

MEMORANDUM

TO: City Council Members

FROM: Office of the Mayor

DATE: September 10, 2025

RE: Appointment of Three Members to the Library Commission

The Mayor's Office respectfully requests City Council consideration for the appointment of three new members to the Library Commission to fill vacant positions.

The Library Commission plays a vital role in overseeing library operations, policy development, and strategic planning to ensure our public library system continues to serve as a cornerstone of community education and engagement. These appointments will strengthen the commission's ability to guide library services and programs that benefit residents of all ages.

Proposed Actions:

- Appoint three qualified community members to fill vacant positions
- Restore the commission to full operational capacity
- Ensure diverse community representation in library governance

Next Steps: The Mayor's Office will present candidate recommendations at the next Council meeting. All proposed appointees meet the qualifications outlined in the municipal code and bring valuable perspectives and expertise to support the library system's mission.

Filling these positions will enable the commission to continue its important work overseeing library operations and advancing programs that promote literacy, community connection, and educational opportunities throughout our city.

We greatly appreciate any support you can provide in expediting this process and welcome the Council's prompt consideration of these appointments.

Profile

April

First Name

Bell

Last Name

Pronouns

she/her

Email Address

Street Address

City

Suite or Apt

State

Postal Code

What City Council district do you live in?

☒ District 3

Primary Phone

Alternate Phone

University of California San Francisco

Employer

Assistant Professor

Job Title

Which Boards would you like to apply for?

Library Commission: Submitted

Interests & Experiences

Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.

My qualifications and participation align closely with the Oakland Library Commission's mission to promote equitable access to educational resources and foster community engagement. With over a decade of experience advancing equity in public health and community-driven initiatives, I bring a strong foundation in understanding and addressing the diverse needs of marginalized communities. My work as an Assistant Professor at UCSF, where I do research to develop interventions to address health inequities and mentor underrepresented students, has sharpened my skills in advocacy, program design, and equity-focused policy development. My expertise in digital storytelling, as demonstrated through my workshops with underserved and historically marginalized populations, highlights my ability to create impactful, community-centered programs that empower individuals through narrative and knowledge sharing. Additionally, my years of service as a mentor and leader in community organizations, including the 3rd Street Youth Center & Clinic and the Stanford Women’s Impact Network, reflect a steadfast commitment to fostering inclusion and accessibility. These experiences equip me to contribute to the Commission's goals by advocating for initiatives that broaden library outreach, enhance educational programs, and promote literacy across Oakland's diverse populations. By integrating my background in research, community engagement, and advocacy, I aim to further the Commission's mission of creating a thriving, inclusive library system that serves as a cornerstone of opportunity and empowerment for all Oakland residents.

Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.

[Bell Library Board Resume_20241229.docx](#)

Upload a Resume

Please paste the text of your resume or curriculum vitae below.

Please click the acknowledgement below.

Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

☒ I Agree *

April I. Bell. PhD. MPH

Email: [REDACTED]

Objective

To leverage my expertise in public health, community engagement, and equity-driven initiatives in service to the Oakland Library Commission, promoting inclusive access to educational resources and fostering a love for learning in diverse communities.

Education

PhD, Epidemiology

Indiana University School of Public Health, Bloomington, IN | 2019

Minor: Behavioral and Sexual & Reproductive Health

MPH, Epidemiology and Behavioral Health Sciences

Indiana University School of Medicine, Indianapolis, IN | 2010

BA, Human Biology with Honors

Stanford University, Stanford, CA | 1995

Professional Experience

Assistant Professor In Residence

University of California, San Francisco | 2022 – Present

- Design and implement programs to advance equity in sexual and reproductive health, with a focus on marginalized communities.
- Mentor and support first-generation and historically underrepresented students.
- Conduct innovative research on health equity and reproductive justice, incorporating community-based participatory approaches.

Postdoctoral Research Fellow

University of California, San Francisco, Preterm Birth Initiative | 2020 – 2022

- Explored the impact of structural inequities on maternal and adolescent health outcomes.
- Developed digital storytelling projects to amplify marginalized voices in healthcare narratives.

Research Program Manager

Indiana University-Kenya Partnership/Academic Model Providing Access to Healthcare (AMPATH) | 2007 – 2012

- Oversaw international research collaborations addressing HIV prevention and treatment.
- Managed community engagement initiatives, ensuring culturally sensitive healthcare delivery.

Health Scientist

Centers for Disease Control and Prevention | 2000 – 2007

- Conducted public health research and developed interventions targeting reproductive health disparities.
- Supported emergency response efforts, including bioterrorism preparedness.

Community Engagement and Service

Executive Board Member

Healthy Teen Network | 2017 – Present

Digital Storytelling Instructor and Mentor

StoryCenter, Berkeley, CA | 2017 – Present

- Facilitate workshops for underserved and historically marginalized populations, using storytelling to empower and educate.

Health Careers Mentor

3rd Street Youth Center & Clinic, San Francisco, CA | 2020 – Present

- Mentor youth from underrepresented backgrounds, encouraging careers in public health and medicine.

Black/African American Health Initiative Working Group Member

San Francisco Department of Public Health | 2023-present

- Collaborate on strategies to reduce health disparities among adolescent and promote health equity through community engagement, policy advocacy, and resource development.

Troop Leader/Co-leader

Girl Scouts of Northern California, Oakland, CA | 2016-2020

- Led troop activities and community service projects, mentoring girls in leadership and life skills

Executive Board Co-Chair

Stanford Women's Impact Network | 2017 – 2023

- Led strategic initiatives to support women alumni in advancing equity-focused projects.

Teaching and Mentoring

- Mentor to first-generation college students and scholars from underrepresented backgrounds
- Developer of youth-focused educational programs
- Facilitator of community workshops and training sessions
- Guest lecturer on community engagement and equity

Key Skills

- Community Engagement & Advocacy
- Equity-Focused Program Development
- Research Design & Data Analysis
- Digital Storytelling & Narrative Research
- Grant Writing & Fundraising
- Leadership & Mentorship

Selected Awards and Recognition

- Hellman Fellow, Hellman Foundation | 2023
- Health Justice Scholar, UCSF Department of Family and Community Medicine | 2022
- Changemakers in Family Planning, Society of Family Planning | 2022
- Award of Merit, Stanford University Associates Board of Governors | 2019

Profile

Kevin

First Name

Covarrubias

Last Name

Pronouns

He/Him

Email Address

Street Address

Suite or Apt

City

State

Postal Code

What City Council district do you live in?

☒ District 2

Primary Phone

Alternate Phone

InGenius Prep

Employer

Transfer Admissions
Manager & Senior Counselor

Job Title

Which Boards would you like to apply for?

Library Commission: Submitted

Interests & Experiences

Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.

I believe my background uniquely positions me to contribute to the Library Commission's mission. As a long-time Oakland resident and an Ivy League-educated professional committed to education and community engagement, I've witnessed firsthand how vital our libraries are as centers for learning, cultural exchange, and civic empowerment. In my role as a trilingual (Mandarin & Spanish) college admissions consultant, I work daily to break down barriers to education for a diverse array of students. This experience has sharpened my skills in clear communication, strategic planning, and advocacy—skills that are directly transferable to providing effective citizen oversight of Measure C and Measure D tax funds. I've learned how to assess programs critically and ensure that resources are allocated in ways that genuinely support community needs. Moreover, my experience managing property has given me a solid grounding in fiscal oversight and accountability. I understand the importance of balancing budgets, monitoring expenditures, and ensuring that every dollar is spent in a way that maximizes benefit for the community. I intend to apply this rigorous approach to evaluating how tax funds are used to support our library's programs and services. I am passionate about creating equitable educational opportunities and believe that our libraries are at the heart of that mission. By bringing my expertise in multicultural communication, strategic oversight, and community advocacy, I am eager to help guide the Commission in making thoughtful recommendations to the City Council and ensuring that the library continues to thrive as a resource for every Oakland resident. For more information on my background, please feel free to refer to my attached resume and LinkedIn profile: <https://www.linkedin.com/in/sinohispanomaestro/>

Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.

[Kevin_Covarrubias_Resume_11162024.docx](#)

Upload a Resume

Please paste the text of your resume or curriculum vitae below.

Please click the acknowledgement below.

Service on City of Oakland boards, commissions, and committees may require filings of the FPCC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

☒ I Agree *

Kevin Corarrubias



EDUCATION

- Claremont McKenna College, 2019
B.A in Government
- San Francisco State Univ., 2021
M.A. in Chinese Applied Linguistics &
Modern Literature
- Columbia University, 2022
M.A. in Political Science
- National Cheng Kung Univ., 2022
State Dept.'s Critical Language
Scholarship, Highest Level Chinese
Course (Tainan, Taiwan)

HONORS & AWARDS

- 2023 "Rookie of the Year," InGenius
Prep (IGP)
- ACTFL Mandarin Oral Proficiency
Interview Score: "Advanced Mid"

FOREIGN LANGUAGES & SKILLS

- Mandarin (Adv.; Simplified/Tradition.)
 - Spanish (Native Fluency)
- Project Management (Trello)
 - Google Suite

VOLUNTEERING

- Mentor & Scholarship App
Reviewer/Interviewer, Oakland Promise
(2023 - Present)
- IGP Pro Bono (2023 - Present)
- Gameheads Counselor (2024 – Present)

SELECTED EXPERIENCE

InGenius Prep, Transfer Admissions Manager

Jan 2024 – Present Oakland, CA (Hybrid)

- Lead a team of 29 transfer admissions counselors and revise strategy reports from former admissions officers that resulted in 20+ successful applications and top admission results (e.g., USC, Brown, NYU, UChicago)

InGenius Prep, Senior Counselor

Sep 2022 – Present Oakland, CA (Hybrid)

- Advise 25+ high school/transfer students yearly from 6+ countries (e.g., USA, Taiwan, China), leading to top admission results (e.g., Brown, UCB, Rice, NYU)
- Liaise with parents in Mandarin to explain strategies for students' candidacy building and provide enhanced support, including strategizing for students at risk
- Conducted 21+ webinars and in-person presentations on summer programs, research mentorships, and NCAA recruitment, which improved students' understanding of college admissions and resulted in 50+ leads of potential clients
- Authored a 9-page report on AI essay detection, tested Custom GPTs for activities list and essay planner, and advocated for AI staff training, which resulted in improved counseling techniques

Scholar Launch, Admissions Interviewer

Apr 2023 – Present. Oakland, CA (Hybrid)

- Conduct 142+ interviews of 20-30 minutes, identifying 68+ top candidates for research programs in diverse fields (e.g., AI, aerospace, political economy) and advising on research proposal formulation
- Co-led 5+ webinars on research importance in college admissions, which raised student enrollment in our programs and generated 40+ leads of potential clients

Columbia University, Research Assistant

Aug 2021 – May 2022 New York, NY

- Created and analyzed a cross-national dataset (in R) of expatriate voting records for Dr. Chiara Superti, which provided insights into local politics' influence on expatriate voting in Western Europe and Latin America
- Employed Spanish skills to liaise with electoral

institutes in Latin America, enhancing
data accuracy

EDUCATION (Cont'd)

- Shanghai Jiaotong University, 2016
Columbia's Bus. Chinese Summer
Program (Real Estate Internship)

HONORS & AWARDS (Cont'd)

- Google’s “Generative AI for Educators” Certificate (April 2024)
- Top 2 Finalist (Out of 17 Applicants) for Oakland Public Ethics Commission Vacancy (2023)
- “Taiwan’s hope in Latin America,” *Taipei Times* (Sep 6, 2022)
- Lecture at Pace University (Mar 1, 2023): “Sino-Taiwanese-Latin American Relations and Comparative Politics”
- Lecture at Fairfield University (Nov 10, 2022): “2022 US Midterms, China, and Taiwan”

Community Fund LLC, Property Manager

Dec 2016 – Apr 2017

Oakland, CA

- Managed 150 properties in East Bay by collecting rent, inspecting homes, and liaising with maintenance workers to ensure upkeep of properties, which resulted in improved tenant satisfaction
- Maintained detailed property reports, which improved tenant-landlord relations and ensured compliance with Homeowner Associations and government regulations

Congresswoman Barbara Lee, Intern

Jun 2015 – Aug 2015

Oakland, CA

- Resolved constituent casework (i.e., loan modification, mortgages) by effectively utilizing federal, state, and local resources, which benefitted 50+ constituents
- Collaborated with local advocacy groups (e.g., Oakland Literacy Coalition) to discuss and promote legislative initiatives, increasing community support for Lee's efforts

Profile

Andrea

First Name

Henderson

Last Name

Pronouns

she/her

Email Address

Street Address

City

Suite or Apt

State

Postal Code

What City Council district do you live in?☒ District 5

Primary Phone

Alternate Phone

Crisis Support Services of
Alameda County

Employer

Clinical Director

Job Title

Which Boards would you like to apply for?

Library Commission: Submitted

Interests & Experiences

Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.

I'm a licensed clinical social worker who is often looking to grow partnerships between non profits that serve the community. I have used the library as a resource throughout my career for a multitude of reasons - my own learning, to provide services to my clients, or to use library spaces to offer therapy groups. Currently the organization with which I work runs a free drop in bereavement group at the 81st branch. I believe strongly in the value of libraries in maintaining social systems and want to provide my support.

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[Resume.pdf](#)

Upload a Resume

Please paste the text of your resume or curriculum vitae below.

EDUCATION Licensed Clinical Social Worker January 2012 Master's degree, Social Welfare

Andrea Henderson

May 2008 University of California – Berkeley Berkeley, CA Bachelor of Arts degree, English Literature
May 2001 Mills College Oakland, CA EMPLOYMENT
Clinical Director, Crisis Support Services of Alameda County February 2020 to present
Developed and implemented clinical trainings for interns, staff, and volunteers on topics relevant to suicide prevention
Provided individual and group supervision to clinical interns along with programmatic supervision
Developed clinical documentation standards, ensured that documentation was compliant with legal and ethical standards
Participated in weekly leadership meetings, developed partnerships with other agencies, and provided specialized grief support to programs throughout the county
Clinical Supervisor, Stars School Success Program June 2017 to January 2020
Provided clinical supervision to up to 8 clinicians
Facilitated ASW group
Collaborated with QA team on training needs
Ensured compliance with MediCal standards
Youth and Family Clinician II, Youth and Family Services Bureau January 2016 to June 2017
REACH Ashland Youth Center
Provide individual therapy and intensive case management services to youth aged 11 to 24
Design and facilitate youth development groups
Provide consultation and training to milieu staff
Staff Clinician, PREP Alameda August 2013 to January 2016
Provide individual therapy and case management to up to 15 TAY youth
Provide individual clinical supervision to intern
Develop and implement community trainings on topics related to psychosis
Conduct thorough clinical assessments
Maintain clinical documentation
Day Treatment Therapist, Thunder Road February 2012 to August 2013
Provide individual, group, and multi-family therapy for adolescents and families
Provide case management services, including discharge planning
Maintain clinical notes, create assessments and treatment plans
Clinician, Youth and Family Enrichment Services December 2009 November 2011
San Mateo County Child and Family Treatment Collaborative
Provide individual and family therapy to up to seven clients aged 6 to 18 who are currently in the foster care system
Provide case management and collateral contacts as needed
Coordinated and facilitated weekly grief group at local high school.
Case Manager, Youth and Family Enrichment Services September 2008 – June 2010
Redwood City, CA Transitional Housing Placement Program Plus (THP Plus) June 2010 – May 2011
San Mateo, CA
Provided case management services to up to twelve emancipated foster and probation youth residing in San Mateo County
Assisted youth in obtaining housing, employment, and educational services. Met with youth a minimum of one time per month. Supported youth in maintaining program adherence.
Transitional Housing Placement Program (THPP) Provided case management services for six foster care and probation youth who were living at the THPP program, including after care services.
Planned and implemented bi-weekly groups on a variety of topics related to independent living skills. Provided individual therapy for up to three emancipated foster youth through the THP Plus program. Attended weekly group and hourly supervision.
Practicum Intern, Kaiser Permanente September 2007 – June 2008
Oakland, CA Child and Family Psychiatry
Provided weekly individual mental health services, including therapy, case management, and treatment planning for ten clients and their families.
Co-facilitated weekly Intensive Outpatient Program group for teens in acute psychiatric distress, participated in weekly planning meetings. Participated in weekly ADHD screening group and weekly Early Assessment screenings. Attended weekly seminar focused on diversity issues and weekly training on topics related to social work. Received weekly hour and a half of individual clinical supervision under licensed clinical social worker.
Practicum Intern, Berkeley Mental Health October 2006 – June 2007
Willard Middle School Berkeley, CA
Managed case load of up to five Medi-Cal eligible students at Willard Middle School. Provided one hour of weekly individual therapy along with case management services. Developed and facilitated two eight week loss groups. Attended weekly staff meetings with school staff, provided crisis intervention for students, and developed treatment plans with teachers, case managers, and school psychologists. Received one hour of clinical supervision from licensed clinical social worker and three hours of training at Berkeley Mental Health.
Shift Supervisor, Volunteer Trainer October 2002 – August 2012
Crisis Support Services of Alameda County (CSS) Berkeley, CA
Provided suicide prevention and crisis intervention to residents of Alameda County for 12 to 16 hours per week. Concurrently provided one-on-one training to community volunteers and interns along with assisting the volunteer training in developing training policies and maintaining database. Developed and implemented training on information gathering and database maintenance.
Friendship Line Coordinator June 2004 – July 2005
Institute on Aging San Francisco, CA
Maintained coverage of 24 hour emotional support and suicide prevention line for the elderly. Conducted client intakes, manage client files, and referred Friendship Line clients to other agencies. Recruited, interviewed, trained, and supervised volunteers. Developed and expanded volunteer program. Maintained Friendship Line database, Friendship Line office, and created monthly reports for funding and grant purposes. Assisted in annual fund raising event, managed administrative duties for the Department of Psychology, attended weekly

supervision meeting and received weekly individual supervision from outside licensed therapist. Residential Treatment Counselor October 2002 – June 2004 Generation House, Bay Area Youth Centers Hayward, CA Provided residential treatment to emancipating foster youth in group home setting. Responsibilities include developing and implementing treatment plans, providing group and one on one counseling sessions, maintaining house and yard, developing emancipation plans and participating in crisis prevention and intervention. Participated in weekly staffing meetings and took part in monthly trainings. Office Manager October 2001 – October 2002 Crisis Support Services of Alameda County (CSS) Berkeley, CA Managed business of crisis line. Responsibilities included providing receptionist services, tracking mailings, organizing monthly and quarterly billings, and helping maintain development database. OTHER RELATED EXPERIENCE Therapist, A Home Within (Alameda County) January 2014 – January 2019 Adult Supporter, California Youth Connection (San Mateo County) September 2008 - present Peer Counselor, LYRIC Youth Talkline – San Francisco, CA March 1998 – March 2003

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Andrea Henderson .

EDUCATION

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Master's degree, Social Welfare
University of California – Berkeley

January 2012
May 2008
Berkeley, CA

Bachelor of Arts degree, English Literature
Mills College

May 2001
Oakland, CA

EMPLOYMENT

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February 2020 to present

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December 2009 November 2011
San Mateo County

Child and Family Treatment Collaborative

Provide individual and family therapy to up to seven clients aged 6 to 18 who are currently in the foster care system
Provide case management and collateral contacts as needed
Coordinated and facilitated weekly grief group at local high school.

Case Manager, Youth and Family Enrichment Services

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June 2010 – May 2011
San Mateo, CA

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Andrea Henderson .

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Attended weekly group and hourly supervision.

Practicum Intern, Kaiser Permanente

September 2007 – June 2008
Oakland, CA

Child and Family Psychiatry

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Co-facilitated weekly Intensive Outpatient Program group for teens in acute psychiatric distress, participated in weekly planning meetings.

Participated in weekly ADHD screening group and weekly Early Assessment screenings.

Attended weekly seminar focused on diversity issues and weekly training on topics related to social work.

Received weekly hour and a half of individual clinical supervision under licensed clinical social worker.

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October 2006 – June 2007
Berkeley, CA

Willard Middle School

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Shift Supervisor, Volunteer Trainer

October 2002 – August 2012
Berkeley, CA

Crisis Support Services of Alameda County (CSS)

Provided suicide prevention and crisis intervention to residents of Alameda County for 12 to 16 hours per week.

Concurrently provided one-on-one training to community volunteers and interns along with assisting the volunteer training in developing training policies and maintaining database.

Developed and implemented training on information gathering and database maintenance.

Friendship Line Coordinator

June 2004 – July 2005
San Francisco, CA

Institute on Aging

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Recruited, interviewed, trained, and supervised volunteers.

Developed and expanded volunteer program.

Maintained Friendship Line database, Friendship Line office, and created monthly reports for funding and grant purposes.

Assisted in annual fund raising event, managed administrative duties for the Department of Psychology, attended weekly supervision meeting and received weekly individual supervision from outside licensed therapist.

Residential Treatment Counselor

October 2002 – June 2004
Hayward, CA

Generation House, Bay Area Youth Centers

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Responsibilities include developing and implementing treatment plans, providing group and one on one counseling sessions, maintaining house and yard, developing emancipation plans and participating in crisis prevention and intervention.

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Office Manager

October 2001 – October 2002
Berkeley, CA

Crisis Support Services of Alameda County (CSS)

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OTHER RELATED EXPERIENCE

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January 2014 – January 2019

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September 2008 - present

Peer Counselor, LYRIC Youth Talkline – San Francisco, CA

March 1998 – March 2003