



CITY OF OAKLAND

MEMORANDUM

DATE: February 4, 2021
TO: City Council and Members of the Public
FROM: Council President Nikki Fortunato Bas
SUBJECT: **City Council Retreat**

Dear Colleagues and Members of the Public,

I respectfully request that the City Council receive an Informational Report from the Council President and Councilmember Gallo on the Council Retreat, including the goals, process, timeline and facilitation and a recommendation from Councilmember Gallo on the development of a Council Strategic Plan.

It is the Council President's responsibility to convene the Council Retreat. This is an opportunity for us to:

1. Define our goals as a Council;
2. Ensure we have the tools to do our jobs effectively; and
3. Strengthen our working relationships with the other branches of government.

I look forward to your input on the retreat goals, process, timeline and facilitation.

As a starting point for our goal setting, these proposed goals include my thoughts as well as ideas and input from other councilmembers and the City Administrator. The following are proposed retreat goals:

1. Define Council priorities/strategic plan, in coordination with the biennial budget process;
2. Ensure Council has the necessary tools to do our jobs effectively, including briefings from other branches of government and departments;
3. Strengthen our working relationships with the other branches of government, including with practices/protocols for working together and templates for information/reports for:
 - a. Legislation
 - b. Budgeting
 - c. Constituent Services

Respectfully Submitted,

Nikki Fortunato Bas
Council President, District 2