



FILED
OFFICE OF THE CITY CLERK
OAKLAND

2014 NOV 20 PM 12:16 **AGENDA REPORT**

TO: HENRY L. GARDNER
CITY ADMINISTRATOR

FROM: Osborn K. Solitei

SUBJECT: Video File Delivery and
File Sharing Network
Contract

DATE: October 15, 2014

City Administrator Approval

Date

11/17/14

COUNCIL DISTRICT: City-Wide

RECOMMENDATION

Staff recommends that the City Council approve a resolution authorizing the City Administrator to award a contract to Sans Digital, a non-local business enterprise, in an amount not to exceed One Hundred Thousand, Two Hundred Twenty-Three dollars and Sixty-One Cents (\$100,223.61), to furnish a video file delivery and file sharing network system, in accordance with Specification No. 14-206-89, Request For Quotation (RFQ) No. 5052 (see attached) and the general conditions therefor on file in Purchasing according to its bid filed with City on May 5, 2014. This contract will be managed by the City Administrator, KTOP-TV Division.

OUTCOME

The City will enter into a contract with Sans Digital, a non-local business enterprise, to furnish and install a video file delivery and file sharing network system, in an amount not to exceed \$100,223.61 to replace the current aging system.

BACKGROUND/LEGISLATIVE HISTORY

Specification No. 14-206-89, to furnish a Video File Delivery and File Sharing Network was sent to 6 non-local business enterprises, posted on the City's website and posted in the City's official newspaper, according to Oakland Municipal Code Section 2.04.050A.

Based on the technical requirements, purchasing was only able to identify six perspective businesses, none were local business sources.

On May 5, 2014, the City received one bid from Sans Digital. Based on the information provided in response to RFQ 5052, Sans Digital was deemed the lowest responsible bidder. A survey was also conducted to inquire as to why only one response was received. One vendor indicated the

Item: _____
Finance and Management Committee
December 2, 2014

request went to his junk mail. The other vendor indicated that because of health reasons he did not respond. Remaining vendors did not respond to our survey.

ANALYSIS

KTOP, City of Oakland Local Government Channel, is tasked with the function of recording, storage and retrieval of meetings held by Council, Committee Boards and Commissions representing the City. KTOP's role is being severely hindered by its aging equipment and technology. Currently KTOP is forced to manually store and retrieve large quantities of video cassette recordings (VTR), digital video disc or digital versatile disc (DVD) of these meetings. The City's current equipment used to produce these recordings is past its useful life preventing the City from receiving maintenance or technical assistance for equipment that is constantly failing.

The proposed Video File Delivery and File Sharing Network will be state of the art and completely cloud based. Cloud computing, which can be classified as public, private or hybrid, is the delivery of computing as a service rather than a product, whereby shared resources, software, and information are provided to computers and other devices over the internet.

This internet based network will be isolated and separate from the City's existing network. KTOP will be able to transfer and receive video programming from the cloud. This will eliminate the need for outdated technology, equipment, software and storage space currently used.

PUBLIC OUTREACH/INTEREST

This requirement was posted on the City's website and advertising in the City's official newspaper. No additional public outreach is required by law.

COORDINATION

Purchasing consulted with KTOP staff in the specification development, evaluation process and award preparation of this contract. The Controller's Bureau and City Attorney were consulted in preparation of the report.

COST SUMMARY/IMPLICATIONS

1. AMOUNT OF RECOMMENDATION/COST OF PROJECT: \$85,526.25
2. COST ELEMENTS OF AGREEMENT/CONTACT:
 - Video File Archiving and Video File Sharing \$85,526.25
 - Installation \$ 7,000.00

Item: _____
Finance and Management Committee
December 2, 2014

Tax 9%	\$ 7,697.36
CONTRACT AMOUNT	\$100,223.61
TOTAL AGREEMENT	\$100,223.61

(See Recap Attachment 1)

3. SOURCE OF FUNDING: 1.2999.46211.52213.P350210.IP62

4. FISCAL IMPACT:

Funds will be encumbered by KTOP department and are available in the Miscellaneous Grants (2999), the Customer Support (46211), Minor Computer Hardware and Software (52213), PEG (Public Education and Government) (P350210) and Technology Management (IP62).

SUSTAINABLE OPPORTUNITIES

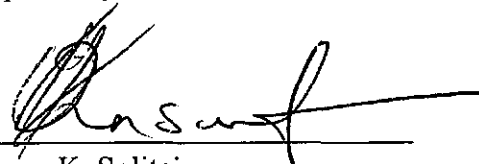
Economic: This vendor has a valid City of Oakland Business Tax Certificate. The award of this contract will yield approximately \$121.26 in annual business tax revenues to the City of Oakland.

Environmental: There are no environmental impacts based on the award of this contract.

Social Equity: There are no social equity opportunities related to the award of this contract.

For questions regarding this report, please contact Jimmie Jackson, Purchasing Supervisor, at 510.238.7563.

Respectfully submitted,



Osborn K. Solitei
Finance Director/Controller

Reviewed by:

Paige Alderete, Assistant Controller

Prepared by:

Frederick J. Haliburton, Interim Purchasing Supervisor

Attachment: 1
RFQ 5052 Recap
Attachment: 2
Award Recommendation Statement

Item: _____
Finance and Management Committee
December 2, 2014

REQ 8052/NIGP 14-208-89		Bidder Number 1	Bidder Number 2	Bidder Number 3	Bidder Number 4	Bidder Number 5	
Vendor	SANS Digital						
Location	5706						
Telephone	City of Industry CA						
Small local vendor	800 626 3869						
Oakland vendor	no						
	no						
Line	quantity	unit cost	total	unit cost	total	unit cost	total
1	Item 101 Package#1 - SANS Digital Storage System Model KT-650LDVS144S	1	\$36,812.50	\$36,812.50	\$0.00	\$0.00	\$0.00
2	Item 102 Package#2 - SSE-G24-TG4 24-port Giga-Bit Ethernet Switch	1	\$3,082.75	\$3,082.75	\$0.00	\$0.00	\$0.00
3	Item 103 Package#3 - VAM VA003-8E-L6, LTO5/LTO6 tape storage system	1	\$19,475.00	\$19,475.00	\$0.00	\$0.00	\$0.00
4	Item 104 Package#4 - Model VAM LT06224 Tape Library	1	\$26,156.00	\$26,156.00	\$0.00	\$0.00	\$0.00
5	Item 105 Package#5 - On-Site Installation	1	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00
SHIPPING							
CALCULATIONS							
SUBTOTAL			\$92,526.25	\$0.00	\$0.00	\$0.00	\$0.00
SALES TAX			\$7,697.36	\$0.00	\$0.00	\$0.00	\$0.00
SMALL LOCAL VENDOR			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OAKLAND VENDOR			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EVALUATION TOTAL			\$100,223.61	\$0.00	\$0.00	\$0.00	\$0.00
GRAND TOTAL			\$100,223.61	\$0.00	\$0.00	\$0.00	\$0.00



CITY OF OAKLAND
PURCHASING DIVISION
AWARD RECOMMENDATION STATEMENT

BUYER: C. SHANKS		PURCHASING/ACQUISITION/CONTRACT: Video File Delivery and File Sharing Network		
COUNCIL AGENDA DATE: December 09, 2014	SPECIFICATION/PROJECT NO.:	FUNDING SOURCE:	BID OPENING DATE:	
	SPEC NO 14-206-89 RFQ NO.5052	Miscellaneous Grants (2999), the Customer Support (46211), Minor Computer Hardware and Software (52213), PEG (Public Education and Government) (P350210) and Technology Management (IP62)	May 5, 2014	
	PREVIOUS LEGISLATION: RESOLUTION NO. NONE			
CONTRACT PERIOD: None				
PURPOSE STATEMENT: To provide the City of Oakland with a Video File Delivery and File Sharing Network.				
ITEM NO./DESCRIPTION		ACTUAL COST	ESTIMATED COST	PERCENT DIFFERENCE
Video File Delivery and File Sharing Network		100,223.61	75,338.50	+33.03%
COMMENTARY: The recommended vendor Sans Digital, a non-local corporation, received no preferences. There are no additional costs to the City for this contract				
RANGE OF BIDS RECEIVED				
TOTAL BIDS RECEIVED/DOLLAR RANGE		BIDS WHICH MEET SPECIFICATION/DOLLAR RANGE		
\$100,223.61		\$100,223.61		
LOW BIDS NOT MEETING SPECIFICATION				
VENDOR/CONTRACTOR	REASON	RECOMMENDATION ON REJECTIONS		
N/A	N/A	N/A		
AWARD RECOMMENDED				
VENDOR NAME/ADDRESS	DESCRIPTION		AMOUNT	
Sans Digital 783 Phillips City of Industry, CA 91748	Video File Delivery And File Sharing Network		\$100,223.61	

SUBMITTED BY

APPROVED AND FORWARDED TO COUNCIL

DEPARTMENT HEAD

OFFICE OF THE CITY ADMINISTRATOR

BID CALL	TOTAL	LOWEST BID BY CATEGORY	
		LOCAL BUSINESS	NON-LOCAL
ASK	6	0	6
NO RESPONSE	5	0	5
BIDS RECEIVED	1	0	1
AWARDS RECOMMENDED	1	0	1-\$100,223.61

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

Approved as to Form and Legality

2014 NOV 20 PM 12:16

RESOLUTION No. _____ C.M.S.

City Attorney

Introduced by Councilmember _____

RESOLUTION AWARDING A CONTRACT TO SANS DIGITAL, A CORPORATION, TO FURNISH A VIDEO FILE DELIVERY AND FILE SHARING NETWORK SYSTEM, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED THOUSAND, TWO HUNDRED TWENTY-THREE DOLLARS AND SIXTY-ONE CENTS (\$100,223.61), IN ACCORDANCE WITH SPECIFICATION NO. 14-206-89/REQUEST FOR QUOTATION (RFQ) NO. 5052 AND THE GENERAL CONDITIONS THEREFOR ON FILE IN PURCHASING ACCORDING TO ITS BID FILED WITH THE CITY ON MAY 5, 2014.

WHEREAS, On April 15, 2014 the City issued and advertised Specification No.14-206-89/RFQ No. 5052 to furnish a Video File Delivery and File Sharing Network System; and

WHEREAS, On May 5, 2014 the City Clerk received one bid in response to Specification No. 14-206-89/RFQ 5052, to furnish a Video File Delivery and File Sharing Network System; and

WHEREAS, the bid submitted by Sans Digital, a corporation, meets all of the requirements contained in Specification No. 14-206-89/RFQ No. 5052; and now be it

RESOLVED: That a contract to furnish a Video File Delivery and File Sharing Network System, be awarded to Sans Digital, in an amount not to exceed One Hundred Thousand, Two Hundred Twenty-Three dollars and Sixty-One Cents (\$100,223.61), in accordance with Specification No. 14-206-89/RFQ No. 5052, and the General Conditions therefor on file in the Purchasing Section; and be it

FURTHER RESOLVED: That the City Council hereby rejects all other bids submitted in response to RFQ No. 5052; and be it

FURTHER RESOLVED: That the contract shall be approved for form and legality by the City Attorney and copies shall be on file in the City Clerk's Office.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, GALLO, GIBSON MCELHANEY, KALB, KAPLAN, REID, SCHAAF and PRESIDENT KERNIGHAN

NOES -

ABSENT -

ABSTENTION -

ATTEST _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California