



City of Oakland

Office of the City Clerk
Oakland City Hall,
1 Frank H. Ogawa Plaza,
Room 201
Oakland, California 94612

Meeting Minutes - DRAFT

*Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,
Oakland, California 94612*

City of Oakland Website: <http://www.oaklandca.gov>

Tuesday, February 27, 2024

9:30 AM

City Council Chamber, 3rd Floor

The Oakland City Council Finance & Management Committee convened at 9:37 a.m., with Councilmember Jenkins presiding as Chairperson.

Roll Call / Call To Order

Excused 1 - Nikki Fortunato Bas

Present 3 - Rebecca Kaplan, Kevin Jenkins, and Janani Ramachandran

- 1 Approval Of The Draft Minutes From The Committee Meeting Of January 23, 2024
[24-0064](#)

Attachments: [View Report](#)

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Accepted. The motion carried by the following vote:

Excused 1 - Fortunato, Bas

Aye 3 - Kaplan Jenkins, Ramachandran

NO VOTE 0

- 2 Determination Of Schedule Of Outstanding Committee Items
[24-0065](#)

Attachments: [View Report](#)

[View Supplemental Report - 2/22/2024](#)

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Accepted. The motion carried by the following vote:

Excused 1 - Fortunato, Bas

Aye 3 - Kaplan Jenkins, Ramachandran

NO VOTE 0

The Agenda Was Modified To Show Item 6 Taken Out Of Order After Item 2

The Roll Call Was Modified To Show President Fortunato Bas Present At 9:42 A.M.

6 Subject: Semi-Annual Staffing Report December 2023
From: Human Resources Management Department
Recommendation: Receive A Semi-Annual Informational Report On City-Wide Staffing From The City Administrator Regarding (1) The Vacancy Rates Of All City Departments Through October 1, 2023, (2) The Budgeted Vacancy Rate For The Fiscal Year 2023/24, (3) The Vacancy Rates Of Regional Local Public Entities, (4) The Status Of Human Resources And Workforce Development Partnerships With Non-Profits To Recruit Oakland Residents For City Of Oakland Jobs, (5) The Analysis Of The City Workforce And Recruitment Conditions, And (6) A Summary Of Executive Search Recruitments [23-0955](#)

Sponsors: Human Resources Management Department

- Attachments:** [View Report](#)
[View Attachment A](#)
[View Attachment B](#)
[View Attachment C](#)
[View Supplemental Report And Attachment A - 1/11/2024](#)

The Committee Continued this item to March 12, 2024 Finance And Management Committee Agenda

There Were 2 Speakers On This Item

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Continued to go before the *Finance & Management Committee, to be heard 3/12/2024. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

3 Subject: Accepting And Awarding State Grant Funds And Enter Into Agreements With Uncommon Law
 From: Councilmember Kaplan
 Recommendation: Adopt A Resolution Accepting And Appropriating Grant Funds In An Amount Up To \$1,000,000 To Be Awarded To The City Of Oakland From The 2023-2024 California State Budget And Authorizing The City Administrator To Execute Grant Agreements With Uncommon Law In An Amount Not To Exceed \$1,000,000
[24-0090](#)

Sponsors: Kaplan

Attachments: [View Report](#)
[View Legislation](#)

On Consent

There Was 1 Speaker On This Item

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 3/6/2024. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

4 Subject: Enhanced Infrastructure Financing District - Kosmont Report Review
 From: Finance Department
 Recommendation: Approve A Report And Recommendation: (1) To Review The Sperry Capital, Inc. Analysis Of The Kosmont Proposal To Establish An Enhanced Infrastructure Financing District (EIFD) Exclusively For East Oakland, Exclusively For West Oakland, And For East And West Oakland Combined As Outlined In Resolution 89480 C.M.S.; And (2) To Develop An Enhanced Infrastructure Financing District Policy
[24-0039](#)

Sponsors: Finance Department

Attachments: [View Report](#)
[View Attachment 1](#)
[View Attachment 2](#)

The Committee Continued This Item To The Finance And Management Committee Pending List - No Date Specific

There Was 1 Speaker On This Item

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Continued to go before the *Finance & Management Committee. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

- 5 Subject: Cash Management Informational Report For Fiscal Year 2023-2024 Second Quarter Ended December 31st, 2023
 From: Finance Department
 Recommendation: Receive The Informational Cash Management Report For Fiscal Year 2023-2024 Second Quarter Ended December 31, 2023
[24-0072](#)

Sponsors: Finance Department

Attachments: [View Report](#)
[View Attachment A](#)

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Received and Filed. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

- 7 Subject: Amendments To Ordinance No.12187 C.M.S. (The Salary Ordinance)
 From: Human Resources Management Department
 Recommendation: Adopt The Following Pieces Of Legislation:

1) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Manager, Contracting And Purchasing From The Operation Of Civil Service; And
[24-0106](#)

Sponsors: Human Resources Management Department

Attachments: [View Report](#)
[View Legislation](#)

On Consent

There Was 1 Speaker On This Item

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Approved the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 3/6/2024. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

2) An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. (“Salary Ordinance”) To: (A) Add The Full-Time Classification Of Manager, Contracting And Purchasing; Mobile Assistance Community Responders Of Oakland (MACRO) Supervisor; Violence Prevention Program Planner; Home Base Specialist; And Home Base Visitor; And (B) Amend The Title Of The Full-Time Classification Of Animal Control & Shelter Manager To Animal Shelter Operations Manager; And (C) Amend The Salary Of The Full-Time Classification Of Director Of Transportation; And (D) Amend The Salary Of The Part-Time Classifications Of Senior Aide, PT And Temporary Contract Services Employee, PT To Ensure Compliance With The City Of Oakland’s Minimum Wage Ordinance

[24-0107](#)

Sponsors: Human Resources Management Department

Attachments: [View Report](#)

[View Legislation](#)

On Consent

There Was 1 Speaker On This Item

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Approved the Recommendation of Staff, and Forward to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 3/6/2024. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

Open Forum

1 speaker spoke during Open Forum.

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance & Management Committee adjourned the meeting at 10:31 a.m.

*** In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.**

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.