



# City of Oakland Meeting Minutes

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City Clerk

## \*Finance & Management Committee

**Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612**

**City of Oakland Website: <http://www.oaklandnet.com>**

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**Tuesday, March 08, 2011**

**12:00 PM**

**Sgt. Mark Dunakin Rm - 1st Floor**

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### Roll Call / Call to Order

Councilmember Excused: 1 - Vice Mayor Brooks

Councilmember Present: 3 - Chair De La Fuente, Member Kernighan and Member Brunner

*The Oakland City Council Finance and Management Committee convened at 12:10 p.m., with President Pro Tem De La Fuente presiding as Chairperson.*

1 Approval of the Draft Minutes from the Committee Meeting held on February 22, 2011

**A motion was made by Member Kernighan, seconded by Member Brunner, to \*Approve as Submitted. The motion carried by the following vote:**

**Votes:** Councilmember Excused: Vice Mayor Brooks

Councilmember Aye: Member Kernighan, Chair De La Fuente and Member Brunner

2 Determination of Schedule of Outstanding Committee Items

**A motion was made by Member Brunner, seconded by Member Kernighan, to \*Approve as Submitted. The motion carried by the following vote:**

**Votes:** Councilmember Excused: Vice Mayor Brooks

Councilmember Aye: Member Kernighan, Chair De La Fuente and Member Brunner

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3           Subject:     State Budget Status  
              From:       Budget Office  
              Recommendation: Receive An Informational Report Regarding The Status Of The State's  
              Budget Development And Its Potential Impacts On The City Of Oakland [TITLE CHANGE]  
              [09-0439-3](#)

**A motion was made by Member Kernighan, seconded by Member Brunner, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Excused: Vice Mayor Brooks  
              Councilmember Aye: Member Kernighan, Chair De La Fuente and Member Brunner  
              *There was one speaker on this item.*

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Subject:     Midcycle Budget Items  
From:        Councilmember Brunner  
Recommendation: Receive A Status Report On Implementation Of Key Fiscal Year 2010-2011  
Midcycle Budget Items  
[10-0391-1](#)

*This item was withdrawn at the March 3, 2011 Rules and Legislation Committee Meeting.*

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5 Subject: Cypress Private Security Contract Award  
From: Public Works Agency  
Recommendation: Adopt A Resolution Awarding The Security Services Contract For City Facilities For A Term Period Of Two Years With A One Year Extension Option, To Cypress Private Security In An Amount Not-To-Exceed Two Million Dollar(2,000,000), Annually; And, Authorizing The City Administrator To: (1) Increase The Contract By An Additional Ten Percent (10%) To Cover Increased Labor Costs During The Term Of The Contract, And (2) Extend The Contract On A Month-To-Month Basis Upon Expiration Until A New Request For Proposal Process Is Completed And Contract Awarded [TITLE CHANGE]  
[10-0304](#)

**A motion was made by Member Brunner, seconded by Chair De La Fuente, that this matter be \*Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on March 15, 2011 on the Non - Consent calendar. The motion carried by the following vote:**

**Votes:** Councilmember Excused: Vice Mayor Brooks  
Councilmember No: Member Kernighan  
Councilmember Aye: Chair De La Fuente and Member Brunner  
*The Committee amended the resolution to award the security services contract to ABC Security.*

*There were 7 speakers on this item.*

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6 Subject: Web-Based Recruitment Contract - Award  
From: Department Of Human Resources Management  
Recommendation: Adopt A Resolution Waiving Advertising, Bidding And The Request For Proposals/Qualifications Requirement And Authorizing The City Administrator To Increase The Contract With NEOGOV, Inc. To Purchase A Web-Based Recruitment And Job Application Product Upgrade And Technical Implementation Services Under A One-Year Subscription In An Amount Not-To-Exceed Twenty-Nine Thousand One Hundred And Ninety-Five Dollars (\$29,195.00) For The Period March 15, 2011 To March 14, 2012  
[10-0410](#)

**A motion was made by Member Brunner, seconded by Member Kernighan, that this matter be \*Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency/ City Council, due back on March 15, 2011 on the Consent calendar. The motion carried by the following vote:**

**Votes:** Councilmember Excused: Vice Mayor Brooks  
Councilmember Aye: Member Kernighan, Chair De La Fuente and Member Brunner  
*There was one speaker on this item.*

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7 Subject: Amending the Salary Schedule of Ordinance No. 12187 C.M.S  
From: Department of Human Resources Management  
Recommendation: Adopt An Ordinance To Make Corrections To Ordinance No. 12985 C.M.S.  
And Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. (The Salary Ordinance)  
To Add The Permanent Part Time (PPT) And Part Time (PT) Equivalent Classifications Of:  
Real Estate Agent, PPT; Real Estate Agent, PT; Receptionist To The City Auditor, PPT;  
Receptionist To The City Auditor, PT; Contract Compliance Officer, PPT; And Police Records  
Specialist, PPT  
[10-0298](#)

**A motion was made by Member Kernighan, seconded by Chair De La Fuente, that this matter be \*Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency/ City Council, due back on March 15, 2011 on the Consent calendar. The motion carried by the following vote:**

**Votes:** Councilmember Abstained: Member Brunner  
Councilmember Excused: Vice Mayor Brooks  
Councilmember Aye: Member Kernighan and Chair De La Fuente  
*There was one speaker on this item.*

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8 Subject: Risk Management Annual Report  
From: Finance and Management Agency  
Recommendation: Recieve The City's Fiscal Year 2009-2010 Risk Management Annual  
Report  
[10-0278](#)

**A motion was made by Member Brunner, seconded by Member Kernighan, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Excused: Vice Mayor Brooks  
Councilmember Aye: Member Kernighan, Chair De La Fuente and Member Brunner  
*The Committee directed staff to return in one month with a report that focuses on Worker's Compensation.*

*There was one speaker on this item.*

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9           Subject:     California State Association Of Counties Excess Insurance Authority  
              From:        Finance and Management Agency  
              Recommendation: Adopt A Resolution Delegating Authority To The City Administrator To  
                          Act On Behalf Of The City Of Oakland In Matters Relating To The CSAC Excess Insurance  
                          Authority  
                          10-0359

**A motion was made by Member Brunner, seconded by Member Kernighan, that this matter be \*Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency/ City Council, due back on March 15, 2011 on the Consent calendar. The motion carried by the following vote:**

**Votes:** Councilmember Excused: Vice Mayor Brooks  
          Councilmember Aye: Member Kernighan, Chair De La Fuente and Member Brunner

*The Committee directed staff to include in the title an estimate of funds (a range) to be expended for the purchase of insurance.*

*There was one speaker on this item.*

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10           Subject:     Conditions Of Employment For Unrepresented Employees  
              From:        Department Of Human Resource Management  
              Recommendation: Receive An Annual Report Detailing The Terms And Conditions Of  
                          Employment For Unrepresented Employees And Executive Leave Balance As Required By  
                          Ordinance No. 12903 C.M.S.  
                          10-0385

**A motion was made by Member Brunner, seconded by Member Kernighan, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Excused: Vice Mayor Brooks  
          Councilmember Aye: Member Kernighan, Chair De La Fuente and Member Brunner

*There was one speaker on this item.*

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11           Subject:     Establishing A Rainy Day Fund  
              From:       Office Of Budget  
              Recommendation: Receive An Informational Report From The Budget Advisory Committee  
                                  On Establishing A Rainy Day Fund; On The March 8, 2011 Finance And Management  
                                  Committee Agenda  
              10-0454

**A motion was made by Member Brunner, seconded by Member Kernighan, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Excused: Vice Mayor Brooks  
          Councilmember Aye: Member Kernighan, Chair De La Fuente and Member Brunner  
*The Committee directed staff to work with the Budget Advisory Committee on a response to the report and schedule an action item through Rules to a future Finance and Management Committee Agenda.*

*There were 2 speakers on this item.*  
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12           Subject:     Second Quarter Revenue And Expenditure Results  
              From:       Office Of Budget  
              Recommendation: Receive A Report And Possible Action On Fiscal Year 2010-2011 Second  
                                  Quarter Revenue And Expenditure Results And Year-End Projections For Four Selected Funds  
                                  - General Purpose Fund (1010), Landscape & Lighting Assessment District Fund (2310),  
                                  Equipment Fund (4100) And Facilities Fund (4400); And Overtime Analysis For The General  
                                  Purpose Fund (1010) And All Funds  
              10-0448

**A motion was made by Member Kernighan, seconded by Member Brunner, that this matter be Referred to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on March 15, 2011 on the Non - Consent calendar. The motion carried by the following vote:**

**Votes:** Councilmember Excused: Vice Mayor Brooks  
          Councilmember Aye: Member Kernighan, Chair De La Fuente and Member Brunner  
*The Committee directed staff to present this report to full council with the following change; The Office of the City Attorney's budget should include expenditures for outside counsel.*

*There was one speaker on this item.*  
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13      Subject:      City's Contracting Process For Public Works Projects  
From:          Department Of Purchasing  
Recommendation: Receive A Joint Informational Report On The City's Contracting Process  
For Public Works Projects Including Timelines Compared To Other Entities And Contributing  
Factors Such As Staffing  
[10-0242](#)

**Continued to \*Finance & Management Committee on 3/22/2011**

*This item was continued to the next Finance and Management Committee meeting.*

*There was one speaker on this item.*

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**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

*There was one speaker during Open Forum.*

**Adjournment**

*There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting at 2:25 p.m.*

\*      In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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*City Clerk and Clerk of the Council*