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DECEMBER 16, 2003

IGNACIO DE LA FUENTE, PRESIDENT
CITY COUNCIL
OAKLAND, CALIFORNIA

PRESIDENT DE LA FUENTE AND MEMBERS OF THE CITY COUNCIL

**SUBJECT: RESOLUTION TO APPROPRIATE AND EXPEND IN AN AMOUNT
NOT TO EXCEED \$600,000 TOWARD CAPITAL IMPROVEMENT PROJECT:
EMERGENCY SATELLITE UPLINK/DOWNLINK SYSTEM**

SUMMARY

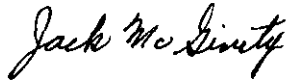
The Measure H Charter Amendment, which was passed by the voters at the General election of November 5, 1996, requires the City Auditor to prepare impartial financial analyses of proposed major expenditures prior to their approval. The City of Oakland Administrative Instruction Number 137, which was effective May 21, 1997, instructs agencies to submit draft reports on proposed expenditures of \$250,000 or more to the City Auditor at least one week before the final reports are due to the City Manager

Although the draft report was due to us no later than November 17th (because of Thanksgiving Week), we did not receive it until November 21st. Since our Office lost one of its six positions through Council mandate, we are unable to accommodate last-minute submissions.

CONCLUSIONS AND RECOMMENDATIONS

Since we did not receive the draft report in time for us to make an impartial financial analysis, we have drawn no conclusions and make no recommendations regarding the Proposed Resolution.

Submitted by:



Jack McGinity, CPA

Report completion date:
November 21, 2003

Issued by:



Roland E. Smith, CPA, CFS
City Auditor