

CITY OF OAKLAND
MEMORANDUM

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OFFICE OF THE CITY CLERK
OAKLAND

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2003 NOV 12 PM 12: 12

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Susan R. Shelton
238-6186
Department of Human Services
DATE: November 5, 2003

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: A RESOLUTION AUTHORIZING AN AMENDMENT TO AN EXISTING PROFESSIONAL SERVICES CONTRACT WITH KATHIE BARKOW IN THE AMOUNT OF \$14,999 AND AUTHORIZING AN INCREASE IN THAT CONTRACT AMOUNT BY \$34,459 FOR A TOTAL CONTRACT AMOUNT OF \$49,458 FOR A PERIOD ENDING NO LATER THAN JUNE 30, 2004, FOR CONSULTATION TO THE COUNTY-WIDE CONTINUUM OF CARE COUNCIL

SCHEDULING RECOMMENDATION:

- A. Committee: Life Enrichment Committee
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- _____ City Council _____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: December 9, 2003

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested?

Required

What is the fiscal impact on the City/Agency?

There is no fiscal impact, funds in the amount of the full contract will be allocated through MOU from Alameda County Housing and Community Development Department

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- ___ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- ___ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- ___ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- ___ Item requires immediate action relating to federal or state legislation;
- ___ Item requires immediate action relating to eligibility for a grant or gift; OR
- ___ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by 10:00A.M. of the Wednesday preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.