



City of Oakland Meeting Agenda

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City Clerk

*Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612

Tuesday, October 28, 2008

2:00 PM

Hearing Room One - 1st Floor

DEFINITION OF TERMS:

Consent Item: any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee.

Non-Consent Item: any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee.

Action Item: any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

Informational Item: an item of the agenda consisting only of an informational report that does not require or permit Council action.

Roll Call / Call to Order

COMMITTEE MEMBERSHIP:

Jane Brunner, District 1; Nancy Nadel, District 3; President Ignacio De La Fuente, District 5; Chairperson, Jean Quan, District 4

- 1 Approval of the Draft Minutes from the Committee Meeting held on October 14, 2008
- 2 Determination of Schedule of Outstanding Committee Items
(FMC Pending 10-28)
- 3 Subject: Travel Expenditures
From: The Budget Office
Recommendation: Action On A Report On City-Funded Travel Expenditures Incurred During Fiscal Year 2007-2008 And Adopt A Resolution Establishing A Moratorium On Travel Setting Forth Policies For The Approval Of Travel Expenditures By City Departments And Agencies
(07-1481)
- 4 Subject: Film Industry In Oakland
From: Councilmember Pat Kernighan
Recommendation: Adopt An Ordinance Amending Ordinance No. 12880 C.M.S. (Master

Fee Schedule Adopted For Fiscal Year 2008-2009), To Add A Section For A Film Parking Permit Fee Of \$12.50 Per Day (Monday-Saturday) For Metered Parking And \$2.95 Per Day (Monday-Sunday) For Non-Metered Parking And Sunday And Holidays Metered Parking

[\(07-1561\)](#)

- 5 Subject: Amendments to the Sunshine Ordinance
From: Offices of the City Clerk, City Administrator, City Attorney, City Auditor, & Public Ethics Commission
Recommendation: Adopt An Ordinance Amending Chapter 2.20 Of The Oakland Municipal Code (AKA "The Oakland Sunshine Ordinance") And Ordinance No. 11370 For The Purpose Of 1) Incorporating Amended Provisions Of the "City-Wide Records Management Ordinance" Into The Sunshine Ordinance, And 2) Revising The Current Definition Of "Meeting" To Achieve Consistency With Amendments To The Ralph M. Brown Act

[\(07-1695\)](#)

This item was continued from the October 14, 2008 Finance and Management Committee meeting

The Committee requested clarification of the following sections in the Ordinance when this item returns on October 28: Section 2.20.275 Definitions - (A) "City Record" - This definition does not include...Why is this being deleted and what does it mean?; Section 2.20.285 Duties And Responsibilities - (E) maintaining and preserving vital...What does it mean to maintain records? Does that include all notes? How long and where? What can be thrown away? Who has the power now and what is being changed? What happens with old files, how long and where will they be stored?; Article II Public Access To Meetings Section 2.20.030 Definitions (F) (1) (2) (4) (a) What is the difference between discuss, deliberate or take action, answer questions, provide information? What is meant by any other member? (4) (b) What is a majority of members? Staff was also requested to provide information from IT regarding the financial impact of storing email.

- 6 Subject: Hartford Life, Inc. - Agreement
From: Finance and Management Agency
Recommendation: Adopt A Resolution Authorizing The Deferred Compensation Committee To Execute An Agreement On Behalf Of The City Of Oakland With The Hartford Life, Inc., To Provide Recordkeeping, Administration, Investment, And Related Services For The City's Deferred Compensation Plan

[\(07-1713\)](#)

- 7 Subject: Prompt Payment Policy Status Report
From: Contracting and Purchasing
Recommendation: Receive An Informational Report On The Status Of The Prompt Payment Policy

[\(07-1714\)](#)

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

Adjournment

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

NOTE: Americans With Disabilities Act
If you need special assistance to participate in Oakland City Council and Committee meetings please contact the Office of the City Clerk. When possible, please notify the City Clerk 48 hours prior to the meeting so we can make reasonable arrangements to ensure accessibility. Also, in compliance with Oakland's policy for people with environmental illness or multiple chemical sensitivities, please refrain from wearing strongly scented products to meetings.

Office of the City Clerk - Agenda Management Unit
Phone: (510) 238-6406
Fax: (510) 238-6699
Recorded Agenda: (510) 238-2386
Telecommunications Display Device: (510) 839-6451
[\(TDD\)](#)

MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30AM TO 5:00PM

**LATONDA SIMMONS
Agency Secretary/City Clerk
and Clerk of the Council**

ORA - Oakland Redevelopment Agency
S - Supplemental Item