

DRAFT

CITY ATTORNEY'S OFFICE

## OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

---

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL TRANSPORTATION PROJECT MANAGEMENT SUPPORT SERVICES THAT FOLLOW ALL CITY ADVERTISING AND COMPETITIVE SOLICITATION REQUIREMENTS AND ARE AWARDED IN DIRECT SERVICE FOR A PERIOD OF FOUR (4) YEARS WITH THE FOLLOWING FIRMS: 1) ACUMEN BUILDING ENTERPRISES INC., 2) CONSOLIDATED CM, 3) DABRI INC., 4) DIABLO ENGINEERING GROUP, 5) HOLLINS CONSULTING INC., AND 6) VSCE, EACH FOR AN AMOUNT NOT TO EXCEED TWO MILLION DOLLARS (\$2,000,000) ANNUALLY FOR A GRAND TOTAL AMOUNT THAT IS NOT-TO-EXCEED EIGHT MILLION DOLLARS (\$8,000,000)**

**WHEREAS**, on-call project management support services provide various project management support functions to advance and support the City's Capital Improvement Program; and

**WHEREAS**, the number of funded capital projects has outpaced the hiring of permanent project management staff to manage the backlog of projects; and

**WHEREAS**, on-call project management support services are needed to augment and complement City staff by providing services and subject matter expertise which includes, but are not limited to management of schedule/budget/scope; community outreach and engagement; risk factors; project development and oversight; permitting; stakeholder and partner agency coordination; and alternate project delivery methods; and

**WHEREAS**, on October 6, 2023, the City issued a Request for Qualifications (RFQ) for On-Call Project Management Support Services; and

**WHEREAS**, six (6) firms submitted Statements of Qualifications (SOQ) which were evaluated by a panel of three (3) Department of Transportation professionals with experience in the scope of services and project types identified in the RFQ; and

**WHEREAS**, based on the panel's evaluation, contract requirements, and assessment of OPW's project management support needs, six (6) firms are recommended to be awarded professional services agreements to provide on-call project management support services; and

**WHEREAS**, the City will renew the RFQ for on-call project management support services on an annual basis to further increase opportunities for certified Local and Small Local Business Enterprises to join the on-call pool; and

**WHEREAS**, all the recommended firms will be reviewed by the Department of Workplace and Employment Standards (DWES) to ensure compliance with the City Local Business Enterprise/Small Local Business Enterprise Program prior to project assignment through task order execution; and

**WHEREAS**, there is no impact to the General Purpose Fund, nor are additional funds being requested; and

**WHEREAS**, on-call project management support services will be funded through various individual projects and funds will be identified prior to the performance of the on-call services; and

**WHEREAS**, no minimum amount of work is implied or guaranteed, and no appropriation is made as a result of this action; and

**WHEREAS**, the City Council finds that the services provided pursuant to the agreements authorized hereunder are of a professional, scientific, or technical nature and are temporary in nature; and

**WHEREAS**, the City Council finds that the agreements shall not result in the loss of employment or salary by any person having permanent status in the competitive services; now, therefore be it

**RESOLVED:** That the City Council authorizes the City Administrator to execute professional services agreements for on-call project management support services that follow all city advertising and competitive solicitation requirements and are awarded in direct service for a period of four (4) years with the following firms: 1) Acumen Building Enterprises Inc., 2) Consolidated CM, 3) Dabri Inc., 4) Diablo Engineering Group, 5) Hollins Consulting Inc., And 6) VSCE, each for an amount not to exceed two million dollars (\$2,000,000) annually; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the City Administrator to execute additional professional services agreements to small and very small local businesses qualified through the annual prequalification process discussed in the associated Agenda Report, in the annual amounts set forth herein for the remaining number of years left in the four-year term; and be it

**FURTHER RESOLVED:** That the project criteria and program requirements, project schedule and consultant budget prepared for projects in the direct service of the On-call Transportation Project Management Support Services, including any subsequent changes during

the term of the task order, will be reviewed and adopted by the Director of the Department of Transportation and hereby approved; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to approve any subsequent amendments to or extensions of said agreement with the exception of those related to an increase in total compensation, provided that such amendments or extensions shall be filed with the City Clerk's Office; and be it

**FURTHER RESOLVED:** That a copy of the Agreement will be on file in the City Clerk's Office and will be approved for form and legality by the Office of the City Attorney.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND  
PRESIDENT FORTUNATO BAS

NOES –  
ABSENT –  
ABSTENTION –

ATTEST: \_\_\_\_\_  
ASHA REED  
City Clerk and Clerk of the Council of the  
City of Oakland, California