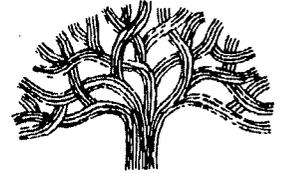


FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

17 NOV 30 PM 12:35

CITY OF OAKLAND



CITY HALL • 1 FRANK H. OGAWA PLAZA, 3<sup>rd</sup> FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor  
Honorable Libby Schaaf  
Mayor

(510) 238-3141  
Fax (510) 238-4731

Letter of Appointment

November 28, 2017

The Honorable City Council  
One Frank H. Ogawa Plaza, Second Floor  
Oakland, CA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has appointed the following person as a member of the following board or commission, subject to City Council confirmation:

**Commission on Persons with Disabilities**

**Daryl Meshack**, Mayoral appointment to serve a three-year term that began October 19, 2017 and ending October 18, 2020, filling a seat he previously held.

**Karina Ryan**, Mayoral appointment to serve a three-year term that began September 3, 2015 and ending September 2, 2018 filling a seat previously held by Aaron Zisser.

Thank you for your assistance in this matter.

Sincerely,

Libby Schaaf  
Mayor

A handwritten signature in black ink, appearing to read "Libby Schaaf", written over the printed name and title.

---

**Profile**

Daryl

First Name

Meshack

Last Name

Middle Initial

[REDACTED]  
Email Address[REDACTED]  
Street Address

Suite or Apt

[REDACTED]  
City[REDACTED]  
State[REDACTED]  
Postal Code[REDACTED]  
Primary Phone[REDACTED]  
Alternate Phone

Employer

Job Title

**Which Boards would you like to apply for?**

Commission on Persons with Disabilities

---

**Interests & Experiences**

**Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.**

I am a army Veteran. I am a paraplegic. I have lived in Oakland for Forty plus years. I am a graduate from the following colleges: College For Recording Arts; College of Alameda; and Golden Gate University. I served as one of Mayor Wilson's and the City of Oakland's ambassadors of good will to our sister city Fukuoka, Japan in 1982. Served on Mayor Elihu Harris' share the vision of 2000 committee to improve and beautify the city of Oakland. Instrumental in getting the curves cut on the corner of Seven and Adeline at the West Oakland Medical Center. Worked on the truck route system in West Oakland for the Port of Oakland with Our present Mayor Libby Schaaf under Mayor Ron Dellum.

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***Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.***

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Upload a Resume

**Please paste the text of your resume or curriculum vitae below.**

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I am a graduate from the following colleges: College For Recording Arts; College of Alameda; and Golden Gate University. Was an Accountant for the Chevron Corp. before retiring.

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**Please click the acknowledgement below.**

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**Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.**

---

I Agree \*

MOBILE  
[REDACTED]

EMAIL  
[REDACTED]

## KARINA RYAN

Award-winning, service-oriented external relations and office manager with excellent communications, time management, and interpersonal skills and a proven ability to problem solve and meet challenging deadlines.

### EXPERIENCE

---

**EXECUTIVE ASSISTANT**  
Office of the Dean of the Graduate  
Division, UC Berkeley  
Berkeley, CA  
February 2017–Present

**MAJOR GIFTS OFFICER**  
UC Berkeley Art Museum &  
Pacific Film Archive  
Berkeley, CA  
January 2015–February 2017

**SENIOR MANAGER, GOVERNMENT &  
FOUNDATION SUPPORT**  
American Museum of Natural History  
New York, NY  
October 2011–January 2015

**COMMUNICATIONS PROJECT  
MANAGER**  
Community Health Action  
Staten Island, NY  
January–June 2011

**COORDINATOR, RYAN WHITE HIV  
CARE NETWORK**  
Community Health Action  
Staten Island, NY  
August 2007–December 2010

Expertly manage daily office operations and act as gatekeeper for the Dean of the Graduate Division. Provide analytical support for a wide range of strategic projects. Research and summarize issues and policies as well as writing talking points and briefing materials for the Dean.

Received Spot Award for managing a \$1.8 million fundraising event for the new building grand opening and increasing special events revenue by 200% over prior year. Stewarded 1,100 gala and afterparty guests. Develop donor-centric funding appeals, acknowledgments, reports, and new engagement and stewardship strategies. Mentor work-study students.

Communicated cutting-edge research and science education programs to government and foundation funders. Executed major visits and events for government agencies and international dignitaries. Designed professional development agendas for visiting scientists and international museum administrators. Secured U.S. Department of Education eligibility to allow AMNH graduate students to defer student loan payments. Assisted the Richard Gilder Graduate School with self-study and site team review to receive 10-year reaccreditation approval. Analyzed performance metrics to inform institutional strategy.

Improved the quality of agency-wide annual program reports and communication of agency services and accomplishments to donors and the public. Interviewed program directors to identify success stories. Oversaw a social marketing initiative.

Secured funding, reported to funders, and hired and supervised employees, stipend workers, and interns. Established a coalition of people living with HIV/AIDS, health and social services providers, directors of AIDS service organizations, elected officials, and community leaders. Organized trainings, workshops, conferences, press events, legislative visits, and prison programming. Wrote policy recommendations, and designed lobbying strategies to gain support for community priorities. Developed local HIV/AIDS needs assessment, identified gaps in community services and recommended priorities to the NYS Department of Health. Promoted from Program Assistant position (2006–2007).

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### EDUCATION

**BINGHAMTON UNIVERSITY**  
State University of New York

Awarded Bachelor of Arts degree in Environmental Studies with a specialization in Environmental Policy and Law, May 2005

### TECHNICAL SKILLS

Adobe Photoshop  
Basecamp 3  
FileMaker  
Keynote  
Microsoft Office Suite  
Raiser's Edge

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### VOLUNTEER ACTIVITIES

Volunteer SAT Tutor and Student Advisor, New York Cares  
Environmental Education Monitoring, and Evaluation Intern,  
WWF Eastern Africa Regional Office (Nairobi, Kenya)  
Intern, Office of U.S. Senator Charles Schumer

**Profile**

Karina

First Name

Ryan

Last Name

Middle Initial

[REDACTED]

Email Address

[REDACTED]

Street Address

Suite or Apt

[REDACTED]

City

[REDACTED]

State

[REDACTED]

Postal Code

[REDACTED]

Primary Phone

[REDACTED]

Alternate Phone

University of California Berkeley

Employer

Executive Assistant

Job Title

**Which Boards would you like to apply for?**

Commission on Persons with Disabilities: Submitted

**Interests & Experiences**

**Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.**

As the caretaker and legal guardian of my Autistic brother, I am interesting in serving on the Commission on Persons with Disabilities to contribute my experiences in engaging him in services. My brother and I moved to Oakland two years ago, and I have recent insights related to our experience with the State of California Department of Developmental Services Regional Center of the East Bay in establishing eligibility and developing an individual service plan with his case manager. He is currently receiving adult day program services and independent living skills coordination in Oakland. Due to the nature of his developmental disability, my brother has severe challenges with verbal communication. As his caretaker, I view advocating on his behalf as one of my responsibilities. I welcome the opportunity to help address the concerns of the disability community in my adopted city and promote their full engagement in the community by participating in the Commission on Persons with Disabilities.

**Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.**

Karina\_Ryan\_Com\_on\_Persons\_Disabilities.pdf

Upload a Resume

**Please paste the text of your resume or curriculum vitae below.**

---

Karina Ryan [REDACTED] Award-winning, service-oriented external relations and office manager with excellent communications, time management, and interpersonal skills and a proven ability to problem solve and meet challenging deadlines. Experience Executive Assistant Office of the Dean of the Graduate Division, UC Berkeley Berkeley, CA February 2017–Present Expertly manage daily office operations and act as gatekeeper for the Dean of the Graduate Division. Provide analytical support for a wide range of strategic projects. Research and summarize issues and policies as well as writing talking points and briefing materials for the Dean. Major Gifts Officer UC Berkeley Art Museum & Pacific Film Archive Berkeley, CA January 2015–February 2017 Received Spot Award for managing a \$1.8 million fundraising event for the new building grand opening and increasing special events revenue by 200% over prior year. Stewarded 1,100 gala and after party guests. Develop donor-centric funding appeals, acknowledgments, reports, and new engagement and stewardship strategies. Mentor work-study students. Senior Manager, Government & Foundation Support American Museum of Natural History New York, NY October 2011–January 2015 Communicated cutting-edge research and science education programs to government and foundation funders. Executed major visits and events for government agencies and international dignitaries. Designed professional development agendas for visiting scientists and international museum administrators. Secured U.S. Department of Education eligibility to allow AMNH graduate students to defer student loan payments. Assisted the Richard Gilder Graduate School with self-study and site team review to receive 10-year reaccreditation approval. Analyzed performance metrics to inform institutional strategy. Communications Project Manager Community Health Action Staten Island, NY January–June 2011 Improved the quality of agency-wide annual program reports and communication of agency services and accomplishments to donors and the public. Interviewed program directors to identify success stories. Oversaw a social marketing initiative. Coordinator, Ryan White HIV CARE Network Community Health Action Staten Island, NY August 2007–December 2010 Secured funding, reported to funders, and hired and supervised employees, stipend workers, and interns. Established a coalition of people living with HIV/AIDS, health and social services providers, directors of AIDS service organizations, elected officials, and community leaders. Organized trainings, workshops, conferences, press events, legislative visits, and prison programming. Wrote policy recommendations, and designed lobbying strategies to gain support for community priorities. Developed local HIV/AIDS needs assessment, identified gaps in community services and recommended priorities to the NYS Department of Health. Promoted from Program Assistant position (2006–2007). Education Binghamton University State University of New York Awarded Bachelor of Arts degree in Environmental Studies with a specialization in Environmental Policy and Law, May 2005 Volunteer Activities Volunteer SAT Tutor and Student Adviser, New York Cares Environmental Education Monitoring, and Evaluation Intern, WWF Eastern Africa Regional Office (Nairobi, Kenya) Intern, Office of U.S. Senator Charles Schumer

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Please click the acknowledgement below.

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Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

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I Agree \*

2017 NOV 30 PM 12:36

Approved as to Form and Legality

**DRAFT**

City Attorney's Office

# OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

INTRODUCED BY HONORABLE MAYOR LIBBY SCHAAF

**RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF  
DARYL MESHACK AND KARINA RYAN TO THE COMMISSION ON  
PERSONS WITH DISABILITIES**

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, Ordinance No. 9968 C.M.S., adopted August 5, 1980, and amended by Ordinance No. 11864 C.M.S., adopted March 12, 1996, created the Commission on Persons with Disabilities to address issues germane to accessibility, services and civil rights for persons with disabilities; and

**WHEREAS**, the Commission on Persons with Disabilities consists of eleven (11) members serving three year staggered terms with no more than two consecutive terms; and

**WHEREAS**, 51% of Commission members must be persons with disabilities; and

**WHEREAS**, the Honorable Mayor Libby Schaaf has appointed Daryl Meshack and Karina Ryan subject to confirmation by the City Council; now, therefore, be it

**RESOLVED**: That pursuant to City Charter section 601 the City Council hereby confirms the Mayor's following appointment to the Commission on Persons with Disabilities:

**Daryl Meshack**, Mayoral appointment to serve a three-year term began October 19, 2017 and ending October 18, 2020, filling a seat he previously held.

**Karina Ryan**, Mayoral appointment to serve the remainder of a three-year term that began September 3, 2015 and ending September 2, 2018 filling a seat previously held by Aaron Zisser.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL-WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB,  
KAPLAN AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_

LATONDA SIMMONS  
City Clerk and Clerk of the Council of the  
City of Oakland, California