CITY OF OAKLAND **MEMORANDUM**

TO:

CITY OF OAKLAND 2 COA	
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CITY OF OAKLAND MEMORANDUM TO: Rules & Legislation Committee ATTN: Assistant to the City Manager FROM: Name Maria Rocha Phone No 238-6176 Address/Agency/DeptCEDA-NCR, 250 Frank Ogawa Plaza, Ste.3315	
DATE: <u>August 5, 2003</u>	
SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM	
TITLE: Resolution approving and confirming the annual report of the Fruitvale Business Improvement Management District advisory board and the continuing annual assessment for the Fruitvale Business Improvement Management District for fiscal years 2003/04.	
SCHEDULING RECOMMENDATION:	
A. Committee (Please specify Committee. Committees meet 2 nd & 4 th Tuesdays)	
XX City Council Redevelopment Agency (Council/Agency meets on 1 st , 3 rd , and 5 th Tuesdays)	
B. Meeting Date: November 4, 2003	
Is there a statutory, regulatory, financial or grant deadline? Specify: yes	
Is a staff report required/requested? yes	
What is the fiscal impact on the City/Agency? none	
If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason: n/a	
Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)	
It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:	
Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;	
Item requires immediate action relating to federal or state legislation;	
Item requires immediate action relating to eligibility for a grant or gift; OR	
Item is ceremonial.	
Explain why item could not have been placed on the 10-day agenda: n/a	

A separate request must be completed for <u>each item</u> for scheduling. Requests must be submitted by <u>10:00A.M.</u> of the **Wednesday** preceding the relevant Rules & Legislation Committee meeting.

Revised 3/31/03

03-0211