



AGENDA REPORT


TO: Jestin D. Johnson
City Administrator

FROM: Josh Rowan
Interim Director,
Oakland Public Works

SUBJECT: Public Works, Equipment Services
Division, Cooperative Purchase
Agreements

DATE: June 25, 2025

City Administrator Approval


Jestin Johnson (Jul 3, 2025 08:34 PDT)

Date: **07/03/2025**

RECOMMENDATION

That The City Council Adopt A Resolution (1) Approving Ongoing Cooperative Purchase Agreements Exceeding \$250,000 For Oakland Public Works, Bureau Of Maintenance And Internal Services (Equipment Services Division) Commodity Goods And Services Contracts As Outlined In Table 1 In An Amount Not To Exceed Eight Million Three Hundred Twenty-Nine Thousand Dollars (\$8,329,000); And (2) Adopting Appropriate California Environmental Quality Act (CEQA) Findings.

EXECUTIVE SUMMARY

The City of Oakland's Equipment Services Division currently performs the maintenance and repairs for a fleet of approximately 1,900 assets, comprised of staff vehicles, work trucks, and emergency response vehicles.

The Equipment Services Division is responsible for procuring commodity goods (repair and maintenance parts) and services to support the fleet of City vehicles and equipment operations. These commodity goods and services are commonly procured through cooperative agreements, as provided for under [Oakland Municipal Code \(OMC\) 2.04.080](#). OMC 2.04.080 provides broad authority for the City Administrator to efficiently procure goods and services through cooperative agreements. These agreements are sometimes referred to as "piggyback contracts" as they allow the City to take advantage of other governmental entities' competitive procurements. This contracting approach is intended to provide cost-effective pricing while reducing procurement timelines and administrative requirements.

These commodity goods and services are commonly procured through cooperative agreements, as provided for under Oakland Municipal Code (OMC) 2.04.080, where advantageous for the City, the City Administrator may purchase supplies or services as defined in Section 2.04.010, through legal contracts of other governmental jurisdictions or public agencies that were awarded

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pursuant to an appropriate competitive process without further contracting, solicitation, or formal bidding.

OMC 2.04.020 authorizes the City Administrator to enter into commodity goods and services contracts up to \$250,000. OMC 2.04.080, with City Council's approval, sets no limit on the dollar threshold of cooperative agreements that may be entered into by the City Administrator. The proposed recommendation would align practices for existing cooperative agreements in excess of \$250,000 and is presented to the City Council for approval, along with the specific contract proposed increases.

BACKGROUND / LEGISLATIVE HISTORY

Oakland Municipal Code (OMC) 2.04.080 articulates that where advantageous for the City, the City Administrator may purchase supplies or services as defined in Section 2.04.010, through legal contracts of other governmental jurisdictions or public agencies that were awarded pursuant to an appropriate competitive process without further contracting, solicitation, or formal bidding.

City Council adopted [Resolution 89845 C.M.S.](#) on July 18, 2023, [Resolution 90007 C.M.S.](#) on December 5, 2023, [Resolution 90154 C.M.S.](#) on March 19, 2024, and [Resolution 90212 C.M.S.](#) on May 7, 2024, [Resolution 90704 C.M.S.](#) on May 6, 2025, approving ongoing cooperative agreements exceeding \$250,000 for commodity goods and services contracts. The Oakland Public Works, Equipment Services Division has since identified additional cooperative agreements exceeding \$250,000 for the City Council's consideration.

ANALYSIS AND POLICY ALTERNATIVES

The use of cooperative agreements allows the City to ensure services are uninterrupted and provides the City with access to commodities and services at the lowest prices. This results in significant cost savings for the City and significantly shortens the contract process cycle because the competitive solicitation process has been completed by another governmental jurisdiction or public agency, thereby saving staff time and resources.

The Equipment Services Division utilizes cooperative agreements as a cost-effective and efficient means to acquire commodity goods and services. Cooperative agreements offer volume discounts because the vendor has agreed to offer their bid price to multiple public agencies. Accordingly, the use of cooperative agreements allows the City to access commodities and services at lower prices, which results in significant cost savings for the City.

Table 1 lists cooperative purchase agreement contracts that serve the Equipment Services Division. The requested actions include both approval of these contracts and additional contract funding. Staff recommends approval of the proposed resolution to allow for uninterrupted operations citywide. These contracts include parts and other maintenance services for all vehicles and equipment.

If the proposed resolution is not approved, the Finance Department's Purchasing Unit would have to conduct a series of individual solicitations for similar commodities, which would likely delay business operations for vehicle and equipment maintenance across all City departments.

Approval of the proposed resolution would support all City departments and priorities, including **holistic community safety** and **vibrant, sustainable infrastructure**, by allowing for ongoing citywide operations.

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Table 1, Proposed Equipment Services Division Ongoing Cooperative Agreements to Increase Contract Value.

Line	Contract Number	Vendor	Services/Commodities Provided	Estimated Amount for 1 Year	Original Contract Amount	Expires	Amount Used	Balance	Proposed Increase	New Proposed Contract Value
1	2022011234	ASSETWORKS	FLEET MANAGEMENT AND RELATED TECHNOLOGY SOLUTIONS	210,000	700,000	30-Apr-28	537,031	162,969	468,000	1,168,000
2	2023004708	CLEAN ENERGY FUELS	MAINTAIN FUELING FACILITY	60,000	560,000	30-Jun-28	560,000	-	180,000	740,000
3	2023010225	EAST BAY TIRE CO	TIRES FOR VEHICLES	350,000	500,000	6-Jan-26	495,510	4,490	250,000	750,000
4	2021007335	GOLDEN GATE TRUCK CENTER	VEHICLE AND EQUIPMENT PARTS AND SERVICES	180,000	1,000,000	1-Feb-26	792,141	207,859	180,000	1,180,000
5	2024007976	HI TECH E V S	FIRE APPARATUS AND RELATED VEHICLES	300,000	250,000	30-Nov-27	248,194	1,806	500,000	750,000
6	2022008412	JACK DOHENY COMPANIES INC	SEWER VACUUM/HYDRO EXCAVATION EQUIPMENT	60,000	250,000	17-Jan-26	196,106	53,894	30,000	280,000
7	2025000155	LACAL EQUIPMENT INC	ELGIN OEM STREET SWEEPER PARTS	250,000	250,000	14-May-26	208,224	41,776	250,000	500,000
8	2021008785	MUNICIPAL MAINTENANCE EQUIPMENT INC	OEM PARTS AND EQUIPMENT	200,000	400,000	1-Feb-26	280,251	119,749	100,000	500,000
9	2022003470	NAPA AUTO PARTS	AFTERMARKET VEHICLE PARTS	300,000	800,000	10-Jan-29	798,683	1,317	1,350,000	2,150,000
10	2022008527	NATIONAL AUTO FLEET GROUP	AUTOMOBILES, SUVs, VANS, LIGHT TRUCKS	130,000	1,000,000	9-Jul-28	520,975	479,025	-	No Change
11	2023010142	PAPE' MACHINERY INC	CONSTRUCTION EQUIPMENT PARTS AND SERVICE	200,000	750,000	29-Jul-32	343,592	406,408	1,000,000	1,750,000
12	2024001141	PARTS WAREHOUSE DISTRIBUTORS INC DBA CITY AUTO SUPPLY INC	AUTOMOTIVE AND TRAILER EQUIPMENT AND PARTS	250,000	499,000	31-Mar-26	498,518	482	749,000	1,248,000
13	2025002774	TURF STAR INC	MAINTENANCE EQUIPMENT	400,000	250,000	31-Mar-29	113,512	136,488	1,600,000	1,850,000
14	2019001838	UNITED RENTALS NORTHWEST INC	INDUSTRIAL EQUIPMENT RENTAL	250,000	590,000.00	11-Jun-28	461,564	128,436	622,000	1,212,000
15	2023002033	WEX BANK DBA WRIGHT EXPRESS FSC	FLEET PAYMENT SYSTEM	-	1,500,000	30-Jun-26	55	1,499,945	-	1,500,000
16	2020017830	GEOTAB USA INC	TELEMETRY AND GPS SYSTEMS	200,000	960,000	17-Jun-26	812,126	147,874	150,000	1,110,000
17	2023007133	TELEPATH CORPORATION	MORTOROLA PRODUCTS	900,000	500,000	23-Jun-26	89,185	-	900,000	1,400,000
TOTAL INCREASED VALUE:									\$8,329,000	

FISCAL IMPACT

The proposed contracts, outlined in **Table 1** and totaling \$8,329,000, will be funded by Fund 4100 (Equipment Services Division) over the next two fiscal years, FY25-26 and FY27-28.

Utilization of these contracts is contingent upon the availability of Council-authorized appropriations and a funding availability analysis conducted by the Budget Office at the time of standard purchase order request submission or prior to fund encumbrance.

PUBLIC OUTREACH / INTEREST

No outreach was deemed necessary for the proposed policy action other than what was already conducted during the FY 2024-26 Budget process.

COORDINATION

The Oakland Public Works Department prepared the requested action. This report and resolution were reviewed by the Office of the City Attorney and the Budget Bureau.

SUSTAINABLE OPPORTUNITIES

Economic: The use of cooperative agreements gives the City the ability to obtain value-added and higher-quality products and services at industry-leading pricing.

Environmental: Maintaining the City's equipment with dealer-approved parts and service will ensure that City equipment complies with California's emission regulations.

Race & Equity: There are no race and equity opportunities associated with this report.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

This action is exempt from the California Environmental Quality Act (CEQA) under the following CEQA Guideline Sections: Section 15060(c)(2) (no direct or reasonably foreseeable indirect physical change in the environment); Section 15061(b)(3) (no significant effect on the environment); Section 15301 (existing facilities); Section 15307 (protection of natural resources); Section 15308 (protection of the environment); and Section 15309 (inspections), each of which provides a separate and independent basis for CEQA clearance and when viewed collectively provide an overall basis for CEQA clearance.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution (1) Approving Ongoing Cooperative Purchase Agreements Exceeding \$250,000 For Oakland Public Works, Bureau Of Maintenance And Internal Services (Equipment Services Division) Commodity Goods And Services Contracts As Outlined In Table 1 In An Amount Not To Exceed Eight Million Three Hundred Twenty-Nine Thousand Dollars (\$8,329,000); And (2) Adopting Appropriate California Environmental Quality Act (CEQA) Findings.

For questions regarding this report, please contact Joseph Williams, Equipment Services Manager, at (510) 615-5489.

Respectfully submitted,



Josh Rowan (Jul 2, 2025 14:53 PDT)

Josh Rowan
Interim Director, Oakland Public Works

Reviewed by:
Richard Battersby, Assistant Director
Oakland Public Works, BMIS

Prepared by:
Joseph Williams, Equipment Services Manager
Equipment Services Division

Attachments (1):

A: Table 1 - Cooperative Agreement List