

CITY OF OAKLAND
AGENDA REPORT

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OFFICE OF THE CITY CLERK
OAKLAND
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To: Office of the City Administrator
Attn: Dan Lindheim
From: Budget Office
Date: July 28, 2009

Subject: **Annual Report on General Purpose Fund Encumbrances and Carryforwards from FY 2008-09 to FY 2009-10**

SUMMARY

The purpose of this report is to provide Council with information on the recommended General Purpose Fund encumbrances and carryforwards from FY 2008-09 to FY 2009-10. Specific recommendations for project carryforwards are included in *Attachment B*; recommendations for encumbrances are included in *Attachment C*.

FISCAL IMPACT

In the General Purpose Fund (GPF) project carryforward balances are estimated at \$8.61 million; staff recommends eliminating \$2.94 million and carrying forward unspent project balances of \$5.67 million. The purchase order encumbrances for F-Y 2008-2009 are estimated to be \$3.93 million; staff recommends eliminating \$0.09 million and forwarding \$3.84 million to FY 2009-10. The eliminated balance (totaling \$3.03 million combined) would increase the available GPF fund balance ("Reserve") from \$11.30 million to \$14.33 million (FY 2009-10 beginning estimate).

BACKGROUND

City Council Ordinance No. 12946 C.M.S. (see *Attachment A*) defines the criteria by which GPF appropriations can carry over or be encumbered from one year to the next. The Ordinance also requires staff to submit a report annually to Council for review and direction.

Recommendations on carrying over the unspent GPF project balances and encumbrances are based on the criteria set by the ordinance. These criteria are as follows:

1. In general, capital purchases and projects can not be funded from the GPF.
2. Non-capital, operating projects and purchases should be annually appropriated and supported by new annual revenues and not carried forward from year to year.
3. Carryover of unspent project funds and encumbrances in the GPF from one year into the next, with no new funding, will be allowed only on an exception basis, under the following circumstances:

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- a. The carryforward appropriation is essential to avoid or mitigate health or safety issues; and/or
- b. Liquidation would be a violation of legislative or legal requirements; and/or
- c. The carryforward appropriation is essential to the delivery of City projects, programs and services;

The ordinance further requires that the Budget Director provide a report of all unspent project carryforwards and encumbrances to the City Council for review and input by August 1st of each year.

Staff has reviewed GPF encumbrances and projected project carryforwards and is recommending the actions detailed in *Attachments B and C* (with details in Attachment C included on supplemental green pages).

KEY ISSUES AND IMPACTS

Carryforward Recommendations

As of July 9, 2009, \$8.61 million in GPF project balances remained unspent from FY 2008-09 appropriations. Of that amount, staff recommends \$2.94 million be returned to the fund balance and \$5.67 million be appropriated as a carry over from FY 2008-09 to FY 2009-10. The details of these recommendations, which are summarized below, are presented in *Attachment B*.

**FY 2008-09 General Purpose Fund Project Balances
Summary of Recommended Project Balances
(in \$ millions)**

	Estimated Project Balances (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover
Ineligible for carryforward	2.94	2.94	-
Negative Balances: Carryforward; department to clear negatives	(0.54)	-	(0.54)
Projects avoid or mitigate health or safety issues	0.25	-	0.25
Liquidation would be a violation of legislative or legal requirements	3.11	-	3.11
Essential to the delivery of City programs and services	2.85	-	2.85
	\$8.61	\$2.94	5.67

- **Project Balances Not Recommended to Carry Forward**

Staff recommends that approximately \$2.94 million in anticipated FY 2008-09 project balances not carry over to FY 2009-10. These balances are scattered over a number of projects and do not meet the criteria for carryforwards as defined in the ordinance. They are either in capital projects, annual projects with sufficient FY 2009-10 appropriations, or projects that are complete and have a remaining, unneeded appropriation. Note that the largest project is the Red Light Camera, and the necessary funding has been identified in the Traffic Safety Fund (and therefore, eliminated in the GPF).

- **Carryforward Negative Project Balances for Department Clean-Up**

Approximately \$0.54 million of negative project balances are anticipated by FY 2008-09 year-end. Staff recommends that these negative project balances carry forward to FY 2009-10 rather than be liquidated and absorbed into the fund balance. Negative project balances -- if liquidated rather than carried forward -- would reduce the undesignated, unreserved fund balance, thereby reducing the GPF reserve.

- **Carryforwards that are Essential to Avoid or Mitigate Health or Safety Issues**

There is one project identified as essential to avoiding or mitigating health or safety issues: the ADA ramp in Montclair, which has a project balance of \$0.25 million. The project is eligible for Measure B- ACTIA funding. If sufficient funding is available, project funding should be transferred to Measure B-ACTIA.

- **Liquidation Would be a Violation of Legislative or Legal Requirements**

In the review of project balances, staff has determined that \$3.11 million in anticipated year-end project balances fulfill legislative or legal requirements and that liquidation of such anticipated project carryforwards would, therefore, be a violation. This category primarily consists of the following projects:

- \$1.91 million in two Head Start projects (#G305170 and #G305770) to satisfy the remaining portion of a grant agreement with the Unity Council, per Resolution No. 81298 C.M.S.
- \$0.31 million set-aside for continuing requirements of the negotiated settlement agreement associated with the Police Department Riders' judgment (#P254210).
- \$0.28 million Rent Arbitration (#P190010), a cost-covering program.

- **Carryforward Appropriation is Essential To the Delivery of City Programs and Services**

A citywide review of project balances by staff has concluded that \$2.85 million in anticipated year-end project balances are essential to the delivery of City projects, programs and services. These recommended carryforward projects include the following balances:

- \$0.86 million for Election costs (#A343410) anticipated in FY 2009-11. The adopted FY 2009-10 budget contained an appropriation that partially covers the costs of the July 2009 special election and June 2010 primary or November 2010 general election.
- \$0.13 million for payment to the City's state and federal lobbyists (#P49300 and #P49400, respectively) were identified as greatly impacting essential City services. State and federal lobbyists monitor state and federal legislation as they might affect the City's interests and finances. This estimated project balance will cover prior year (FY 2008-09) expenses.
- \$0.66 million for all City Council pay-go and priority project positive balances. Project balances support projects in process or are already committed.

Encumbrance Recommendations

As of July 13, 2009, the estimated purchase order encumbrances for the end of FY 2008-2009 amount to \$3.93 million, of which staff is recommending liquidating approximately \$0.09 million and carrying forward an estimated \$3.84 million. A majority of this carryforward amount represents items or services classified as essential to the delivery of City projects, programs and services. The balance of approximately \$0.22 million contains encumbrances that are necessary due to legislative or legal requirements.

**FY 2008-09 General Purpose Fund Encumbrances
Summary of Recommended Encumbrance Amounts
(in \$ millions)**

	Encumbrance (as of June 2009)	Encumbrance Recommended for Elimination	Encumbrance Requested for Carryover
Essential to the delivery of City programs and services	3.65	0.03	3.62
Liquidation would be a violation of legislative or legal requirements	0.22	-	0.22
Ineligible for carryover	0.06	0.06	-
	\$3.93	\$0.09	\$3.84

- **Encumbrances are Essential to the Delivery of City Projects, Programs and Services**

A review of city-wide year-end encumbrances by staff has concluded that \$3.62 million are essential to the delivery of City projects, programs and services and recommends these be carried forward to FY 2009-10. These encumbrances, which have been generated through the issuance of purchase orders, represent contractual obligations for payment of services, contracts, supplies or minor equipment such as: grants to non-profit agencies; services related to parking meter maintenance, parts and billing collections; minor equipment purchases in the Fire Department; and data base management services in the Police Department.

- **Liquidation Would be a Violation of Legislative or Legal Requirements**

In its review, staff determined that \$0.22 million in anticipated year-end encumbrances fulfill legislative or legal requirements; therefore, liquidation of these encumbrances would be a violation. The encumbrances recommended to be carried forward include the following:

- \$0.03 million in Riders' Settlement project costs (#254210) to satisfy the agreement.
- \$0.03 million for the Business Improvement District (#C138410) payment of taxes and assessments.
- \$0.13 million for citywide roof repairs (#296410).

- **Encumbrances Not Recommended to Carry Forward**

Staff recommends that approximately \$0.06 million in anticipated FY 2008-09 encumbrances not carry over to FY 2009-10. These encumbrances, which are scattered over a number of projects, do not meet the criteria as defined in the ordinance.

ACTION REQUESTED OF THE CITY COUNCIL

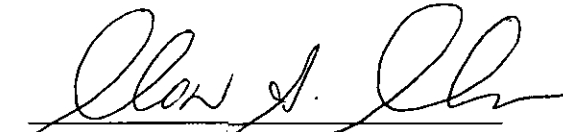
Staff requests that City Council provide direction on the recommended General Purpose Fund project carryforwards and encumbrances.

Respectfully submitted,



CHERYL TAYLOR
Budget Director

APPROVED FOR FORWARDING
TO THE CITY COUNCIL:



Office of the City Administrator

Attachments

- Attachment A: Ordinance No. 12946 C.M.S.
- Attachment B: General Purpose Fund Project Carryforward Recommendations
- Attachment C: General Purpose Fund Encumbrance Recommendations

BUDGET PROJECT BALANCES FOR CARRYFORWARD RECOMMENDATIONS (GPF ONLY- FY 2008-09) ATTACHMENT B

De Project Proj Desc	Council District (if Pay Go or Priority Project)	Estimated Project Balances (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover	Justification for Carry Over
DP020 City Administrator					
A156510 CCAD-Artisan Marketp		627	627	-	
A252110 Public Nuisance Ordi		(3,135)	-	(3,135)	Carryforward; department to clear negative balance
P36700 COMMISN ON DISA-P367		2,399	2,399	-	
P58520 MARKETING & SPE-P585		(9)	-	(9)	Carryforward; department to clear negative balance
DP020 City Administrator Total		(117)	3,026	(3,144)	
DP030 City Clerk					
A343410 Election Project		858,442	-	858,442	Essential to the delivery of City projects, programs and services
DP030 City Clerk Total		858,442		858,442	
DP040 City Attorney					
A252010 Nuisance Eviction Or		10,431	10,431	-	
A252110 Public Nuisance Ordi		17,026	17,026	-	
G234810 Neighborhood Law Cor		42,285	42,285	-	
P190010 Rent Arbitration		78,396	78,396	-	
P291110 CtyAtty-OPD NSA		43,352	43,352	-	
P46000 DEEMED APPROVED-P460		41,570	41,570	-	
DP040 City Attorney Total		233,060	233,060		
DP050 Personnel Resource Management					
A321310 ONE TIME START UP		12,537	12,537	-	
DP050 Personnel Resource Management Total		12,537	12,537	0	
DP080 Finance and Management Agency					
A145320 GF Electronic System		3,291	3,291	-	
P190010 Rent Arbitration		6,354	-	6,354	Liquidation would be a violation of legislative or legal requirements
P328210 OPD WATER DAMAGE 07		(1,260)	-	(1,260)	Carryforward; department to clear negative balance
DP080 Finance and Management Agency Total		8,385	3,291	5,094	
DP1000 Police Services Agency					
A128910 STOP Project		35,441	35,441	-	
A295910 Port Overweight		(134,938)	-	(134,938)	Carryforward; department to clear negative balance
A296210 In Car Video System		39,373	-	39,373	Essential to the delivery of City projects, programs and services

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A324910 DUI Enforcement Task		17,372	17,372	-	
A365810 GROW YOUR OWN-NDPTL		(211)	-	(211)	Carryforward; department to clear negative balance
B00540 Fund 1010 Pay-Go Dis	District 1	1,420	-	1,420	Essential to the delivery of City projects, programs and services
B00640 Fund 1010-Pay-Go Dis	District 2	6,870	-	6,870	Essential to the delivery of City projects, programs and services
B00840 Fund 1010 Pay-Go Dis	District 4	1,938	-	1,938	Essential to the delivery of City projects, programs and services
B01040 Fund 1010 Pay-Go Dis	District 6	90	-	90	Essential to the delivery of City projects, programs and services
B01140 Fund 1010 Pay-Go Dis	District 7	(0)	-	-	
C197830 Fund 1010 Pay-Go	Mayor	1,069	1,069	-	
P03500 ANIMAL POPULATI-P035		1,794	1,794	-	
P208110 Extra Legal Load Tra		15,854	15,854	-	
P208310 Property Section Auc		558	558	-	
P254210 Riders Settlement		312,961	-	312,961	Liquidation would be a violation of legislative or legal requirements
P26900 BEAT HEALTH PRO-P269		1,587	1,587	-	
P290210 Accelerate Hiring Re		188,215	188,215	-	
P290910 Marine Patrol Vessel		44	44	-	
P290920 Marine Patrol Maint		5,863	5,863	-	
P290930 Marine Patrol Fuel		36,439	36,439	-	
P292910 Dist7 Council Priori	District 7	92	-	92	Essential to the delivery of City projects, programs and services
P300710 In Car Video Mgmt		274,166	-	274,166	Essential to the delivery of City projects, programs and services
P30200 DOJ FINGERPRINT-P302		64	64	-	
P328910 Red Light Camera Enf		1,574,383	1,574,383	-	
P335810 DEA GEB TASK FORCE		(7,409)	-	(7,409)	Carryforward; department to clear negative balance
P339580 INCREASE FTO'S		(1,944)	-	(1,944)	Carryforward; department to clear negative balance
P339596 BACKGROUNDS & RECRUI		(175)	-	(175)	Carryforward; department to clear negative balance
P340710 CRIMESTOPPERS		0	-	-	
P344010 Stdnt Smr Intrn Pr08		(3,936)	-	(3,936)	Carryforward; department to clear negative balance
P347910 Mandela Prkwy Mntnce		(583)	-	(583)	Carryforward; department to clear negative balance
P348110 Taser Project		44,583	-	44,583	Liquidation would be a violation of legislative or legal requirements
P352110 FBI/RCFL		9,983	-	9,983	Liquidation would be a violation of legislative or legal requirements

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P364410 FBI/OCDETF		10,538	-	10,538	Liquidation would be a violation of legislative or legal requirements
P374710 BAIT SF		19,024	-	19,024	Liquidation would be a violation of legislative or legal requirements
P44400 ANIMAL SHELTER -P444		2,000	2,000	-	
P46000 DEEMED APPROVED-P460		(38,314)	-	(38,314)	Carryforward; department to clear negative balance
P51100 MUSEUM OF TOLER-P511		8,458	8,458	-	
P51700 PORT-JLS OT SEC-P517		(80,567)	-	(80,567)	Carryforward; department to clear negative balance
P51800 CANINE PROGRAM-P518		0	-	-	
P81400 IMPOUND SPAY & -P814		2,531	2,531	-	
P81900 CRIME STRATEGIE-P819		(939)	-	(939)	Carryforward; department to clear negative balance
DP1000 Police Services Agency Total		2,343,693	1,891,671	452,022	
DP200 Fire Services Agency					
B00840 Fund 1010 Pay-Go Dis	District 4	7,450	-	7,450	Essential to the delivery of City projects, programs and services
DP200 Fire Services Agency Total		7,450	0	7,450.00	
DP300 Public Works Agency					
A167510 PW Telecom Inspectio		1,417	1,417	-	
B00540 Fund 1010 Pay-Go Dis	District 1	(153)	-	(153)	Carryforward; department to clear negative balance
B00640 Fund 1010-Pay-Go Dis	District 2	5,300	-	5,300	Essential to the delivery of City projects, programs and services
B00840 Fund 1010 Pay-Go Dis	District 4	(7,241)	-	(7,241)	Carryforward; department to clear negative balance
B00940 Fund 1010 Pay-Go Dis	District 5	3,076	-	3,076	Essential to the delivery of City projects, programs and services
B01040 Fund 1010 Pay-Go Dis	District 6	(9,711)	-	(9,711)	Carryforward; department to clear negative balance
B01140 Fund 1010 Pay-Go Dis	District 7	875	-	875	Essential to the delivery of City projects, programs and services
B01141 Willie Wilkins Park	District 7	450	-	450	Essential to the delivery of City projects, programs and services
B01142 Sobrante Park	District 7	(0)	-	-	
C296410 Ctywide Roof Repairs		471	471	-	
C296710 Dunsmuir House-Porch		(24,882)	-	(24,882)	Carryforward; department to clear negative balance
C90910 HARBORD ST LT/E-C909		(861)	-	(861)	Carryforward; department to clear negative balance

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De Project Proj Desc	Council District (if Pay Go or Priority Project)	Estimated Project Balances (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover	Justification for Carry Over
P247210 Park Imprvmt Prop		(121,199)	-	(121,199)	Carryforward; department to clear negative balance
P247710 Leona Quarry Develop		1,885	1,885	-	
DP300 Public Works Agency Total		(150,573)	3,773	(154,347)	
DP5000 Office of Parks and Recreation					
B00640 Fund 1010-Pay-Go Dis	District 2	0	-	-	
B00840 Fund 1010 Pay-Go Dis	District 4	10,000	-	10,000	Essential to the delivery of City projects, programs and services
B01140 Fund 1010 Pay-Go Dis	District 7	1,423	-	1,423	Essential to the delivery of City projects, programs and services
B01240 Fund-1010 Pay-Go-At	At-large	3,120	-	3,120	Essential to the delivery of City projects, programs and services
P203810 Bret Harte Area Comm		248	248	-	
P292610 Dist4 Council Priors	District 4	327	-	327	Essential to the delivery of City projects, programs and services
P292910 Dist7 Council Priors	District 7	1,970	-	1,970	Essential to the delivery of City projects, programs and services
P304750 OFCY-FY08-09-CONTRAC		(15)	-	(15)	Carryforward; department to clear negative balance
P43000 YOUTH POLICY IN-P430		(423)	-	(423)	Carryforward; department to clear negative balance
P43300 RAIDERS SURCHARGE		149,165	-	149,165	Liquidation would be a violation of legislative or legal requirements
P59411 CARMEN FLORES RECREA		(147)	-	(147)	Carryforward; department to clear negative balance
DP5000 Office of Parks and Recreation Total		165,667	248	165,419	
DP610 Library					
B00840 Fund 1010 Pay-Go Dis	District 4	224	-	224	Essential to the delivery of City projects, programs and services
DP610 Library Total		224	-	224	
DP750 Department of Human Services					
A144510 CITY - SCHOOL PARTNE		25,248	25,248	-	
B00640 Fund 1010-Pay-Go Dis	District 2	7,979	-	7,979	Essential to the delivery of City projects, programs and services
C78910 RETAINED RENTAL-C789		19,540	-	19,540	Essential to the delivery of City projects, programs and services
C78920 RETAINED RENTAL-C789		6,460	-	6,460	Essential to the delivery of City projects, programs and services
C78930 Retained Rental Reve		(41,993)	-	(41,993)	Carryforward; department to clear negative balance

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C78940 NORTH OAKLAND S-C789		25,579	-	25,579	Liquidation would be a violation of legislative or legal requirements
G136740 WINTER SHLTR HOMELES		13,886	-	13,886	Essential to the delivery of City projects, programs and services
G142730 HOMELESS MOBILE OUTR		(105)	-	(105)	Carryforward; department to clear negative balance
G149910 2001-02 FIT/THP-EHP		110,282	-	110,282	Essential to the delivery of City projects, programs and services
G152720 MULTI-SENIOR SVCS		0	-	-	
G168410 Emergency Housing Pr		30,527	-	30,527	Essential to the delivery of City projects, programs and services
G168910 Community Promotions		2	2	-	
G189320 SA Even Start Family		10,013	10,013	-	
G189330 Elmhurst Even Start		2,653	2,653	-	
G223420 EVEN START FAMILY		39,293	39,293	-	
G223430 EVEN START FAMILY		38,942	38,942	-	
G223630 SENIOR AIDES CITY		(1,491)	-	(1,491)	Carryforward; department to clear negative balance
G226220 EVEN START SA		48,432	48,432	-	
G226230 EVEN START FAM ELMHU		42,971	42,971	-	
G263430 Linkages City Match		(1,771)	-	(1,771)	Carryforward; department to clear negative balance
G265310 THP-M.CLVELNDFY05-06		0	-	-	
G265520 CPPSO FY06-07/M.Civ		(248)	-	(248)	Carryforward; department to clear negative balance
G265980 H/S City		17,634	17,634	-	
G305180 Head Start FY 0708		104,738	-	104,738	Essential to the delivery of City projects, programs and services
G305780 Head Start FY0809		149,501	-	149,501	Essential to the delivery of City projects, programs and services
G306310 Mayor Food FY 0809		3,731	3,731	-	
G306810 EMERGH SNGPROG FY0809		16,603	-	16,603	Liquidation would be a violation of legislative or legal requirements
G307330 SC/FED FY 0809		72,658	72,658	-	
G307710 LINKAGES RESPITE		766	766	-	
G307730 LINKAGES RESPITE		(16,979)	-	(16,979)	Carryforward; department to clear negative balance
G308620 SR. AIDES FY 0708		(0)	-	-	
G308720 SR. AIDES FY0809		39,180	39,180	-	
G309610 THP-M.CLEVELAND		2,750	-	2,750	Liquidation would be a violation of legislative or legal requirements
G309810 EMERGH SNGPROGFY0708		133,000	-	133,000	Liquidation would be a violation of legislative or legal requirements
H82520 LINKAGES CITY M-H825		63	63	-	

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De Project Proj Desc	Council District (if Pay Go or Priority Project)	Estimated Project Balances (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover	Justification for Carry Over
P200410 Family Bridges		0	-	-	
P247310 Hunger Program Mayor		222	222	-	
P259010 EHG FY 04-05		3,112	3,112	-	
P289610 Safe Passages Pathwa		60,000	-	60,000	Essential to the delivery of City projects, programs and services
P29630 HUNGER & HOMELESS		9,082	-	9,082	Liquidation would be a violation of legislative or legal requirements
P42100 CHILDCARE CENTE-P421		96,772	-	96,772	Liquidation would be a violation of legislative or legal requirements
P50530 FINE REV FOR SE-P505		15,000	15,000	-	
P50540 SPECIAL SENIOR SVS		7,872	7,872	-	
P50550 FINE REVENUE FOR SEN		12,219	12,219	-	
P58530 1997-98 OCVA CA-P585		(5)	-	(5)	Carryforward; department to clear negative balance
P58540 Marketing/Special Ev		(201)	-	(201)	Carryforward; department to clear negative balance
P58610 DOWNTOWN OAK SR-P586		(6,994)	-	(6,994)	Carryforward; department to clear negative balance
P58620 EAST OAK SR CTR-P586		35,900	35,900	-	
P58630 WEST OAK SR CTR-P586		3,420	3,420	-	
P58640 NORTH OAK SR CT-P586		117,136	117,136	-	
DP750 Department of Human Services Total		1,253,380	536,468	716,912	
DP880 Community Economic Development Agency					
B00941 Cesar Chavez Park	District 5	814	-	814	Liquidation would be a violation of legislative or legal requirements
B00942 PERALTA HACIENDA PA	District 5	4,023	-	4,023	Essential to the delivery of City projects, programs and services
B01140 Fund 1010 Pay-Go Dis	District 7	10,910	-	10,910	Essential to the delivery of City projects, programs and services
B01141 Willie Wilkins Park	District 7	280	-	280	Liquidation would be a violation of legislative or legal requirements
B01142 Sobrante Park	District 7	1,504	-	1,504	Liquidation would be a violation of legislative or legal requirements
C138410 BUSINESS IMPROV DIST		17,732	17,732	-	
C167610 Int'l & MacArthur St		30,417	-	30,417	Essential to the delivery of City projects, programs and services
C269140 CCP Sdwlk Rpr 1010		(1,727)	-	(1,727)	Carryforward; department to clear negative balance
C338710 HARDY PK RESTR		6,461	6,461	-	
G141510 NCR PROGRAM GENERAL		(3)	-	(3)	Carryforward; department to clear negative balance
G174710 Eastlake Streetscape		12	12	-	

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G297030 6721 Armour - City M		10,448	-	10,448	Essential to the delivery of City projects, programs and services
G297530 2300 Arrowhead City		1,171	-	1,171	Essential to the delivery of City projects, programs and services
G297630 6868 Balsam Wy City		7,356	-	7,356	Essential to the delivery of City projects, programs and services
G297830 RdR Elverton City		0	-	-	
G298020 6200 Blk Skyln City		27,027	-	27,027	Essential to the delivery of City projects, programs and services
G298230 7589 Hansom City		209	-	209	Essential to the delivery of City projects, programs and services
G298530 Sed Rem Larry Ln - C		5,468	-	5,468	Essential to the delivery of City projects, programs and services
G298630 SDR 2120 Mastlands -		1,461	-	1,461	Essential to the delivery of City projects, programs and services
G298730 RdR 7180 Thorndale -		369	-	369	Essential to the delivery of City projects, programs and services
G299130 RdR 7155 Marlborough		2,065	-	2,065	Essential to the delivery of City projects, programs and services
G299430 RdR 6227 Westover -		220	-	220	Essential to the delivery of City projects, programs and services
G299530 RdR 6245 Westover -		15	-	15	Essential to the delivery of City projects, programs and services
P173110 Tenant Education Col		(61)	-	(61)	Carryforward; department to clear negative balance
P180010 Sentinel Fair Housin		(239)	-	(239)	Carryforward; department to clear negative balance
P190010 Rent Arbitration		281,863	-	281,863	Liquidation would be a violation of legislative or legal requirements
P217810 Master Facilities PI		(10,806)	-	(10,806)	Carryforward; department to clear negative balance
P247710 Leona Quarry Develop		35,138	-	35,138	Liquidation would be a violation of legislative or legal requirements
P249910 PERTS Technology Enh		6,033	-	6,033	Liquidation would be a violation of legislative or legal requirements
P34010 GENERAL PLAN UP-P340		(14,296)	-	(14,296)	Carryforward; department to clear negative balance
P43310 LEVELING THE PLYFLDS		185	-	185	Liquidation would be a violation of legislative or legal requirements
P47010 SURPLUS PROPRT-P470		100,130	100,130	-	
P48200 SUSTAINABLE DEV-P482		15,543	15,543	-	
DP880 Community Economic Development Agency Total		539,721	139,879	399,842	
DP900 Non Departmental and Port					

BUDGET PROJECT BALANCES FOR CARRYFORWARD RECOMMENDATIONS (GPF ONLY- FY 2008-09) ATTACHMENT B

De Project Proj Desc	Council District (if Pay Go or Priority Project)	Estimated Project Balances (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover	Justification for Carry Over
A127610 Empl Recog		28,340	28,340	-	
A218210 WEBSITE REDESIGN		(221)	-	(221)	Carryforward; department to clear negative balance
A245210 530 LAKEPARK LEASE		14,650	-	14,650	Essential to the delivery of City projects, programs and services
A280210 Summer Youth Program		25,500	-	25,500	Essential to the delivery of City projects, programs and services
A334910 AIDS PRVTN & EDUC		2,284	2,284	-	
A365810 GROW YOUR OWN-NDPTL		18,616	-	18,616	Essential to the delivery of City projects, programs and services
A376510 National Night Out		22,895	-	22,895	Essential to the delivery of City projects, programs and services
C08400 BUILDING SEWER -C084		334	334	-	
G272910 FY05 UASI Grant		0	-	-	
G305170 Head Start FY 0708		178,837	-	178,837	Liquidation would be a violation of legislative or legal requirements
G305770 Head Start FY0809		1,735,378	-	1,735,378	Liquidation would be a violation of legislative or legal requirements
P171310 Public Campaign Fina		12,007	-	12,007	Essential to the delivery of City projects, programs and services
P277210 Croson DisparityStdy		29,809	-	29,809	Liquidation would be a violation of legislative or legal requirements
P333410 City/Cnty Collab-St		35,000	-	35,000	Essential to the delivery of City projects, programs and services
P348210 Seismic Retrofit		50,834	-	50,834	Essential to the delivery of City projects, programs and services
P36500 RETIREE MEDICAL-P365		(1,050)	-	(1,050)	Carryforward; department to clear negative balance
P44310 SISTER CITIES-P443		21,047	21,047	-	
P49300 STATE LOBBYIST-P493		69,402	-	69,402	Essential to the delivery of City projects, programs and services
P49400 FED LOBBYIST-P494		61,232	-	61,232	Essential to the delivery of City projects, programs and services
P50300 CHORUS-P503		1,196	1,196	-	
P58520 MARKETING & SPE-P585		76	76	-	
P70910 PARADES/RUNS/ST-P709		136,517	-	136,517	Essential to the delivery of City projects, programs and services
DP900 Non Departmental and Port Total		2,442,685	53,278	2,389,406	
DP940 Capital Improvement Projects					
B00540 Fund 1010 Pay-Go Dis	District 1	8,058	-	8,058	Essential to the delivery of City projects, programs and services
B00640 Fund 1010-Pay-Go Dis	District 2	1,676	-	1,676	Essential to the delivery of City projects, programs and services

BUDGET PROJECT BALANCES FOR CARRYFORWARD RECOMMENDATIONS (GPF ONLY- FY 2008-09) ATTACHMENT B

De Project Proj Desc	Council District (if Pay Go or Priority Project)	Estimated Project Balances (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover	Justification for Carry Over
B00740 Fund 1010 Pay-Go Dis	District 3	322	-	322	Essential to the delivery of City projects, programs and services
B00840 Fund 1010 Pay-Go Dis	District 4	926	-	926	Essential to the delivery of City projects, programs and services
B00842 Montclair Prk Acess	District 4	290	-	290	Essential to the delivery of City projects, programs and services
B00940 Fund 1010 Pay-Go Dis	District 5	1,762	-	1,762	Essential to the delivery of City projects, programs and services
B00941 Cesar Chavez Park	District 5	5,000	-	5,000	Essential to the delivery of City projects, programs and services
B00942 PERALTA HACIENDA PA	District 5	9,648	-	9,648	Essential to the delivery of City projects, programs and services
B01040 Fund 1010 Pay-Go Dis	District 6	3,249	-	3,249	Essential to the delivery of City projects, programs and services
B01140 Fund 1010 Pay-Go Dis	District 7	7,549	-	7,549	Essential to the delivery of City projects, programs and services
B01141 Willie Wilkins Park	District 7	4,130	-	4,130	Essential to the delivery of City projects, programs and services
B01142 Sobrante Park	District 7	17,038	-	17,038	Essential to the delivery of City projects, programs and services
B01240 Fund-1010 Pay-Go-At	At-large	13,171	-	13,171	Essential to the delivery of City projects, programs and services
C167610 Int'l & MacArthur St		46,993	-	46,993	Essential to the delivery of City projects, programs and services
C197830 Fund 1010 Pay-Go	Mayor	44,446	44,446	-	
C254420 Piedmnt Pines Undrgr		3,347	3,347	-	
C296410 Ctywide Roof Repairs		12	12	-	
C296710 Dunsmuir House-Porch		14,658	14,658	-	
C338710 HARDY PK RESTR		530	530	-	
G298020 6200 Blk Skyln City		75,390	-	75,390	Essential to the delivery of City projects, programs and services
G298120 7969 Skyline City		51,857	-	51,857	Essential to the delivery of City projects, programs and services
G298530 Sed Rem Larry Ln - C		12,201	-	12,201	Essential to the delivery of City projects, programs and services
G298930 RdR Alvarado - City		1,875	-	1,875	Essential to the delivery of City projects, programs and services
G299130 RdR 7155 Marlborough		856	-	856	Essential to the delivery of City projects, programs and services
G299430 RdR 6227 Westover -		163	-	163	Essential to the delivery of City projects, programs and services
P247710 Leona Quarry Develop		29,451	-	29,451	Essential to the delivery of City projects, programs and services

BUDGET PROJECT BALANCES FOR CARRYFORWARD RECOMMENDATIONS (GPF ONLY- FY 2008-09) ATTACHMENT B

De Project Proj Desc	Council District (if Pay Go or Priority Project)	Estimated Project Balances (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover	Justification for Carry Over
P292010 FY06-07 Ccl Pri Dis1	District 1	24,044	-	24,044	Essential to the delivery of City projects, programs and services
P43310 LEVELING THE PLYFLDS		1,000	-	1,000	Essential to the delivery of City projects, programs and services
DP940 Capital Improvement Projects Total		379,640	62,992	316,648	
DPCC0 City Council					
C341310 ARROYO VIEJO	District 6	42,728		42,728	Essential to the delivery of City projects, programs and services
P186610 Sr Outreach	At-Large	7,295		7,295	Essential to the delivery of City projects, programs and services
P186710 Neighborhood Cleanup	District 2	1,184		1,184	Essential to the delivery of City projects, programs and services
P187610 Community Outreach D	District 3	2,327		2,327	Essential to the delivery of City projects, programs and services
P292110 Dist2 Ccil Priority	District 2	29,850		29,850	Essential to the delivery of City projects, programs and services
P292210 Dist 3 Council Prior	District 3	50,000		50,000	Essential to the delivery of City projects, programs and services
P292710 Dist5 Council Piori	District 5	69,713		69,713	Essential to the delivery of City projects, programs and services
P292810 Dist6 Council Piori	District 6	61,201		61,201	Essential to the delivery of City projects, programs and services
Montclair ADA Ramp Dist4	District 4	250,000	-	250,000	Retain to avoid or mitigate health or safety issues
DPCC0 City Council Total		514,297		514,297	
Grand Total		8,608,489	2,940,223	5,668,266	

AGENCY	PROJECT CODE + DESCRIPTION	Council District (if Pay Go or Priority Project)	Estimated Encumbrance (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover	Justification for Carryover	Detail
00 -- City Council	0000000 -- NON PROJECT		607	-	607	Essential to the delivery of City projects, programs and services	
00 -- City Council Total			607	-	607		
01 -- Mayor	0000000 -- NON PROJECT		533	-	533	Essential to the delivery of City projects, programs and services	
01 -- Mayor Total			533	-	533		
02 -- City Administrator	0000000 -- NON PROJECT		20,058	-	20,058	Essential to the delivery of City projects, programs and services	Supplies and contractual obligations for: translation services
	A156510 -- CCAD-ARTISAN MARKETPLACE FUND 1720		729	729	-		
	A211410 -- KTOP PRODUCTIONS		51	51	-		
	A252110 -- PUBLIC NUISANCE ORDINANCE PROGRAM		1,714	1,714	-		
	P58520 -- MARKETING & SPECIAL EVENT		9	9	-		
02 -- City Administrator Total			22,560	2,502	20,058		
03 -- City Clerk	0000000 -- NON PROJECT		34,451	-	34,451	Essential to the delivery of City projects, programs and services	Supplies and contractual obligations for: duplicating, offsite storage and captioning
03 -- City Clerk Total			34,451	-	34,451		
04 -- City Attorney	0000000 -- NON PROJECT		9,773	-	9,773	Essential to the delivery of City projects, programs and services	
04 -- City Attorney Total			9,773	-	9,773		
05 -- Department of Human Resources	0000000 -- NON PROJECT		10,825	-	10,825	Essential to the delivery of City projects, programs and services	
	P290210 -- ACCELERATE HIRING RECRUITING AND TRAINING 1010		1,898	1,898	-		
05 -- Department of Human Resources Total			12,723	1,898	10,825		
07 -- City Auditor	0000000 -- NON PROJECT		21,962	-	21,962	Essential to the delivery of City projects, programs and services	
07 -- City Auditor Total			21,962	-	21,962		
08 -- Finance and Management Agency	0000000 -- NON PROJECT		988,701	-	988,701	Essential to the delivery of City projects, programs and services	Contractual obligations for parking meter parts, citation and bill processing
	P238820 -- CITYWIDE IMAGING SYSTEM FUND 1010		100	100	-		
	P40100 -- AUTOMATION & SYSTEM ENHANCEMENT		5,000	5,000	-		
08 -- Finance and Management Agency Total			993,801	5,100	988,701		
10 -- Police Services Agency	0000000 -- NON PROJECT		529,860	-	529,860	Essential to the delivery of City projects, programs and services	Supplies and contractual obligations: database (P.I.N Access), helicopter and other maintenance needs
	A128910 -- STOP Project		7,182	7,182	-		
	P208110 -- EXTRA LEGAL LOAD TRANSP PROGRAM		176	176	-		
	P208310 -- PROPERTY SECTION AUCTION REVENUE		1,546	1,546	-		
	P254210 -- RIDERS SETTLEMENT		34,527	-	34,527	Liquidation would be a violation of legislative or legal requirements	
	P290210 -- ACCELERATE HIRING RECRUITING AND TRAINING 1010		4,344	4,344	-		
	P30200 -- DOJ FINGERPRINT FEE TRUST		3,214	3,214	-		
	P328910 -- RED LIGHT CAMERA ENF TRAFF SFTY FND		249	249	-		
	P348110 -- TASER PROJECT		119	-	119	Essential to the delivery of City projects, programs and services	
	P46000 -- DEEMED APPROVED ALCOHOL CONTRO		524	524	-		

ENCUMBRANCE RECOMMENDATIONS (GPF ONLY)

AGENCY	PROJECT CODE + DESCRIPTION	Council District (if Pay Go or Priority Project)	Estimated Encumbrance (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover	Justification for Carryover	Detail
10 -- Police Services Agency	P51800 -- CANINE PROGRAM		21	21	-		
	P81400 -- IMPOUND SPAY & NEUTER PROJECT		467	467	-		
10 -- Police Services Agency Total			582,231	17,724	564,507		
20 -- Fire Services Agency	0000000 -- NON PROJECT		550,137	29,000	521,137	Essential to the delivery of City projects, programs and services	Supplies obligations; office supplies, 911 dispatch equipment and other fire equipment supplies
20 -- Fire Services Agency Total			550,137	29,000	521,137		
30 -- Public Works Agency	0000000 -- NON PROJECT		1,969	-	1,969	Essential to the delivery of City projects, programs and services	
	B00640 -- FUND 1010 PAY-GO DIST 2	District 2	11,941	-	11,941	Essential to the delivery of City projects, programs and services	
	B01142 -- SOBRANTE PARK RESTROOM		120	120	-		
	P247210 -- PARK IMPROVEMENT PROPOSAL - 1010		24,678	-	24,678	Essential to the delivery of City projects, programs and services	
	P347910 -- MANDELA PARKWAY MAINTENANCE		9,200	-	9,200	Liquidation would be a violation of legislative or legal requirements	
30 -- Public Works Agency Total			47,908	120	47,788		
41 -- Dept of Contracting and Purchasing	0000000 -- NON PROJECT		5,852	-	5,852	Essential to the delivery of City projects, programs and services	
41 -- Dept of Contracting and Purchasing Total			5,852	-	5,852		
46 -- Office of Communication and Information Services	0000000 -- NON PROJECT		113,636	-	113,636	Essential to the delivery of City projects, programs and services	Supplies (telephone supplies) and contractual obligations for technology services
46 -- Office of Communication and Information Services Total			113,636	-	113,636		
50 -- Office of Parks and Recreation	0000000 -- NON PROJECT		78,816	-	78,816	Essential to the delivery of City projects, programs and services	Supplies for recreation activities and centers and contractual obligations for banners, installation etc.
	P43300 -- RAIDERS SURCHARGE (FORMERLY ENHANCED BALLFIELD)		11,792	-	11,792	Essential to the delivery of City projects, programs and services	
50 -- Office of Parks and Recreation Total			90,608	-	90,608		
61 -- Library	0000000 -- NON PROJECT		92,101	-	92,101	Essential to the delivery of City projects, programs and services	Supplies for library branches (books, materials, fax, etc)
	B00840 -- FUND 1010 PAY-GO DIST 4	District 4	-	-	-		
61 -- Library Total			92,101	-	92,101		
62 -- Museum	0000000 -- NON PROJECT		2,451	-	2,451	Essential to the delivery of City projects, programs and services	
62 -- Museum Total			2,451	0	2,451		
78 -- Department of Human Services	0000000 -- NON PROJECT		17,771	-	17,771	Essential to the delivery of City projects, programs and services	
	A144510 -- CITY-SCHOOL PARTNERSHIP		3,102	-	3,102	Essential to the delivery of City projects, programs and services	
	G136740 -- WINTER SHELTER-OAKLAND ARMY BASE FY01-03		3,159	-	3,159	Essential to the delivery of City projects, programs and services	

ENCUMBRANCE RECOMMENDATIONS (GPF ONLY)

AGENCY	PROJECT CODE + DESCRIPTION	Council District (If Pay Go or Priority Project)	Estimated Encumbrance (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover	Justification for Carryover	Detail
78 -- Department of Human Services	G149910 -- MATILDA CLEVELAND/EHP		74,543	-	74,543	Essential to the delivery of City projects, programs and services	
	G168410 -- EMERGENCY HOUSING PROGRAM FY01-03		102,729	-	102,729	Essential to the delivery of City projects, programs and services	
	G265520 -- CPPSO FY06-07/M.CLEVELAND CITY MATCH		188	188	-		
	G304910 -- COMMUNITY PROMOTIONS FY 0809		28,921	-	28,921	Essential to the delivery of City projects, programs and services	
	G306810 -- EMERGENCY HOUSING PROGRAM FY 0809		80,777	-	80,777	Essential to the delivery of City projects, programs and services	
	G306910 -- HOMELESS MOBILE OUTREACH FY 0809		1,000	-	1,000	Essential to the delivery of City projects, programs and services	
	G307230 -- SCP/FED/CITY MATCH FY 07/08		228	228	-		
	G307330 -- SCP/FED/CITY MATCH FY 0809		7,989	-	7,989	Essential to the delivery of City projects, programs and services	
	G309610 -- THP-MATILDA CLEVELAND FY 07/08		8,524	-	8,524	Essential to the delivery of City projects, programs and services	
	P200410 -- FAMILY BRIDGES		20,407	-	20,407	Essential to the delivery of City projects, programs and services	
	P293310 -- FY06-07 COUNCIL PRIORITIES - SENIOR FUNDING		4,610	-	4,610	Essential to the delivery of City projects, programs and services	
	P50530 -- FINE REV FOR SENIORS AGING DPT		76,625	-	76,625	Essential to the delivery of City projects, programs and services	
	P58610 -- DOWNTOWN OAK SR CTR 98-99		289	-	289	Essential to the delivery of City projects, programs and services	
	P58620 -- EAST OAK SR CTR FY98-99		516	-	516	Essential to the delivery of City projects, programs and services	
	P58630 -- WEST OAK SR CTR 98-99		109	-	109	Essential to the delivery of City projects, programs and services	
	P58640 -- NORTH OAK SR CTR 98-99		1,404	-	1,404	Essential to the delivery of City projects, programs and services	
	P58650 -- FRUITVALE SENIOR CENTER		22,599	-	22,599	Essential to the delivery of City projects, programs and services	
78 -- Department of Human Services Total			455,489	415	455,074		
88 -- Community and Economic Development Agency	000000 -- NON PROJECT		36,374	-	36,374	Essential to the delivery of City projects, programs and services	General supplies and equipment
	A139610 -- DAY LABORERS		27,639	-	27,639	Essential to the delivery of City projects, programs and services	
	C138410 -- BUSINESS IMPROVEMENT DISTRICT (BID)-NCR		27,759	-	27,759	Liquidation would be a violation of legislative or legal requirements	
	P190010 -- RENT ARBITRATION		7,188	-	7,188	Liquidation would be a violation of legislative or legal requirements	
	P275310 -- MERCHANT ORGANIZING-SHOP OAKLAND		6,511	6,511	-		
	P47010 -- SURPLUS PROPERTY DISPOSITION		33	33	-		
	P48200 -- SUSTAINABLE DEVEL INITIATIVE		9,197	9,197	-		
88 -- Community and Economic Development Agency Total			114,701	15,741	98,960		
90 -- Non Departmental and Port	000000 -- NON PROJECT		528,068	-	528,068	Essential to the delivery of City projects, programs and services	Obligations/grants to non-profits for cultural funding programs
	A331710 -- LLAD 08		1,407	-	1,407	Essential to the delivery of City projects, programs and services	
	A376510 -- NATIONAL NIGHT OUT		119	119	-		
	P333410 -- CITY/COUNTY COLLABORATION-STREET OUTRCH		56,517	-	56,517	Essential to the delivery of City projects, programs and services	
	P50300 -- CHORUS		160	160	-		
	P58520 -- MARKETING & SPECIAL EVENT		12,533	-	12,533	Liquidation would be a violation of legislative or legal requirements	

ENCUMBRANCE RECOMMENDATIONS (GPF ONLY)

AGENCY	PROJECT CODE + DESCRIPTION	Council District (if Pay Go or Priority Project)	Estimated Encumbrance (as of June 2009)	Balance Recommended for Elimination	Balance Requested for Carryover	Justification for Carryover	Detail
90 -- Non Departmental and Port Total			598,804	279	598,525		
94 -- Capital Improvement Projects	B00941 -- CESAR CHAVEZ PARK		8,250	-	8,250	Essential to the delivery of City projects, programs and services	
	B01140 -- FUND 1010 PAY-GO DIST 7	District 7	8,000	-	8,000	Essential to the delivery of City projects, programs and services	
	B01141 -- WILLIE WILKINS PARK IMPROVEMENT		1,673	-	1,673	Essential to the delivery of City projects, programs and services	
	B01142 -- SOBRANTE PARK RESTROOM		15,946	-	15,946	Essential to the delivery of City projects, programs and services	
	C254420 -- PIEDMONT PINES UNDRGRND ASSESMT-1010		1,500	1,500	-	Liquidation would be a violation of legislative or legal requirements	
	C296410 -- CITYWIDE ROOF REPAIRS - FY2006-07		130,439	-	130,439		
	C338710 -- HARDY PK RESTR		1	1	-		
	P247710 -- LEONA QUARRY DEVELOPMENT - PWA - 1010		11,700	11,700	-		
	P292010 -- FY06-07 COUNCIL PRIORITIES - DISTRICT 1	District 1	2,983	-	2,983	Essential to the delivery of City projects, programs and services	
94 -- Capital Improvement Projects Total			180,492	13,201	167,291		
Grand Total			3,930,823	85,981	3,844,842		