUNDRED-TWENTY THOUSAND DOLLARS (\$120,000.00) FOR ALL FIVE YEARS , FOR A GRAND CONTRACT TOTAL AMOUNT OF ONE HUNDRED SEVENTY THOUSAND DOLLARS (\$170,000.00)

WHEREAS, the City of Oakland's Housing and Community Development Department ("HCD") manages an array of affordable housing programs designed to address the affordable housing and homelessness crisis in Oakland, which has been exponentially exacerbated by the COVID-19 global pandemic; and

WHEREAS, in accordance with the Just Cause for Eviction Ordinance (O.M.C. Section 8.22, Article II), a property owner issuing an eviction notice must submit a copy of the notice to the Rent Adjustment Program, and further, the City is required to report on eviction notices received; and

WHEREAS, the volume of eviction notices received over the past five years has been beyond the capacity of staff to process in a timely manner with the existing systems available; and

WHEREAS, the City conducted an informal Request for Proposals ("RFP") process on December 6, 2019, seeking consultants to develop a database and portal for accepting, processing, and analyzing eviction notices, scanning of 15,000 notices, and maintaining, hosting and supporting the developed database and portal ("Scope of Work"); and

WHEREAS, 3Di Systems ("Consultant") responded to this RFP and was selected to provide the requested services because it possessed the qualifications being sought pursuant to the RFP; and

WHEREAS, on January 6, 2020, the City entered into a Professional Services Agreement ("Agreement") with Consultant in the amount of \$42,540.00, which was amended on March 12, 2021 to increase the total amount of the Agreement to \$50,000.00 and to extend the term of the Agreement to July 31, 2021; and

WHEREAS, Consultant has satisfactorily delivered the services to date and HCD seeks to further amend the Agreement to extend it for an additional three-year term with two one-year options to renew for a total of five years at a cost of twenty-four thousand dollars per year in an amount not to exceed One Hundred and Twenty Thousand Dollars (\$120,000.00) for a total contract amount of One Hundred Seventy Thousand Dollars (\$170,000.00); and

WHEREAS, sufficient funding for this contract extension is available in HCD's Rent Adjustment Program Fund (Fund 2413); and

WHEREAS, Oakland Municipal Code ("O.M.C.") Sections 2.042 A and 2.04.051 A require that the City conduct a competitive Request For Proposal/Qualifications ("RFP/Q") selection process for the purchase of any combined information technology products and professional services; and

WHEREAS, pursuant to O.M.C. Sections 2.04.042.D and 2.04.051.B, the City Council may waive the City's competitive RFP/Q competitive selection requirements upon recommendation by the City Administrator and a finding and determination that it is in the City's best interest to do so; and

WHEREAS, the City Administrator recommends that the City Council waive the City's competitive bidding requirements for extending the term and increasing the not to exceed amount of Consultant's contract because the software platform has met expectations and has become critical to the City's ability to collect, report on, and analyze eviction notices; now, therefore, be it

RESOLVED: That pursuant to O.M.C. Sections 2.04.042.D and 2.04.051.B, for the reasons provided above and in the report accompanying this Resolution, that the City Council hereby finds and determines that it is in the best interest of the City to waive the advertising and competitive bidding requirements for the extension of the professional services agreement referenced above; and be it

FURTHER RESOLVED: That the City Administrator or designee is authorized to amend Consultant's Professional Services to extend it for an additional three-years at Twenty-Four Thousand Dollars (\$24,000.00) per year for a total amount of Seventy-Two Thousand Dollars (\$72,000.00) with an option to renew the Agreement for two additional one-year terms at Twenty-Four Thousand Dollars (\$24,000.00) per year, for a total contract increase of One Hundred Twenty Thousand Dollars (\$120,000.00) for all five years, for a grand contract total cost amount of One Hundred Seventy Thousand Dollars (\$170,000.00); and be it

FURTHER RESOLVED: That the agreement authorized hereunder shall be reviewed and approved as to form and legality by the City Attorney and a copy of the agreement will place on file with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES – FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO, AND PRESIDENT
FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____

ASHA REED
City Clerk and Clerk of the
Council of the City of Oakland,
California