

2003

**CITY OF OAKLAND**  
**MEMORANDUM**

OFFICE OF THE CITY CLERK  
OAKLAND

2004 APR -7 AM 11:51

TO: **Rules & Legislation Committee**  
ATTN: **Assistant to the City Manager**  
FROM: **Calvin Hao**  
**238-7395**  
**250 Frank Ogawa #4300 / PWA / Project Delivery Division**  
DATE: **April 6, 2004**

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

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**TITLE:** Resolution authorizing the City Manager to reject all bids for the Main Library Children's Room Renovation Project, to negotiate a contract, and to award a Construction Contract within budget in an amount not to exceed \$270,000.

**SCHEDULING RECOMMENDATION:**

- A. Committee: Public Works Committee  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)
- \_\_\_\_\_ City Council \_\_\_\_\_ Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: May 11, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: **Project is funded by multiple grants; some grants have already expired once and been renewed with the condition that construction begin in summer 2004.**

Is a staff report required/requested? **yes**

What is the fiscal impact on the City/Agency? **Construction contract not to exceed \$270,000**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- \_\_\_ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- \_\_\_ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- \_\_\_ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- \_\_\_ Item requires immediate action relating to federal or state legislation;
- \_\_\_ Item requires immediate action relating to eligibility for a grant or gift; OR
- \_\_\_ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

04-0284