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OAKLAND

2015 JAN 22 PM 2:36

CITY OF OAKLAND



ONE FRANK H. OGAWA PLAZA • 3RD FLOOR • OAKLAND, CALIFORNIA 94612

Office of the City Administrator
John A. Flores
Interim City Administrator

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(Revised 1/22/15)
January 27, 2015

**CITY COUNCIL COMMITTEE ON FINANCE
AND MANAGEMENT
Oakland City Council
Oakland, California**

Members of the Committee:

Subject: **Scheduling of Committee Meetings**

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council review.

City Council Finance & Management Committee: 2nd and 4th Tuesday, 9:30-11:30 pm
(Committee Chair Kalb and Members, Gibson-McElhaney, Campbell-Washington, Guillen; Staff: Kiran Bawa and Anil Comelo)

February 10, 2015

1. A Resolution To Adopt The Vantagecare Retirement Health Savings (Rhs) Plan And Authorize The City Administrator Or Designee To Execute All Necessary Administrative Agreements To Implement The Rhs Plan
2. Cash Management Report For The Quarter Ended December 31, 2014
3. Informational Report On The Impact Of Implementing The Voter Approved Local Minimum Wage ("Measure FF"), Which Takes Effect March 2, 2015
4. Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S ("Salary Ordinance") To Create The Classification Of Benefits Coordinator
5. Resolution Recommending To The Civil Service Board The Exemption Of The Following Classification From The Operation Of Civil Service: Employee And Labor Relations Analyst, Senior

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6. Comprehensive Annual Financial Report (CAFR) And Management Letter For Fiscal Year 2013-14
7. Oakland Redevelopment Successor Agency ("ORSA") Audited Financial Report Fiscal Year 2013 - 2014
8. Measure C – Oakland Hotel Tax Audit And Program Status Report Fiscal Year 2014
9. Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S ("Salary Ordinance") To Amend The Title Of Manager, Treasury To Treasurer And Create The Classification Of Treasurer, Assistant

February 24, 2015

1. Budget Implementation Tracking Report (from 10/8/13 & 6/24/14 Cmte [13-0067] – Committee Meeting in February 2015)

Pending/No Specific Date

1. (Cmte 12/13/11) Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 (The Salary Ordinance) To Amend Existing Full Time Classifications By Adding The Part Time (PT) Equivalent Classifications Of: Emergency Planning Coordinator, PT; Food Service Worker, PT; Head Start Program Coordinator, PT; Hearing Officer, PT; Senior Services Program Assistant, PT; Special Events Coordinator, PT; Veterinarian, PT; And To Amend Existing Full Time Classifications By Adding The Permanent Part Time (PPT) Equivalent Classifications Of: Food Service Worker, PPT; Head Start Program Coordinator, PPT; And Special Events Coordinator, PPT; To Add The Newly Created Permanent Part Time And Part Time Classifications Of Recreation Specialist III, PPT And Recreation Specialist III, PT; And To Correct The Salary Pay Grade For Public Service Representative, PT To Make It Consistent With The Pay Grades For The Full Time And Permanent Part Time Equivalents Of The Same Classification;

For Tracking Purposes

1. **Biennially** – A review and possible action on the Mayor's salary (odd-numbered years)
2. **Annually** – (from [B] 12/10/02 Cmte) An informational report regarding Risk Management
3. (from 10/9/07 Cmte) Annual Agency Performance Measures
4. (from [2] 11/14/06 Cmte) An informational report regarding Worker's Compensation
5. (from [E] 1/24/02 Rules Cmte & [2] 11/14/06 Cmte) Report from the Office of the City Attorney regarding advisory and litigation costs and trends
6. (07-1482 Rules 6/19/08) Informational report providing a list of grants and donations accepted and appropriated by the City Administrator on behalf of the City Council during the fiscal year
7. (from [2] 11/14/06 Cmte & [2] 7/14/09 Cmte) An informational report from the City Auditor on the status of required audits

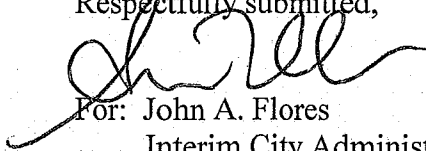
8. (09-0629 7/9/09 Rules) Informational report listing all purchases and contracts authorized by the City Administrator, or the City Administrator designee, within the City Administrator's contract authority during fiscal year 2008-2009 in accordance with Oakland Municipal Code Section 2.04.020.D.2
9. (09-1472 6/08/10 Cmte) Informational report from the Public Works Agency on the City Fleet
10. Equal Access Ordinance
11. Budget Implementation Tracking Report (**from 10/8/13 & 6/24/14 Cmte [13-0067]**)
12. **Biannually** – (from 2/13/13 Cmte [12-0233]) Receive an informational report regarding the City's Risk Management, including, Workers' Compensation Program for Fiscal Year
13. **Semi-Annually** - from [4] 2/23/06 Rules Cmte) Vacancy Report – September and March
14. (09-0535 9/15/09 Cmte) Status report on Citywide efforts to research and correct negative fund balances – January 2010 and September 2010
15. **Quarterly** - (from [2] 5/11/04 Cmte) Cash Management Report
16. (from [2] 6/13/06 Cmte) Revenue & Expenditure Report
17. Receive an Informational Report regarding OMERS, Police and Fire Retirement System Investment
18. **Monthly**- (from 10/8/13 Cmte [13-0067]) Budget Implementation Tracking Report

Boards/Commission Reports

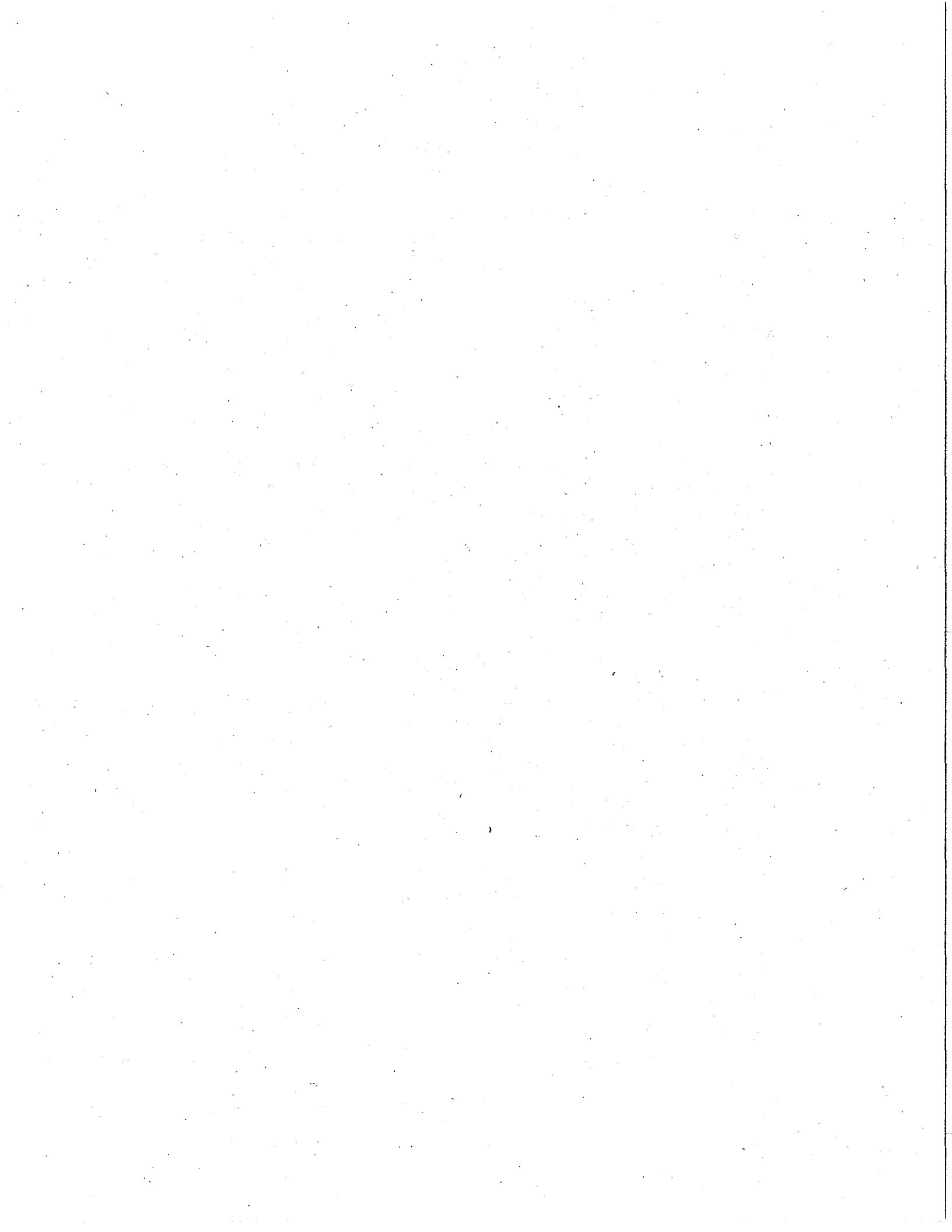
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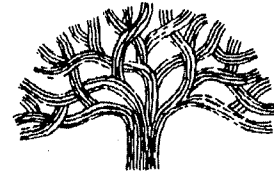
1. Budget Advisory Committee
2. Business License Tax Board of Review
3. Civil Service Board
4. Oakland Municipal Employees Retirement System
4. Police and Fire Retirement System

Respectfully submitted,


For: John A. Flores
Interim City Administrator

Item #2
Finance & Management Committee
January 27, 2015





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Interim City Administrator

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January 27, 2015
(Revised 01/22/15)

CITY COUNCIL COMMITTEE ON PUBLIC WORKS

Oakland City Council, Oakland, California

Chairperson Kaplan and Members of the Committee:

Subject: **Scheduling of Committee Meetings**

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council/Committee review.

Public Works Committee – 2nd and 4th Tuesday, 11:30 a.m.-1:30 p.m.: Hearing Room 1
Chair: Kaplan; Committee Members: Kalb, Gallo, Reid; Staff: Hannah Zima, Brooke A. Levin

January 27, 2015 (CANCELLED)

February 10, 2015

1. From Economic and Workforce Development Department: A Resolution Granting A Conditional And Revocable Major Encroachment Permit To The Housing Authority Of The City Of Oakland To Allow A New Building's Bay Window Projections, Planter Boxes And Canopy To Encroach Into The Public Right-Of-Way Along The Building's Frontages On 11th, 12th And Jackson Streets At 1110 Jackson Street; 14-0412
2. From Economic and Workforce Development Department: A Resolution Granting A Conditional And Revocable Major Encroachment Permit To Wilcox Embarcadero Associates, Llc To Allow An Existing Building To Encroach Into The Public Right-Of-Way Along The Building's Frontage On 22nd Avenue At 1820 Embarcadero; 14-0394
3. From: Planning & Building Department: A Resolution Granting A Conditional And Revocable Major Encroachment Permit To 29th Avenue Group Llc To Allow A Portion Of The Building To Encroach Into The Public Right-Of-Way Along The Building's Frontage At 414 29th Avenue; 14-0413
4. From: Oakland Public Works Department: 1) A Resolution Awarding A Construction Contract To Beliveau Engineering Contractor, Inc., The Lowest Responsive And

Responsible Bidder, In Accordance With Project Plans And Specifications For The Rehabilitation Of Sanitary Sewers At Lakeside Park Pump Station (Project No. C267640) And With Contractor's Bid In The Amount Of One Hundred Eighty Thousand One Hundred Dollars (\$180,100.00); And 4.21 14-0415 2) A Resolution Rejecting All Bids, Waiving Further Advertising And Competitive Bidding, And Authorizing The City Administrator, Or Designee, To Negotiate With Bidders And Execute A Construction Contract For The Rehabilitation Of Sanitary Sewers In The Area Bounded By Park Boulevard, Hollywood Avenue, Sunnyhills Road, And Brighton Avenue (Project No. C329143) In An Amount Up To Two Million Five Hundred Seventy-Six Thousand Fifty-Three Dollars (\$2,576,053.00); 14-0416

5. From: Oakland Public Works Department Recommendation: Adopt An Ordinance Amending Chapter 12.12 Of The Oakland Municipal Code (OMC), Which Governs Excavation And Related Activities In The Public Rights-Of-Way; 14-0417
6. From: Vice Mayor Kaplan: Recommendation: Receive An Informational Report From The Oakland Parks Coalition's Community Report Card On The State Of Oakland Parks; 14-0349

February 24, 2015

Pending/No Specific Date

1. From Oakland Public Works: Follow-Up Report On The Mechanism To Assess An Administrative Penalty For Violators Of The Polystyrene Foam Food Service Ware Ordinance And A Review Of The Waste Water Stream Analysis (From 07-1469, PWC 10-14-08, Item 3)
2. This item was redirected to Planning and Building in spring 2013: Report On Other Cities Of Comparable Size That Are Charging For Impact Fees; And A Legal Analysis On The Use Of Impact Fees For Capital Projects; And The Addition Of Impact Fees To The State And Federal Legislative Agenda; And Information On Other Revenue Generating Fees That Do Not Fall Under New Developments (From 09-0230, PWC 05-26-09)
3. From Oakland Public Works: Proposals for enforcement that prevent non-franchisee from taking unpermitted work otherwise undermining the franchise agreements. (From PWC 5-22-12, Item 9)
4. From: Office Of The City Administrator Recommendation: Receive An Informational Report On The Annual Progress Of Caltrans Maintenance Activities In The City Of Oakland; (13-0611, PWC 06-10-14 Item # 7) *Committee directed staff to come back with updated report on specific information requested.*
5. Committee requested from Oakland Public Works Department an Informational Report on potential school safety improvement projects. (from PWC 10-28-14)
6. Committee requested Oakland Public Works Department to bring a future Report to address Enforcement of Illegal Dumping (from PWC 12-02-14)

For Tracking Purposes

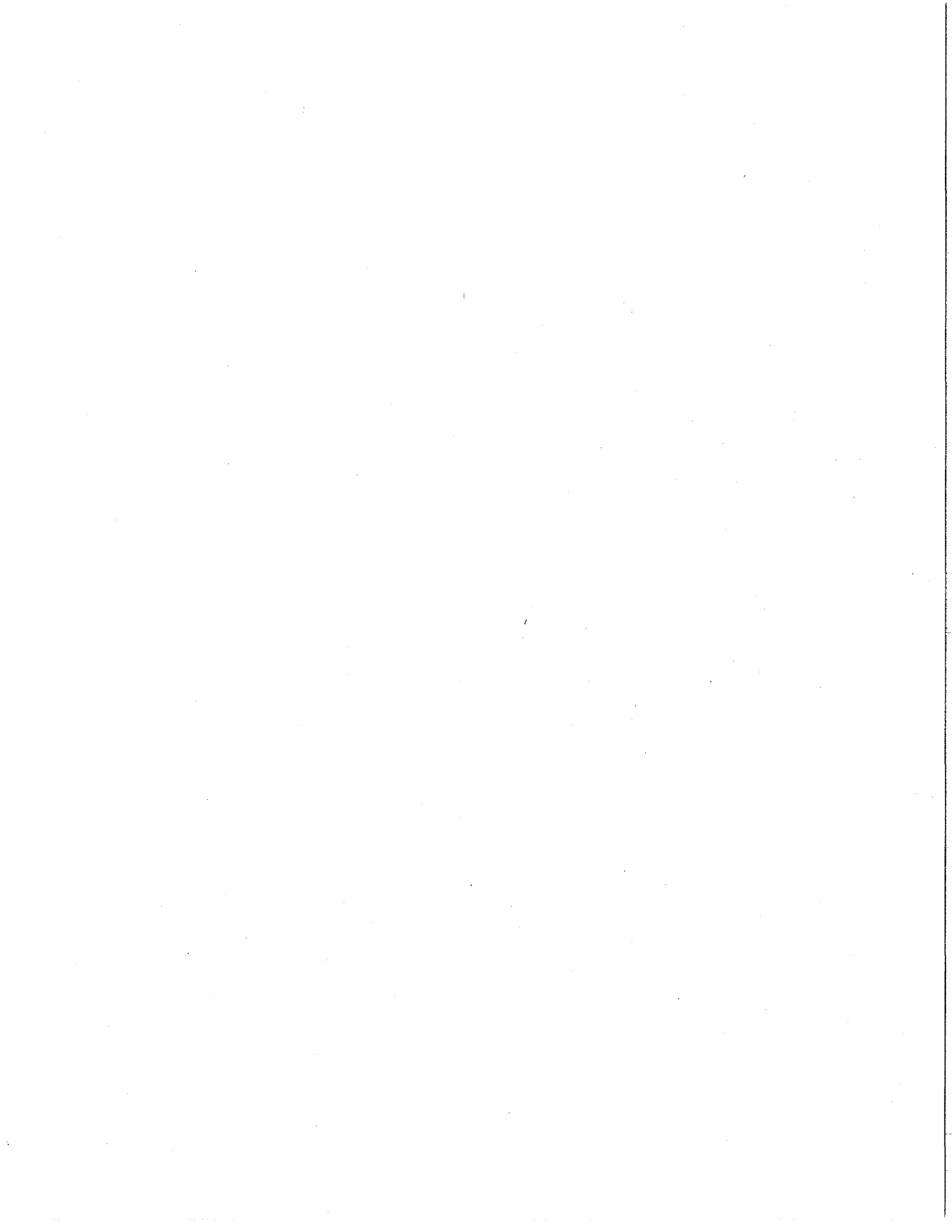
1. From Oakland Public Works: Quarterly Follow-Up Report On The Progress Of The On-Call, Licensed Construction Contracts And To Assess Whether Work Is Spread Equitably Amongst The Pool of Contractors; (From 09-1168 to 09-1168-8, PWC 02-23-10, Item 6)
2. From CM Kaplan: Quarterly Informational Report on Activities of the Alameda County Transportation Commission. (From 10-0199, PWC 01-25-11)
3. From Oakland Public Works: Annual Progress Report On Caltrans Maintenance Activities In The City Of Oakland (From 13-0611, PWC 06-10-14)

Respectfully submitted,

Kelly J. Pochirner

For: Henry L. Gardner

Interim City Administrator



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Office of the City Administrator

(510) 238-3301

Revised January 22, 2015

**CITY COUNCIL COMMITTEE ON COMMUNITY AND
ECONOMIC DEVELOPMENT
Oakland, California**

Chairperson and Members of the Committee:

Subject: Scheduling of Committee Meetings

In an effort to keep Committees informed of outstanding items to be reviewed, staff will provide you with a list at each meeting. Staff would like your direction in scheduling these items, and any others you may know of, for Council/Committee review.

**City Council Committee on Community and Economic Development: 2nd and 4th Tuesday,
1:30 – 4:00 PM. (Committee Chair Reid and Members Campbell-Washington, Gibson-
McElhanev, Kaplan; Staff: Rachel Flynn and Kelley Kahn)**

Anticipated Date Set:

February 10, 2015

1. An Informational Report Requesting That The City Council Review And Comment On The Economic Prosperity Strategy, As An Interim Product Of The Bay Area Regional Prosperity Plan – Reprint from 1/13/15 (14-0360) with supplemental
2. A Resolution Approving The Submission Of A Recognized Obligation Payment Schedule And Successor Agency Administrative Budget For July Through December 2015 To The Oakland Oversight Board, The County, And The State
3. An Ordinance Amending The Living Wage Ordinance, Codified As Chapter 2.28 Of The Oakland Municipal Code, To Exempt The Sunfield Development Retail Project At Foothill Boulevard And Seminary Avenue From Living Wage Requirements
4. Resolution Authorizing The City Administrator To Negotiate And Execute A Third Amendment To The City's Exclusive Negotiating Agreement (ENA) With California Waste Solutions, Inc. And Cass, Inc., Regarding A Proposed Recycling Project On Up To Approximately 20 Acres In The North Gateway Area Of The Former Oakland Army Base Extending The ENA To December 15, 2015

5. A Public Hearing And Review The Consolidated Annual Performance And Evaluation Report (CAPER) Submitted To The U.S. Department Of Housing and Urban Development (HUD) For Fiscal Year 2013-2014
6. A Resolution Authorizing The City To Apply For, Accept And Appropriate Grant Funds From The California Department Of Housing And Community Development In An Amount Not To Exceed \$2,000,000 For The Housing Related Parks Program (Program Year 2014) For Improvements To Saint Andrew's Plaza, Curt Flood Field And Josie De La Cruz Park
7. Affordable Housing NOFA Funds Adopt The Following Of Legislation:
 - 1) A Resolution Appropriating \$3,804,000 From Fund Balance In The Low And Moderate Income Housing Asset Fund For Housing Development Activities
 - 2) A Resolution Authorizing An Affordable Housing Development Loan In An Amount Not To Exceed \$2,000,000 To EAH, Inc., For The 3706 San Pablo Avenue Project
 - 3) A Resolution Authorizing An Affordable Housing Preservation And Rehabilitation Loan In An Amount Not To Exceed \$2,000,000 To Community Housing Development Corporation And Dignity Housing West, Inc., For Harp Plaza Apartments Located At 430 28th Street, And Authorizing A Loan Extension And Change In Terms For The Previous Development Loan For The Project
 - 4) A Resolution (1) Authorizing An Additional Affordable Housing Development Loan In An Amount Not To Exceed \$2,000,000 To Satellite Affordable Housing Associates For The Redwood Hill Townhomes Project Located At 430 28th Street, (2) Approving A Change In The Project From Ownership To Rental, (3) Authorizing Assumption Of The Existing Loan For The Project By Satellite Affordable Housing Associates, And (4) Authorizing Repayment Extension And Changes In Terms For The Existing Loan For The Project
 - 5) A Resolution Amending Resolution No. 84857 C.M.S. To Increase The Amount Of The Affordable Housing Loan To Meta Housing Corporation For The Civic Center 14 Transit Oriented Development Rental Project Located At 632 14th Street By \$1,000,000 For A Total Loan Amount Of \$2,575,000
 - 6) A Resolution Amending Resolution No. 84860 C.M.S., Which Authorized A \$750,000 Loan To Habitat For Humanity East Bay/Silicon Valley To Acquire And Rehabilitate Foreclosed Single Family Homes, To Allow Loan Funds To Be Used To Acquire And Rehabilitate Any Vacant And Abandoned Properties
 - 7) A Resolution Authorizing The City Administrator To Apply For, Accept And Appropriate Grant Funds From The California Strategic Growth Council In An Amount Not To Exceed \$15 Million Under The 2014-15 Affordable Housing And Sustainable Communities Programs
 - 8) A Resolution Authorizing The Grant Of Federal Home Funds To Provide Operating Support And Technical Assistance To Community Housing Development Corporation, Dignity Housing West, Inc., And Satellite Affordable Housing Associates In An Aggregate Amount Not To Exceed \$150,000
 - 9) A Resolution Amending Existing Loans To The Marcus Garvey Commons Affordable Housing Project At 721 A Wood Street To Extend The Loan Maturity Terms And Reduce The Interest Rate To 3%

- 10) A Resolution Amending Resolution No. 84038 C.M.S. To Extend The Loan Maturity Term For An Existing Loan To The Hismen Hin-Nu Terrace Affordable Housing Project At 2555 International Boulevard
- 11) A Resolution Allocating \$200,000 Of General Purpose Funds And \$400,000 Of Affordable Housing Trust Funds To The First-Time Homebuyer Mortgage Assistance Program
- 12) A Resolution 1) Appropriating Funds Totaling \$100,000 From The General Purpose Fund To Provide Construction Monitoring Services For Affordable Housing Projects; And 2) Authorizing The City Administrator To Negotiate And Execute A Professional Services Agreement To Provide Construction Monitoring Services For Affordable Housing Projects For Up To 36 Months In An Amount Not To Exceed \$100,000 Without Returning To Council

March 24, 2015

1. **(Quarterly)** Receive The Quarterly Informational Report On The Status Of The Army Base Public Infrastructure Project (Legistar 13-0408; Last report 12/16/14)
2. **(Quarterly)** Receive An Informational Quarterly Report On Housing Foreclosures and Outcome Data from Related City Programs (Legistar 10-0449; last report 12/16/14)
3. **(Quarterly)** Receive An Informational Quarterly Tracking Report on Economic Development activities including actions related to the preparation of the Economic Development Strategy for the City of Oakland (Legistar 11-0310; last report 12/16/14)

Pending/No Specific Date

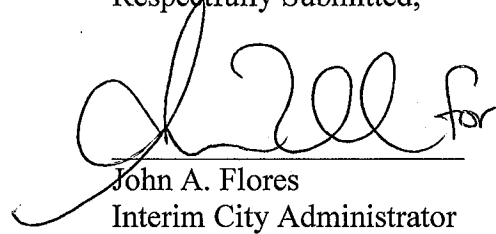
1. Receive An Informational Report On Progress Of The Administration's Graffiti Task Force (Legistar 14-0076; Rules Cmte 10/2/14, 10/23/14)
2. A Report And: 1) Resolution Amending A) Resolution No. 69687 C.M.S., Passed February 2, 1993, Authorizing The Local Employment Program, And B) Resolution No. 74762 C.M.S., Passed January 29, 1999, Authorizing A Pilot Apprenticeship Program, Both Of Which Require Contractors To Hire Oakland Residents; And 2) An Ordinance Amending Ordinance Number 12388 C.M.S., Adopted December 18, 2001, To Authorize Revision Of The Local Employment And Apprenticeship Programs By Resolution (Legistar 07-1831; Rules Cmte 11/20/08, 12/4/08, 12/18/08; CED Cmte 1/13/09)

For Tracking Purposes

1. **(Semi-Annual)** A report on the Job Training Performance Standards of City-funded Workforce Development Programs (Last Report 11/29/11)

2. **(Annual)** Consolidated Annual Performance Report (CAPR) (from 11/16/99 Committee Meeting) (Last report 12/17/13) (*Requires a Public Hearing*)
3. **(Quarterly)** Receive A Progress Report And Possible Action On Implementation Activities To Date Associated With The Oakland Retail Enhancement Strategy (Last report 9/24/13)
4. **(Quarterly)** Receive The Quarterly Informational Report On The Status Of The Army Base Public Infrastructure Project (Legistar 13-0408; Last report 12/16/14)
5. **(Quarterly)** Receive An Informational Quarterly Report On Housing Foreclosures and Outcome Data from Related City Programs (Legistar 10-0449; last report 12/16/14)
6. **(Quarterly)** Receive An Informational Quarterly Tracking Report on Economic Development activities including actions related to the preparation of the Economic Development Strategy for the City of Oakland (Legistar 11-0310; last report 12/16/14)

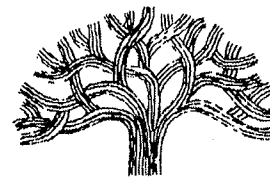
Respectfully Submitted,



John A. Flores
Interim City Administrator

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CITY OF OAKLAND



CITY HALL
2015 JAN 22 PM 12:02

FRANK H. OGAWA PLAZA

OAKLAND, CALIFORNIA 94612

Office of the City Administrator
Henry L. Gardner
City Administrator

(510) 238-3301

(Revised 1/22/2015)
January 27, 2015

CITY COUNCIL LIFE ENRICHMENT COMMITTEE
Oakland, California

Chairperson Campbell Washington and Members of the Committee:

Subject: Scheduling of Committee Meetings

In an effort to keep the Committee informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, or others you may know of, for Council Committee review.

Life Enrichment Committee - 2nd & 4th Tuesdays, 4:00 pm - 6:00 pm, Chair: Campbell Washington, Brooks, Gallo and Guillen Staff: Asst. to the City Administrator, Chantal Cotton)

Pending/No Specific Date

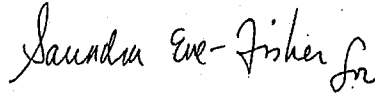
For Tracking Purposes

1. Monthly Reports - Oakland Fund for Children and Youth (standing item) [last: 12/13/11; 1/24/12; 4/24/12; 5/22/12]
2. Semi-annual Reports
 - Dunsmuir Hellman Historic Estate [per LEC 4/26/11]
 - Library Advisory Commission [last 6/10/08; 5/14/13]
 - Cultural Affairs Commission [last 1/08/08]
 - Planning & Oversight Committee, Oakland Fund for Children and Youth [last 4/8/08; OFCY's 2010-2013 Funding Recommendations 6/08/10; Final Evaluation Reports for FY2009-10(12/14/10); continued to 1/11/11; Final Evaluation Reports for FY2010-11(5/22/12); 11/27/12; OFCY Final Evaluation Reports for FY2012-2013(LEC 2/25/14)]
3. Annual Reports
 - Community Action Partnership Administering Board [12/14/10; 12/11/12; 1/28/14]
 - Mayor's Commission on Aging [last 4/13/10; 5/28/13]
 - Head Start Policy Council [last 1/08/08; 11/16/10]

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- Mayor's Commission on Persons with Disabilities [last 3/23/10; 3/22/11; 5/28/14]
- Paramount Theater of the Arts Board [last 6/10/03; 5/28/13]
- Parks and Recreation Advisory Commission [last 2/27/07]
- Performance Measures Report [last 7/10/07]
- Youth Advisory Commission [last 11/14/06; 12/14/10 moved to 1/25/11; 6/11/13]

Respectfully submitted,



John A. Flores
Interim City Administrator

Item: ~~2~~
Life Enrichment Comte.
January 27, 2015



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January 27, 2015
(Revised 01/22/15)

PUBLIC SAFETY COMMITTEE
Oakland, California

Subject: SCHEDULE OF REPORTS FOR UPCOMING PUBLIC SAFETY COMMITTEE MEETINGS

Public Safety Committee – 2nd and 4th Tuesday, 6:00 – 7:30 p.m. Brooks (Chairperson), Gallo, Guillen and Kalb; Staff: Arturo Sanchez & Yolanda Morris; Amadis Sotelo, City Attorney

February 10, 2015

1. [From 1/22/14 Comte.] Adoption of an Ordinance Creating the Oakland Animal Services Community Advisory Commission And Specifying the Membership Categories, Terms, and Responsibilities of its Commissioners.

February 24, 2015

1. [From 1/22/14 Comte.] Oral Report from the Police chief regarding Planning for and Response to Recent Demonstrations and Subsequent Violence and Vandalism and Status Report on District Attorney Prosecutions of Most Egregious Offenses.

For Tracking Purposes

1. [Biennial-October even years] City Administrator Report on Outstanding Taxicab permits
2. [Annual-January] City Administrator report on Bingo Activities in Oakland
3. [Semiannual (April/October) 1997] Report from Citizen's Police Review Board (14-0086)
4. [Semiannual (April/October) since April 1995] Community Policing Advisory Board
5. [Semiannual (Sep/Mar) since 1995] Status report from the Fire Chief on the Emergency Management Board
6. [Quarterly (Jan/Apr/Jul/Oct)] Quarterly Report from OPD on Crime Trends and Crime Reduction Activities (13-0672)
7. [Annual (From 7/10/08 Rules)] An Annual Informational Report from the Office of Chief of Police Detailing the Department's Efforts to Manage Various Events Conducted Throughout the City of Oakland During the Fourth of July Holiday, Including the Fireworks Display at Jack London Square, and Illegal Fireworks and Sideshow Activities

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8. [From 11/10/09 Comte.] Semi-Annual Report from the Office of Chief of Police Detailing the Status of Installing Red Light Camera Enforcement Systems in the City, Including Any Obstacles, Issues, or Problems, and the Timeline For Implementation (09-0876)
9. [From 7/14/09 Comte.] A Monthly Informational Report From the Police Department on Recruiting and Police Staffing Levels over the Last 30 Days (07-1080)
10. [From 9/13/2011 Comte. Annual] Informational Report From the Office of Chief of Police Detailing Results of Special Traffic Enforcement Operations Throughout the City of Oakland Including DUI Checkpoints

Respectfully submitted by:
Bruce Stoffmacher
For **John A. Flores**
Interim City Administrator

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RULES & LEGISLATION CMTTE
JAN 29 2015

~~Item 2
Public Safety Committee
January 27, 2015~~