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OAKLAND

CITY OF OAKLAND



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CITY HALL • 1 FRANK H. OGAWA PLAZA, 3RD FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor
Honorable Ronald V. Dellums
Mayor

(510) 238-3141
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Letter of Appointment

July 7, 2009

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612


Dear President Brunner and members of the City Council:

Pursuant to City Charter section 601, the Mayor has appointed the following person as member of the following Board or Commission, subject to City Council confirmation:

The Wildfire Prevention Assessment District Advisory Board

DELORES J. McDonough, Mayoral appointment, to serve the term beginning July 1, 2008 and ending June 30, 2010, filling the seat previously held by Gordon Piper.

Sincerely,


Ronald V. Dellums
Mayor

DOLORES (DEE) J. MC DONOUGH

HIGHLIGHTS OF QUALIFICATIONS

- Skill in planning, managing, coordinating, analyzing and supervising projects
- Supportive team member with ability to work independently
- High level of creative energy, combined with strong organizational skills.

RELEVANT SKILLS AND EXPERIENCE

Liaison and effective working relationships with external agencies

- Wrote USFS Fire Plans in Northern California US Forests
- Regularly interact with CalFire, CALTRANS, USFS, USFWS, EBRP, EBMUD coordinating projects, identifying and resolving issues
- Work with local and regional (CalFire, USFS) leaders to implement the goals of Vegetation Management (VM)
- Work with property owners to resolve refusals to trim trees
- Created City Collaborative Forum to forge excellent working relationships with municipal and county agencies

Internal Cross Functional Teams and Committees

- Process Improvement – identifying and implementing new process improvements within the Operations and Maintenance (M&C)
- Customer Satisfaction – project lead Customer Satisfaction Survey
- Collaborating with the Lone Tree Sub Team to Landscaping Plans with City for Antioch
- Vegetation Management Process Improvement – Procedure development, process assessment and implementation
- Outage Review Team – with M&C, Operations and Engineering, review outages supplying root cause analysis for VM caused outages, report on reliability projects
- Operations Emergency Center – activation participant for single customer and vegetation management

Project Management

- Preparation and administration of over 150 Vegetation Special Projects in Area 1,2 & 4 working with potential contractors, land department, department staff and current contractors
- Identified, organized structure and scope, set milestones and created bid packages for special projects
- Coordinated a system-wide tree inventory operation supervising over 100 data collectors

Professional Utility Specialist and Certified Arborist

- Trained CDF fire inspectors, data collectors, staff in tree hazard conditions
- Presented current topics of concern to managers and directors
- Presented concepts of VM to local, regional and professional meetings

Data collection, analysis and interpretation

- Conducted and prepared compliance reports for Vegetation Management Quality Assurance
- Audited Program Managers for regulation compliance and contractors for contract compliance
- Work closely with Land Department for legal easement, franchise rights

Budget Management

- VMDatabase - audited Program Managers for regulation compliance and contractors for contract compliance
- Budget preparation with multi-year projection, auditing and analyzing income and expenditures for VM projects
- Operations, M&C – provided budget support and analysis including planning tool revisions, unit cost analysis, and variance explanations. Prepared business cases requesting additional MWC funding.

Comprehensive and concise report preparation

- Prepared comprehensive tree inventory status reports for directors including cost analysis
- Prepared comprehensive status report on OII projects with up to date costs, prioritized future projects
- Prepared productivity and density reports for over 100 data collectors

Professional and Public Organizations

- Utility Arborists Association, International Society of Arborists
- Alameda County Tree Advisory Board, representing District 5
- Board of Directors, Diablo FireSafe Council prior Secretary and Treasurer

Specific Skills

- MS Word, Windows, Power Point, Excel, Work Management, DCS Planning Tool, SAP, EPCM, DART, DOLOP, GIS, CMP, RealQuest, MS Project, Snap Graphics

RELEVANT EMPLOYMENT HISTORY

August, 2001 - Present	Forester	PG&E
October, 1997 – August, 2001	Quality Assurance Specialist	PG&E
December, 1993 - Oct. 1997	Project Coordinator	ECI/WEC
October, 2003 – May 2004	Distribution Specialist (Rotation)	PG&E

EDUCATION

May, 2003
Project Management
Certification
UC Extension
Berkeley, California

May, 1999
Master of Public
Administration
University of San Francisco
San Francisco, CA

June 1991
BA, Environmental Studies
Land Use Planning and
Management
CSUH, Hayward, California

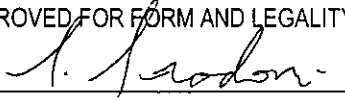
June 1989
AS, Landscape Horticulture
Merritt College
Oakland, California

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OAKLAND CITY COUNCIL

APPROVED FOR FORM AND LEGALITY


CITY ATTORNEY

RESOLUTION NO. _____ C.M.S.

**RESOLUTION APPOINTING DELORES J. MCDONOUGH AS A MEMBER OF
THE WILDFIRE PREVENTION ASSESSMENT DISTRICT ADVISORY BOARD**

Whereas, Ordinance No. 12556 creates the Wildfire Prevention Assessment District Advisory Board, which will provide oversight and program recommendations for the Assessment District, and will play a key role in the continued implementation of vegetation management programs and the development of fuel management strategies; and

Whereas, Ordinance No. 12556 specifies that the Mayor shall appoint two (2) constituents who live in the Assessment District, one of whom shall be a firefighter by profession, to serve as follows: Initially, one appointee shall serve for a term of two years (through June 30, 2006); the second appointee shall serve for a term or three years (through June 30, 2007). Thereafter, each subsequent appointment shall be for a term of two years; and

Whereas, Ordinance No. 12556 specifies that the At-Large Councilmember shall appoint one (1) constituent who lives in the Assessment District, and who shall serve for a term of two years (through June 30, 2006). Thereafter, each subsequent appointment shall be for a term of two years; and

Whereas, Ordinance No. 12556 specifies that each of the four (4) Wildfire Prevention Assessment District Council members shall appoint two (2) constituents each, who live in the Assessment District to serve as follows: Initially, one appointee shall serve for a term of two years (through June 30, 2006); the second appointee shall serve for a term or three years (through June 30, 2007). Thereafter, each subsequent appointment shall be for a term of two years; and therefore be it

Resolved: that by appointment of the Mayor the following individual is hereby reappointed as set forth below:

DELORES J. McDonough, Mayoral appointment, to serve the term beginning July 1, 2008 and ending June 30, 2010, filling the seat previously held by Gordon Piper.

In Council, Oakland, California, _____ 20__

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID

AND PRESIDENT BRUNNER

NOES-

ABSENT-

Abstention-

Attest: _____

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California