



City of Oakland

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Meeting Minutes - DRAFT

*Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,
Oakland, California 94612*

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, April 12, 2016

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

Roll Call / Call To Order

The Oakland City Council finance And Management Committee convened at 9:41 a.m, with Councilmember Kalb presiding as Chairperson.

Council President Gibson McElhaney arrived at 9:49 a.m.

Present 4 - Annie Campbell Washington, Lynette Gibson McElhaney, Abel J. Guillén, and Dan Kalb

COMMITTEE MEMBERSHIP:

1 Approval Of The Draft Minutes From The Committee Meeting Of March 22, 2016

[15-0828](#)

Attachments: [View Report](#)

A motion was made by Campbell Washington, seconded by Gibson McElhaney, that this matter be Received and Filed. The motion carried by the following vote:

Aye: 3 - Campbell Washington, Guillén, and Kalb

Absent: 1 - Gibson McElhaney

2 Determination Of Schedule Of Outstanding Committee Items

[15-0834](#)

Attachments: [View Report](#)

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There were 4 speakers on this item

A motion was made by Guillén, seconded by Campbell Washington, that this matter be Received and Filed. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

Subject: Procurement Processes
From: Finance Department
Recommendation: Receive An Informational Report On The City's Procurement Processes
[15-0748](#)

This Informational Report was Scheduled.to the *Finance & Management Committee to be heard 5/10/2016

Subject: Goldman Sachs Investigation For Debarment
From: Member Of The Public
Recommendation: Receive A Status Report On The Contract With Spinnaker That Was Approved In 2013
[15-0698](#)

This was Scheduled.to the *Finance & Management Committee to be heard 5/24/2016

Subject: Tax & Fee Assessments On TRHPs & TNCs
From: Councilmember Dan Kalb And Vice Mayor Kaplan
Recommendation: Receive Informational Report Regarding Tax And Fee Assessment On Transient Residential Hosting Platform ("TRHP") (Commonly Known As Short-Term Residential Rentals) And Transportation Network Companies ("TNC") Operating In The City Of Oakland [TITLE CHANGE]
[15-0198](#)

Attachments: [View Report](#)

This Report and Recommendation was Scheduled.to the *Finance & Management Committee to be heard 5/24/2016

3 Subject: State And Federal Budget Status Report
From: Office Of The City Administrator
Recommendation: Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland
[15-0844](#)

Attachments: [View Report](#)
[View Supplemental report](#)

A motion was made by Guillén, seconded by Gibson McElhaney, that this matter be Received and Filed. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

4 This item was withdrawn from the agenda and rescheduled to the April 26, 2016 Finance & Management Committee agenda.

- 5 Subject: Establish Policy To Publicize Tax Refunds For Low Income Property Owners
From: Council President Lynette Gibson McElhaney
Recommendation: Adopt A Resolution Establishing A City Council Policy To Widely Publicize The Availability Of Low Income Tax Refunds To The Public
[15-0787](#)

Attachments: [View Report](#)

The committee requested that the Council President work with the City Attorney to clarify language in the resolution, and provide a revised resolution in the Supplemental.

Councilmember Guillen asked for line item cost for assessment districts.

A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Approve as Amended the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 4/19/2016 as a Non-Consent Item. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 6 Subject: Oakland Golf LLC - Sublease And Operating Agreement
From: Oakland Parks & Recreation Department
Recommendation: Adopt A Resolution Authorizing The City Administrator Or Her Designee To 1) Execute A Third Amendment To The Sublease And Operating Agreement With Oakland Golf, LLC For The Operation Of Metropolitan Golf Links Course To Restructure The Minimum Annual Guarantee Rent Amount To \$400,000, Amend The Percentage Rent Of Gross Revenue From Golf Activities To 13.5%, And Modify The Sublease Term To Twenty-Two Years; And 2) Execute A Settlement Agreement With Oakland Golf, LLC To Resolve Payment Of Delinquent Rent
[15-0810](#)

Attachments: [View Report](#)

The Vice Mayor would like a report back to the Life Enrichment committee on youth opportunities at the golf course.

A motion was made by Campbell Washington, seconded by Gibson McElhaney, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 4/19/2016. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 7 Subject: Contract Award And Spending Authority To Parkmobile USA
From: Finance Department
Recommendation: Adopt A Resolution Authorizing The City Administrator To (1) Award A Professional Services Agreement To Parkmobile USA, Inc. ("Parkmobile") In An Amount Not To Exceed Seven Hundred Fifty Thousand Dollars (\$750,000) For Three (3) Years (\$250,000 Per Year) With Two (2) One-Year Renewal Options, To Provide Pay-By-Mobile Services To Motorists For Parking At Parking Metered Spaces In The City; And (2) Authorizing Collection And Appropriation Of Transaction Fees Charged To The Motorists In Addition To the Motorist's Parking Meter Fee In An Annual Amount Not To Exceed Two Hundred Fifty Thousand Dollars (\$250,000) For Reimbursement To Parkmobile Under An Agreed Upon Professional Services Agreement
[15-0026](#)

Attachments: [View Report.pdf](#)
[View Supplemental Report](#)

A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 4/19/2016. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 8 Subject: Agreement With HDL Software For The Purchase Of Local Tax Software Solution
From: Revenue Management Bureau
Recommendation: Adopt A Resolution Authorizing The City Administrator, Or Designee, To Negotiate And Execute An Agreement With HDL Software, LLC ("HDL") For The Purchase Of A Local Tax Software Solution ("LTSS") To Include Software, Installation, Implementation, Training, And Related Professional Services, Taxes, Maintenance, And Support For An Initial Five-Year Term, In A Total Amount Not To Exceed \$1,226,730, (\$800,000 For Purchase And Installation, \$102,000 For Maintenance Year 1, \$105,060 For Maintenance Year 2, \$108,212 For Maintenance Year 3, And \$111,458 For Maintenance Year 4) With, At The Discretion Of The City, Five Potential One-Year Extensions To Provide On-Going Maintenance, Necessary Upgrades, And Technical Support Services Beyond Year 4
[15-0849](#)

Attachments: [View Report](#)

This City Resolution was Approve the Recommendation of Staff, and Forward.to the Meeting of the Oakland City Council to be heard 4/19/2016

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

There was 1 Open Forum speaker.

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance And Management Committee adjourned the meeting at 11:07 a.m.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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