

FILED
OFFICE OF THE CITY CLERK
OAKLAND

CITY OF OAKLAND

AGENDA REPORT

2010 MAY 27 AM 10: 27

To: Office of the City Administrator
Attn: Dan Lindheim
From: Police Department
Date: June 8, 2010

Re: A Report and Proposed Resolution Authorizing the City Administrator to Exercise The Option To Extend For An Additional Term, The Period of July 1, 2010 Through June 30, 2011, The Contract With Michael Palmertree to Continue Providing Behavioral Science Consultation and Training Services to the Oakland Police Department to Meet the Objectives of the Personnel Assessment System (PAS) Policy as Required by Tasks 40 and 41 of the Memorandum of Understanding (Formerly the Negotiated Settlement Agreement) at a Cost Not to Exceed Fifty Thousand Dollars (\$50,000) and Increase the Total Contract Amount Cap from One Hundred Thousand Dollars (\$100,000) to One Hundred Fifty Thousand Dollars (\$150,000)

SUMMARY

Staff has prepared a report and proposed resolution authorizing the City Administrator to exercise the option to extend for an additional term, the contract with Michael Palmertree to continue providing behavioral science consultation and training services to the Oakland Police Department for the period of July 1, 2010 through June 30, 2011 in an amount not to exceed \$50,000. The current two year contract beginning July 1, 2008 expires June 30, 2010.

FISCAL IMPACT

Approval of this resolution will authorize the City Administrator to extend the current contract with Michael Palmertree for the period of July 1, 2010 through June 30, 2011. Funding in the amount of \$50,000 is included as part of the Police Department's 2010-11 budget appropriation and will be drawn from General Fund (1010), Personnel Section Organization (106210), Miscellaneous Contract Services Account (54919), Project (0000000), Program (PS01).

BACKGROUND

Michael Palmertree has been providing his professional services to the Police Department dating back to 2005.

The Police Department conducted a Request for Proposals (RFP) process in June 2008, inviting qualified service providers to submit proposals to render behavioral science consultation and training services to the Police Department. As a result of the RFP process the contract was awarded to Michael Palmertree to provide said services.

Item: _____
Public Safety Committee
June 8, 2010

KEY ISSUES AND IMPACTS

The current contract with Michael Palmertree is due to expire on June 30, 2010. Michael Palmertree provides behavioral science consultation and training services to the Police Department to meet the objectives of the Personnel Assessment System policy in response to Tasks 40 and 41 of the Memorandum of Understanding (formerly the Negotiated Settlement Agreement). The Oakland Police Department has reached full compliance with Tasks 40 and 41 and the need to continue the consultation and training services is necessary to maintain compliance.

PROGRAM DESCRIPTION

Michael Palmertree provides professional advice and counsel to the Police Department command staff. He participates as an active member of the Personnel Assessment System (PAS) Activity Review Panel and provides management consultations as needed. He develops and delivers training to personnel related mental health and behavioral science issues as required by the objectives of the PAS policy. He provides mental health consulting and support for the Police Department's Peer Support Team as well as counseling services for sworn and civilian employees following traumatic incidents such as officer involved shootings, in-custody deaths, etc.

SUSTAINABLE OPPORTUNITIES

Economic: No economic opportunities are identified in this report. However, professional advice and counseling services, including stress debriefing, may enhance the City's risk management strategies.

Environmental: No environmental opportunities are identified in this report.

Social Equity: Professional advice and counsel related to mental health and behavioral science issues provided to the command staff of the Police Department, as well as counseling services provided to sworn and civilian employees following traumatic events benefit the entire community served by all employees of the Police Department.

DISABILITY AND SENIOR CITIZEN ACCESS

There are no Americans with Disabilities Act (ADA) or senior access issues contained in this report.

RECOMMENDATION AND RATIONALE

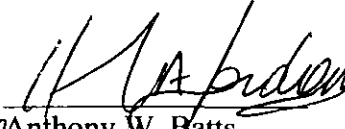
As Michael Palmertree has a current contract with the Police Department and has effectively provided his professional services in the area of behavioral science consultation and training to

Item: _____
Public Safety Committee
June 8, 2010

ACTION REQUESTED OF THE COUNCIL

Staff recommends that the City Council accept this report and approve the proposed resolution authorizing the City Administrator to exercise the option to extend for an additional term, the contract with Michael Palmertree to continue providing behavioral science consultation and training services to the Police Department, for the period of July 1, 2010 through June 30, 2011, in an amount not to exceed \$50,000 and increase the total contract amount cap from \$100,000 to \$150,000 .

Respectfully submitted,


For Anthony W. Batts
Chief of Police

APPROVED AND FORWARDED TO
THE PUBLIC SAFETY COMMITTEE:



Office of the City Administrator

Prepared by:
Ms. Minnie Chan
Personnel Section
Bureau of Services

Item: _____
Public Safety Committee
June 8, 2010

2010 MAY 27 AM 10: 27

Rowan Cierco
Oakland City Attorney's Office

OAKLAND CITY COUNCIL

Resolution No. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXERCISE THE OPTION TO EXTEND FOR AN ADDITIONAL TERM, THE PERIOD OF JULY 1, 2010 THROUGH JUNE 30, 2011, THE CONTRACT WITH MICHAEL PALMERTREE TO CONTINUE PROVIDING BEHAVIORAL SCIENCE CONSULTATION AND TRAINING SERVICES TO THE OAKLAND POLICE DEPARTMENT TO MEET THE OBJECTIVES OF THE PERSONNEL ASSESSMENT SYSTEM (PAS) POLICY AS REQUIRED BY TASKS 40 AND 41 OF THE MEMORANDUM OF UNDERSTANDING (FORMERLY THE NEGOTIATED SETTLEMENT AGREEMENT) AT A COST NOT TO EXCEED FIFTY THOUSAND DOLLARS (\$50,000) AND INCREASE THE TOTAL CONTRACT AMOUNT CAP FROM \$100,000 (ONE HUNDRED THOUSAND DOLLARS) TO ONE HUNDRED FIFTY THOUSAND DOLLARS(\$150,000)

WHEREAS, upon conclusion of the Request for Proposal process in June 2008, Michael Palmertree was awarded a contract with the City to provide behavioral science consultation and training services to the Oakland Police Department ; and

WHEREAS, the City Council finds in authorizing the City Administrator to exercise the option to extend this contract for an additional term shall not result in the loss of employment or salary by any person having permanent status in the competitive service; and

WHEREAS, the Police Department has funding in the amount of \$50,000 for said services in its FY10-11 budget appropriation in General Fund (1010), Personnel Section Organization (106210), Miscellaneous Contracts Account (54919), Project (0000000), and Program (PS01); now, therefore be it

RESOLVED: That the City Council hereby authorize to the City Administrator or his designee, to extend the professional services agreement with Michael Palmertree to continue providing behavioral science consultation and training services to the Police Department for the period of July 1, 2010 through June 30, 2011, in an amount not to exceed \$50,000; and be it

FURTHER RESOLVED: That funds are available in the Department's FY10-11 budget appropriation and will be drawn from General Fund (1010), Personnel Section Organization (106210), Miscellaneous Contracts Account (54919), Project 0000000, and Program (PS01); and be it

FURTHER RESOLVED: That the City Administrator or his designee is authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend this agreement for services, except for any increase in the contract amount without returning to the City Council; and be it

FURTHER RESOLVED: That the City Attorney shall review and approve said agreement with Michael Palmertree, as to form and legality and a copy of the fully executed agreement shall be placed on file with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID, AND
PRESIDENT BRUNNER

NOES -

ABSENT -

ABSTENTION -

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council of
the City of Oakland, California