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OFFICE OF THE CITY CLERK
OAKLAND
2018 NOV -1 PM 12:52

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Anne Kirkpatrick
Chief of Police

SUBJECT: Active Oakland School Traffic Safety
Grant

DATE: October 10, 2018

City Administrator Approval

Date: 11/1/18

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator, Or Designee, To Accept And Appropriate The Alameda County Public Health Department (ACPHD) Active Transportation Program Grant Funds In An Amount Not To Exceed Eighty Four Thousand Dollars (\$84,000); 2) Enter Into A Contract With ACPHD For The Period Of October 1, 2018 To September 30, 2020 To Develop Traffic Safety Plans, Implement School Safety Patrol Programs, And Provide Additional Traffic Enforcement Around Schools, In Support Of The "Active Oakland" Program; And 3) Authorize A Contribution In An Estimated Amount Of Twelve Thousand And Twenty Eight Dollars (\$12,028) From The General Purpose Fund To Subsidize The Central Services Overhead (CSO) Charges Affiliated With This Program.

EXECUTIVE SUMMARY

The Alameda County Public Health Department (ACPHD) has awarded the Oakland Police Department (OPD) \$84,000 in grant funds for the "Active Oakland" school-based Safe Routes to School Program. The grant period is from October 1, 2018 through September 30, 2020. Grant funds will be used to coordinate, facilitate, maintain and expand school-based Safe Routes to School services to a minimum of 22 schools; develop traffic safety plans (TSP's); and provide targeted enforcement of traffic and parking violations before, during, and after student drop off and pick up times.

BACKGROUND / LEGISLATIVE HISTORY

ACPHD has implemented Safe Routes to School projects for over eight years (with funding provided by the California Department of Transportation). Much of ACPHD's Safe Routes work has centered on providing support to the OPD School Safety Patrol program to increase student walking and biking to and from school. In 2014, a collaborative was formed among ACPHD, OPD, the Oakland Unified School District (OUSD), Alameda County Emergency Medical Services-Accident Prevention Program, and Alameda County Department of Public Works. This collaborative project has been titled "Be Oakland, Be

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Public Safety Committee
November 13, 2018

Active: A Comprehensive Safe Routes to School Program (BOBA).” BOBA expired September 30, 2018, and the 2018-2020 program will be called “Active Oakland” though it has the same goals and objectives as BOBA.

City Council previously approved acceptance and appropriation of the Be Oakland, Be Active grant via Resolution No. 89563 C.M.S., dated December 29, 2015.

ANALYSIS AND POLICY ALTERNATIVES

ACPHD plans to use \$84,000 of its Active Transportation Program (ATP) grant award to contract with OPD from October 1, 2018 until September 30, 2020. Specifically, OPD will use the grant funds to pay for personnel within the Traffic Operations Section (TOS) to devote extra time for school traffic safety (see Fiscal Section below for details on the overtime personnel budget). Officers as well as professional TOS staff currently support school traffic safety, but these grant funds will allow OPD to go further to specifically promote traffic safety sustainability. The Safe Oakland Program will be accomplished through the three following goals:

- 1) *Safety Plans* – OPD’s Traffic Enforcement Unit will collaborate with at least 22 select Oakland schools from a list comprised of 41 eligible OUSD public schools and 11 Oakland charter schools (see Page 3 for selection criteria). OPD personnel and select schools will develop traffic safety plans (TSPs); Each TSP requires a meeting between the OPD TOS representatives, school principals, parents, and staff members. The goal of the meetings is to create a plan of action and traffic safety guidelines, which will then be shared with all student families.
- 2) *Training* – OPD will work with schools to recruit, train, and supervise students – trained students will then lead school safety patrols along with adult safety patrol advisors (school employees and other qualifying adults. OPD will maintain oversight of the safety patrol program in providing guidance and leadership to their assigned schools as well as provided needed equipment at participating schools. OPD will also support related school programs to foster leadership, teamwork and safety responsibility.
- 3) *Enforcement Support* - Providing additional motor officer traffic and parking enforcement around schools (during school drop off and pick up times, at the school’s request). This support also help with TSP development, support of after-hours safety patrol development and maintenance, and the completion and creation of on-site safety audits. A goal of the grant program and for OPD’s TOS is to help schools build procedures to support TSP longevity.

ACPHD requires that OPD support schools not already supported by BOBA or other traffic safety programs. Therefore, OPD has chosen the following list of OUSD schools as well as Oakland-based charter public schools from which to select Active Oakland Program participants

OUSD Schools

Acorn Woodland	Garfield	Brookfield
Bella Vista	Glenview	Global Family
Bridges	Brookfield	Manzanita Community
Burckhalter	Global Family	Manzanita Seed
Cleveland	GreenLeaf	Markham
Chabot	Hoover	Martin Luther King, Jr.
Community United	Horace Mann	New Highland
Cox	International Community	Peralta
Emerson	Korematsu	Piedmont
Encompass	La Escuelita	PLACE
Esperanza	Lafayette	Reach
Franklin	Laurel	Rise
Fruitvale	Learning Without Limits	
Futures	Lincoln	

Oakland Charter Schools

Achieve Academy	Aspire ERES Academy	Leadership Academy
ASCEND	Aspire Monarch Academy	Lighthouse Community Charter
Aspire Berkeley Maynard Academy	Aspire Triumph Technology	Learning Without Limits
Aspire College Academy	Academy East Oakland	Vincent Academy
Achieve Academy		

These schools were chosen for the Active Oakland Program because of the following criteria:

- A high percentage of students receiving free and reduced meals;
- The school's score on the Alameda County Transportation Commission's Equity Index; and
- Prior assessments by OPD and request from schools for additional traffic safety support.

OPD will partner with ACPHD in the Active Oakland Program through regular meetings. The TSPs will encourage students at each of the selected schools to become more active by biking and walking; school curriculum and assemblies will also support the overall goals of 'being active' and focusing on healthy eating and physical activity.

An OPD Police Services Technician or Administrative Analyst (AA) from TOS will consult with school principals and school staff to identify and articulate TSPs. OPD motor officers will provide school-site traffic and parking enforcement during drop off and pick up times at the schools that request these services, as needed throughout the year. The motor officers will also respond to requests from safety patrol advisors and school staff based on their daily experiences. The safety patrol advisors will provide ongoing

feedback to OPD, evaluate progress and coordinate the adjustment of enforcement activities accordingly.

FISCAL IMPACT

The tables below outline how OPD's TOS will utilize the \$84,000 to support the Active Oakland program from October 1, 2018 until September 30, 2020:

Task	Personnel Performing Work	Overtime Hourly Rate	Expense Subtotal
Traffic Safety Plans	Police Service Technician (PST) (Top Step) or Administrative Analyst II (AII) (Step One)	\$44.79 (PST) \$53.03 (AII)	\$16,140
Safety Patrol Development and Maintenance	Police Service Technician (PST) (Top Step) or Administrative Analyst II (AII) (Step One)	\$44.79 (PST) \$53.03 (AII)	\$16,140
Traffic and Enforcement	Traffic Enforcement Police Officer (Top Step)	\$87.02	\$51,720
Parking Enforcement	Police Service Technician	\$44.79	
Two Year Total			\$84,000

Active Oakland grant funds will be allocated in the OUSD Grant Fund (2160), Traffic Enforcement Division Organization (107510), Traffic Operations Program (PS14), in a still to be determined project account. The program budget will be managed by the Traffic Operations Section Commander.

Fund Source	Organization	Project	Program	Amount
2160	107510	TBD	PS14	\$84,000

General Purpose Fund Contributions

Based on the City's Central Services Overhead (CSO) rates, overhead charges associated with the grant's personnel costs will be approximately \$12,028. However, per the granting agency, indirect costs such as CSO charges are disallowed; staff therefore requests the City's General Purpose Fund contribute \$12,028 to cover the CSO charges.

PUBLIC OUTREACH / INTEREST

This item is of interest to the public as these grant funds will be used to promote public safety on Oakland's public streets.

COORDINATION

This report and legislation have been reviewed by the Office of the City Attorney and the Budget Bureau.

SUSTAINABLE OPPORTUNITIES

Economic: There are no economic activities associated with this report

Environmental: There are no environmental opportunities identified in this report.

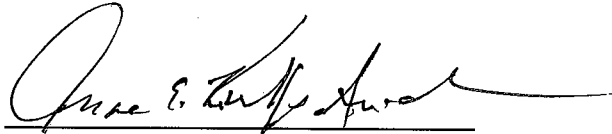
Social Equity: Grant funds and other resources contributed by partnering agencies are directed toward achieving increased safety and service levels in the City of Oakland.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Authorizing The City Administrator, Or Designee, To Accept And Appropriate The Alameda County Public Health Department (ACPHD) Active Transportation Program Grant Funds In The Amount Not To Exceed Eighty Four Thousand Dollars (\$84,000); 2) Enter Into A Contract With ACPHD For The Period Of October 1, 2018 To September 30, 2020 To Develop Traffic Safety Plans, Implement School Safety Patrol Programs, And Provide Additional Traffic Enforcement Around Schools, In Support Of The "Active Oakland" Program; And 3) Authorize A Contribution In An Estimated Amount Of Twelve Thousand And Twenty Eight Dollars (\$12,028) From The General Purpose Fund To Subsidize The Central Services Overhead (CSO) Charges Affiliated With This Program.

For questions about this report, please contact PST II Paul Cirolia at (510) 777-8584.

Respectfully submitted,



Anne E. Kirkpatrick
Chief of Police
Oakland Police Department

Reviewed by:

Sean Fleming, Lieutenant of Police
OPD, Traffic Operations Section

Shamika Shavies, Acting Fiscal Manager
OPD, Fiscal Services Division

Prepared by:

Molly Giesen-Fields, Grants Coordinator
OPD, Fiscal Services Division

Bruce Stoffmacher, Legislation Manager
OPD, Research & Planning, Training Division

FILED
OFFICE OF THE CITY CLERK
OAKLAND

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OAKLAND CITY COUNCIL

Approved as to Form and Legality

Priscia Hayes
City Attorney

RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE, TO ACCEPT AND APPROPRIATE THE ALAMEDA COUNTY PUBLIC HEALTH DEPARTMENT (ACPHD) ACTIVE TRANSPORTATION PROGRAM GRANT FUNDS IN AN AMOUNT NOT TO EXCEED EIGHTY FOUR THOUSAND DOLLARS (\$84,000); 2) ENTER INTO A CONTRACT WITH ACPHD FOR THE PERIOD OF OCTOBER 1, 2018 TO SEPTEMBER 30, 2020 TO DEVELOP TRAFFIC SAFETY PLANS, IMPLEMENT SCHOOL SAFETY PATROL PROGRAMS, AND PROVIDE ADDITIONAL TRAFFIC ENFORCEMENT AROUND SCHOOLS IN SUPPORT OF THE "ACTIVE OAKLAND" PROGRAM; AND 3) AUTHORIZE A CONTRIBUTION IN AN ESTIMATED AMOUNT OF TWELVE THOUSAND AND TWENTY EIGHT DOLLARS (\$12,028) FROM THE GENERAL PURPOSE FUND TO SUBSIDIZE THE CENTRAL SERVICES OVERHEAD (CSO) CHARGES AFFILIATED WITH THIS PROGRAM

WHEREAS, the Oakland Police Department's (OPD) Traffic Services Division (TSD) is dedicated to promoting safe travel on Oakland's streets for motorists, bicyclists and pedestrians; and

WHEREAS, many children walk and bicycle to school and rely on safe streets to travel to and from Oakland schools; and

WHEREAS, the City of Oakland and the County of Alameda recognize the importance of ensuring that children and families have safe paths of travel to and from Oakland schools; and

WHEREAS, the ACPHD has implemented Safe Routes to School projects with funding provided by the California Department of Transportation; and

WHEREAS, the ACPHD has implemented Safe Routes to School projects for over eight years to support OPD's School Safety Patrol program to increase student walking and biking to and from school; and

WHEREAS, in 2014, a collaborative was formed among ACPHD, OPD, the

Oakland Unified School District (OUSD), Alameda County Emergency Medical Services-Accident Prevention Program, and Alameda County Department of Public Works titled "Be Oakland, Be Active: A Comprehensive Safe Routes to School Program (BOBA);" and

WHEREAS, BOBA expired September 30, 2018, and the 2018-2020 program will be called "Active Oakland" with the same goals and objectives as BOBA; and

WHEREAS, the Active Oakland grant program will be used to develop traffic safety plans for Oakland schools, recruit, train and supervise students and staff, and to provide additional motor officer traffic and parking enforcement around designated Oakland schools; and

WHEREAS, the City Council previously authorized acceptance and appropriation of the Be Oakland, Be Active grant via Resolution No. 85963 C.M.S., dated January 19, 2016; therefore be it

RESOLVED: That the City Council hereby authorizes the City Administrator, or designee, to accept and appropriate the ACPHD Active Transportation Program grant funds in an amount not to exceed eighty four thousand dollars (\$84,000); 2) enter into a contract with ACPHD for the period of October 1, 2018 to September 30, 2020 to develop traffic safety plans, implement school safety patrol programs, and provide additional traffic enforcement around schools in support of the "Active Oakland" program; and 3) authorize a contribution in an estimated amount of twelve thousand and twenty eight dollars (\$12,028) from the general purpose fund to subsidize the CSO charges affiliated with this program; and be it

FURTHER RESOLVED: That said grant funds, in an amount not to exceed \$84,000 shall be allocated to the OUSD Grant Fund (2160), Traffic Enforcement Division Organization (107510), Traffic Operations Program (PS14), in a Project to be determined; and be it

FURTHER RESOLVED: That the City Administrator, or designee, is hereby authorized to complete all required negotiations, certifications, assurances, agreements and documentation required to accept, modify, extend and/or amend the grant award and all contracts entered into pursuant to spending said grant funds, provided the not-to-exceed amounts are complied with; and be it

FURTHER RESOLVED: That any agreement authorized by this resolution shall be reviewed and approved by the Office of the City Attorney for form and legality prior to execution, and a copy shall be placed on file with the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GIBSON MCELHANEY, GALLO, GUILLEN, KALB, KAPLAN, and PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California