

AGENDA REPORT

TO: DEANNA J. SANTANA CITY ADMINISTRATOR

eller

FROM: Katano Kasaine

SUBJECT: Semi-Annual Vacancy Report

DATE: December 16, 2013

City Administrator

Approval

Date

2-14-19

COUNCIL DISTRICT: City-Wide

RECOMMENDATION

Staff recommends acceptance of this semi-annual informational report on budgeted vacant positions and hiring for the period April 8, 2013 through November 26, 2013.

EXECUTIVE SUMMARY

This is an informational report that provides an update on vacant positions and hiring from April 8, 2013 through November 26, 2013. The chart on page 2 of this report provides a citywide summary and *Attachment A* provides a list of the vacancies citywide, broken out by department or agency, including the primary fund associated with the position. Attachment **B** provides a list of positions that were added in the FY13/15 Adopted Policy Budget and indicates the status of filling each position.

OUTCOME

There are no specific outcomes associated with acceptance of this informational report.

BACKGROUND/LEGISLATIVE HISTORY

The Department of Human Resources Management (DHRM) provides a semi-annual report on vacancies to the Finance and Management Committee.

<u>ANALYSIS</u>

A. Citywide Vacancies

The lists of vacancies provided below and in *Attachment A* capture true vacancies citywide. A "true vacancy" is defined as a vacant position that is not personnel-encumbered in any other way, i.e. linked, frozen, funding allocated (fully or partly) to temporary personnel staffing, overtime, or backfill/acting costs.

<u>-</u>	Item:
Finance & Mana	gement Committee
	January 14, 2014

Date: December 16, 2013

In the last report presented in June 2013, there were 295.88 FTE positions vacant citywide; as of November 26, 2013, there were 345.76 FTE positions vacant citywide. In general, the City's vacancy rate has fluctuated between 6% and 8% for the past two years.

FUND	TYPE	VACANT	ALL POSITIONS	% VACANT
	Sworn (Fire)	74.00	49 7.00	14.88%
GPF (1010)	Sworn (Police)	16.00	631.00	2.53%
(1010)	Civilian	95.96	1071.99	8.9 5%
	Total GPF (1010)	185.96	2199.99	8.45%
	Sworn (Fire)	0.00	3.00	0.00%
Non-GPF	Sworn (Police)	0.00	60.00	0.00%
	Civilian	159. 8 0	1634.46	9.77%
	Total Non-GPF	159.80	1697.46	9.41%
	Sworn (OPD & OFD)	90.00	1191.00	7.55%
All Funds	Civilian	255.76	2706.45	9.45%
-	Citywide Total	345.76	3897.45	8.87%

PUBLIC OUTREACH/INTEREST

No public outreach was necessary for this report.

COORDINATION

DHRM coordinated the collection and verification of data provided in this report with staff in each of the City's departments, the Budget Office, and the Office of the City Attorney.

COST SUMMARY/IMPLICATIONS

All positions reflected in this report are budgeted positions. Leaving positions vacant and freezing certain positions provides some support of the budgeted assumptions for the vacancy rate in departments.

SUSTAINABLE OPPORTUNITIES

Economic: There are no economic impacts associated with this informational report.

Environmental: There are no environmental impacts associated with this informational report.

Social Equity: There are no social equity impacts associated with this informational report.

I.	tem:
Finance & Manage	ement Committee
	January 14, 2014

Date: December 16, 2013

For questions regarding this report, please contact Kip Walsh, Recruitment & Classification Manager, at (510) 238-7334.

Respectfully submitted,

Katano Kasaine

City Treasurer/Interim DHRM Director

Department of Human Resources Management

Prepared by:

Kip Walsh, Recruitment & Classification Manager

Attachments: A - Citywide Vacancies by Department

B - New Vacancies Created in Adopted Policy Budget FY13/15

Item: _____ Finance & Management Committee January 14, 2014

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POLICE	103242	1010	Police Records Specialist	1.00	8323 424		Request submitted for new recruitment
POLICE	103242		Police Records Specialist	1,00	8328.475		Request submitted for new recrnitment
POLICE	103242		Police Records Specialist	1.00	9499 2370		Request submitted for new recruitment
POLICE	106510		Police Services Manager II	1.00	34703.34703	9/5/2013	New per Add/Delete
POLICE	102130	1010	Police Services Technician II	1 00	25953.10008	6/1/2013	Appointment Pending Background
T POLICE	102130	1010	Police Services Technician II	1 00	25957 131	9/16/2012	Appointment Pending Background
POLICE	102350	1010	Police Services Technician II	1.00	22965 1279	1/13/2013	Appointment Pending Background
POLICE	107710	1010	Sergeant Of Police	1 00	29589 19575		Exam 12/2/13; pending eligible list referral
POLICE	101110	1010	Sergeant of Police (PERS)	1.00	23455,19597		Exam 12/2/13, pending eligible list referral
POLICE	102330	1010	Sergeant of Police (PERS)	1 00	32473 15625		Exam 12/2/13, pending eligible list referral
POLICE	102330 -	1010	Sergeant of Police (PERS)	100	22841 15078		Exam 12/2/13: pending eligible list referral
POLICE	102330	1010	Sergeant of Police (PERS)	1 00	29897.6337		Exam 12/2/13; pending eligible list referral
POLICE	102330 -	1010 1010	Sergeant of Police (PERS) Sergeant of Police (PERS)	1 00	29898,19059 29982,20971		Exam 12/2/13, pending eligible list referral Exam 12/2/13; pending eligible list referral
POLICE	102540	1010	Sergeant of Police (PERS)	1 00	29811.3204		Exam 12/2/13; pending eligible list referral
POLICE	106610	1010	Sergeant of Police (PERS)	1 00	29786.1717		Exam 12/2/13; pending eligible list referral
POLICE	107310	1010	Sergeant of Police (PERS)	1 00	29575.25844		Exam 12/2/13; pending eligible list referral
POLICE	107310	1010	Sergeant of Police (PERS)	1 00	29661.11745		Exam 12/2/13; pending eligible list referral
POLICE	107310	1010	Sergeant of Police (PERS)	1 00	28998,3196		Exam 12/2/13; pending eligible list referral
POLICE	107310	1010	Sergeant of Police (PERS)	1 00	29007 19324		Exam 12/2/13; pending eligible list referral
POLICE	107310 -	1010	Sergeant of Police (PERS)	1 00	29008.5804	5/12/2012	Exam 12/2/13; pending eligible list referial
POLICE	103130	1010	Veterinary Technician	1 00	27515.25842	8/3/2013	Recruitment; announcement posted
POLICE	103130	1010	Volunteer Program Specialist 11	1 00	27516 19726	8/4/2012	Recruitment, exam January 2014
POLICE Total				63.50			
FIRE	20411 -		Battalion Chief	1.00	25211,1601	5/30/2010	
FIRE	20411 -	1010	Captain of Fire Department	1 00	25171.2802	·	Recruitment, eligible tist referred
FIRE	20411 -	1010	Captain of Fire Department	1 00	25192 5068		Recruitment, eligible list referred
FIRE	20411 -	1010	Captain of Fire Department	1 00 1 00	25204.5982 25217 6914		Recruitment, eligible list referred Recruitment; eligible list referred
FIRE FIRE	20411 - 20411 -	1010 1010	Captain of Fire Department Captain of Fire Department	1.00	25217 0914	6/7/2012	Recruitment, eligible list referred
FIRE	20411 -	1010	Captain of Fire Department	1.00	25276,5426	11/25/2012	Reciditions, engine and feletied
FIRE	20411 -	1010	Captain of Fire Department	1.00	25340 21531	11/23/2011	
FIRE	20411 -	1010	Captain of Fire Department	1.00	25378 5782	8/26/2011	
FIRE	20411 -	1010	Captain of Fire Department	1 00	33929 33635	10/2/2012	
FIRE	20411 -	1010	Captain of Fire Department	1,00	32342,10539	4/17/2012	
FIRE	20814 - 4	1010	Captain of Fire Department	1,00	16812 1390	2/11/2011	
FIRE	20814 - 4	1010	Captain of Fire Department	1 00	16848 1647	4/26/2013	
FIRE	20311 -	1010	Deputy Chief of Fire Department	1 00	24873 24873	3/2/2013	
FIRE	20711 -	2123	Emergency Planning Coordinator, Sr	1 00	34297 34297	3/20/2013	
FIRE	20411 -	1010	Engineer of Fire Department	1 00	12530 12530		Promotional appointments pending
FIRE	20411 -	1010	Engineer of Fire Department	1.00	14089 1838		Promotional appointments pending
FIRE	20411 -		Engineer of Fire Department	1.00	14132 2166		Promotional appointments pending
FIRE	20411 - 20411 -		Engineer of Fire Department	1.00 1.00	14135 3133 25117 3136	5/3/2013 8/16/2013	Promotional appointments pending Promotional appointments pending
FIRE FIRE	20411 -	1010	Engineer of Fire Department Engineer of Fire Department	1.00	25165.2630		Promotional appointments pending
FIRE	20411 -	-	Engineer of Fire Department	1.00	25193.5070		Promotional appointments pending
FIRE	20411 -		Engineer of Fire Department	1.00	25207.6013		Promotional appointments pending
FIRE	20411 -	1010	Engineer of Fire Department	1.00	25263 12529		Promotional appointments pending
FIRE	20411 -		Engineer of Fire Department	1 00	25265 1743	3/22/2013	Promotional appointments pending
FIRE	20411 -		Engineer of Fire Department	1 00	25274.1157		Promotional appointments pending
FIRE	20411 -	1010	Engineer of Fire Department	1.00	25278,18310	10/16/2012	Promotional appointments pending
FIRE	20411 -	1010	Engineer of Fire Department	1 00	25334.21549		Promotional appointments pending
FIRE	20411 -	1010	Engineer of Fire Department	1 00	877.877	7/11/2013	
FIRE	20411 -		Engineer of Fire Department	1.00	32344.17268	1/28/2011	
FIRE	20251 -	2412	Fire Communications Dispatcher	1 00	401 401		Recruitment; eligible list referred
FIRE	20251 -	3100	Fire Communications Dispatcher	100	2817.2817		Recruitment, eligible list reterred
FIRE	20411 -	1010	Fire Fighter	1.00	1034,1034		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1.00	17272.17272 22046.21593		Pending Appointment for 2014 Academy Pending Appointment for 2014 Academy
FIRE FIRE	20411 <i>-</i> 20411 <i>-</i>	1010 1010	Fire Fighter Fire Fighter	1 00	22046.21593		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1.00	22320.22320		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	22626.22416		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	24792.24792	4/1/2011	Pending Appointment for 2014 Academy
FIRE	20411 -	1010	Fire Fighter	1.00	25135.1476		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	25143.1761		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	25154 1920	4/5/2013	
FIRE	20411 -	1010	Fire Fighter	1 00	25185.5790	12/23/2011	Pending Appointment for 2014 Academy
FIRE	20411 -	1010	Fire Fighter	1.00	25200.5650	5/3/2012	Pending Appointment for 2014 Academy

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FIRE	20411 -	1010	Fire Fighter	1.00	25206.5997	5/1/2011	Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1,00	25216.10504	1/18/2013	7 Grant graph and and to 120 (17 to 2011)
i FIRE	20411 -		Fire Fighter	1.00	25317.3157		Pending Appointment for 2014 Academy
I FIRE	20411 -		Fire Fighter	1.00	25318.5071		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	25321 2180	4/1/2011	Pending Appointment for 2014 Academy
FIRE	20411 -	1010	Fire Fighter	1 00	25322.2267	8/31/2012	
FIRE	20411 -		Fire Fighter	1.00	25327 3152	5/2/2011	Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	25385.22415	8/16/2013	
FIRE	20411 -		Fire Fighter	1 00	2563.2563		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	26296.2461	4/1/2011	Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	26301.22441	4/1/2011	Pending Appointment tor 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	26570.1609		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	26572.5427		Pending Appointment for 2014 Academy
FIRE FIRE	20411 - 20411 -		Fire Fighter Fire Fighter	1 00	26574.3156 26577.3166		Pending Appointment for 2014 Academy Pending Appointment for 2014 Academy
I FIRE	20411 -		Fire Fighter	1 00	26582.5052	2/22/2013	Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1 00	26586 810	11/19/2012	
FIRE	20411 -		Fire Fighter	1 00	26611 841	12/22/2012	
FIRE	20411 -		Fire Fighter	1 00	26631.3173		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1.00	26640 2618		Pending Appointment for 2014 Academy
FIRE	20411 -		Fire Fighter	1.00	26645.3163	7/2/2011	Pending Appointment for 2014 Academy
FIRE	20814 - 4		Fire Fighter	1.00	19448.821	12/23/2012	
FIRE	20814 - 4		Fire Fighter	1.00	26840.1815	12/1/2010	
FIRE	20814 - /		Fire Fighter	1.00	26841 262	12/20/2011	
I FIRE	20814 -		Fire Fighter	1 00	26842.1302	4/6/2012	
I FIRE	20411 -		Fire Fighter Paramedic	1.00	19343.1986	8/24/2013	
FIRE	20411 -		Fire Fighter Paramedic	1.00	19358.1524	1/18/2013	
FIRE	20411 -		Fire Fighter Paramedic	1.00	25314 10557	4/1/2011	
I FIRE	20411 -		Fire Fighter Paramedic	1.00	25315.2673	12/10/2010	
FIRE	20411 -		Fire Fighter Paramedic	1.00	25316 3143	10/7/2005	
I FIRE	20341 -		Fire Investigator	1.00	18302 18302	12/26/2012	Recruitment, planning with department
FIRE	20311 -	2321	Fire Safety Education Coordinator	1 00	28484 28484	7/1/2013	
FIRE	20411 -	1010	Lieutenant of Fire Department	1.00	14095.1847	8/9/2013	
FIRE	20411 -	1010	Lieutenant of Fire Department	1 00	25225 12539	8/9/2013	
FIRE	20411 -		Lieutenant of Fire Department	1 00	25358 22091	8/9/2013	
) FIRE	20411 -	1010	Lieutenant of Fire Department	1 00	25377 2655	8/9/2013	
FIRE Total				80.00			
	30121 -		Accountant III	1.00	34837.34837		Newly added position 11/15/13 per Add/Delete
PUBLIC WORKS	30611 - 1		Assist Director, Pub Works Agency	1 00	24375 22508		Acting assignment
PUBLIC WORKS	30541 - 1		Auto Equipment Mechanic	1 00	24043 3592	11/30/2012	
	30541 - 1		Auto Equipment Mechanic	1.00	24153 2855	9/25/2009	
PUBLIC WORKS	30234 - 1		Capital Improvement Project Coor Capital Improvement Project Coor	1.00	31814.19887 31839 3430	4/13/2012	Recent vacancy due to retirement
PUBLIC WORKS	30242 -	2211 3100		1 00		11/19/2010	
	30232 - (Construction Inspector, Sup II		31790 18370 24074 1321		
	30632 -		Custodian Custodian	1.00	32352 32352		Recruitment; planning with department Recruitment; planning with department
PUBLIC WORKS		4400	Custodian	1 00	32582 32582		Recruitment, planning with department
	30635 -		Custodian	1.00	23701 6295		Recruitment, planning with department
	30635 -	2310	Custodian	1 00	23927.2379		Recruitment; planning with department
PUBLIC WORKS			Custodian	1 00	34354 34354	7/1/2013	Recruitment, planning with department
	30242 -		Drafting/Design Technician, Sr	100	31827.5783	12/11/2010	
	30689 - 1	4450	Electrical Engineer II	100	31156 31156	7/16/2010	
PUBLIC WORKS		4100	Employee Fleet & Safety Coordinator	100	31606 28231		Recrujtment, exam December 2013
	30232 - (7760	Engineer, Assistant II (Office)	1.00	34614.34614		Recruitment; planning with department
		7760	Engineer, Assistant II (Office)	1.00	34615 34615		Recruitment, planning with department
	30232 - (7760	Engineer, Assistant II (Office)	1 00	34616 34616		Recruitment, planning with department
PUBLIC WORKS		7760	Engineer, Assistant II (Office)	1.00	32281 32281	7/1/2011	Recalitment, planning with department
PUBLIC WORKS			Engineer, Civil (Office)	1.00	32811.3433		Recruitment; exam January 2014
	30242 -		Engineer, Civil Supv (Office)	. 1.00	31838 3417	12/30/2011	Received List - In process of Interviewing
PUBLIC WORKS	30244 -	3100	Engineer, Civil Supv (Office)	1 00	31898 13068		Received List - In process of Interviewing
PUBLIC WORKS	30683 -	1710	Environmental Program Supervisor	1 00	33602 3386	12/3/2013	Recent vacancy due to resignation
PUBLIC WORKS		4100	Equipment Services Superintendent	1.00	24092 3585	10/20/2013	Recent vacancy due to retirement
PUBLIC WORKS	30541 -	4100	Equipment Supervisor	1.00	23983.3605	12/31/2012	
PUBLIC WORKS	30651 - 1	4400	Facilities Complex Manager	1.00	264650,264650	7/1/2011	Appointment pending
	30652 - 1	1010	Gardener Crew Leader	1.00	34485 34485	7/1/2013	Recruitment, exam January 2014
	30652 - 1	2310	Gardener Crew Leader	1 00	24385 3665		Recruitment, exam January 2014
PUBLIC WORKS	30652 - 1	2310	Gardener Crew Leader	1 00	24391 5501	8/2/2013	Recrujtment, exam January 2014
	30652 -	2310	Gardener Crew Leader	1.00	32664 5154		Recruitment; exam January 2014
PUBLIC WORKS	30541 - 1	4100	Heavy Equipment Mechanic	1.00	24132 2656	12/28/2012	Recruitment Opened 10/16/13

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DEPT .	ORG NU		JOB CLASSIFICATION TITLE	FTE	POS#	. DATE -	COMMENTS*
PUBLIC WORKS	30541 -	4100	Heavy Equipment Mechanic	1 00	24158 13129		Recruitment Opened 10/16/13
	30541 - I		Heavy Equipment Mechanic Heavy Equipment Operator	1 00	24159 13151 32303 32303		Recruitment Opened 10/16/13 Appointment pending
	30541 -		Heavy Equipment Service Worker	1 00	24047 803		Recent Vacancy due to retirement
	30541 -	4100	Heavy Equipment Service Worker	1 00	24119 3603		Recruitment Opened 10/16/13
	30541 -	4100	Heavy Equipment Service Worker	1.00	24168 5891	3/21/2010	Recruitment Opened 10/16/13
	30635 -	4400	Maintenance Mechanic	1.00	34358 34358	- 7/1/2013	Appointment pending
	30635 -		Maintenance Mechanic	1 00	34359.34359	7/1/2013	Appointment pending
PUBLIC WORKS	30655 -		Maintenance Mechanic	1 00	32772.23672	7/21/2013	Daniel and an annual and annual
	30684 - 30635 -		Manager, Sustamability Pgm Painter	1.00	34676.34676 34352.34352	7/1/2013	Recruitment, announcement posted Recruitment, announcement posted
	30673 -		Painter	1 00	34484.34484		Recruitment, announcement posted
	30652 -		Park Attendant, PPT	1 00	24324 22113	8/10/2009	
IPUBLIC WORKS	30652 -	2310	Park Equipment Operator	1 00	23853 1917	6/24/2013	Add/delete pending
	30652 -		Park Supervisor II	1 00	26044 26044	10/13/2013	
	30655 -		Plumber	1 00	32786.3619		Recent vacancy due to retirement
	30635 -		Pool Technician, PPT	1 00	34440.34440		Recruitment, planning with department
PUBLIC WORKS	30682 - 1 30245 - 1	1710 5321	Program Analyst III	1.00	34835.34835 31906.27705	12/12/2011	Newly added position 11/15/13 per Add/Delete
-	30689 -		Program Analyst III	1.00	34445 34445	 ,	Recruitment, exam December 2013
	30211 -		Project Manager II	1.00	34366.34366		Recruitment, eligible list referred
PUBLIC WORKS	30232 -	5320	Project Manager II	1.00	32047.32047		Recruitment, eligible list retened
IPUBLIC WORKS	30523 -	2230	Public Works Maintenance Worker	1 00	32888.3498	8/5/2011	Recruitment, eligible list referred
	30532 -		Public Works Maintenance Worker	1.00	24299.19829		Recruitment, eligible list referred
	30534 -		Public Works Maintenance Worker	1 00	34477 34477		Recruitment, eligible list referred
PUBLIC WORKS	30534 - 3		Public Works Maintenance Worker Public Works Maintenance Worker	1.00	34478 34478 23842.3514		Recruitment, eligible list referred Recruitment, eligible list referred
PUBLIC WORKS	30534 -		Public Works Maintenance Worker	1.00	23887 3488		Recruitment, eligible list referred
PUBLIC WORKS	30534 -	$\overline{}$	Public Works Maintenance Worker	1 00	23926.5462		Recruitment, eligible list referred
PUBLIC WORKS	30534 -		Public Works Maintenance Worker	1.00	23700.3511		Recruitment, eligible list referred
PUBLIC WORKS	30534 -	2231	Public Works Maintenance Worker	1 00	23889 3497	6/3/2013	Recrnitment, eligible list referred
PUBLIC WORKS	30674 - 1		Public Works Maintenance Worker	1 00	23786 1829	8/31/2012	Recruitment, eligible list referred
PUBLIC WORKS	30674 - 1		Public Works Maintenance Worker	1 00	26106 2674		Recruitment, eligible list referred
PUBLIC WORKS	30674 -	—	Public Works Maintenance Worker	1 00	31295 6619		Recruitment, eligible list referred
PUBLIC WORKS PUBLIC WORKS	30674 -		Public Works Maintenance Worker Public Works Maintenance Worker	1 00 1 00	34480.34480 34481.34481		Recruitment, eligible list referred Recruitment, eligible list referred
	30674 -		Public Works Maintenance Worker	1.00	34482.34482	7/1/2013	Recruitment, eligible list referred
	30674 -		Public Works Maintenance Worker	1 00	34483 34483	7/1/2013	Recruitment, eligible list referred
PUBLIC WORKS	30533 -	3100	Sewer Maintenance Leader	1.00	24139.3518	10/15/2011	On Hold
	30533 -	3100	Sewer Maintenance Worker	1.00	24185 9994		Appointment pending
	30533 -		Sewer Maintenance Worker	1.00	24200 3535		Appointment pending
PUBLIC WORKS	30533 -		Sewer Maintenance Worker	1 00	32320.32320		Appointment pending
PUBLIC WORKS PUBLIC WORKS	30533 - 3		Sewer Maintenance Worker Sign Maintenance Worker	1 00 1,00	32321.32321 32890.11095	8/23/2011	Appointment pending
PUBLIC WORKS			Sign Maintenance Worker	1.00	33993.2446		Position Added per Budget FY 13/14
	30232 -	$\overline{}$	Spatial Data Analyst III	1.00	32840.32295	7/1/2011	ostasi riadea pel Bangeti i i a i a
PUBLIC WORKS			Stationary Engineer	1.00	24163.11063		Pending DHRM Exam
	30634 - 1	—	Stationary Engineer	1.00	24106.2129	5/13/2012	Pending DHRM Exam
PUBLIC WORKS	-		Stationary Engineer, Chief	1 00	24026 5099		Personnel Requisition Submitted
PUBLIC WORKS			Street Maintenance Leader	1.00	24142.5816		Recruitment, planning with department
	30534 -		Street Maintenance Leader	1 00	24320.1623		Recruitment, planning with department
	30534 - 3 30674 - 3	1010 1720	Street Maintenance Leader Street Maintenance Leader	1 00	34476.34476 34479.34479	7/1/2013 7/1/2013	Recruitment, planning with department Recruitment, planning with department
PUBLIC WORKS			Street Sweeper Operator	1 00	23731.6324	5/11/2012	residentially hamming and debaltment
PUBLIC WORKS T		1,,20	Otrock Owedper Operator	86.00	20,01.002	0/1//2012	
DIT	46531 -	1010	Manager, Information Systems	0 75	31215 28576	6/2/2013	Incumbent is the Interm CIO
DIT	46261 - 3		Microcomputer Systems Spec III	1.00	31218.10374	10/14/2012	
DIT	46271 -		Microcomputer Systems Spec III	1 00	34845 34845		New per Add/Delete
DIT	46531 -		Microcomputer Systems Spec III	1 00	34848 34848		New per Add/Delete
DIT	46531 -		Microcomputer Systems Spec III	1.00	34849.34849		New per Add/Detete Pending departmental internew
DIT DIT	46251 - 1 46271 - 1	7760 1010	Microcomputer Systems Specialist II Network Architect	1 00 1 00	33766.32298 34844 34844		New per Add/Delete
DIT	46211 -		Operations Support Specialist	1 00	34846 34846		New per Add/Delete
DIT	46211 -		Operations Support Specialist	1 00	34847.34847		New per Add/Delete
DIT	46341 -		Systems Programmer 11	1 00	31544.31544	4/30/2013	
DIT	46321 -	4200	Telecommunication Systems Engineer	1 00	32956 32956	2/15/2013	
DIT Total		12.5		10.75		4010100	Barrier and the same of the sa
PARKS & REC	502332 -		Facility Security Assistant	1 00	32934 32189	12/8/2011	Recruitment, planning with department
PARKS & REC	501240 -	1820	Facility Security Assistant, PPT	0.75	26434 26434	7/6/2009	Recruitment, planning with department

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			JOB CLASSIPICATION TITLE ***		28224 45462		COMMENTS:
PARKS & REC	509290 - 509290 -		Gardener Crew Leader Park Attendant, PPT	1.00	28324 15462 25994.25994	7/8/2012 9/29/2009	Recruitment, exam January 2014
PARKS & REC	502350		Recreation Attendant II, PPT	1.00	32379.32379		Recruitment, announcement posted
PARKS & REC	503230		Recreation Center Director	1 00	34490.34490		Recruitment; planning with department
PARKS & REC	502332		Recreation General Supervisor	100	34217.32186		Recruitment, announcement posted
PARKS & REC	502232 -		Recreation Leader II, PPT	0.75	28299 28299		Recruitment; announcement posted
PARKS & REC	502237		Recreation Leader II, PPT	0 75	30342.30342	1/18/2013	Recruitment; announcement posted
PARKS & REC	502331	1010	Recreation Leader II, PPT	0.75	32866.32866	8/2/2013	Recruitment, announcement posted
PARKS & REC	502340	1010	Recreation Leader II, PPT	0 75	32941.31089	12/8/2011	Recruitment, announcement posted
PARKS & REC	502350		Recreation Leader II, PPT	0 75	33620.33620		Recruitment; announcement posted
PARKS & REC	503230		Recreation Leader II, PPT	1 00	34491.34491		Recruitment, announcement posted
PARKS & REC	503231	1010	Recreation Leader II, PPT	0 75	31087.31087		Recruitment, announcement posted
PARKS & REC	504410	1010	Recreation Leader II, PPT	0.75	31041 30345		Recmitment; announcement posted
PARKS & REC	509330		Recreation Leader 11, PPT	0 75 1 00	28410.28410 32877 32204		Recmitment; announcement posted
PARKS & REC	501270 - 502331 -		Recreation Program Director Recreation Program Director	0 50	27397.18762		Recmitment, planning with department Recmitment, planning with department
PARKS & REC	504410		Recreation Program Director	1 00	27473 27473		Recritment, planning with department
	509237		Recreation Program Director	1 00	32863.26220		Recmitment, planning with department
PARKS & REC	503232		Recreation Specialist 1, PPT	0 48	27498 27498		Recmitment, announcement posted
PARKS & REC	502332		Recreation Specialist II, PPT	1.00	32940 4868		Recmitment, announcement posted
PARKS & REC	502380		Recreation Specialist 11, PPT	1.00	26219.26219		Recmitment, announcement posted
PARKS & REC	509239		Recreation Specialist II, PPT	0.20	34667 34499		Recmitment, announcement posted
PARKS & REC	509239	1010	Recreation Specialist II, PPT	0.75	34665 34497	8/5/2013	Recmitment; announcement posted
PARKS & REC	509239	1010	Recreation Specialist II, PPT	0.75	34666 34498	8/5/2013	Recmitment; announcement posted
PARKS & REC	501250		Recreation Supervisor	1.00	27106 23614	6/9/2013	Add/Delete (Rec Center Dir added)
	509330	1820	Recreation Supervisor	1.00	28411 28411	3/27/2013	
PARKS & REC Tota		1010		23.43		0.04/0040	
	61211 -		Associate Director, Library Services	1 00	32408 32408		Acting assignment
	61237 - 61334 -	2241 1010	Librarian I	1.00	5573.5573 6768.6768	_	Recruitment; list referred to department
	61335 -	2241	Librarian 1	1 00	22037 3753		Recruitment; list referred to department Recruitment, list referred to department
· :	61348 -	2241	Librarian 1	1 00	19183 19183		Recruitment, list referred to department
	61511 -	1010	Librarian 1	1 00	33920 1586		Recruitment, list referred to department
	61235 -	2241	Libranan 1, PPT	0 04	30309.30309		Recruitment, list referred to department
	61236 -	1010	Librarian II	1.00	33848.17349		Recruitment, exam December 2013
	61236 -	1010	Librarian II	1 00	30159.3761		Recruitment, exam December 2013
	61313 - (1010	Librarian II	100	27996 6838		Recruitment, exam December 2013
	61332 -	2241	Librarian II	100	3765 3765		Recmitment, exam December 2013
	61339 -	2241	Librarian II	100	30998 30998	3/1/2013	Recruitment, exam December 2013
	61345 -	2241	Librarian II	1 00	1164.1164		Recruitment, exam December 2013
	61313 -	2241	Libranan II, PPT	0 60	547.547		Recmitment, exam December 2013
	61231 -			1 00	22034 237		Recruitment; planning with department
1 · · · · · · · · · · · · · · · · · · ·	61231 -		Library Aide Library Aide, PPT	0.80	30156.30156		Recritment; planning with department
			Library Aide, PPT				Recruitment, planning with department
	61338 -	2241		0.60	15451.15451		
	61135 - 61311 -	2241 2241	Library Assistant Library Assistant	1.00	28012.26557 34102.26555		Eligible list referred to department Eligible list referred to department
	61337 -		Library Assistant	1.00	26257.26257		Eligible list referred to department
	61338 -	2241	Library Assistant	1.00	30988.30988		Eligible list referred to department
	61321 -	1010	Library Assistant	0.60	28023.11974		Eligible list referred to department
-	61339 -	2241	Library Asst, PPT	0.60	30154 26255		Eligible list referred to department
	61213 -	1010	Office Assistant I	1 00	30715 30715	10/20/2012	
LIBRARY Total	31213	.0.0		21.24	30, 10 307 13	1012112003	
DHS	78231 -	2605	Accountant II	0 65	31508 31508	1/5/2010	
DHS	78231 -		Administrative Assistant II	1 00	31543 31543	2/6/2012	
I DHS	75231 -		Case Manager 1	1 00	30671 30671		Eligibte list referred to department
DHS	78231 -	2605	Data Entry Operator	1 00	32712.32712	8/23/2011	
DHS	78231 -	2128	Early Childhood Center Director	0.80	5284.5284		Eligible list referred to department
DHS	78231 -	2128	Early Childhood Center Director	0.80	5877.5877		Eligible list referred to department
DHS	78231 -	2128	Early Childhood Instructor	0 80	13490 13490		Recmitment, exam January 2014
DHS	78231 -	2128	Early Childhood Instructor	0.80	30714.30714		Recmitment, exam January 2014
I DHS	78231 -	2128	Early Childhood Instructor	0.80	5286 5286		Recruitment, exam January 2014
I DHS	78231 -	2128	Early Childhood Instructor	0 90	3703 3703		Recruitment, exam January 2014 Recruitment, exam January 2014
I DHS	78231 - 1	2128	Early Childhood Instructor	0 90	3712 3712 6118 6118		Recruitment, exam January 2014 Recruitment, exam January 2014
I DHS I DHS	78231 - (78231 - (2128 2605	Early Childhood Instructor Early Childhood Instructor	0 90 1.00	6118 6118 31483 31483		Recruitment, exam January 2014 Recruitment, exam January 2014
DHS	78231 -	2605	Early Childhood Instructor	1.00	31488.31488		Recruitment; exam January 2014 Recruitment; exam January 2014
DHS	78231 -	2605	Early Childhood Instructor	1.00	32207 32207		Recmitment, exam January 2014
DHS	78241 -		Food Program Coordinator, PPT	1 00	2847.2847	3/8/2004	annual annual annual Entit
	, 0271 1	-174	. ood r rogium goordinator, i i i	1 , 00	20 (1.207)	J. J. Z.	

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DEPT P	ORG NU		JOB CLASSIFICATION TITLE	FTE	POS#	DATE ^Ĵ .≅	COMMENTS
DHS	78231 - 1	2128	Food Service Worker	0 89	33867 2491	7/1/2012	
DHS	78231 - 1	2159	Headstart Program Coordinator	1 00	18189.18189	12/14/2008	-
DHS	78231 - 1	2605	Health & Human Svcs Prgm Planner	1.00	31502.31502	1/5/2010	
DHS	78411 - (2108	Health & Human Svcs Prgm Planner	1.00	34674 34674	8/22/2013	
DHS	75631 -	1010	Manager, Human Services	1 00	34671 34671	8/1/2013	Exempt list referred to department
DHS	78311 - 1	2251	Manager, Human Services	1,00	34672,34672	8/1/2013	Exempt list referred to department
DHS	78311 - 1	2251	Program Analyst III, PPT	0.60	33431,24645	9/6/2012	
OHS Total				20.84			
DPBNP	84454 - 1	2415	Development/Redevelopment Pgrm M	1 00	33923 33676	7/1/2012	
DPBNP	84432 - 1	2415	Planner 1	1 00	33388.32361	7/1/2012	
DPBNP	84452 - 1	2415	Principal Inspection Supv	1 00	33811 5312	9/11/2013	
I DPBNP	84454 - 1	1010	Specialty Combination Inspector	1.00	34683 34683	7/1/2013	Recruitment; list referred to department
DPBNP	84454 - 1	1010	Specialty Combination Inspector	1 00	34684 34684	7/1/2013	Recruitment; list referred to department
DPBNP	84454 - 1	1010	Specialty Combination Inspector	1 00	34685.34685	7/1/2013	Recruitment; list referred to department
DPBNP	84454 - 1	1010	Specialty Combination Inspector	1.00	34686.34686	7/1/2013	Recruitment, list referred to department
DPBNP	84454 - 1	2415	Specialty Combination Inspector	1 00	33830.18248	3/29/2013	Recruitment, list referred to department
OPBNP Total				8.00			
DHCD	89929 -	1610	Office Assistant 11	1 00	33354 17516	8/3/2013	_
DHCD	89919	1610	Project Manager II	1.00	33315,25964	9/28/2012	
DHCD	89939 -	2108	Rehabilitation Advisor III	1.00	33332 5693	6/21/2013	
DHCD	89969 - 1	2413	Senior Hearing Officer	1.00	34838,34838	11/18/2013	Recruitment in Progress
OHCD Total				4.00			

Grand Total 345.76

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DEPARTMENT	TITLE	FTE	STATUS
CAO	City Administrator Analyst	1	Filled
CAG	Program Analyst I (Public Ethics)	1	Filled
City Attorney	Deputy City Attorney IV	1	Filled
City Attorney	Legal Administrative Assistant	1	Recruitment; exam December 2013
City Attorney	Special Counsel	1	Recruitment pending
DHRM	Human Resource Clerk	1	Filled
DHRM	Human Resource Analyst (CONF)	1	Recruitment; appointment December 2013
DIT	Microcomputer Systems Specialist II	1	Existing eligible list referred to department
DPBNP	Specialty Combination Inspector	4	Recruitment; list referred to department
Finance	Administrative Assistant II	1	Filled
Finance	Assist to the City Administrator	1	Filled
Finance	Buyer	1	Recruitment; appointment December 2013
Finance	City Administrator Analyst	1	Filled
Finance	Investment Officer	1	Filled
Fire	Emergency Planning Coordinator	1	Filled
Fire	Emergency Planning Coordinator, Sr	1	Filled
Fire	Fire Protection Engineer	1	Filled
Human Services	Outreach Developer	1	Vacant; no requisition
DPR	Recreation Center Director	1	Recruitment; planning with department
OPR	Recreation Leader II, PPT	1	Recruitment; announcement posted
OPR	Recreation Specialist II, PPT	1.7	Recruitment; announcement posted
Police	Accountant III	1	Recruitment; appointment December 2013
Police	Criminalist II	3	Recruitment; exam December 2013
Police	Criminalist III	2	Recruitment; planning with department
Police	Latent Print Examiner II	1	Recruitment; planning with department
Police	Payroll Personnel Clerk III	1	Existing eligible list referred to department
Police	Police Communications Dispatcher	5	Recruitment; announcement posted
Police	Police Evidence Technician	4	Recruitment; planning with department
Police	Project Manager II (IT Manager)	1	Recruitment; planning with department
Police	Neighborhood Services Coordinator	1	Recruitment; exam January 2014
PWA	Custodian	2	(1) Filled; (1) Recruitment; planning with department
PWA	Gardener Crew Leader	1	Recruitment; exam January 2014
PWA	Maintenance Mechanic	4	Recruitment; planning with department
PWA	Painter	4	Recruitment; announcement posted
PWA	Park Attendant, PT	7.5	Dept. processing applications
PWA	Pool Technician .	2	Filled
PWA	Pool Technician, PPT	1	Recruitment; announcement posted
PWA	Program Analyst III	2	(1) Filled; (1) Recruitment; exam December 2013
PWA	Project Manager II	1	Filled
PWA	Public Works Maintenance Worker	6	Existing eligible list referred to department
PWA	Street Maintenance Leader	2	Filled
	Tarabat Indiana Council	75.2	<u></u>

Grand Total