



City of Oakland

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City
Clerk

Meeting Minutes - DRAFT *Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza,
Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, September 15, 2015

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

DEFINITION OF TERMS:

Consent Item: any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee.

Non-Consent Item: any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee.

Action Item: any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

Informational Item: an item of the agenda consisting only of an informational report that does not require or permit Council action.

Roll Call / Call To Order

Present 4 - Annie Campbell Washington, Lynette Gibson McElhaney, Abel J. Guillén, and Dan Kalb

COMMITTEE MEMBERSHIP:

- 1 Approval Of The Draft Minutes From The Committee Meeting Of July 14, 2015
[15-0018](#)

A motion was made by Campbell Washington, seconded by Guillén, that this matter be Received and Filed. The motion carried by the following vote:

Abstained: 1 - Gibson McElhaney

Aye: 3 - Campbell Washington, Guillén, and Kalb

2 Determination Of Schedule Of Outstanding Committee Items

[15-0040](#)

A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Received and Filed. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

3 Subject: State And Federal Budget Status Report

From: Office Of The City Administrator

Recommendation: Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland [TITLE CHANGE]

[15-0019](#)

The committee asked for an analysis of housing grants to be included in packet for the special housing meeting of September 30, 2015 and requested a physical report to be included with oral information presented in this report

A motion was made that this matter be Received and Filed. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

4 Subject: Cash Management Report

From: Finance Department

Recommendation: Receive The Cash Management Report for the Quarter Ended June 30, 2015

[15-0024](#)

A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Received and Filed. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 5 Subject: Employee Benefits Broker/Consultant Contract
From: Human Resources Management
Recommendation: Adopt A Resolution Authorizing The City Administrator To (1) Award A Professional Services Agreement To Keenan And Associates In An Amount Not To Exceed Five Hundred Two Thousand Forty Four Dollars (\$502,044) For Three (3) Years With Two (2) One-Year Options To Renew In An Amount Not To Exceed Three Hundred Ninety Thousand Six Hundred Forty Seven Dollars (\$390,647) For A Total Contract Amount Not To Exceed Eight Hundred Ninety Two Thousand Six Hundred Ninety One Dollars (\$892,691), To Provide Employee Benefits Broker And Consulting Services For The City Of Oakland; And (2) Delegating Authority To The City Administrator To Act, Including Signing Authority, In All Matters Relating To The City Of Oakland Employee Benefits Programs And Plans
[15-0051](#)

The committee requested staff come but automatically extend the contract after 3 years, but come back to the finance committee prior to the completion of the third year.

The committee also requested that information about Keenan And Associates being a local small minority business be included in a supplemental report

A motion was made by Campbell Washington, seconded by Gibson McElhaney, that this matter be Approve as Amended the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 10/6/2015. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 6 Subject: Contract Award And Spending Authority To Parkmobile USA
From: Finance Department
Recommendation: Adopt A Resolution Authorizing The City Administrator To (1) Award A Professional Services Agreement To Parkmobile USA, Inc. ("Parkmobile") In An Amount Not To Exceed Seven Hundred Fifty Thousand Dollars (\$750,000) For Three (3) Years (\$250,000 Per Year) With Two (2) One-Year Renewal Options, To Provide Pay-By-Mobile Phone Services To Motorists For Parking At Parking Metered Spaces In The City; And (2) Authorizing Collection And Appropriation Of Transaction Fees Charged To The Motorists In Addition To The Motorist's Parking Meter Fee In An Annual Amount Not To Exceed Two Hundred Fifty Thousand Dollars (\$250,000) For Reimbursement To Parkmobile Under An Agreed Upon Professional Services Agreement
[15-0026](#)

The committee asked for information about other vendors and fees for other cities.

A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Continued to the *Finance & Management Committee. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 7 Subject: Traffic Controls, Electric, Systems, Electric Parts & Equipment Contracts
From: Finance Department
Recommendation: Adopt A Resolution Authorizing The City Administrator To Award Contracts To Western Pacific Signal, A Corporation, The Lowest Responsible, Responsive Bidder ,To Furnish Traffic Controls, Electrical Parts And Equipment In An Annual Amount Not To Exceed One Hundred Thousand Dollars (\$100,000.00), For The Period Of August 1, 2015 To July 31, 2018, For An Aggregate Contract Amount Of Three Hundred Thousand Dollars (\$300,000.00); And Iteris, A Corporation, The Lowest Responsible, Responsive Bidder To Furnish Vehicle Electric Systems In An Annual Amount Not To Exceed One Hundred Thousand Dollars (\$100,000.00) For The Period Of August 1, 2015 To July 31,2018, For An Aggregate Contract Amount Of Three Hundred Thousand Dollars (\$300,000.00) In Accordance With Specification No. 15-550-80/ Request For Quotation (RFQ) 5591-2 And The General Conditions Therefor On File In Purchasing According To Its Bid Filed With The City On June 23, 2015
[15-0027](#)

A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 8 Subject: EBRCSA
From: Department Of Information And Technology
Recommendation: Adopt A Resolution Authorizing The City Administrator, Or Her Designee, To Enter Into Letter Agreements With The Alameda County Fire Chiefs' Association, The Alameda County City Managers' Association And The Alameda County Mayors' Conference, Under Which Each Association Will Dedicate One Of Their Voting Seats On The Board Of The East Bay Regional Communications System Authority, Joint Power Authority ("EBRCSA") To The City Of Oakland
[15-0025](#)

The committee requested that staff comeback to the finance committee before transition for updates

A motion was made that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 9/29/2015. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

S9 Subject: IT Projects & Financing
From: Information Technology Department
Recommendation: Adopt A Resolution Authorizing The City Administrator Or Designee To Execute A Master Lease Agreement(S) With IBM Credit LLC For Financing Not To Exceed An Amount Of \$17,000,000, A Term Of 7 Years And An Interest Rate Of 3.5% Tax Exempt And/Or 5.5% Taxable; And Waiving Competitive Selection Requirements For The Financing Agreement(S). Proceeds Of The Financing To Fund: (A) Current Information Technology Systems Operations And Maintenance; And (B) Project To Upgrade/Implement The Oracle Systems Including Hardware, Software, Professional Services, Support And Maintenance; And (C) Project To Implement A New Municipal Budgeting System Including Hardware, Software, Professional Services, Support And Maintenance; And (D)Project To Replace And Improve 9-1-1 Public Safety Systems Including Hardware, Software, Professional Services, Support And Maintenance; And 2.Approving The Recommendations Of The City Administrator For The Award Of Contracts To Provide Professional Services To Upgrade/Implement The Oracle Systems And To Implement A New Municipal Budgeting System (Projects 1(B) And 1(C) Above) Based On The Results Of The Competitive Selection Process; And Authorizing The City Administrator Or Designee To Negotiate And Enter Into Professional Services Contracts With The Approved Firms.

[15-0059](#)

A motion was made that this matter be Continued to the *Finance & Management Committee, to be heard 9/29/2015. The motion carried by the following vote:

Aye: 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

There was 1 Open forum speaker

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance And Management Committee adjourned the meeting at 11:50 a.m.

*** In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.**

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.