

JMB

**CITY OF OAKLAND  
MEMORANDUM**

**TO:** Rules & Legislation Committee  
**ATTN:** Assistant to the City Manager  
**FROM:** Name LESLIE RODD **DATE:** May 18, 2004  
Address/Agency/Dept LIBRARY Phone No. X6932

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

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**TITLE: Resolution Authorizing the City Administrator to Apply for, Accept, and Appropriate a Grant in the Amount of \$25,000 from the California State Library, Library Services and Construction Act (LSTA) Global Languages Programs for FY 2004-05**

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**SCHEDULING RECOMMENDATION:**

- A. Committee LIFE ENRICHMENT  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)
- City Council Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: JULY 13, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? YES

What is the fiscal impact on the City/Agency? NO FISCAL IMPACT

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
  - Item requires immediate action relating to federal or state legislation;
  - Item requires immediate action relating to eligibility for a grant or gift; OR
  - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by 6:00 P.M. of the Tuesday preceding the relevant Rules & Legislation Committee meeting.