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**CITY OF OAKLAND
MEMORANDUM**

CITY OF OAKLAND
OFFICE OF CITY MANAGER

Jay B

TO: 2004 JAN -7 AM 10:06 Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Calvin Hao
238-7395
250 Frank Ogawa #4300 / PWA / Project Delivery Division
DATE: January 5, 2004
SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

04 JAN -6 PM 3:56

TITLE: Resolution authorizing the City Manager to award a construction contract for the Mosswood, FM Smith and Dimond recreation center kitchen renovations to Wah Mei Construction for an amount not to exceed \$295,000.

SCHEDULING RECOMMENDATION:

- A. Committee: Public Works
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: February 10, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? yes

What is the fiscal impact on the City/Agency? Construction contract for \$295,000

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
 - Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

04-0046