



AGENDA REPORT



TO: Honorable Mayor & City Council

FROM: Oakland Public Works
Department, Councilmember
Kaplan,
At-Large

SUBJECT: Amend ABC Security Service Inc.
Contract to Increase Spending Authority

DATE: 2/17/23

RECOMMENDATION

Oakland Public Works Department and Councilmember Kaplan Recommend That The City Council Adopt a Resolution:

Authorizing The City Administrator To: (1) Increase The Contract With ABC Security Services Inc. In An Amount Of Five Hundred Thousand Dollars Per Month (\$500,000.00) On A Month-To-Month Basis, For Up To Eight (8) Months In A Total Amount Not To Exceed Four Million (\$4,000,000.00) Until Request For Proposal Number 269336 Is Awarded; And (2) Waive The Competitive Request For Proposal/Qualification Selection Requirement

EXECUTIVE SUMMARY

The City of Oakland (City) contracts security services at City facilities with ABC Security Services Inc., as approved in 2018 by Resolution No. 87321 C.M.S. and amended by Resolution No. 89440 C.M.S. The current contract is in the final one-year extension and expires on October 23, 2023. Due to increased costs, resulting from increased security needs during the pandemic, the contract funding capacity is fully expended. The City has issued a new Request for Proposal (RFP) #269336 for citywide security services, and the award of the contract is currently being processed for authorization by the City Council.

To continue to pay the current vendor for security services, staff recommends the City Council approve a resolution to amend the ABC Security Services Inc. contract by increasing its contract amount by five hundred thousand dollars (\$500,000) per month until RFP #269336 is awarded.

BACKGROUND / LEGISLATIVE HISTORY

The City utilizes the services of uniformed, unarmed contract security guards at City facilities to screen and provide direction and access for City staff and the public, oversee and monitor City property, and ensure the safety of staff and visitors.

At the July 24, 2018 City Council meeting, the City Council approved Resolution No. 87321 C.M.S. to award ABC Security Services Inc. a security services contract with the following terms:

- The contract would last for a term of three years with an option to extend the contract in increments of one year for up to two additional years
- For each year of the contract, the contract amount per year would not exceed two million five hundred dollars (\$2,500,000)

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- For the total contract, the contract amount would not-to-exceed grand total of twelve million five hundred thousand dollars (\$12,500,000)

The current contract provides security services at Civic Center Complex, (City Hall, Dalziel, the Lionel J. Wilson Building) and Frank H. Ogawa Plaza, all libraries, four senior centers, Recreation Centers identified by Oakland Parks and Recreation, and Oakland Public Works corporation yards. The current contractor also provides security services at other locations that may require a response due to emergencies. The current security services contract expires on October 23, 2023.

In June 2022, the City initiated an RFP process to secure the most qualified unarmed security services contractor for a new contract. Legal ads ran in July 2022 and responses were received in August 2022. The City received six (6) proposals to the RFP, and the proposals have been reviewed for completeness.

An interview process was conducted in November 2022, and the security services companies/firms were evaluated based on their background and history, experience, and ability to perform the Scope of Services described in the RFP. An award of a new security services contract is expected to be completed soon in the forthcoming months. This contract includes holistic community safety as a Citywide priority. Security services ensure the safety of City facilities, visitors, and employees.

ANALYSIS AND POLICY ALTERNATIVES

Although the current security contract with ABC Security Services Inc. does not expire until October 23, 2023, the spending authority for this contract has been nearly exhausted. This occurred for a multitude of reasons; including the cost of living and living wage increases over the past 4 years, and unforeseen additional security coverage required throughout the pandemic. Unforeseen pandemic cost increases included the use of security guards to provide security and direction at COVID testing and vaccination sites, at resource centers for staff and the public, and for visitor screening and access at City facilities that provided in-person services to residents and patrons during the pandemic.

Additionally, increased security was required to protect and secure closed and mothballed facilities. Finally, additional guards were assigned to protect facilities that were vulnerable to vandalism and break-ins (Henry J. Kaiser and the Cryer buildings), protect against theft of vehicles and/or equipment, and prevent unauthorized entry and encampment at City properties. These combined circumstances have exhausted the funds quicker than anticipated.

Although RFP #269336 for new citywide security services has been issued and the interview process of the security services companies/firms is complete, a new contract award is not currently in place and is pending a report to Council for the award of the contract. Therefore, additional spending authority and funds are needed to ensure continuity of security services until that time.

WAIVER OF REQUEST FOR PROPOSAL/QUALIFICATIONS REQUIREMENT

Oakland Municipal Code section 2.04.051.A requires the City Administrator to conduct a request for proposals/qualifications (RFP/Q) process for professional services contracts in excess of \$25,000 and Oakland Municipal Code section 2.04.051.B allows Council to waive the RFP/Q requirements upon a finding by the Council that it is in the best interest of the City to do so.

City staff believes that it is in the best interests of the City for the Council to waive the RFP/Q requirement for this contract because staff requires additional time to complete and award a contract for RFP #269336, and the City wishes to prevent any delay and interruption of vitally needed security

services to municipal buildings and properties. Staff recommends that the Council waive the RFP/Q requirement for these reasons and circumstances.

ABC Security Services Inc. shall continue to comply with all City contracting and compliance program requirements that apply to this contract, including Local Business Enterprise and Small Local Business Enterprise (LBE/SLBE) participation, and be verified by the Department of Workplace and Employment Standards.

FISCAL IMPACT

Funding is in the Facilities Services Fund (4400), Project (1005170).

PUBLIC OUTREACH / INTEREST

This item did not require any additional public outreach other than the required posting on the City's website and local advertising via newspaper.

COORDINATION

Staff worked with the City Attorney's Office, the Budget Office, the City Administrator's Office, and Councilmember Kaplan's office in preparing this report.

SUSTAINABLE OPPORTUNITIES

Economic: The current contractor has been certified as meeting the minimum 50% SLBE requirement. The local economy will benefit from the services provided through job opportunities as well as generating business tax revenue.

Environmental: The current contractor has been certified as meeting the minimum 50% SLBE requirement. The local economy will benefit from the services provided through job opportunities as well as generating business tax revenue.

Race & Equity: The resolution will continue to protect the safety of the public and City facilities. Thus providing safe and secure facilities to visitors and employees.

ACTION REQUESTED OF THE CITY COUNCIL

Staff and Councilmember Kaplan Recommend That City Council Adopt A Resolution Authorizing The City Administrator To: (1) Increase The Contract Amount By Five Hundred Thousand Dollars Per Month (\$500,000) On A Month-To-Month Basis, For Up To Eight (8) Months In A Total Amount Not To Exceed Four Million Dollars (\$4,000,000) Until Request For Proposal Number 269336 Is Awarded; And (2) Waive Further Competitive Request For Proposal/Qualification Selection Requirement.

For questions regarding this report, please contact Derin Minor, Building Services Manager at (510) 238-3998, or Kimberly Jones at KJones3@oaklandca.gov

Respectfully submitted,



Councilmember Kaplan
At-Large

David Ferguson
David Ferguson (Feb 17, 2023 10:40 PST)

DAVID FERGUSON
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