

CITY OF OAKLAND
Agenda Report

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2004 DEC 29 PM 12:56

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Oakland Fire Department
DATE: January 11, 2005

RE: A Resolution Authorizing The City Administrator To Apply For, Accept And Appropriate A Grant From The Federal Emergency Management Agency (FEMA) For The Period September 1, 2004 To August 31, 2006 In The Amount Of One Million Three Thousand Thirty Five Dollars (\$1,003,035) For Training, Personnel And Administrative Costs And Acquisition, Storage And Maintenance Of Equipment for The Fire Department's Urban Search And Rescue (USAR) Team; And, Waiving Formal Bidding And Authorizing The City Administrator To Purchase USAR Team Equipment From The General Service Administration (GSA) Without Return To Council

SUMMARY

The Federal Emergency Management Agency (FEMA) has been the funding source for 28 Urban Search and Rescue (USAR) teams nationwide since the program's inception in 1990. During this period, the Oakland Fire Department has sponsored one of these teams, California Task Force 4 (CATF-4). The annual grant award has gradually increased over time to the current level of \$1,003,035 for the next 2 years. This amount will cover projected expenses for the acquisition, storage and maintenance of team equipment as well as training, personnel and administrative costs associated with the program. The grant period runs from September 1, 2004 through August 31, 2006. No matching funds are required.

FISCAL IMPACT

This Administrative Preparedness grant of \$1,003,035 is to equip, train and support CATF-4 for disaster work, in accordance with FEMA grant guidelines. The coding block is FEMA fund (#2124), in the organization of Special Operations (organization # 20815), Special Operations Program (program code # PS18). Project number to be determined. No matching funds are required.

The first year maintenance costs on all new equipment and vehicles will primarily be covered by warranties. The on-going costs of maintaining and replacing any equipment purchased under this grant fund will either be covered by subsequent grants or the equipment will be returned to the grantor. This spending plan has been approved by FEMA.

A detailed break down of the FEMA approved budget is as follows:

| | |
|--|---------------|
| Personnel (overtime includes 12.29% overhead) | \$205,000 |
| Pre-existing contract for warehouse rental (storage for cache) | 55,200 |
| Equipment/supplies | 238,500 |
| Command Vehicle, Pick-up Truck and Flat Bed Truck | 138,035 |
| Other jurisdiction costs | 306,100 |
| Training/Travel (as required by FEMA) | <u>60,200</u> |
| Total: | \$1,003,035 |

The Public Works Department will perform all required maintenance "at cost". Annual maintenance expenses are expected to be minimal since vehicles and equipment will only be used to respond to incidents of Mass Destruction or Natural disasters.

The grant is subject to the requirements of the Single Audit Act of 1996, generally accepted governmental audit standards (GAGAS) and Office of Management and Budget's (OMB) circular A-133, Audits of State, Local Governments and Nonprofit Institutions.

BACKGROUND

Since the World Trade Center disaster on September 11, 2001, Congress has increased funding for the National USAR program. The 28 teams have been directed to broaden their mission capabilities from the handling of natural disasters (i.e. flood, earthquakes, etc.) to include human - caused incidents of mass destruction or loss of life.

KEY ISSUES AND IMPACTS

Unless Oakland's USAR team continues to equip and train per FEMA's guidelines it will not be a part of FEMA's national system, will lose federal government funding and cease to exist. As all USAR teams are first and foremost local assets, the loss of Oakland's Team would leave our community with a reduced ability to respond to WMD and/or natural disaster incidents.

PROJECT DESCRIPTION

CATF-4 has been authorized by FEMA to allocate grant money in the following manner:

| | |
|---|------------|
| Personnel (overtime includes 12.29% overhead) | \$ 205,000 |
| This money covers the projected cost of one full time program manager and one full time office assistant. | |
| Pre-existing contract for warehouse rental (storage for cache) | \$ 55,200 |
| CATF-4 is 1 year into a 3 year lease that was approved by Council. | |
| Equipment/supplies | \$ 238,500 |

RECOMMENDATION AND RATIONALE

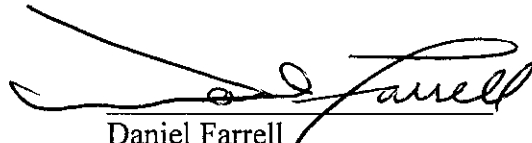
Staff recommends that the City Administrator be authorized to apply for, accept and appropriate a grant from the Federal Emergency Management Agency for the period September 1, 2004 to August 31, 2006 in the amount of one million three thousand thirty-five dollars (\$1,003,035) to meet the continued expenses of the Oakland Fire Department's Urban Search and Rescue Team as they equip and train to respond to natural disasters or incidents of mass destruction.

FEMA grant guidelines require that we use their competitive bid process for awarding contracts for the purchase of one command vehicle, one pick-up truck, and one flat-bed truck. FEMA will make arrangements for CATF-4 to purchase these vehicles through the federal General Service Administration (GSA) in an amount up to one hundred thirty-eight thousand thirty five dollars (\$138,035) as part of grant acceptance. It is also recommended that the City Administrator be authorized to make these purchases using the federal competitive bid process and without returning to Council.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council approve the resolution.

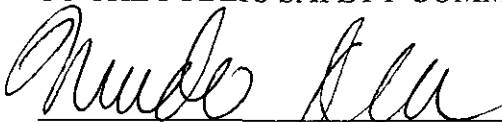
Respectfully submitted,



Daniel Farrell
Interim Fire Chief

Prepared by: Mark Hoffmann
Battalion Chief

APPROVED FOR FORWARDING
TO THE PUBLIC SAFETY COMMITTEE



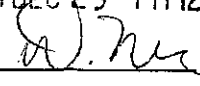
OFFICE OF THE CITY ADMINISTRATOR

OAKLAND CITY COUNCIL

FILED
OFFICE OF THE CITY CLERK
OAKLAND

RESOLUTION No. _____

C.M.S. 2004 DEC 29 PM 12: 56



A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR, ACCEPT AND APPROPRIATE A GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR THE PERIOD SEPTEMBER 1, 2004 TO AUGUST 31, 2006 IN THE AMOUNT OF ONE MILLION THREE THOUSAND THIRTY FIVE DOLLARS (\$1,003,035) FOR TRAINING, PERSONNEL AND ADMINISTRATIVE COSTS AND ACQUISITION, STORAGE AND MAINTENANCE OF EQUIPMENT FOR THE FIRE DEPARTMENT'S URBAN SEARCH AND RESCUE (USAR) TEAM; AND, WAIVING FORMAL BIDDING AND AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE USAR TEAM EQUIPMENT FROM THE GENERAL SERVICE ADMINISTRATION (GSA) WITHOUT RETURN TO COUNCIL

WHEREAS, the Oakland Fire Department is the Sponsoring Agency for California Task Force 4 (CATF-4) Urban Search and Rescue (USAR); and

WHEREAS, CATF-4 is one of eight California and 28 national USAR teams; and

WHEREAS, the Federal Emergency Management Agency (FEMA), a component of the Department of Homeland Security (DHS), is the federal management agency that oversees the National USAR system; and

WHEREAS, FEMA supports all 28 USAR teams with federal grants; and

WHEREAS, after the events of September 11, 2001 Congress increased the funds to equipment and train all 28 USAR teams to respond to possible weapons of mass destruction (WMD) events as well as natural disasters; and

WHEREAS, CATF-4 is eligible to apply for an Administrative Preparedness grant in the amount of one million three thousand thirty five dollars (\$1,003,035) for weapons of mass destruction response and operational readiness preparedness and transportation equipment; and

WHEREAS, the terms and conditions of this FEMA grant require the City to use the federal acquisition process to purchase vehicles; and

WHEREAS, this task force is available to the City of Oakland in the event of an attack within the City or surrounding communities; now, therefore, be it

RESOLVED: that the Oakland City Council hereby authorizes the City Administrator to apply for, accept and appropriate a grant from the Federal Emergency Management Agency for the period September 1, 2004 to August 31, 2006 in the amount of one million three thousand thirty five dollars (\$1,003,035) to be appropriated to the Oakland Fire Department's Urban Search and Rescue Team for training, personnel and administrative costs and program acquisition, storage and maintenance of equipment costs in the following organization: FEMA Fund (Fund 2124), Special Operations (organization 20815), Special Operations Program (program code # PS18), in a project number to be determined; and, be it

FURTHER RESOLVED: That pursuant to Oakland Municipal Code Chapter 2.04, Subsection 2.04.050.I.5, the City Council finds and determines that it is in the best interests of the City to waive Oakland's bidding requirements and authorize the City Administrator to purchase Fire Department USAR Team equipment from the General Service Administration (GSA), without return to Council.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2005

PASSED BY THE FOLLOWING VOTE:

AYES – BRUNNER, BROOKS, CHANG, NADEL QUAN, REID,
WAN AND PRESIDENT DE AL FUENTE

NOES –

ABSENT –

ABSTENTION –

ATTEST:

CEDA FLOYD
City Clerk and Clerk of the Council
of the City of Oakland, California