## CITY OF OAKLAND MEMORANDUM



TO: ATTN: **Rules & Legislation Committee** 

Assistant to the City Manager

FROM:

Name: William Noland Phone No. 238-6325

Phone No. <u>238-6325</u>
Address/Agency/Dept <u>Finance & Management Agency/Revenue</u>

OFFICE OF THE CITY CLERK

2004 FEB 18 PM 3: 07

DATE:

February 19, 2004

Committee –

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

**TITLE:** Public hearing on liens for delinquent business taxes

## SCHEDULING RECOMMENDATION:

(Please specify Committee. Committees meet 2 <sup>nd</sup> & 4 <sup>th</sup> Tuesdays)
B. Meeting Date: Move from March 16, 2004 to April 20,2004
Is there a statutory, regulatory, financial or grant deadline? Specify: NO
Is a staff report required/requested? YES
What is the fiscal impact on the City/Agency?
If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason
Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
Item requires immediate action relating to federal or state legislation;
Item requires immediate action relating to eligibility for a grant or gift; OR
Item is ceremonial.
Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for <u>each item</u> for scheduling. Requests must be submittedin electronic format by <u>6:00 P.M.</u> of the <u>Tuesday</u> preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

04-0156