



CITY OF OAKLAND

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OFFICE OF THE CITY CLERK
OAKLAND

2014 MAY 29 AM 9:45

AGENDA REPORT

TO: FRED BLACKWELL
CITY ADMINISTRATOR

FROM: Anil Comelo

SUBJECT: Semi-Annual Vacancy Report

DATE: May 19, 2014

City Administrator
Approval

Date

5/27/14

COUNCIL DISTRICT: City-Wide

RECOMMENDATION

Staff recommends acceptance of this semi-annual informational report on budgeted vacant positions and hiring for the period of November 27, 2013 through April 28, 2014.

EXECUTIVE SUMMARY

This is an informational report that provides an update on vacant positions and hiring from November 27, 2013 through April 28, 2014. The chart on page 2 of this report provides a citywide summary and *Attachment A* provides a list of the vacancies citywide, broken out by department or agency, including the primary fund associated with the position. *Attachment B* provides a list of positions that were added in the FY13/15 Adopted Policy Budget or later Council action and indicates the status of filling each position.

OUTCOME

There are no specific outcomes associated with acceptance of this informational report.

BACKGROUND/LEGISLATIVE HISTORY

The Human Resources Management Department (HRM) provides a semi-annual report on vacancies to the Finance and Management Committee as a standing item.

ANALYSIS

The lists of vacancies provided in *Attachment A* reflect “true vacancies” citywide. A “true vacancy” is defined as a vacant position that is available to be filled and is not personnel-encumbered in any other way, i.e. linked, frozen, funding allocated (fully or partly) to temporary personnel staffing, overtime, or to fund backfill/acting costs.

In the last report presented in January 2014, there were 345.76 FTE positions vacant citywide; as of April 28, 2014, there were 370.31 FTE positions vacant citywide. In general, 6% to 8% of positions are vacant at any one time. The percentage of vacant positions supports the budgeted “vacancy factor” – which is a percentage of a department’s overall budgeted personnel cost – but the budgeted value of the vacancies may or may not be sufficient to cover the budgeted vacancy

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factor. (The vacancy factor would not be met if, for example, all of a department's vacancies are in positions with the lowest value.)

PUBLIC OUTREACH/INTEREST

No public outreach was necessary for this report.

COORDINATION

HRM coordinated the collection and verification of data provided in this report with staff in each of the City's departments, the Budget Office, and the Office of the City Attorney.

COST SUMMARY/IMPLICATIONS

All positions reflected in this report are budgeted positions. Leaving positions vacant and freezing certain positions provides some support of the budgeted assumptions for the vacancy rate in departments.

SUSTAINABLE OPPORTUNITIES

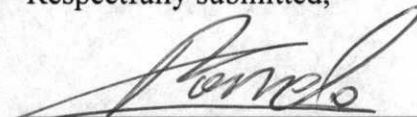
Economic: There are no economic impacts associated with this informational report.

Environmental: There are no environmental impacts associated with this informational report.

Social Equity: There are no social equity impacts associated with this informational report.

For questions regarding this report, please contact Kip Walsh, HR Manager of Recruitment & Classification, at (510) 238-7334.

Respectfully submitted,



Anil Comelo, Director
Human Resources Management Department

Prepared by:
Kip Walsh, HR Manager of Recruitment & Classification

- Attachments:** *A – Citywide Vacancies by Department*
B – New Vacancies Created in Adopted Policy Budget FY13/15
C – Non-Sworn Civilian Recruitment Typical Timeline

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	VACANT DATE	STATUS OF REQUISITION*
CAO	02631 -	1010	Administrative Analyst II	1.00	32650.3927	11/30/2011	
CAO	02331 -	1010	Agency Director, Admin Services	1.00	33573.32398	1/31/2012	Acting Assignment
CAO	02111 -	1010	Assistant City Administrator	1.00	34259.34259	7/1/2012	On Hold
CAO	02811 -	1010	City Administrator Analyst	1.00	35592.35592	4/1/2014	Dept Selection
CAO	02211 -	1010	Complaint Investigator II	1.00	10027.10027	9/6/2013	Dept Selection
CAO	02211 -	1010	CPRB Executive Director	1.00	34900.34900	1/2/2014	HR Processing
CAO	02111 -	1010	Deputy City Administrator	1.00	32983.32983	3/9/2014	On Hold
CAO	02311 -	1010	Equal Opportunity Specialist	1.00	25412.25412	2/16/2014	HR Processing
CAO	02111 -	2415	Exec Asst to Asst City Administrator	1.00	33850.33850	3/9/2014	
CAO	02331 -	1010	Human Resource Analyst, Senior	1.00	33065.25453	2/7/2014	
CAO	02111 -	1610	Budget Director	1.00	33364.18241	3/9/2014	Interim assignment
CAO	02211 -	2251	Program Analyst I, PPT	0.50	34839.34419	7/1/2013	
City Administrator's Office Total				11.50			
HRM	05611 -	7130	Benefits Representative	1.00	28237.26512	3/14/2014	
HRM	05621 -	1150	Benefits Technician	1.00	33417.30146	9/29/2013	
HRM	05621 -	1150	Disability Benefits Coordinator	1.00	34812.34812	10/28/2013	
HRM	05621 -	1150	Management Assistant	1.00	34858.34858	11/25/2013	
Human Resources Mgmt Department Total				4.00			
FINANCE	08222 -	1010	Accounting Supervisor	1.00	34150.34150	1/31/2014	
FINANCE	08241 -	1010	Accounting Technician	1.00	28547.26401	3/16/2014	
FINANCE	08211 -	1010	Administrative Analyst I	1.00	35354.35354	3/11/2014	
FINANCE	08261 -	1010	Assistant Budget Analyst	1.00	32745.31016	11/24/2013	
FINANCE	08243 -	4550	Buyer	1.00	34321.34321	7/1/2013	Dept Selection
FINANCE	08222 -	1010	City Administrator Analyst	1.00	34362.34362	7/1/2013	
FINANCE	08721 -	1010	Controller, Assistant	1.00	35003.35003	3/5/2014	
FINANCE	08721 -	1010	Controller, Assistant	1.00	34222.34222	2/20/2013	
FINANCE	08921 -	1010	Public Service Representative	1.00	34586.14277	1/31/2014	
FINANCE	08751 -	7100	Retirement Systems Accountant	1.00	33130.14764	3/2/2014	
FINANCE	08441 -	1010	Revenue Assistant	1.00	34543.14671	1/31/2014	
FINANCE	08211 -	1010	Systems Accountant III	1.00	12220.1508	11/30/2012	
FINANCE	08421 -	1010	Tax Auditor II	1.00	34843.34843	11/26/2013	
FINANCE	08721 -	1010	Treasury Analyst I	1.00	35002.35002	3/1/2014	
FINANCE	08711 -	1010	Treasury Manager	1.00	33668.2314	6/2/2013	Acting Assignment
FINANCE Total				15.00			
POLICE	102110	1010	Administrative Analyst II	1.00	35814.35814	7/1/2013	HR Processing
POLICE	102340	1010	Administrative Assistant I	1.00	35859.3862	4/1/2014	
POLICE	103130	1010	Animal Control Officer	1.00	27506.2682	8/5/2012	HR Processing
POLICE	103130	1010	Animal Control Officer	1.00	27508.11870	2/16/2014	HR Processing
POLICE	103130	1010	Animal Control Officer, PPT	0.50	31420.30532	2/28/2011	HR Processing
POLICE	102610	1010	Criminalist II	1.00	15095.15095	6/22/2012	HR Processing
POLICE	102610	1010	Criminalist II	1.00	26910.26910	6/15/2022	HR Processing
POLICE	102610	1010	Criminalist II	1.00	34511.34511	7/1/2013	HR Processing
POLICE	102610	1010	Criminalist II	1.00	34514.34514	7/1/2013	HR Processing
POLICE	102610	1010	Criminalist III	1.00	34512.34512	7/1/2013	HR Processing
POLICE	102610	1010	Criminalist III	1.00	34513.34513	7/1/2013	HR Processing
POLICE	106510	2112	Grants Coordinator	1.00	32098.32098	2/15/2013	HR Processing
POLICE	101120	1010	Intake Technician	1.00	34863.34863	12/7/2013	HR Processing
POLICE	101120	1010	Intake Technician	1.00	34865.34865	12/7/2013	Post Selection
POLICE	102610	1010	Latent Print Examiner II	1.00	31599.31599	5/4/2010	Dept Selection
POLICE	102610	1010	Latent Print Examiner II	1.00	35365.35365	3/6/2014	Dept Selection
POLICE	107410	1010	Neighborhood Services Coordinator	1.00	34678.34505	7/26/2013	Dept Selection
POLICE	107511	1010	Parking Control Technician	1.00	34181.21655	4/30/2014	Dept Selection
POLICE	107511	1010	Parking Control Technician	1.00	33099.18275	5/3/2014	
POLICE	106210	1010	Payroll Personnel Clerk II	1.00	35828.25816	4/12/2014	HR Processing
POLICE	103310	1010	Police Communications Dispatcher	1.00	13920.13920	10/11/2013	Post Selection
POLICE	103310	1010	Police Communications Dispatcher	1.00	2389.2389	8/16/2013	Post Selection
POLICE	103310	1010	Police Communications Dispatcher	1.00	34509.34509	7/1/2013	Post Selection
POLICE	103310	1010	Police Communications Dispatcher	1.00	34510.34510	7/1/2013	Post Selection
POLICE	103310	1010	Police Communications Operator	1.00	34915.34915	1/9/2014	Post Selection

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	VACANT DATE	STATUS OF REQUISITION*
POLICE	103310	1010	Police Communications Operator	1.00	33654.33654	7/1/2012	Post Selection
POLICE	103310	1010	Police Communications Operator	1.00	33653.33653	7/1/2012	Post Selection
POLICE	103310	1010	Police Communications Operator	1.00	34916.34916	1/9/2014	Post Selection
POLICE	103310	1010	Police Communications Operator	1.00	33649.33649	2/7/2014	Post Selection
POLICE	107110	1010	Police Evidence Technician	1.00	29946.21054	12/1/2013	Post Selection
POLICE	101130	1010	Police Records Specialist	1.00	22766.2275	2/22/2013	Dept Selection
POLICE	102110	1010	Police Records Specialist	1.00	35815.35815	4/16/2014	
POLICE	102340	1010	Police Records Specialist	1.00	29853.4950	2/14/2014	Dept Selection
POLICE	102350	1010	Police Records Specialist	1.00	23185.19530	7/19/2013	Dept Selection
POLICE	102350	1010	Police Records Specialist	1.00	23528.15037	10/17/2013	Dept Selection
POLICE	102510	1010	Police Records Specialist	1.00	29808.594	5/31/2011	Dept Selection
POLICE	103130	1010	Police Records Specialist	1.00	22731.5371	4/12/2014	Dept Selection
POLICE	103242	1010	Police Records Specialist	1.00	8968.2591	10/31/2013	Dept Selection
POLICE	103242	1010	Police Records Specialist	1.00	8328.475	2/28/2014	Dept Selection
POLICE	103242	1010	Police Records Specialist	1.00	11505.4949	2/22/2014	Dept Selection
POLICE	103242	1010	Police Records Specialist	1.00	8323.424	6/30/2013	Dept Selection
POLICE	106510	1010	Police Records Specialist	1.00	26221.1516	4/12/2014	Dept Selection
POLICE	102130	1010	Police Services Technician II	1.00	25956.2186	12/5/2008	
POLICE	107010	1010	Police Services Technician II	1.00	29810.2689	3/15/2013	
POLICE	103130	1010	Veterinarian	1.00	27514.25843	3/9/2007	Dept Selection
POLICE Total				44.50			
FIRE	20711	2123	Administrative Services Manager II	1.00	30811.30811	4/3/2009	
FIRE	20411	1010	Battalion Chief	1.00	25211.1601	5/30/2010	
FIRE	20411	1010	Captain of Fire Department	1.00	25139.1594	1/9/2014	
FIRE	20411	1010	Captain of Fire Department	1.00	25171.2802	4/26/2013	
FIRE	20411	1010	Captain of Fire Department	1.00	25192.5068	1/4/2013	
FIRE	20411	1010	Captain of Fire Department	1.00	25204.5982	8/31/2013	
FIRE	20411	1010	Captain of Fire Department	1.00	25217.6914	3/31/2013	
FIRE	20411	1010	Captain of Fire Department	1.00	25219.12523	12/17/2013	
FIRE	20411	1010	Captain of Fire Department	1.00	25256.170	3/28/2014	
FIRE	20411	1010	Captain of Fire Department	1.00	25378.5782	9/2/2011	
FIRE	20411	1010	Captain of Fire Department	1.00	31166.30709	7/1/2009	
FIRE	20411	1010	Captain of Fire Department	1.00	33929.33635	10/2/2012	
FIRE	20411	1010	Captain of Fire Department	1.00	32342.10539	4/17/2012	
FIRE	20814	1010	Captain of Fire Department	1.00	16812.1390	2/11/2011	
FIRE	20814	1010	Captain of Fire Department	1.00	16848.1647	4/26/2013	
FIRE	20814	1010	Captain of Fire Department	1.00	16964.2415	10/17/2013	
FIRE	20311	1010	Deputy Chief of Fire Department	1.00	24873.24873	3/31/2013	
FIRE	20711	2123	Emergency Planning Coordinator	1.00	33034.33034	11/30/2013	
FIRE	20711	2123	Emergency Planning Coordinator, Sr	1.00	31343.28480	7/31/2012	
FIRE	20711	2123	Emergency Planning Coordinator, Sr	1.00	34297.34297	3/20/2013	
FIRE	20411	1010	Engineer of Fire Department	1.00	877.877	7/11/2013	
FIRE	20411	1010	Engineer of Fire Department	1.00	1245.1245	1/9/2014	
FIRE	20411	1010	Engineer of Fire Department	1.00	25114.912	1/31/2010	
FIRE	20411	1010	Engineer of Fire Department	1.00	25141.1705	7/2/2009	
FIRE	20411	1010	Engineer of Fire Department	1.00	25207.6013	11/2/2012	
FIRE	20411	1010	Engineer of Fire Department	1.00	25208.6106	10/17/2010	
FIRE	20411	1010	Engineer of Fire Department	1.00	25245.5419	2/6/2009	
FIRE	20411	1010	Engineer of Fire Department	1.00	25263.12529	7/31/2013	
FIRE	20411	1010	Engineer of Fire Department	1.00	25265.1743	3/22/2013	
FIRE	20411	1010	Engineer of Fire Department	1.00	25269.2182	12/26/2008	
FIRE	20411	1010	Engineer of Fire Department	1.00	25274.1157	2/28/2011	
FIRE	20411	1010	Engineer of Fire Department	1.00	25278.18310	10/31/2012	
FIRE	20411	1010	Engineer of Fire Department	1.00	25334.21549	5/17/2012	
FIRE	20411	1010	Engineer of Fire Department	1.00	32344.17268	1/28/2011	
FIRE	20311	1740	Fire Division Manager	1.00	33692.33692	7/1/2012	Pre-Recruitment
FIRE	20411	1010	Fire Fighter	1.00	17272.17272	8/16/2013	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	22046.21593	8/16/2013	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	22049.21596	12/20/2013	Post Selection

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	VACANT DATE	STATUS OF REQUISITION*
FIRE	20411	1010	Fire Fighter	1.00	22051.21598	4/4/2012	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	22320.22320	12/23/2011	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	22626.22416	12/10/2010	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	24792.24792	4/1/2011	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25135.1476	8/9/2012	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25143.1761	5/25/2011	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25154.1920	4/30/2013	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25185.5790	12/23/2011	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25200.5650	5/3/2012	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25206.5997	5/1/2011	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25216.10504	1/18/2013	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25317.3157	12/16/2005	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25318.5071	11/27/2011	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25321.2180	4/1/2011	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25322.2267	8/31/2012	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25324.2765	12/20/2013	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25327.3152	5/2/2011	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25330.5059	12/20/2013	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25331.1435	1/3/2014	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	25385.22415	8/16/2013	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	2563.2563	12/10/2010	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26295.2413	12/20/2013	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26296.2461	4/1/2011	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26301.22441	4/1/2011	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26570.1609	12/26/2008	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26572.5427	5/1/2009	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26574.3156	3/22/2012	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26577.3166	11/30/2009	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26578.1380	12/26/2008	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26579.1306	5/16/2008	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26582.5052	10/10/1972	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26584.2549	10/12/1972	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26586.810	10/14/1972	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26604.179	11/1/1972	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26605.5755	11/2/1972	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26611.841	11/8/1972	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26631.3173	11/28/1972	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26639.1854	12/6/1972	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26640.2618	12/7/1972	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26642.3168	12/9/1972	Post Selection
FIRE	20411	1010	Fire Fighter	1.00	26645.3163	12/12/1972	Post Selection
FIRE	20814	1010	Fire Fighter	1.00	16665.207	8/16/1945	Post Selection
FIRE	20814	1010	Fire Fighter	1.00	16698.473	9/18/1945	Post Selection
FIRE	20814	1010	Fire Fighter	1.00	16817.1420	1/15/1946	Post Selection
FIRE	20814	1010	Fire Fighter	1.00	16961.5776	11/30/2013	Post Selection
FIRE	20814	1010	Fire Fighter	1.00	17189.3144	8/16/2007	Post Selection
FIRE	20814	1010	Fire Fighter	1.00	19448.821	1/10/2013	Post Selection
FIRE	20814	1010	Fire Fighter	1.00	20635.2813	8/16/2007	Post Selection
FIRE	20814	1010	Fire Fighter	1.00	26782.5075	1/31/2014	
FIRE	20814	1010	Fire Fighter	1.00	26840.1815	12/31/2010	
FIRE	20814	1010	Fire Fighter	1.00	26841.262	3/22/2012	
FIRE	20814	1010	Fire Fighter	1.00	26842.1302	4/30/2012	
FIRE	20814	1010	Fire Fighter	1.00	26843.1928	8/16/2007	
FIRE	20814	1010	Fire Fighter	1.00	30555.2506	7/1/2008	
FIRE	20815	2123	Fire Fighter	1.00	28089.28089	7/1/2008	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	19343.1986	8/24/2013	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	19350.1440	12/20/2013	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	19358.1524	1/18/2013	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	22058.21601	12/6/2013	

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	VACANT DATE	STATUS OF REQUISITION*
FIRE	20411	1010	Fire Fighter Paramedic	1.00	22332.21544	1/3/2014	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	25290.5047	10/12/2013	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	25300.14122	1/3/2014	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	25301.1252	1/3/2014	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	25314.10557	4/1/2011	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	25315.2673	12/10/2010	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	25316.3143	10/7/2005	
FIRE	20411	1010	Fire Fighter Paramedic	1.00	25355.21309	2/28/2014	
FIRE	20341	1010	Fire Investigator	1.00	18302.18302	1/4/2013	
FIRE	20331	1010	Fire Prevent Bureau Inspect, Civil	1.00	728.728	3/9/2014	Post Selection
FIRE	20411	1010	Lieutenant of Fire Department	1.00	2211.2211	3/21/2008	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	25148.1560	2/13/2014	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	25227.12544	2/13/2014	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	25232.5425	2/13/2014	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	25257.1810	2/13/2014	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	25356.22089	1/31/2014	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	3132.3132	1/6/2006	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	5033.5033	3/21/2008	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	5037.5037	9/21/2006	
FIRE	20411	1010	Lieutenant of Fire Department	1.00	5041.5041	2/5/2010	
FIRE	20311	1010	Office Assistant II	1.00	30708.30708	1/9/2009	
FIRE	20321	1740	Office Assistant II	1.00	30119.30119	3/6/2014	
FIRE	20913	2124	Program Analyst I	1.00	27574.27574	9/9/2007	
FIRE	20311	2321	Program Analyst II	1.00	34792.34792	10/18/2013	
FIRE Total				121.00			
OPW	30121	4400	Account Clerk III	1.00	23797.2597	10/13/2013	Post Exam
OPW	30112	7760	Administrative Assistant II	1.00	23755.3842	4/12/2014	Dept Selection
OPW	30121	7760	Administrative Services Manager II	1.00	23784.3917	3/2/2014	
OPW	30654	2310	Arboricultural Inspector	1.00	35799.35799	4/10/2014	
OPW	30611	7760	Assist Director, Pub Works Agency	1.00	24375.22508	8/16/2013	Acting Assignment
OPW	30541	4100	Auto Equipment Mechanic	1.00	24043.3592	12/7/2012	
OPW	30541	4100	Auto Equipment Mechanic	1.00	24153.2855	9/30/2009	Post Selection
OPW	30242	2211	Capital Improvement Project Coor	1.00	31839.3430	12/20/2013	
OPW	30235	3100	Chief of Party	1.00	31966.1042	4/30/2011	
OPW	30658	4400	Construction & Maintenance Mechanic	1.00	35816.35816	4/16/2014	
OPW	30232	3100	Construction Inspector, Sup II	1.00	31790.18370	12/2/2010	
OPW	30632	4400	Custodian	1.00	24074.1321	7/6/2012	Dept Selection
OPW	30632	4400	Custodian	1.00	32352.32352	8/4/2011	Dept Selection
OPW	30634	4400	Custodian	1.00	32582.14517	9/30/2013	Dept Selection
OPW	30635	2310	Custodian	1.00	23701.6295	5/24/2013	Dept Selection
OPW	30635	2310	Custodian	1.00	23851.1938	2/17/2014	Dept Selection
OPW	30635	2310	Custodian	1.00	23927.2379	9/30/2013	Dept Selection
OPW	30635	2310	Custodian	1.00	23958.14905	2/17/2014	Dept Selection
OPW	30632	4400	Custodian, PPT	1.00	24102.7008	11/11/2013	Dept Selection
OPW	30634	4400	Custodian, PPT	1.00	25534.14515	2/14/2014	Dept Selection
OPW	30244	3100	Drafting Technician, Int (Office)	1.00	31890.5089	7/1/2010	
OPW	30242	2211	Drafting/Design Technician, Sr	1.00	31827.5783	12/31/2010	
OPW	30522	2231	Electrician	1.00	23799.926	1/31/2014	HR Processing
OPW	30541	4100	Employee Fleet & Safety Coordinator	1.00	31606.28231	8/17/2012	
OPW	30232	7760	Engineer, Assistant II (Office)	1.00	34614.34614	7/1/2013	HR Processing
OPW	30232	7760	Engineer, Assistant II (Office)	1.00	34615.34615	7/18/2013	HR Processing
OPW	30232	7760	Engineer, Assistant II (Office)	1.00	34616.34616	7/18/2013	HR Processing
OPW	30232	7760	Engineer, Assistant II (Office)	1.00	32281.32281	7/1/2011	HR Processing
OPW	30243	7760	Engineer, Assistant II (Office)	1.00	32415.32415	2/1/2014	HR Processing
OPW	30232	7760	Engineer, Civil (Office)	1.00	32294.32294	8/3/2012	Dept Selection
OPW	30244	3100	Engineer, Civil (Office)	1.00	31897.3431	2/28/2014	Dept Selection
OPW	30245	7760	Engineer, Civil (Office)	1.00	32811.3433	3/17/2013	Dept Selection
OPW	30244	3100	Engineer, Civil Supv (Office)	1.00	31898.13068	9/2/2013	
OPW	30683	1710	Environmental Program Supervisor	1.00	33602.3386	12/6/2013	Dept Selection

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	VACANT DATE	STATUS OF REQUISITION*
OPW	30541 -	4100	Equipment Services Superintendent	1.00	24092.3585	10/25/2013	
OPW	30541 -	4100	Equipment Supervisor	1.00	23983.3605	1/11/2013	On Hold
OPW	30652 -	2310	Gardener Crew Leader	1.00	23872.2089	2/14/2014	
OPW	30652 -	2310	Gardener Crew Leader	1.00	24391.5501	8/2/2013	
OPW	30652 -	2310	Irrigation Repair Specialist	1.00	23854.1353	4/13/2014	
OPW	30652 -	2310	Irrigation Repair Specialist	1.00	35800.35800	4/10/2014	
OPW	30635 -	4400	Maintenance Mechanic	1.00	34359.34359	7/1/2013	
OPW	30655 -	4400	Maintenance Mechanic	1.00	32772.23672	7/21/2013	
OPW	30684 -	1710	Manager, Sustainability Pgm	1.00	34676.34676	8/23/2013	Pre-Recruitment
OPW	30261 -	7760	Office Assistant II	1.00	31915.309	6/10/2012	
OPW	30673 -	1010	Painter	1.00	34484.34484	7/1/2013	On Hold
OPW	30652 -	1720	Park Attendant, PPT	1.00	24324.22113	8/10/2009	
OPW	30652 -	2310	Park Equipment Operator	1.00	24482.18786	3/14/2014	Pre-Recruitment
OPW	30655 -	4400	Plumber	1.00	32786.3619	10/25/2013	HR Processing
OPW	30682 -	1710	Program Analyst I	1.00	34835.34835	11/15/2013	Dept Selection
OPW	30683 -	1720	Program Analyst II	1.00	35413.35413	3/6/2014	Dept Selection
OPW	30245 -	5321	Program Analyst III	1.00	31906.27705	1/20/2012	
OPW	30232 -	5320	Project Manager II	1.00	32047.32047	8/24/2010	
OPW	30532 -	3100	Public Works Maintenance Worker	1.00	24280.19190	2/28/2014	Dept Selection
OPW	30674 -	1720	Public Works Maintenance Worker	1.00	24171.6041	11/24/2013	Dept Selection
OPW	30674 -	1720	Public Works Maintenance Worker	1.00	26105.1268	1/23/2014	Dept Selection
OPW	30674 -	1720	Public Works Maintenance Worker	1.00	31295.6619	11/25/2012	Dept Selection
OPW	30533 -	3100	Sewer Maintenance Worker	1.00	24088.3526	4/13/2014	
OPW	30533 -	3100	Sewer Maintenance Worker	1.00	24096.5885	1/5/2014	Post Exam
OPW	30523 -	2230	Sign Maintenance Worker	1.00	32890.11095	8/23/2011	Dept Selection
OPW	30523 -	2230	Sign Maintenance Worker	1.00	33993.2446	7/1/2023	Dept Selection
OPW	30232 -	7760	Spatial Data Analyst III	1.00	32840.32295	7/1/2011	
OPW	30633 -	4400	Stationary Engineer	1.00	24071.3622	3/14/2014	Post Selection
OPW	30633 -	4400	Stationary Engineer	1.00	24163.11063	1/22/2013	Post Selection
OPW	30634 -	4400	Stationary Engineer	1.00	24106.2129	5/13/2012	Post Exam
OPW	30532 -	3100	Street Maintenance Leader	1.00	24142.5816	10/11/2013	Dept Selection
OPW	30534 -	2230	Street Maintenance Leader	1.00	24320.1623	9/29/2013	Dept Selection
OPW	30674 -	1720	Street Maintenance Leader	1.00	34479.34479	7/1/2013	Dept Selection
OPW	30245 -	5321	Watershed Program Supervisor	1.00	31908.399	2/14/2014	
Oakland Public Works Department Total				68.00			
ITD	46261 -	1010	Microcomputer Systems Spec III	1.00	31218.10374	10/14/2012	
ITD	46271 -	1010	Microcomputer Systems Spec III	1.00	34845.34845	11/25/2013	
ITD	46521 -	1010	Microcomputer Systems Spec III	1.00	31219.3632	1/9/2014	
ITD	46251 -	1010	Microcomputer Systems Specialist II	1.00	33589.33357	10/20/2013	
ITD	46251 -	7760	Microcomputer Systems Specialist II	1.00	33766.32298	7/17/2012	
ITD	46471 -	1010	Microcomputer Systems Specialist II	1.00	31224.3931	1/5/2014	
ITD	46271 -	1010	Network Architect	1.00	34844.34844	11/24/2013	
ITD	46341 -	1010	Systems Programmer III	1.00	34987.34987	2/7/2014	
ITD	46321 -	4200	Telecommunication Systems Engineer	1.00	32956.32956	2/28/2013	
ITD	46271 -	1010	Telephone Services Specialist	1.00	31250.24427	4/18/2014	
Information Technology Department				10.00			
OPR	502332	1010	Facility Security Assistant	1.00	32934.32189	12/8/2011	
OPR	501240	1820	Facility Security Assistant, PPT	0.75	26434.26434	8/31/2009	HR Processing
OPR	509290	2310	Park Attendant, PPT	1.00	25994.25994	9/30/2009	
OPR	502350	1010	Recreation Attendant II, PPT	1.00	32379.32379	10/17/2013	HR Processing
OPR	502230	1010	Recreation Leader II, PPT	12.75	31067.31067	1/22/2013	Dept Selection
OPR	502232	1010	Recreation Leader II, PPT	0.75	28299.28299	7/19/2013	Dept Selection
OPR	502237	1010	Recreation Leader II, PPT	0.75	30342.30342	1/18/2013	Dept Selection
OPR	502331	1010	Recreation Leader II, PPT	0.75	32866.32866	8/2/2013	Dept Selection
OPR	502340	1010	Recreation Leader II, PPT	0.75	34109.31089	12/8/2011	Dept Selection
OPR	502350	1010	Recreation Leader II, PPT	0.75	33620.33620	5/4/2012	Dept Selection
OPR	503231	1010	Recreation Leader II, PPT	0.75	31087.31087	8/30/2013	Dept Selection
OPR	504410	1010	Recreation Leader II, PPT	0.75	31041.30345	8/17/2012	Dept Selection
OPR	509330	1010	Recreation Leader II, PPT	0.75	28410.28410	10/15/2010	Dept Selection

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	VACANT DATE	STATUS OF REQUISITION*
OPR	501270	1820	Recreation Program Director	1.00	32877.32204	10/28/2011	Post Exam
OPR	502331	1010	Recreation Program Director	0.50	27397.18762	12/14/2008	Post Exam
OPR	504410	1010	Recreation Program Director	1.00	27473.27473	3/6/2009	Post Exam
OPR	509237	1010	Recreation Program Director	1.00	32863.26220	6/21/2013	Post Exam
OPR	503232	1820	Recreation Specialist I, PPT	0.48	27498.27498	4/12/2013	
OPR	502332	1820	Recreation Specialist II, PPT	1.00	32940.4868	12/21/2012	
OPR	502380	2310	Recreation Specialist II, PPT	1.00	26219.26219	10/17/2013	
OPR	509235	1010	Recreation Specialist II, PPT	0.20	34499.34499	8/5/2013	Post Exam
OPR	509235	1010	Recreation Specialist II, PPT	0.75	34497.34497	8/5/2013	Post Exam
OPR	509235	1010	Recreation Specialist II, PPT	0.75	34498.34498	8/5/2013	Post Exam
OPR	502230	1010	Recreation Supervisor	1.00	32937.28320	4/13/2014	
OPR	509330	1820	Recreation Supervisor	1.00	28411.28411	3/31/2012	
Oakland Parks&Recreation Total				32.18			
LIBRARY	61121	1010	Account Clerk II	1.00	32406.32406	11/23/2012	Post Exam
LIBRARY	61211	1010	Associate Director, Library Services	1.00	32408.32408	2/14/2013	HR Processing
LIBRARY	61334	1010	Librarian I	1.00	6768.6768	5/10/2014	
LIBRARY	61344	1010	Librarian I	1.00	31587.5245	5/10/2014	
LIBRARY	61345	2241	Librarian I	1.00	2700.2700	5/10/2014	
LIBRARY	61511	1010	Librarian I	1.00	33920.1586	9/9/12	Dept Selection
LIBRARY	61235	2241	Librarian I, PPT	0.04	30309.30309	7/1/2009	
LIBRARY	61236	1010	Librarian II	1.00	33848.17349	12/7/2012	Dept Selection
LIBRARY	61236	1010	Librarian II	1.00	34936.3761	2/8/2013	Dept Selection
LIBRARY	61333	2241	Librarian II	1.00	22038.512	3/28/2014	Dept Selection
LIBRARY	61339	2241	Librarian II	1.00	30998.30998	3/1/2013	Dept Selection
LIBRARY	61231	2241	Library Aide	1.00	34928.237	10/29/2011	
LIBRARY	61121	2241	Library Aide, PPT	0.60	34896.34896	12/1/2013	HR Processing
LIBRARY	61231	2241	Library Aide, PPT	0.80	30156.30156	4/8/2008	
LIBRARY	61337	2241	Library Aide, PPT	0.60	15443.15443	3/6/2014	
LIBRARY	61338	2241	Library Aide, PPT	0.60	15451.15451	11/16/2010	
LIBRARY	61135	2241	Library Assistant	1.00	28012.26557	12/26/2008	
LIBRARY	61243	2241	Library Assistant	1.00	3080.3080	3/31/2014	
LIBRARY	61311	2241	Library Assistant	1.00	34102.26555	12/3/2012	
LIBRARY	61337	2241	Library Assistant	1.00	26257.26257	9/14/2008	
LIBRARY	61321	1010	Library Asst, PPT	0.60	28023.11974	10/12/2012	Post Selection
LIBRARY	61339	1010	Library Asst, PPT	0.60	31011.31011	2/14/2014	
LIBRARY	61511	2241	Library Asst, PPT	0.50	34696.19871	7/1/2013	
LIBRARY	61213	2241	Office Assistant I	1.00	30715.30715	10/21/2009	
LIBRARY Total				20.34			
HSD	78231	2128	Accountant I	1.00	25479.25479	7/30/2006	
HSD	78311	2251	Administrative Assistant I	1.00	34583.33432	2/28/2014	Dept Selection
HSD	78231	1010	Administrative Assistant II	1.00	31543.31543	2/6/2012	
HSD	78231	2605	Data Entry Operator	1.00	32712.32712	8/23/2011	
HSD	78231	2128	Early Childhood Center Director	0.80	5284.5284	1/23/2009	
HSD	78231	2128	Early Childhood Center Director	0.80	5877.5877	6/30/2013	
HSD	78231	2128	Early Childhood Instructor	0.80	13490.13490	6/30/2013	HR Processing
HSD	78231	2128	Early Childhood Instructor	0.80	5286.5286	8/31/2013	HR Processing
HSD	78231	2128	Early Childhood Instructor	0.80	57.57	1/20/2014	HR Processing
HSD	78231	2128	Early Childhood Instructor	0.90	3703.3703	6/30/2011	HR Processing
HSD	78231	2128	Early Childhood Instructor	0.90	3712.3712	5/3/2013	HR Processing
HSD	78231	2128	Early Childhood Instructor	0.90	6118.6118	8/11/2013	HR Processing
HSD	78231	2605	Early Childhood Instructor	1.00	31492.31492	1/20/2014	HR Processing
HSD	78231	2605	Early Childhood Instructor	1.00	32209.32209	11/30/2013	HR Processing
HSD	78231	2605	Early Childhood Instructor	1.00	32207.32207	2/17/2014	HR Processing
HSD	78241	2102	Food Program Coordinator, PPT	1.00	2847.2847	3/8/2004	
HSD	78231	2128	Food Service Worker	0.89	33867.2491	7/1/2012	HR Processing
HSD	78231	2128	Headstart Program Coordinator	1.00	18188.18188	4/11/2014	HR Processing
HSD	78231	2159	Headstart Program Coordinator	1.00	18189.18189	12/14/2008	HR Processing
HSD	78231	2605	Headstart Program Coordinator	1.00	31500.31500	3/30/2014	HR Processing
HSD	78231	2605	Health & Human Svcs Prgm Planner	1.00	31502.31502	1/5/2010	

DEPT	ORG	FUND	JOB CLASSIFICATION TITLE	FTE	POS#	VACANT DATE	STATUS OF REQUISITION*
HSD	78111 -	1010	Office Assistant I, PPT	0.60	27271.27271	7/1/2006	
HSD	78311 -	2251	Program Analyst III, PPT	0.60	33431.24645	9/30/2012	
Human Services Department Total				20.79			
PBD	84111 -	2415	Account Clerk II	1.00	33381.32910	12/7/2011	
PBD	84111 -	2415	Business Analyst II	1.00	35589.35589	3/27/2014	HR Processing
PBD	84111 -	2415	Business Analyst II	1.00	35595.35595	4/1/2014	HR Processing
PBD	84111 -	2415	Business Analyst III	1.00	33384.32908	3/31/2014	Acting Assignment
PBD	84111 -	2415	Office Assistant II	1.00	33383.32909	1/9/2014	
PBD	84211 -	2415	Planner III	1.00	33164.17827	3/16/2014	HR Processing
PBD	84211 -	2415	Planner V	1.00	35803.35803	4/10/2014	HR Processing
PBD	84111 -	2415	Public Service Rep, Sr	1.00	35534.35534	3/5/2014	Acting Assignment
PBD	84412 -	2415	Public Service Representative	1.00	33268.3392	2/7/2014	Acting Assignment
PBD	84421 -	2415	Public Service Representative	1.00	33203.28053	12/31/2013	Acting Assignment
PBD	84451	2415	Specialty Combination Insp, Senior	1.00	33219.3462	5/9/2014	HR Processing
Planning&Building Total				11.00			
EWD	85311 -	2195	Administrative Analyst II	1.00	35758.34660	8/15/2013	HR Processing
EWD	85221 -	1610	Urban Economic Analyst II	1.00	35735.31603	2/23/2012	
EWD	85221 -	1610	Urban Economic Analyst II	1.00	35736.30161	1/28/2012	
EWD	85221 -	1610	Urban Economic Analyst IV, Projects	1.00	35744.124	10/26/2012	Pre-Recruitment
EWD	85221 -	1610	Urban Economic Coordinator	1.00	35746.3827	12/21/2012	Pre-Recruitment
Economic&Workforce Development Total				5.00			
HCD	89919 -	2108	Accountant II	1.00	35813.35813	4/24/2014	
HCD	89939 -	2108	Administrative Analyst II	1.00	33327.5857	1/9/2014	HR Processing
HCD	89969 -	2413	Hearing Officer	1.00	33349.22513	3/30/2014	Dept Selection
HCD	89929 -	1610	Housing Development Coordinator IV	1.00	33324.3786	3/6/2014	Acting Assignment
HCD	89929 -	1610	Office Assistant II	1.00	33354.17516	10/17/2013	
HCD	89939	2108	Program Analyst I	1.00	33331.19237	5/1/2014	HR Processing
HCD	89919 -	1610	Project Manager II	1.00	33315.25964	10/5/2012	On Hold
HCD	89939 -	2108	Rehabilitation Advisor III	1.00	33332.5693	6/30/2013	On Hold
Housing&Community Development Total				8.00			
Grand Total				371.31			

STATUS OF NEW POSITIONS ADDED OR LATER COUNCIL ACTION

DEPARTMENT	TITLE	FTE	STATUS
CAO	Administrative Analyst II	1	HR Processing*
CAO	Assistant to the City Administrator	1	Filled*
CAO	City Administrator Analyst	1	Filled
CAO	City Administrator Analyst	1	Department Selection*
CAO	CPRB Executive Director	1	HR Processing*
CAO	Employee Relations Analyst, Principal	1	Filled*
CAO	Employee Relations Analyst, Principal	1	Filled*
CAO	Program Analyst I (Public Ethics)	1	Filled
City Attorney	Deputy City Attorney IV	1	Filled
City Attorney	Legal Administrative Assistant	1	Filled*
City Attorney	Special Counsel	1	Filled*
Finance	Administrative Assistant II	1	Filled
Finance	Assist to the City Administrator	1	Filled
Finance	Buyer	1	Department Selection*
Finance	City Administrator Analyst	1	Filled
Finance	Investment Officer	1	Filled
Finance	Tax Auditor II	1	Pre-Recruitment*
Fire	Emergency Planning Coordinator	1	Filled
Fire	Emergency Planning Coordinator, Sr	1	Filled
Fire	Fire Protection Engineer	1	Filled
Fire	Program Analyst III	1	Pre-Recruitment*
HCD	Community Development Program/Coordin	1	Filled*
HRM	Human Resource Analyst (CONF)	1	Filled*
HRM	Human Resource Clerk	1	Filled
HSD	Outreach Developer	1	Filled*
ITD	Microcomputer Systems Specialist II	1	Department Selection*
OPR	Recreation Center Director	1	Filled*
OPR	Recreation Leader I, PT	0.5	Department Selection*
OPR	Recreation Leader I, PT	0.5	Department Selection*
OPR	Recreation Leader I, PT	0.5	Department Selection*
OPR	Recreation Leader II, PPT	1	Department Selection*
OPR	Recreation Leader II, PPT	1	Eliminated*
OPR	Recreation Leader II, PT	0.5	Department Selection*
OPR	Recreation Leader II, PT	0.5	Department Selection*
OPR	Recreation Specialist II, PPT	1.7	Post Exam*
OPR	Recreations Center Director	1	Eliminated*
OPW	Custodian	2	Filled*
OPW	Gardener Crew Leader	1	Filled*
OPW	Maintenance Mechanic	4	(3) Filled; (1) HR Processing*
OPW	Painter	4	(3) Filled; (1) On Hold*
OPW	Park Attendant, PT	7.5	Post Selection*
OPW	Pool Technician	2	Filled
OPW	Pool Technician, PPT	1	Filled*
OPW	Pool Technician, PPT	1	Filled*
OPW	Pool Technician, PPT	1	Filled*
OPW	Program Analyst III	2	Filled*
OPW	Project Manager II	1	Filled
OPW	Public Works Maintenance Worker	6	Filled*
OPW	Street Maintenance Leader	2	Filled
OPW	Support Services Manager	1	Filled*
PBD	Business Analyst III	1	Acting Assignment*

*Indicates that status changed in the time since the previous report.

STATUS OF NEW POSITIONS ADDED OR LATER COUNCIL ACTION

ATTACHMENT B

DEPARTMENT	TITLE	FTE	STATUS
PBD	Management Assistant	1	Filled*
PBD	Public Service Representative	1	Filled*
PBD	Specialty Combination Inspector	4	Filled*
Police	Accountant III	1	Filled*
Police	Administrative Analyst II	1	HR Processing*
Police	Animal Care Attendant, PT	4	Department Selection*
Police	Criminalist I	1	Filled*
Police	Criminalist II	3	(1) Filled; (2) HR Processing*
Police	Criminalist III	2	HR Processing*
Police	Foresenic Technician	1	Filled*
Police	Intake Technician	1	Filled*
Police	Intake Technician	1	Filled*
Police	Intake Technician	1	Filled*
Police	Intake Technician	1	HR Processing*
Police	Intake Technician	1	Post Selection*
Police	Latent Print Examiner II	1	Filled*
Police	Neighborhood Services Coordinator	1	Department Selection*
Police	Payroll Personnel Clerk III	1	Filled*
Police	Police Communications Dispatcher	5	(3) Filled; (2) Post Selection
Police	Police Evidence Technician	4	Filled*
Police	Police Records Specialist	1	Pre-Recruitment*
Police	Police Services Manager II	1	Eliminated per A/D*
Police	Project Manager II (IT Manager)	1	Filled*
Police	Vol Program Specialist II	1	Filled*

Grand Total

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*Indicates that status changed in the time since the previous report.

Non-Sworn Civilian Recruitment Typical Timeline

