

CITY OF OAKLAND
AGENDA REPORT

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2010 APR 29 PM 7:55

TO: Office of the City Administrator
ATTN: Dan Lindheim
FROM: Department of Human Services
DATE: May 11, 2010

RE: Resolution Authorizing The City Administrator, On Behalf Of The City Of Oakland, To Apply For, Accept, And Appropriate Head Start Basic, Head Start Training And Technical Assistance, Early Head Start Basic, And Early Head Start Training And Technical Assistance Grants For Program Year 2010-2011 From The U.S. Department Of Health And Human Services, Administration For Children And Families (DHHS/ACF) In The Estimated Amount Of \$15,178,517, And Authorizing A Grant Agreement With The Unity Council For The Estimated Amount Of \$4,844,421 To Fund Child Development Services In Accord With Said Grants

SUMMARY

Staff requests that the City Council approve a Resolution authorizing the City Administrator to apply for, accept and appropriate Head Start Basic, Head Start Training and Technical Assistance, Early Head Start Basic, and Early Head Start Training and Technical Assistance Grants from the U.S. Department of Health and Human Services, Administration for Children and Families (DHHS/ACF) in an estimated amount of \$15,178,517, and to authorize a grant agreement with the Unity Council for an estimated amount of \$4,844,421.

If approved, the Head Start Program will continue providing, either directly or through its grant agreement with the Unity Council, Head Start and Early Head Start services to 1,574 children and their families in Oakland during the program year that extends from September 1, 2010 through August 31, 2011.

FISCAL IMPACT

The Head Start grant for program year 2010-2011, beginning September 2010, in the estimated amount of \$15,178,517 will be appropriated to the Department of Health & Human Services Fund (2128), Head Start Organization (78231), and Head Start Projects (G3582XX) and (G3583XX).

The City's FY 2009-11 Adopted Budget includes \$15,178,517 in appropriations and revenues for FY 2010-11 for Head Start and Early Head Start. Federal grant regulations require a local match totaling 25% of the grant award (estimated at \$15,178,517), or an estimated amount of

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\$3,794,629, which will be provided by in-kind contributions. The Unity Council will contribute an estimated \$1,165,904 in in-kind contributions and support to Head Start and Early Head Start. (In-kind support, typically parent and community volunteers to the program, enables the program to meet the program's match requirements).

The Head Start grant pays overhead to the City's General Purpose Fund. However, the Head Start grant is subject to a 15% federal cap on total administrative costs that can be charged to the grant. A partial offset of overhead in the amount of \$1,735,370 is included in the FY 2010-11 budget. This amount is budgeted in the General Purpose Fund (1010), Overhead - Recovery and Taken Unit Organization (90271), and Overhead: Central Services Offset Account (62232).

BACKGROUND

The City of Oakland has been a grantee for the Head Start Program since January 1972. Head Start is a national early childhood education program that promotes school readiness by enhancing the social and cognitive development of preschool children through the provision of educational, health, nutritional, social and other services to economically disadvantaged children and families.

In 1988, the City entered into a grantee-delegate relationship with the Unity Council to serve children and families in the Fruitvale District. Multiple regional and local approvals were required for the designation of the Unity Council as the delegate agency. As the City's delegate agency, the Unity Council meets all complex state childcare licensing and federal Head Start requirements, and was selected and approved by the Head Start Policy Council and Head Start California Regional Office in addition to the City Council. The Unity Council is located in a service area with high need, and has the capacity to provide childcare for over 500 children. In 1998, the City also delegated to the Unity Council the operation of the Early Head Start Program, which serves 200 low-income children from birth through age 3 and their families.

Currently, the City and Unity Council serve 1,574 children ages birth to 5, through Head Start and Early Head Start services. The City directly serves 1,061 Head Start children in seventeen Centers and six Family Child Care homes, and the Unity Council serves an additional 313 Head Start and 200 Early Head Start children and their families at four centers. See the Program Description section of this report for the list of Centers. Recently the City was awarded a 2009 ARRA Early Head Start Expansion Grant to provide Early Head Start services for an additional 204 eligible families with children, birth to 3.

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children and also provides 200 Early Head Start slots, for a total of 1778 children served by grantee and delegate. The following charts provide information on the location, enrollment slots, and program options available at each site.

City of Oakland (grantee) operated Head Start sites

Site Name	Zip Code	Area of Oakland	Number of Slots		Program Option
			HS	EHS	
85 th Avenue	94621	East Oakland	50		Full-day
92 nd Avenue	94603	East Oakland	102		Part-day
Arroyo Viejo	94605	East Oakland	34		Part-day
Brookfield	94603	East Oakland	68		Part-day
City Towers	94612	West Oakland	60		Full-day
Eastmont	94605	East Oakland	136		Part-day
Fannie Wall	94609	West Oakland	20		Full-day
Frank G Mar	94607	Downtown/Chinatown	34		Part-day
Franklin	94606	Downtown/Chinatown	34		Part-day
Lion Creek Crossings	94621	East Oakland	68		Part-day
Manzanita	94606	Fruitvale/San Antonio	34		Part-day
San Antonio CDC	94606	Fruitvale/San Antonio	68		Part-day
San Antonio Park	94606	Fruitvale/San Antonio	68		Part-day
Sungate	94601	Fruitvale/San Antonio	68		Part-day
Tassafaronga	94621	East Oakland	34		Part-day
Virginia	94619	East Oakland	68		Part-day
West Grand	94607	West Oakland	40		Full-day
Family Child Care Homes		Throughout the City	58		Full-day
Home Based	N/A	N/A	17		Home Visits, 2 days per week/ Group Socialization Sessions 2 days/per month
2009 ARRA Early Head Start Expansion & Start-Up	N/A	Throughout the City	204		Full-day & Home Based Services
TOTAL			1,265		

Unity Council (delegate) operated Head Start (HS) and Early Head Start (EHS) sites

Site Name	Zip Code	Area of Oakland	Number of Slots		Program Option
			HS	EHS	
De Colores	94601	Fruitvale/San Antonio	204	40	Part-day & Full-day
Foothill Square	94605	East Oakland	0	108	Full-day
Fruitvale	94601	Fruitvale/San Antonio	68	0	Full-day
Thurgood Marshall	94607	West Oakland	0	40	Full-day
Home Based	NA	NA	41	12	Part-day
TOTAL			313	200	

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DISABILITY AND SENIOR CITIZEN ACCESS

All Head Start centers are in compliance with the Americans with Disabilities Act (ADA) and the Older Americans Act.

RECOMMENDATION(S) AND RATIONALE

Staff recommends that the City Council approve a resolution authorizing the City Administrator to apply for, accept and appropriate Head Start Grants in an estimated amount of \$15,178,517 and to authorize a grant agreement with the Unity Council for a total estimated amount of \$4,844,421 to continue to deliver high quality comprehensive child development services to Head Start eligible children and their families.

ACTION REQUESTED OF THE CITY COUNCIL

That the City Council approve a resolution authorizing the City Administrator, on behalf of the City Of Oakland , to apply for, accept, and appropriate Head Start Basic, Head Start Training and Technical Assistance, Early Head Start Basic, and Early Head Start Training and Technical Assistance Grants for program year 2010-2011- from The U.S. Department Of Health And Human Services, Administration for Children and Families (DHHS/ACF) in the estimated amount of \$15,178,517, and authorizing a grant agreement with The Unity Council for the estimated amount of \$4,844,421 to fund Child Development Services in accord with said grants. Approval of this report would allow the Head Start Program to continue to deliver high quality comprehensive child development services to Head Start eligible children and their families.

Respectfully submitted,




ANDREA YOUNGDAHL
Director, Department of Human Services

Reviewed by: Usana Pulliam, Manager
Early Childhood Family Services
Head Start Program

Prepared by: Tracey Black
Planner, Head Start Program

**APPROVED FOR FORWARDING TO
THE LIFE ENRICHMENT COMMITTEE:**



Office of the City Administrator

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Approved as to Form and Legality


City Attorney

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO APPLY FOR, ACCEPT, AND APPROPRIATE HEAD START BASIC, HEAD START TRAINING AND TECHNICAL ASSISTANCE, EARLY HEAD START BASIC, AND EARLY HEAD START TRAINING AND TECHNICAL ASSISTANCE GRANTS FOR PROGRAM YEAR 2010-2011 FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES (DHHS/ACF) IN THE ESTIMATED AMOUNT OF \$15,178,517, AND AUTHORIZING A GRANT AGREEMENT WITH THE UNITY COUNCIL FOR THE ESTIMATED AMOUNT OF \$4,844,421 TO FUND CHILD DEVELOPMENT SERVICES IN ACCORD WITH SAID GRANTS

WHEREAS, the City of Oakland desires to apply for, accept and appropriate several grants in an estimated amount of fifteen million one hundred seventy-eight thousand five hundred seventeen dollars (\$15,178,517.00) from the U.S. Department of Health and Human Services, Administration for Children and Families (DHHS/ACF) to fund a Head Start Program and Early Head Start Program from September 1, 2010 through August 31, 2011; and

WHEREAS, the Head Start Grant agreement requires a match of local in-kind contributions equal to 25% of the grant, or an estimated amount of three million seven hundred ninety-four thousand six hundred twenty-nine dollars (\$3,794,629.00); and

WHEREAS, the total federal amount stated above is comprised of the following project accounts as stipulated in the DHHS/ACF funding guidelines: Head Start Basic, Head Start Training/Technical Assistance, Early Head Start Basic, and Early Head Start Training/Technical Assistance Grants; and

WHEREAS, the Head Start and Early Head Start funding will provide comprehensive child development services to 1,574 Head Start eligible children and their families, who have the most economic need, with 10% of the enrollment consisting of children with special needs and, by new provisions enacted by the federal Head Start, will expand enhanced outreach efforts to include homeless families and underserved populations; and

WHEREAS, the Unity Council, a Head Start delegate designated for Oakland, was selected and approved in 1988 by the Head Start Policy Council, the Oakland City Council, and the Head Start California Regional Office to provide Head Start comprehensive child development services in Oakland; and

eight hundred forty-four thousand four hundred twenty-one dollars (\$4,844,421.00) to provide 513 eligible children and their families, of which 200 children ages birth to age three will be served in Early Head Start, at an estimated cost of two million three hundred forty-six thousand five hundred eight dollars \$2,346,508.00 and 313 children ages three to five years old in Head Start, at an estimated cost of two million four hundred twenty-one thousand eight hundred twenty-two dollars \$2,421,822.00 and nineteen thousand two hundred seven dollars \$19,207.00 for Head Start Training/Technical Assistance and fifty-six thousand eight hundred eighty-four dollars \$56,884.00 for Early Head Start Training/Technical Assistance; and

WHEREAS, the City Council finds that the performance of the grant services is professional, scientific or technical in nature and that this grant agreement will not result in the loss of salary or employment by anyone having permanent status in the competitive service; now, therefore, be it

RESOLVED: That the City Administrator is hereby authorized to apply for, accept and appropriate the aforesaid grants in the estimated amount of fifteen million one hundred seventy-eight thousand five hundred seventeen dollars (\$15,178,517.00), execute the required grant agreements and other documents, and appropriate said estimated amount for funding of a Head Start Program and Early Head Start Program from September 1, 2010 through August 31, 2011; and be it

FURTHER RESOLVED: That the City's FY 2009-11 Adopted Budget includes the fifteen million one hundred seventy-eight thousand five hundred seventeen dollars (\$15,178,517.00) aforesaid grant amount in appropriations and revenues for FY 2010-11 for Head Start and Early Head Start; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized and directed to accept and appropriate any additional funding related to this grant that may become available, including the contract to the Unity Council without returning to Council; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized, in accordance with the grant agreement requirements, to match the aforesaid grants in the estimated amount of fifteen million one hundred seventy-eight thousand five hundred seventeen dollars (\$15,178,517.00) with local in-kind contributions equal to 25% of the Head Start and Early Head Start Grant amounts, or an estimated amount of three million seven hundred ninety-four thousand six hundred twenty-nine dollars (\$3,794,629.00); and be it

FURTHER RESOLVED: That the Council hereby appoints the City Administrator or his designee as agent for the City to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary for the aforementioned grants in accordance with their basic purposes; and be it

FURTHER RESOLVED: That the estimated sum of fifteen million one hundred seventy-eight thousand five hundred seventeen dollars (\$15,178,517.00) together with offsetting revenue, shall be appropriated to Department of Health and Human Services Fund (2128), Head Start Organization (78231), and Head Start Projects (G3582XX) and (G3583XX) upon execution of said grant agreements, and that should additional grant funds be received, the City Administrator or his designee is hereby authorized to appropriate same for the purposes described above; and be it

FURTHER RESOLVED: That one million seven hundred thirty-five thousand three hundred seventy dollars (\$1,735,370.00) currently allocated in General Purpose Fund (1010), Overhead – Recovery and Taken Unit Organization (90271), and Overhead: Central Services Offset Account (62232) which is in the FY 2010-12 budget, are hereby authorized to offset central services, departmental, and divisional overhead charges; and be it

FURTHER RESOLVED: That the City Administrator or his designee is hereby authorized and directed to execute a grant agreement with the Unity Council, pursuant to the terms of the grant award, in an estimated amount of two million three hundred forty-six thousand five hundred eight dollars (\$2,346,508.00) of the aforesaid Early Head Start Grant for child development services for children birth to three years of age; and, pursuant to the terms of the Head Start grant award, in an estimated amount of two million four hundred twenty one thousand eight hundred twenty-two dollars (\$2,421,822) for child development services for children three to five years of age; and pursuant to the terms of the grant, nineteen thousand two hundred seven dollars (\$19,207.00) for Head Start Training/Technical Assistance and fifty-six thousand eight hundred eight-four dollars (\$56,884.00) for Early Head Start Training/Technical Assistance, for a total grant agreement amount of four million eight hundred forty-four thousand four hundred twenty-one dollars (\$4,844,421.00), which shall be matched by the Unity Council's in-kind contributions in the estimated amount of one million one hundred sixty five thousand nine hundred four dollars (\$1,165,904.00) and other in-kind contributions and donations as a part of the City's match obligation for the entire grant; and be it

FURTHER RESOLVED: That the Agreement(s) authorized under this resolution shall be reviewed as to form and legality by the Office of the City Attorney and copies filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID, AND
PRESIDENT BRUNNER

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California