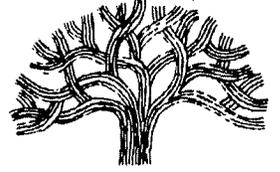


CITY OF OAKLAND



CITY HALL • 1 FRANK H. OGAWA PLAZA, 3<sup>rd</sup> FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor  
Honorable Libby Schaaf  
Mayor

(510) 238-3141  
Fax (510) 238-4731

Letter of Appointment

September 22, 2021

The Honorable City Council  
One Frank H. Ogawa Plaza, Second Floor  
Oakland, CA 94612

Dear President Bas and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has appointed the following persons as members of the following board or commission, subject to City Council confirmation:

**Commission on Persons with Disabilities**

**Ayanna Keeton**, to serve a three-year term that began September 3, 2021 and ends September 2, 2024, filling a seat previously held by Reid Davenport.

**Marjorie Lynne**, to serve a three-year term that began September 3, 2021 and ends September 2, 2024, filling a seat previously held by herself.

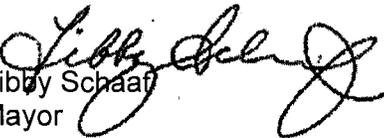
**Leonard Moore**, to serve a three-year term that began September 3, 2021 and ends September 2, 2024, filling a seat previously held by Lester Meu.

**Noah Smith**, to serve a three-year term that began September 3, 2021 and ends September 2, 2024, filling a seat previously held by himself.

**Howard Tevelson**, to serve a three-year term that began September 3, 2021 and ends September 2, 2024, filling a seat previously held by himself.

Thank you for your assistance in this matter.

Sincerely,

  
Libby Schaaf  
Mayor

**Profile**

Ayanna Gemisha Keeton  
First Name Middle Initial Last Name

[Redacted]  
Email Address

[Redacted] Suite or Apt

Oakland CA 94605  
City State Postal Code

Home: [Redacted] Home: (510) [Redacted]  
Primary Phone Alternate Phone

Easy Does It Emergency Services Program Manager  
Employer Job Title

**Which Boards would you like to apply for?**

Commission on Persons with Disabilities: Submitted

**Interests & Experiences**

**Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.**

I work an emergency services for disabled people to live independently on there own.

*Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.*

Copy\_of\_Ayanna\_Resume\_.docx  
Upload a Resume

**Please paste the text of your resume or curriculum vitae below.**

**Please click the acknowledgement below.**

**Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.**

I Agree \*



# Ayanna Keeton

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## EDUCATION

Master Class Management, Online  
Business Management Certification in Management Training & Leadership 2011-2015

Merritt College, Oakland, CA  
Certificate of Proficiency (Associate Teacher) in Child Development received 2005

Vallejo High School, Vallejo, CA  
High School Diploma received 1998

## EXPERIENCE

### **Easy Does It Emergency Services, Berkeley, CA**

Program Manager /Services Manager, 3/2011-Present

- . On Call Emergency Supervisor 24/7/365
- . Provide support and conflict resolution assistance to program clients and on-call field staff.
- . Supervises maintenance of the EDI Database for the disaster registry, client information and service requests
- . Manage employee equipment including cell phone and plans
- . Handle Workers Compensation and Medical, Dental and vision Insurances
- . Monitor unemployment claims
- . Create Staff schedules and handles time-off/shift
- . A member of the Case Management Committee and work closely with the Case Manager
- . Recruiting, hiring, training, supervising, evaluating and as needed terminating staff
- . Facilitating monthly staff meetings
- . Educates inquirers about program services and other community resources
- . Generates client and service data for monthly reports
- . Refers clients to other agencies and services when appropriate
- . Collects, verifies and occasion process bi-weekly payroll
- . Works with other administrative staff to oversee and analyze program policy and procedures
- . In the absence of the Executive Director is the direct supervisor of the agency

### **Easy Does It Emergency Services, Berkeley, CA**

Services Coordinator, 11/2004-3/2011

- . Provides support and conflict resolution to program clients, staff, and drivers
- . Maintains the EDI Database for the disaster registry, client information and service requests
- . Assists with training new attendants and in facilitating monthly staff meetings
- . Educates inquirers about program services and other community resources
- . Generates client and service data for quarterly reports
- . Refers clients to other agencies and services when appropriate
- . Collects and verifies all service call paperwork and aids in corresponding payroll procedures

### **Easy Does It Emergency Services, Berkeley, CA**

Dispatcher and On-Call Supervisor, 7/2001 -11/2004

- . Confirms scheduled on-call attendants are clocked in and ready for duty
- . Assess and prioritizes incoming calls and dispatch the most appropriate attendant to perform the needed service
- . Assists with client phone interviews for staff evaluations
- . Maintains detailed documentation of client service requests, worker assignments and check-in times, complaints, refusals, and other pertinent service information
- . Incorporates the needs of the client while providing services in accordance with Easy Does It

policies and procedures

**In Home Support Services, Oakland, CA**

Personal Care Attendant, 2001-2010

- . Provides routine baths, oral hygiene and grooming
- . Performs range-of-motion exercises and techniques
- . Completes needed domestic chores as needed
- . Coordinates and accompanies client to all medical appointments
- . Assists client with transferring

**Adept Enterprise, Emeryville, CA**

Administrative, 1999 -2001

- . Performed intake and process of electronic and traditional mail
- . Maintained computer network systems
- . Trained other employees on the use of equipment and software
- . Updated database of important client information
- . Assisted agency clients with requests
- . Managed many aspects of daily operations in a professional administrative setting

**CERTIFICATIONS AND TRAININGS**

- . Supervision: Helping People Succeed Part 1 through CompassPoint (March 2014)
- . CPR/Basic First Aid Certification through Fast Response (April 2012)
- . CPR/Basic First Aid Certification through Pulse Check (April 2010)
- . Alzheimer's Care Academy Continuing Education Course (April 2010)
- . CPR/Basic First Aid Certification through EMS Safety Services (June 2008)
- . Emergency Response Planning for Your Business Seminar through SkillPath Seminars (June 2006)
- . Employment Law Development seminar with Sheppard Mullin Richter & Hampton LLP (January 2006)
- . Alameda County Certification in Emergency Preparedness for Homecare Providers through Public Authority For IHSS (April 2004)
- . Trained in diabetic nutrition and diet through Kaiser Permanente (2003)
- . Excelling as a First Time Manager or Supervisor Seminar through SkillPath Seminars (August 2001)
- . Basic to Intermediate Microsoft Access 2000 training through Computer Solutions (January 2001)
- . Computer and administrative training through Oakland Youth Works Computer Training (1998-1999)
- . Attended weekly workshops lead jointly by staff from UC Berkeley's School of Natural Resources, City of Oakland Public Works Agency and the Youth Employment Partnership. Topics of training ranged from environment awareness issues to career development strategies (1996-1998)

**SPECIAL SKILLS**

- . Experience and interest in working with diverse populations
- . Conflict mediation between clients and employees
- . Ability to remain calm under stress
- . Proficient in Microsoft Offices Applications
- . Environmentally aware
- . Acute sense of client needs

**Reference available on Request**

## Profile

Marjorie

First Name

Lynne

Middle Initial

Last Name

[REDACTED]  
Email Address

[REDACTED]  
Street Address

Suite or Apt

Oakland

City

CA

State

94609

Postal Code

Home: (415) [REDACTED]

Primary Phone

Mobile: [REDACTED]

Alternate Phone

Retired (full-time disabled)

Employer

Job Title

## Which Boards would you like to apply for?

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Commission on Persons with Disabilities: Submitted

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## Interests & Experiences

**Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.**

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My main goals and objectives for joining the committee involve creating physically accessible and affordable housing for the disabled in Oakland, providing access to affordable healthcare, including tax-free medical marijuana, and ensuring public spaces are accessible to all. I am very committed to helping to secure and maintain rights for disabled residents of Oakland. Since moving here last April, I started a support group for rare disease patients in Alameda and Contra Costa counties. We now have over one hundred members and meet on a regular basis. Our focus is on patient advocacy, connecting patients with medical resources and doctors familiar with our rare diseases, and general social support for homebound patients who feel isolated. I also try and help members of the nearby homeless camp, just south of Ashby BART as much as I can. I estimate at least 60-75% of the residents in the Here/There camp are disabled. Before moving to Oakland, I was a member of the Town of North Hempstead Disability Committee where we helped implement a free ride program with local taxi companies for the disabled to get to and from doctor appointments, grocery shopping, etc.

<http://www.northhempstead.com/dac>

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***Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.***

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Upload a Resume

**Please paste the text of your resume or curriculum vitae below.**

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MARJORIE KASE RESUME [REDACTED] PROFESSIONAL EXPERIENCE

Adobe Systems Adobe Social Solutions Consultant New York, New York: 2011 – 2013 • Plan, design, and deliver pre-sales and proof of concept implementations of Adobe Social Solution for enterprise customers in Media, Retail, Travel verticals • Work with Account Executives to develop selling strategy within target accounts including the design of services packages and overseeing the RFP process • Lead deep dive discovery sessions to understand customers' current social management process, technical environment, key social business issues/drivers, and future technology requirements • Monitor social marketing trends including new platforms, competitors, and vendors • Provide product feedback from the field to Marketing and Product Management teams • Design and deliver training and documentation to customers and colleagues on solutions and industry best practices including product FAQs, sales collateral • Develop and establish strong relationships with strategic clients and industry partners • Attend conferences and industry events on behalf of Adobe Social

MarKyr Media/Blogger Reps (merged with MarKyr in 2008) Co-Founder/Founder San Francisco/Los Angeles, California: 2007 – 2011 • Designed, developed, and deployed leading edge social media campaigns for Tech, Entertainment, CPG and Non-Profit clients • Established a blogger network comprised of the top tech, TV, film, and pop culture bloggers, possessing a collective reach of over 44 million unique monthly visitors and 420 million monthly page views • Developed and disseminated best practice strategy for social web community building, social branding, blogging, vlogging, online messaging and leveraging social networks to increase brand visibility • Determined KPIs, tracked internal and external performance metrics to optimize social outreach efforts • Executed successful Word of Mouth campaigns and brand visibility through social, blogger and traditional public relations outreach • Developed and deployed Social Media Boot Camps for corporate marketing teams • Oversaw Facebook ad sales and implementation, identified target audiences, tracked and optimized spend as needed

Flagship Clients included: Guitar Center, FastCompany.com, FX Network, Toyota Financial Services, Adidas Eyewear, Lullabot, The Roxy Theatre on the Sunset Strip

MeeVee, Inc. Lead Content Producer Burlingame, California: 2006 – 2007 • Designed and launched MeeVee's blog – TV with MeeVee • Supervised all day-to-day operations including managing 12 writers and 2 copy editors, assigning stories, writing over 200 blog entries, and implementing marketing strategy • Developed and managed content partnerships on behalf of MeeVee with leading entertainment and gossip bloggers and major broadcast and cable outlets • Directed and produced video taken at red carpet events such as the Emmys, Golden Globes, TCA Awards

CommonSenseMedia.org Freelance Entertainment Editor San Francisco, California 2005 – 2006 • Assigned and edited over 275 reviews • Hired and oversaw 10 freelance writers • Wrote newsletter features and reviews

Promowerks/Red Bull GmbH Northern CA Street Team Manager San Francisco, California: 2000 – 2001 • Conceived and implemented all Northern CA marketing efforts • Performed extensive research in Latino, urban, and youth markets • Responsible for hiring and supervising 14 employees

Yahoo! Inc./Yoyodyne Entertainment Promotions Project Manager Santa Clara, California/Irvington, New York: 1998 – 1999 • Coordinated and designed client-based Yahoo! front page promotions • Supervised creative team, maintained scheduling and client relationships

Clients included: Jack Daniels, Kenwood, Transamerica, Autodesk, and Netscape

EDUCATION University of Texas at Austin, M.A., 2002-2004 • Concentration/Focus: Media Studies, Millennial Digital Media Consumption • GPA: 3.9 • Achievement: Based on Masters research on the digital divide in central Texas, the University of Austin's IC2 Institute was awarded a \$2 million grant by State Farm to build digital career development tools for at-risk adolescents

Oberlin College, B.A, 1994-1998 • Major/Minor: American History/Film • Major GPA: 3.7

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Please click the acknowledgement below.

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Service on City of Oakland boards, commissions, and committees may require filings of the FPCC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

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I Agree \*

June 25, 2021

To Whom It May Concern:

I am writing in reference to the position that is available with the Mayor's Office Commission on Persons with Disabilities. For the past 10 years I have worked in the field of vocational rehabilitation and am now looking to transition into serving the community more broadly. I believe I am uniquely qualified for this role for a number of reasons, both personal and professional. Upon review of my background and credentials, I am sure you will agree.

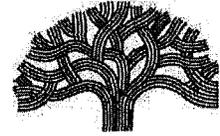
As the Senior Vocational Rehabilitation Counselor for the Department of Rehabilitation in Oakland, I work to help individuals with disabilities to overcome their limitations and achieve their highest potential. I work with a wide range of disabilities such as physical and mental health conditions and diverse populations including students, veterans and ex-offenders. I partner with local colleges and universities as well as employers to help students pursue their educational and career goals. I understand the challenges they face firsthand as a person with a disability who has had to navigate the educational and employment landscape. In addition, I am finalizing my doctorate degree in Educational Leadership. For my dissertation, I examined the role of assistive technology in promoting resilience in college students with disabilities. I did this by chronicling my own experiences as a person with a disability seeking to pursue my education and achieve my independence. I am hoping to apply the skills I have learned in self-advocacy to assist and empower others like me within the community.

My background enables me to serve as a resource on behalf of the needs of persons with disabilities and contribute to successful and equitable outcomes in their lives. I am equipped with a perspective that will make me an asset to this initiative. I have included a copy of my resume and along with the application packet. Please feel free to contact me if you would like to discuss the position further. Thank you.

Sincerely,

Leonard Moore

# CITY OF OAKLAND



1 FRANK H. OGAWA PLAZA OAKLAND, CALIFORNIA 94612-2033

ADA Programs Division

(510) 238-5219

FAX (510) 238-3304

TDD (510) 238-2007

**Do you have a passion for civil rights for all?  
Do you have skills that can help the City of Oakland continue  
advancing the promise of the Americans with Disabilities Act?  
The Mayor's Commission on Persons with Disabilities needs you!**

The Mayor's Commission on Persons with Disabilities (MCPD) is an 11-member mayor-appointed body of professionals with knowledge and experience with implementing the requirements of the Americans with Disabilities Act and related civil rights laws to create equal opportunity for persons with disabilities. Commissioners are responsible for monitoring the City's policies and programs for compliance with the ADA, and its initiatives for implementing its requirements. The MCPD advises the Mayor and staff regarding the needs of the disability community, and promotes strategies for making Oakland a place where everyone can live, work, play, and engage in all that Oakland has to offer.

Commissioners should live or work in Oakland but all interested applicants may apply. Commissioners must be able to commit to a three-year term and regular attendance at monthly meetings of the full Commission and assigned committee(s).

To be selected for an interview, please complete the enclosed application and return along with a copy of your resume and a cover letter, and e-mail or mail your complete application packet to:

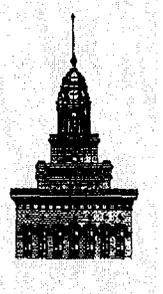
[adaprograms@oaklandnet.com](mailto:adaprograms@oaklandnet.com)

or

ADA Programs Division, One Frank Ogawa Plaza 11<sup>th</sup> Floor, Oakland, California,  
94612.

Contact the ADA Programs Division at [adaprograms@oaklandnet.com](mailto:adaprograms@oaklandnet.com) or 510.238.6919 with any questions or to obtain these materials in an alternate format.

# CITY OF OAKLAND BOARDS AND COMMISSIONS APPLICATION



Name: Leonard Moore Home Phone: [REDACTED]

Address: [REDACTED]

Type of Employment: Government/Social Services

Employer: Department of Rehabilitation

Work Phone: [REDACTED]

Work Address: [REDACTED]

Board or Commission you wish to serve on: Mayor's Commission on Persons with Disabilities

Why do you wish to serve as a member of the Board/Commission?  
I am a person with a disability and currently work as a counselor for persons with disabilities. I believe I have both

What experience do you have in this topic area?  
I have a master's degree in rehabilitation counseling over 10 years experience working with persons with disabili

Experience serving on Boards and/or Commissions: \_\_\_\_\_  
None

Approximate hours available per month to spend on Board/Commission activities: \_\_\_\_\_

Organizational Memberships: \_\_\_\_\_  
None

Volunteer Activities: \_\_\_\_\_  
I currently volunteer at KGPC 96.9 FM Peralta Community Radio in Oakland. I am developing a program centered

Please list two references with telephone numbers: \_\_\_\_\_  
Felicia Bridges, 415-418-8218  
Iris Wiangchanok, 510-280-4868

Applicant's Signature: \_\_\_\_\_ Date: 06/25/2021

**1. What is your experience with disability (personal or professional)?**  
The MCPD's goal is to achieve equal representation of the diversity of disability experiences, including but not limited to:

- Physical
- Sensory
- Deafness
- Blindness
- Psychiatric
- Learning
- Intellectual

I have worked with all types of disabilities within various populations includin

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**2. Do you have knowledge in one or more of the following areas?**  
Please describe.

- Housing rights
- Employment rights
- Education rights
- Transportation rights
- Physical access requirements (California Building Code and Federal Standards & Guidelines)
- Assistive technology
- Self-Advocacy
- Community organizing

I work primarily in education and employment and provide support through a wi

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3. Do you have knowledge of how municipal government organizations work and the budget process? Please describe.

No

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4. Do you have professional expertise in one or more of the following areas? Please describe.

- Architecture
- Urban planning
- Civil engineering
- Law
- Public administration
- Fiscal policy
- Legislation
- Construction Management
- Project Management
- Event Planning

I have experience in workforce development as it pertains to persons with disab

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**5. MCPD seeks representation that reflects the diversity of Oakland including but not limited to ethnicity, race, religion, sex, language, and district of residence. How would you contribute to the diversity of the MCPD?**

I am an African-American male as well as a person with a disability.

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**6. To be eligible candidates should be residents or work in Oakland. Exceptions may apply for individuals with unique expertise on a case by case basis so anyone interested is encouraged to apply. Do you live and/or work in Oakland? If not, what motivates you to join the MCPD?**

Yes

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## Leonard Moore



### EDUCATION

**NC State University** December 2021  
Doctor of Education

**UNC Chapel Hill** May 2009  
MS, Rehabilitation Counseling

**NC State University** May 2000  
BA English/Technical Communications

### CERTIFICATION/LICENSURE

Certified Rehabilitation Counselor (CRC), March 2021

Teacher Certification (English Grades 9-12), May 2003

### COUNSELING EXPERIENCE

**Senior Vocational Rehabilitation Counselor, Department of Rehabilitation, Oakland, CA, October 2019 – present**

- Provide oversight on effective case management strategies for students with disabilities attending local community and four-year colleges
- Coordinate academic and career planning services for students based on individualized goals
- Conduct counseling sessions to address limitations related to education and employment

**Vocational Rehabilitation Counselor, Department of Veterans Affairs, Oakland, CA, June 2018 – June 2019**

- Conducted eligibility and entitlement determinations for veterans with service-connected disabilities
- Developed and implemented plan of services based on training and employment goals
- Facilitated transition to employment upon completion of educational goals

**Vocational Rehabilitation Counselor, Department of Health and Human Services, Charlotte NC, August 2014-June 2018**

- Managed caseload of consumers with mental health and developmental disabilities
- Planned and coordinated job-related services to assist with community integration through gainful employment
- Functioned as liaison between consumers, agency partners and other sources of community support

**Vocational Rehabilitation Counselor, Vocational Rehabilitation Department, North Charleston SC, October 2010-July 2013**

- Conducted initial interviews to determine eligibility and service needs
- Coordinated services for eligible consumers including vocational assessments, job training, job placement, and job coaching

- Addressed functional limitations related to disability and employment

### **TEACHING EXPERIENCE**

**Teacher, Sylvan Learning Center, Cary, NC, March 2005-August 2005**

- Provided academic assistance to students in the areas of reading comprehension and writing
- Implemented performance-based system of rewards as incentives for learning

**Student Teacher/Long-Term Substitute, Wake County Public Schools, Raleigh, NC, March 2003-December 2003**

- Planned and taught lessons to high school students under review of supervising teacher
- Performed daily classroom responsibilities for teacher on long-term leave

**Adjunct Instructor, Trident Technical Community College, Charleston, SC, August 2000-June 2001**

- Taught developmental courses to students with difficulty demonstrating proficiency in writing at the college level
- Provided individualized academic assistance to students as needed

### **RESEARCH EXPERIENCE**

**Research Assistant, University of Iowa, Iowa City IA, August 2013-May 2014**

- Collected data through interviews on public opinion regarding proposed changes to current state laws and policies
- Performed content analysis on data pertaining to public access to health information through printed media

**Research Assistant, NC A&T State University Writing Center, Greensboro, NC, August 2005-May 2006**

- Conducted research on conventions in writing among various academic disciplines
- Designed and delivered presentations based on findings to departments across campus
- Provided academic support and assistance on writing assignments based on referrals from these departments

### **INTERNSHIPS**

NC Division of Services for the Blind, March 2009-July 2009

Three Springs of North Carolina, May 2007-July 2007

### **PROPOSALS/PRESENTATIONS**

Amplifying Voices for Health Equity, Robert Wood Johnson Foundation, Washington, D.C., October 2017

Accessibility and E-Learning, North Carolina Rehabilitation Association, Wilmington, NC, October 2017

Whose Job Is It... Anyway??: Examining Factors That Contribute to Successful Employment Outcomes, Society of Information Technology in Education (SITE), Austin, TX, March 2017

Learning with Limitations: The Role of Technology in Addressing the Educational Needs of Students with Disabilities, Society for Information Technology in Education (SITE), Austin, TX.

Tools of Engagement: Developing a Community-Based Approach to Promoting Global Health Awareness, The Examined Life, University of Iowa, Iowa City, IA, March 2014

Beyond Accommodations: Addressing Social Development in College Students with Disabilities, National Council on Rehabilitation Education, San Antonio, TX, February 2009

Double-Take: Re-Examining the Dual Implications of Disability and Culture and the Impact on Vocational Outcomes, National Council on Rehabilitation Education, San Diego, CA, February 2006

### **PUBLICATIONS**

Kirby, K. & Moore, L. (2017) Whose Job Is It... Anyway??: Examining Factors That Contribute to Successful Employment Outcomes, LearnTechLib (e-library), Society of Information Technology in Education.

Moore, L (2017) Learning with Limitations: The Role of Technology in Addressing the Educational Needs of Students with Disabilities, LearnTechLib (e-library), Society for Information Technology in Education.

### **AWARDS/HONORS**

2018 NC State University Diversity Enhancement Grant

2018 American Council for the Blind Scholarship

2017 NC State University Diversity Enhancement Grant

2017 American Council for the Blind Scholarship

2016 American Council for the Blind Scholarship

### **REFERENCES**

Dr. James Bartlett

(919)208-1697

[James\\_bartlett@ncsu.edu](mailto:James_bartlett@ncsu.edu)

Dr. Michelle Bartlett

(919)208-1700

[mebartle@ncsu.edu](mailto:mebartle@ncsu.edu)

Tonja Reeder

(704)733-0010

[Tonja.reeder@dhhs.nc.gov](mailto:Tonja.reeder@dhhs.nc.gov)

**Profile**

Noah \_\_\_\_\_ Smith \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address Suite or Apt

Oakland \_\_\_\_\_ CA \_\_\_\_\_ 94612  
City State Postal Code

Home: (510) \_\_\_\_\_ Mobile: (510) \_\_\_\_\_  
Primary Phone Alternate Phone

Environmental Protection Agency \_\_\_\_\_ Attorney \_\_\_\_\_  
Employer Job Title

**Which Boards would you like to apply for?**

Commission on Persons with Disabilities: Appointed

**Interests & Experiences**

**Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.**

I am a wheelchair user and an 11-year resident of the East Bay and Oakland with a passion for disability rights. I am an attorney who works on environmental law for the EPA in San Francisco but while in law school I helped found the National Association Law Students with Disabilities and worked for the 2008 Obama campaign's Disability Policy Committee. Before law school I spoke at rallies on capitol hill and lobbied congress to pass the Stem Cell Research Enhancement Act and Christopher and Dana Reeve Paralysis Act. I would like to join the Mayor's Council on People With Disabilities because Oakland, like the rest of the Bay Area, is changing very fast and I want to help ensure that it continues to be an inclusive and welcoming city for people with disabilities. I have a particular interest in affordable housing that is also compliant with the Americans with Disabilities Act.

***Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.***

Noah\_Smith\_Resume\_10.2.2018.docx

Upload a Resume

**Please paste the text of your resume or curriculum vitae below.**

Please click the acknowledgement below.

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Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

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I Agree \*

# NOAH D. SMITH

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## EDUCATION

### **University of California, Berkeley, School of Law**

Juris Doctorate, December 2010

Honors: *Graduate Scholar*, Jack Kent Cooke Foundation; *Recipient*, UC Berkeley Ralph Eltse Memorial Scholarship

Activities: *Executive Board (President, Vice President, CIO)*, National Association of Law Students with Disabilities  
*Co-chair*, Disability Policy Committee Blog, 2008 Obama for America Presidential Campaign  
*Member*, Coalition for Diversity, Boalt Disability Law Society, International Human Rights Committee

### **University of Oregon, Eugene, OR**

B.A., *summa cum laude* in Spanish, Aug. 2006

Activities: *Coordinator and Staff Liaison to Student Body*, University Outdoor Program

Spinal Cord Injury in 2002; participated in intensive rehabilitation and advocacy, and attended school part time from 2002-2006

## EXPERIENCE

### **Environmental Protection Agency, San Francisco, CA**

*Staff Attorney*

**March 2011 - Present**

Provide legal counsel, prepare legal memoranda, and perform legal research for clients on a variety of matters under the Clean Air Act (CAA), including Title V and Prevention of Significant Deterioration permitting, CAA section 110 rulemaking, and tribal law issues. Serve as Region 9 union representative on National American Federation of Government Employees Reasonable Accommodation Workgroup.

#### *EPA Awards*

2017 National Notable Achievement Award: for outstanding use of innovative approaches to achieve Resource Conservation and Recovery Act (RCRA) program goals as part of the Evoqua Proposed RCRA Permit Team.

2016 Silver Medal Award: for leadership and work on the Clean Air Act Startup, Shutdown, and Malfunction State Implementation Plan Call, helping many of the nation's most vulnerable communities breathe easier by closing long-standing regulatory loopholes.

2014 Bronze Medal Award: for exceptional collaboration and innovation in the development of a nationally consistent and timely process for addressing Clean Air Act Title V petitions.

### **Addicted to Quack, Oregon Ducks blog**

**Spring 2012 – Spring 2015**

*Recruiting Editor, Features Writer*

Researched and wrote articles on Oregon men's basketball and football programs, game previews and recaps, and college recruiting for Vox Media and SB Nation's Oregon Ducks blog, [www.addictedtoquack.com](http://www.addictedtoquack.com).

### **Environmental Protection Agency, San Francisco, CA**

*Legal Intern*

**Summer 2010**

Performed legal research and analysis on a variety of issues related to hazardous waste cleanup and the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA). Assisted with corporate law issues related to personal liability and regulation of home site leases on Tribal Indian Land.

### **International Human Rights Law Clinic, Berkeley Law**

*Clinic Intern*

**Fall 2009 – Spring 2010**

Co-wrote and published *Truth Behind Bars: Colombian Paramilitary Leaders in U.S. Custody*, a report on U.S. foreign policy interests in prosecuting Colombian drug lords for human rights crimes. Prepared talking points and presentation materials and led meetings with members of Congress and NGOs in Washington D.C.

### **Tonkon Torp LLP, Portland, OR**

*Summer Associate*

**Summer 2009**

Performed legal research and analysis on a variety of issues related to litigation and business transactions. Wrote memoranda on the interplay between the state and federal Endangered Species Acts under CERCLA. Prepared and led a hearing before an Administrative Law Judge for a pro-bono client contesting stoppage of her unemployment benefits.

**Bay Area Legal Aid, Oakland, CA**

*Law Clerk*

**Summer 2008 - Fall 2008**

Assisted Public Benefits attorneys in Oakland office with cases involving Social Security payments, Medi-Cal, and welfare issues. Helped start the *Justice On Wheels Project*, which brings legal services to youth who are part of the juvenile justice system. Wrote appeals briefs and complaint summaries for clients participating in class action suits with impact litigation firms.

**Rally for Christopher and Dana Reeve Paralysis Act (CDRPA), Washington D.C.**

*Speaker*

**2005 – 2006**

Spoke alongside Senators Hillary Clinton, Lindsey Graham, Tom Harkin, and Dana Reeve, in support of the CDRPA and Stem Cell Research Enhancement Act. Lobbied Congress for scientific research to benefit those living with paralysis.

**Northwest Youth Corps, Idaho, Washington and Oregon**

*Team Leader*

**2001 – 2002**

Led, supervised, and taught teenage youth about trail construction, communal living, and environmental sustainability.

**American Field Service—Community Service Exchange Program, Bloemfontein, South Africa**

*Volunteer, Setshabelo Music School and Musicon School of Music*

**2000**

**Food Security Assessment Unit—World Food Programme, Nairobi, Kenya**

*Volunteer, international team providing food security assistance to Somalia*

**1999**

**LANGUAGE SKILLS:** Advanced Spanish reading, writing, and verbal skills.

**INTERESTS:** Musicology, fantasy football, Premier League soccer, meditation, and exploring the outdoors.

**Profile**

Howard \_\_\_\_\_ Tevelson \_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address Suite or Apt

oakland \_\_\_\_\_ CA 94602  
City State Postal Code

Home: (510) \_\_\_\_\_ Home: (510) \_\_\_\_\_  
\_\_\_\_\_

City and County of San Francisco Senior Purchaser  
Employer Job Title

**Which Boards would you like to apply for?**

Civil Service Board: Submitted  
Commission on Persons with Disabilities: Submitted

**Interests & Experiences**

**Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.**

I have been running support groups for the, Crohn's and Colitis, and Ankylosing Spondylitis Foundations for over thirty years. I am currently the leader of the Oakland-San Francisco Chapter for the Ankylosing Spondylitis Foundations. While employed by the Federal government I was on the Committee to advance the employment for people with disabilities, at my agency. If I have served on the CPRB for eight out of the last 10 years I have lived in Oakland. NOTE if there is not an opening on these committees I would like to be considered for other openings as well that I make be of use to the City

**Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.**

resume\_to\_CPRB.doc  
Upload a Resume

**Please paste the text of your resume or curriculum vitae below.**

Please click the acknowledgement below.

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Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

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I Agree \*

**HOWARD TEVELSON**

██████████ Oakland, CA 94602 P ██████████

**Summary of Professional and Personal Experience**

**Professional**

Extensive contracting and management experience. Strongest demonstrated capabilities are in contracting, management administration, vendor negotiations and relationships, customer and employee relations, program training and budget control.

**Community Service**

Volunteer for charitable organizations and civic groups, including the Oakland Civilian Police Review Board.

**PROFESSIONAL EXPERIENCE:**

2007 to Present

City and County of San Francisco, CA

Senior Purchaser

Area of Responsibility include, purchasing a wide variety of goods and services for many different City departments. Awarded a \$75 million fuel contract, most of the city's chemical contracts, a multi year sewer cleaning truck contract lease agreement, and acted as the City's environmental purchaser, just to list a few of those responsibilities.

1987 to 2007

Defense Supply Center Philadelphia Philadelphia, PA

Customer Liaison / Contracting Specialist 2000 to 2007

Areas of responsibility included: Liaison between third party vendor logistician and the three U.S Air Force Air Logistic Center; Participant in ongoing contract negotiations and administration with a estimated volume of one (1) billion dollars over a ten (10) year period.

Duties included: Customer site visits, representing the Defense Logistics Agency, ensuring vendor compliance and customer satisfaction; negotiated cost saving; was the program manager for new program improving efficiency of aircraft repairs, and, help to administer the spot buy program (for emergencies sdituations)

Supervisory Commodity Business Specialist /

Contracting Officer 1995 to 2000

Areas of responsibility included: Supervision of a Commodity Business Unit, contracting signature authority with an unlimited dollar value. Duties include: Supervised a 23 plus multi function work force, and approved contracts as higher level authority for Contract Specialists and Contracting Officers

Contracting Officer      1987 to 1995

Areas of responsibility included: Signature authority for the US Government, and contract negotiations and administration

Duties included: Team leader for over 15 contract specialists and higher level approval for 5 plus contracting

officers.

Level of authority maintained for administration and negotiations of contracts warrant authority progressed \$ 500, 000

to

1970 to 1987

John Wanamaker

Philadelphia, PA

Shoe Buyer

1977 to 1987

Areas of responsibility included: children and women's shoes, slippers and boots. Highest volume responsibility \$5 million plus.

Duties included: financial planning; assortment selection for 15 locations; foreign and domestic purchasing

Group Manager

1970 to 1977

Areas of responsibility included: Men's Store; women's Accessories; shoes-all genders

1968 to 1970

Lit Brothers

Philadelphia, PA

Assistant Buyer- Shoes

**COMMUNITY SERVICE**

2014 to Present

Civilian Police Review Board (Oakland) Responsibilities included serving as Vice Chair and Chair. Reappointed 2014. Serving on several committees: By-Laws, Strategic Planning and Outreach

2009 to 2013

2010-2015

Member of 2 negotiating teams for International Federation of Technical and Professional Employees (Local 21) with City & County of San Francisco

2008 to Present

Support Group leader for Spondylitis Association

2007 to Present

Member Citizens Police Academy Alumni Association

1990-2007

Member of Committee for Employment for People with Disabilities while employed with US Government.

1980 to 2006

Support Group leader for Crohn's and Colitis Association. Volunteer of Year-2002

**REFERENCES:**

Available upon request.





# OAKLAND CITY COUNCIL

**RESOLUTION No. \_\_\_\_\_ C.M.S.**

**INTRODUCED BY MAYOR LIBBY SCHAAF**

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**RESOLUTION CONFIRMING THE MAYOR'S REAPPOINTMENT OF MARJORIE LYNNE, NOAH SMITH, AND HOWARD TEVELSON, AND THE APPOINTMENT OF AYANNA KEETON AND LEONARD MOORE TO THE MAYOR'S COMMISSION ON PERSONS WITH DISABILITIES**

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor, subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, Ordinance No. 9968 C.M.S., adopted August 5, 1980, and amended by Ordinance No. 11864 C.M.S., adopted March 12, 1996 and then by Ordinance No. 13334 C.M.S., adopted October 20, 2015, created the Commission on Persons with Disabilities to address issues germane to accessibility, services and civil rights for persons with disabilities; and

**WHEREAS**, the Commission on Persons with Disabilities consists of eleven (11) members, serving three-year staggered terms with no more than two consecutive terms; and

**WHEREAS**, at least a majority of the Commission members appointed must be persons with disabilities; and

**WHEREAS**, the Honorable Mayor Libby Schaaf has reappointed Marjorie Lynne, Noah Smith, and Howard Tevelson and appointed Leonard Moore and Ayanna Keaton to the Commission on Persons with Disabilities, subject to confirmation by the City Council; now, therefore, be it

**RESOLVED:** That pursuant to City Charter Section 601, the City Council hereby confirms the Mayor's following reappointments to the Commission on Persons with Disabilities:

**Marjorie Lynne**, to serve a three-year term that began September 3, 2021 and ends September 2, 2024, filling a seat previously held by herself.

**Noah Smith**, to serve a three-year term that began September 3, 2021 and ends September 2, 2024, filling a seat previously held by himself.

**Howard Tevelson**, to serve a three-year term that began September 3, 2021 and ends September 2, 2024, filling a seat previously held by himself.  
; and be it

**FURTHER RESOLVED:** That pursuant to City Charter Section 601, the City Council hereby confirms the Mayor's following appointments to the Commission on Persons with Disabilities:

**Ayanna Keeton**, to serve a three-year term that began September 3, 2021 and ends September 2, 2024, filling a seat previously held by Reid Davenport.

**Leonard Moore**, to serve a three-year term that began September 3, 2021 and ends September 2, 2024, filling a seat previously held by Lester Meu.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO AND  
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_  
ASHA REED  
City Clerk and Clerk of the Council of the  
City of Oakland, California