

DOSP Interdepartmental Coordination Memo

This memorandum of interdepartmental cooperation confirms the interdepartmental work completed between City departments to collaboratively develop the goals, strategies, policies and actions of the Downtown Oakland Specific Plan (DOSP), as well as the work required to implement them.

The Plan

The DOSP is a twenty-year plan that provides specificity to implement the City's General Plan in the downtown area, covering topic areas applicable across departments: housing and affordability, economic opportunity, culture keeping, community health, mobility, and land use and urban form, with racial equity interwoven throughout.

Although the planning effort was led by the Department of Planning and Building, all of the following City departments have actively participated in the plan development, reviewed all iterations of the DOSP, and coordinated to ensure consistency between the plan and departmental plans and projects, including Economic and Workforce Development, Health and Human Services, Housing and Community Development, Parks, Recreation and Youth Development, Police, Public Works, Transportation, Fire, and Race and Equity. Appendix A describes the interdepartmental process to develop the DOSP.

Expected Cooperation

All City departments are responsible for ensuring the success of the plan, including:

- Ongoing collaboration in implementation, tracking and reporting;
- Incorporating inclusive community engagement and racial equity analysis in implementation actions;
- Participating in updates and revisions as necessary;
- Integrating implementation with departmental strategic and capital plans; and
- Participation in implementation steering committee.

Interdepartmental Review Process

Staff from throughout the City were invited to participate throughout the development of the DOSP, including attending internal and public meetings and providing comments on several iterations of the plan.

Public meetings attended by interdepartmental staff include:

- Community Kick-Off Workshop (September 2015)
- 10-Day Charrette, Open House and topical focus groups (October 2015)
- Plan Alternatives Report Workshop (March 2016)
- Neighborhood Design Sessions (Summer 2016 & February 2018)
- Social Equity Working Group Meetings (July-August 2017)
- Creative Solutions Labs (February 2018)
- Implementation Intensives (June 2019)

Published iterations of the plan contributed to/reviewed by interdepartmental staff include:

- Plan Alternatives Report (March 2016)
- Plan Options Report (November 2018)
- Preliminary Draft Plan (January 2019)
- Draft Plan & EIR (August 2019)
- Final Draft Plan (March 2024)

Interdepartmental Reviewers

Please see **Attachment A: Departmental Contributors to DOSP Iterations** for details about which staff attended internal and public meetings and provided support and/or content and review of various iterations of the Plan and EIR.

Final Draft Downtown Oakland Specific Plan

Available at: <https://www.oaklandca.gov/topics/downtown-oakland-specific-plan>

Attachment A. Departmental Contributors to DOSP Iterations

		Plan Alternatives Report	Plan Options Report	Preliminary Draft Plan	Draft Plan & EIR	Final Draft Plan	Implementation Matrix
City Dept.	Publish Date	March 2016	November 2018	January 2019	August 2019	March 2024	March 2024
	Review Period	12/16/16-12/24/16	5/4/18-5/11/18	September-December 2018	7/22/19-7/29/19	12/31/20 - 1/13/21	7/15/21- 7/30/21
OPD	Contacted	None	Anne Kirkpatrick, Bobby Hookfin, Nathaniel Walker III, Bruce Stoffmacher	Bobby Hookfin, Michael Beaver	Bobby Hookfin, Michael Beaver	Bobby Hookfin	Bobby Hookfin, Michael Beaver
	Responded	None	None	None	Jennifer Sena	None	None
OFD	Contacted	None	Darin White, Sheryl Skillern	None	Melinda Drayton, Darin White	Melinda Drayton	Melinda Drayton
	Responded	None	None	None	Orlando Arriola	Olga Crowe	None
OPW	Contacted	Brooke Levin, Gus Amirzehni, Lesley Estes, Rebecca Tuden, Danny Lau	Jason Mitchell, Daniel Hamilton, Shayna Hirshfield-Gold, Danny Lau, Lily Soo Hoo, Christine Reed	Daniel Hamilton, Danielle Makous	Jason Mitchell, Danny Lau, Daniel Hamilton, Lily Soo Hoo, Danielle Makous, Craig Pon, Kevin Kashi	Shayna Hirshfield-Gold, Daniel Hamilton, Kristin Hathaway	David Ferguson, Shayna Hirshfield-Gold, Daniel Hamilton, Denise Louie
	Responded	Lesley Estes, Ali Schwarz, Daniel Hamilton, Diane Tannenwald	Danny Lau, Daniel Hamilton, Diane Tannenwald	Daniel Hamilton	Daniel Hamilton, Ha Nguyen, Lily Soo Hoo	Shayna Hirshfield-Gold, Daniel Hamilton, Kristin Hathaway, Lily Soo Hoo	Shayna Hirshfield-Gold, Daniel Hamilton
PBD	Contacted	Rachel Flynn, Darin Ranelletti, Pete Vollman., Ed Manasse, Joanna Winter	Bill Gilchrist, Ed Manasse, Alicia Parker, Joanna Winter	Bill Gilchrist, Ed Manasse, Laura Kaminski, Joanna Winter, Alicia Parker, Catherine Payne, Neil Gray, Robert Merkamp, Katie Dignan	Bill Gilchrist, Ed Manasse, Laura Kaminski, Joanna Winter, Alicia Parker, Catherine Payne, Betty Marvin, Mike Rivera, Daniel Findley	Bill Gilchrist, Ed Manasse, Laura Kaminski, Joanna Winter, Alicia Parker, Catherine Payne, Betty Marvin, Daniel Findley	Bill Gilchrist, Ed Manasse, Laura Kaminski, Joanna Winter, Alicia Parker, Catherine Payne, Betty Marvin, Daniel Findley, Audrey Lieberworth

Attachment E

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	Responded	Betty Marvin, Darin Ranelletti, Alicia Parker, Danny Thai, Joanna Winter, Aubrey Rose	Bill Gilchrist, Ed Manasse, Alicia Parker, Joanna Winter, Dara O'Byrne, Tiffany Jimenez,	Bill Gilchrist, Ed Manasse, Laura Kaminski, Joanna Winter, Alicia Parker	Bill Gilchrist, Ed Manasse, Laura Kaminski, Joanna Winter, Alicia Parker, Daniel Findley, Betty Marvin, Chris Candell, Katie Dignan, Alain Placido	Bill Gilchrist, Ed Manasse, Laura Kaminski, Joanna Winter, Alicia Parker, Betty Marvin, Daniel Findley	Ed Manasse, Joanna Winter, Alicia Parker, Laura Kaminski, Daniel Findley, Audrey Lieberworth
DOT	Contacted	Mike Neary, Wlad Wlassowsky, Iris Starr, Jason Patton, Michael Ford, Carlos Hernandez, Sara Barz, Christina B.,	Ryan Russo, Sarah Fine, Brianna Horton,	Mohamed Alaoui, Hank Phan, Brytanee Brown, Sarah Fine, Matthew Nichols, Danielle Dai, Kerby Olsen	Ryan Russo, Lily Brown, Mohamed Alaoui, Nicole Ferrara, Kerby Olsen, Kevin Diep, Emily Ehlers, Joe W., Tabin Chung	Ryan Russo, Michael Ford, Emily Ehlers, Nicole Ferrara, Mohamed Alaoui, Audrey Harris, Kevin Diep, Kerby Olsen	Ryan Russo, Emily Ehlers
	Responded	Wlad Wlassowsky, Mohamed Alaoui, Iris Starr, Jason Patton, Sara Barz	Sarah Fine, Nicole Ferrara, Danielle Dai	Hoang Banh, Anh Nguyen, Lily Brown, Kerby Olsen, Hank Phan	Lily Brown, Danielle Dai, Tyler Brown, Nicole Ferrara,	Emily Ehlers, Michael Ford, Audrey Harris, Nicole Ferrara, Charlie Ream, Celina Chan [2023 updates]	Emily Ehlers
ADA programs	Contacted	None	None	None	Hoang Banh, Anh Nguyen	None	None
	Responded	None	None	None	Hoang Banh, Anh Nguyen	None	None
DRE	Contacted	None	Darlene Flynn, Jacque Larrainzar	Darlene Flynn, Jacque Larrainzar	Darlene Flynn, Jacque Larrainzar, Ayanna Allen	Darlene Flynn, Jacque Larrainzar	Darlene Flynn, Jacque Larrainzar
	Responded	None	Darlene Flynn, Jacque Larrainzar	Darlene Flynn, Jacque Larrainzar	Jacque Larrainzar	Jacque Larrainzar	Jacque Larrainzar
HCD	Contacted	Michele Byrd, Norma Thompson	Michele Byrd, Christia Mulvey, Antoinette Pietras,	Michele Byrd, Brian Warwick, Christia Mulvey, Antoinette Pietras	Maryann Leshin, Christia Mulvey, Brian Warwick	Shola Olatoye, Emily Weinstein, Maryann Leshin, Brian Warwick, Christia Mulvey, Christina Mun, Caleb Smith	Shola Olatoye, Brian Warwick, Christia Mulvey
	Responded	Christia Mulvey	Christia Mulvey	Christia Mulvey, Brian Warwick	Christia Mulvey, Brian Warwick	Shola Olatoye, Emily Weinstein, Maryann Leshin, Brian Warwick, Christia Mulvey, Christina Mun, Caleb Smith	Brian Warwick, Christina Mun

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Econ & Workforce Dev.	Contacted	Keira Williams, Marisa Raya, Aliza Gallo, Steve Lautze, Patrick Lane, Brian Kendall, JH Hilmer, Mark Sawicki, Margo Prado	Mark Sawicki, Marisa Raya, Patrick Lane, Aliza Gallo, Stephen Baiter, Keira Williams, Roberto Bedoya, Denise Pate, Kristen Zaremba	Mark Sawicki, Marisa Raya, Stephen Baiter, Keira Williams, Micah Hinkle, Patrick Lane, Aliza Gallo, Jens Hillmer, Hui Chang Li, Roberto Bedoya, Kristen Zaremba, Denise Pate	Mark Sawicki, Micah Hinkle, Marisa Raya, Keira Williams, Roberto Bedoya, Kristen Zaremba, Denise Pate	Alexa Jeffress, Sofia Navarro, Micah Hinkle, Marisa Raya, Harry Hamilton, Kristen Zaremba, Denise Pate, Roberto Bedoya	Alexa Jeffress, Micah Hinkle, Marisa Raya, Kristen Zaremba, Denise Pate, Roberto Bedoya, Kelley Kahn
	Responded	Kristen Zaremba, Keira Williams, Marisa Raya, Zach Seal	Mark Sawicki, Kristen Zaremba, Marisa Raya, Keira Williams, Aliza Gallo, Patrick Lane	Micah Hinkle, Kristen Zaremba, Stephen Baiter, Marisa Raya, Keira Williams	Marisa Raya, Micah Hinkle	Sofia Navarro, Micah Hinkle, Marisa Raya, Roberto Bedoya, Harry Hamilton, Shawnee Keck [2023 updates]	Kristen Zaremba, Roberto Bedoya, Kelley Kahn, Marisa Raya
Human Svcs	Contacted	Sara Bedford, Susan Shelton,	Sara Bedford, Lara Tannenbaum,	Sara Bedford, Lara Tannenbaum,	Sara Bedford, Lara Tannenbaum, Nic Ming, Talia Rubin, Peter Kim	Sara Bedford, Lara Tannenbaum, Nic Ming, Talia Rubin, Peter Kim	Sara Bedford, Lara Tannenbaum, Peter Kim
	Responded	None	Lara Tannenbaum	Sara Bedford, Lara Tannenbaum	Sara Bedford, Lara Tannenbaum	Sara Bedford, Lara Tannenbaum	None
OPRYD	Contacted	Dana Riley	Nicholas Williams, Dana Riley,	None	Nicholas Williams, Diane Boyd, Dana Riley	Nicholas Williams, Dana Riley	Nicholas Williams, Dana Riley
	Responded	None	None	None		Nicholas Williams	None
Library	Contacted	Gerry Garzon, Diane Tannenwald	Jamie Turbak, Diane Tannenwald,	None	Jamie Turbak, Diane Tannenwald, Nina Lindsay	Jamie Turbak, Diane Tannenwald	Jamie Turbak, Diane Tannenwald,
	Responded	None	Diane Tannenwald	None	Diane Tannenwald	Jamie Turbak	None
Mayor's Office	Contacted	Kelley Kahn, Matt Nichols, Jose Corona	Darin Ranelletti, Kelley Kahn, Jose Corona, Matt Nichols	Darin Ranelletti, Kelley Kahn, Jose Corona	Darin Ranelletti, Kelley Kahn, Jose Corona	Kelley Kahn, Darin Ranelletti, Peter Radu, Warren Logan, briefed: Leigh Hanson	Kelley Kahn
	Responded	None	Kelley Kahn, Darin Ranelletti	Darin Ranelletti, Kelley Kahn	Darin Ranelletti, Kelley Kahn, Warren Logan	Kelley Kahn, Darin Ranelletti, Peter Radu, Warren Logan, briefed: Leigh Hanson	Kelley Kahn

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CAO	Contacted	None	Greg Minor	None	Alexandria McBride, Molly Maybrun, Joe Devries, Greg Minor	Jason Mitchell, Joe DeVries, Veronica Cummings, Alexandria McBride, Molly Maybrun, Greg Minor, Brenda Ivey, Autumn King	Joe DeVries, Molly Maybrun, Veronica Cummings, Autumn King
	Responded	None	Alexandra Orogas	None	Joe Devries	Molly Maybrun	None
Violence Prevention	Contacted	N/A	N/A	N/A	N/A	Guillermo Cespedes	Guillermo Cespedes, Peter Kim
	Responded	N/A	N/A	N/A	N/A	Guillermo Cespedes	None
City Attorney	Contacted	Heather Lee	Brian Mulry	Brian Mulry	Brian Mulry	Brian Mulry	Brian Mulry, Tarisha Bal
	Responded	None	Brian Mulry	Brian Mulry	Brian Mulry	Brian Mulry	Brian Mulry, Tarisha Bal

Red = Department Head

Developed June 2021, updated May 2024