



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Minutes

### \*Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612*

*City of Oakland Website: <http://www.oaklandnet.com>*

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Tuesday, January 26, 2016

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

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#### Roll Call / Call To Order

**Present** 4 - Annie Campbell Washington, Lynette Gibson McElhaney, Abel J. Guillén, and Dan Kalb

#### COMMITTEE MEMBERSHIP:

*The Oakland City Council finance And Management Committee convened at 9:33 a.m, with Councilmember Campbell Washington presiding as Chairperson.*

#### 1 Approval Of The Draft Minutes From The Committee Meeting Of January 12, 2016

[15-0493](#)

**Attachments:** [View Report](#)

**A motion was made by Gibson McElhaney, seconded by Guillén, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

#### 2 Determination Of Schedule Of Outstanding Committee Items

[15-0499](#)

**Attachments:** [View Report](#)

[View Supplemental Report](#)

*There were 2 speakers on this item*

**This Informational Report was Received and Filed.**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

#### Report On City's Procurement Processes

#### Follow Up On IT Projects

- 3 Subject: State And Federal Budget Status Report  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland [TITLE CHANGE]  
[15-0532](#)

**Attachments:** [View Report](#)  
[View Supplemental Report](#)

**A motion was made by Campbell Washington, seconded by Gibson McElhaney, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 4 Subject: Quarterly Budget Implementation Tracking Report  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report On Budget Implementation Tracking, Which Provides Updates As Of December 31, 2015 Relative To The City Council Policy Directives And Budget Amendments Included In The Fiscal Year (FY) 2015-17 Adopted Biennial Budget  
[15-0531](#)

**Attachments:** [View Report](#)

**A motion was made by Campbell Washington, seconded by Guillén, that this matter be . The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 5 Subject: Tax & Fee Assessments On TRHPs & TNCs  
From: Councilmember Dan Kalb And Vice Mayor Kaplan  
Recommendation: Receive Informational Report Regarding Tax And Fee Assessment On Transient Residential Hosting Platform ("TRHP") (Commonly Known As Short-Term Residential Rentals) And Transportation Network Companies ("TNC") Operating In The City Of Oakland [TITLE CHANGE]  
[15-0198](#)

**Attachments:** [View Report](#)

***The committee requested that this item be held in committee and that the City Administrator And City Attorney get verifiable agreements with brokers and explore all viable options for ways to taxing TRHP's and TNC's and give progress report in 3 months***

***There were 9 speakers on this item.***

**A motion was made that this matter be Continued to the \*Finance & Management Committee. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

**6** Subject: Amend FY 2015-16 GPF Appropriations  
From: Office Of The City Administrator  
Recommendation: Adopt A Resolution Amending The City Of Oakland's FY 2015-17 Policy Budget Adopted Pursuant To Resolution No. 85672 C.M.S. On July 30, 2015 To 1) Appropriate FY 2015-16 General Purpose Fund Expenditures In An Amount Not To Exceed \$2,876,653 From Undesignated General Purpose Fund Balance For Execution Of The Revenue Share Payment And Other Provisions Per The Recently Negotiated Labor Agreements, And Community Education And Enforcement Of Minimum Wage And Tenants' Protection Ordinances; And 2) Increase The General Purpose Fund Reserve In An Amount Of \$495,817

[15-0521](#)

**Attachments:** [View Report](#)  
[View Supplemental Report](#)  
[85983 CMS](#)

*Add clarification language around \$340K earmarked for contracts and community based outreach. Specifically in the second resolved clause.*

**A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 1/26/2016. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

**7** Subject: Transient Occupancy Tax Revenue Allocation To The Affordable Housing Trust Fund  
From: Councilmembers Annie Campbell Washington And Abel J. Guillen  
Recommendation: Adopt A Resolution Allocating From The General Purpose Fund To The Affordable Housing Trust Fund, \$350,000 Of The Transient Occupancy Tax Revenue Received From Transient Residential Hosting Platforms Over And Above The Amount Budgeted In The Fiscal Year 2015-17 Adopted Budget, Annually In Each Year Of The Fiscal Year 2015-17 Adopted Budget

[15-0528](#)

**Attachments:** [View Report](#)  
[View Supplemental Report](#)  
[85984 CMS](#)

*A supplemental report will be included in supplemental packet.*

*There were 3 speakers on this item*

**A motion was made by Campbell Washington, seconded by Guillén, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 1/26/2016. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

*There was one open forum speaker*

**Adjournment**

*There being no further business, and upon the motion duly made, the Oakland City Council Finance And Management Committee adjourned the meeting at 11:40 a.m.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.**