

**CITY OF OAKLAND**  
**AGENDA REPORT**

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2009 OCT 15 PM 6:47

**To:** Office of the City Administrator  
**Attn:** Dan Lindheim  
**From:** Police Department  
**Date:** October 27, 2009

**Re: A Follow-Up Report From the Oakland Police Department On City Funded  
Travel Expenditures Incurred During Fiscal Year 2008-2009**

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**SUMMARY**

As requested by the Finance and Management Committee, staff has prepared follow-up information concerning the Police Department's travel expenditures, and possible opportunities to affect additional general fund savings.

**FISCAL IMPACT**

As reported in the report presented by the Budget Office on September 29, 2009, in FY 2008-09 the Police Department spent the following amounts on travel:

General Purpose Fund - \$188,164.31  
Non-General Purpose Fund - \$104,916.01

*FY 09-10 First quarter travel expenditures: (Attachment A)*

General Purpose Fund - \$38,393  
Non General Purpose Fund - \$9,750

**KEY ISSUES AND IMPACTS**

Given the recent restrictions on travel and the minimal discretionary funds in the FY 2009-10 budget, Police Department members and employees only travel in accordance with City Council Resolution No. 81648 C.M.S., dated November 3, 2008, which reads in part "*That travel expenditures required for federal or state mandatory training and grant-funded or reimbursed travel may be exempted from the travel expenditure moratorium by the City Administrator on a case-by-case basis and that all requests for an exemption from the travel expenditure moratorium for mandatory training, grant funded or reimbursed travel for City employees must be submitted to the City Administrator for approval.*"

Operating under the direction of said Resolution, travel has only been approved by the City Administrator if it is mandated by:

- Negotiated Settlement Agreement (NSA); or
- Police Officer Standards of Training (POST).

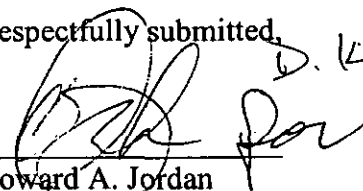
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Although POST training is paid for by the General Purpose Fund, it is reimbursable. In FY 2008-2009, \$98,596 was received from POST for mandated travel, and deposited into the General Purpose Fund; therefore, the primary cost to the City with respect to POST travel is the salary and benefits associated with the attendee, which is budgeted. As the Police Department continues to refine and consistently apply the revised criteria noted above, it is possible that the Department may achieve some nominal savings in travel. Given the Police Department's operations and maintenance budget, any nominal savings in travel will be reallocated to other operational necessities.

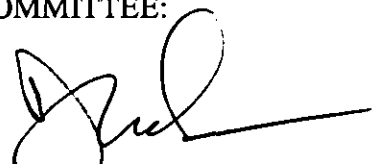
**RECOMMENDATION**

Staff recommends acceptance of this informational report.

Respectfully submitted,

  
Howard A. Jordan  
Acting Chief of Police

APPROVED AND FORWARDED TO  
THE FINANCE AND MANAGEMENT  
COMMITTEE:

  
Office of the City Administrator

*Attachment A: FY 09-10 Travel*

Prepared by:  
Acting Captain Johnny Davis  
Support Services Division  
Oakland Police Department

Ms. Felicia Silva  
Manager, Fiscal Services Division  
Oakland Police Department

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Employee Name	Date	Training Hours	Travel Destination	Purpose of Travel Mandated (Y) = Yes	Reimbursable?
Hoppenhauer, Donna	06/22-06/26	40	Glendale, CA	Tactical Science Course	POST
VanPeteghem, Andrea	08/24-08/28	40	Costa Mesa, CA	Geographic Profiling Analysis	POST
Uu, Frank	07/20-07/31	80	Mountain View, CA	Basic SWAT Course (Y)	POST
Encinias, John	03/02-03/13	80	Dublin, CA	Supervisory Course (Y)	POST
Sentiwany, Chani	06/14-06/17	22.5	Arlington, VA	Crime Lab Conference (Y)	No Cost
Coglio, Richard	08/30-08/30	10	Walnut Creek, CA	Search Warrants Training	No Cost
Pierce, Ann	06/30-06/30	10	Walnut Creek, CA	Search Warrants Training	No Cost
Johnson, Ronald	06/30-06/30	9	Walnut Creek, CA	Search Warrants Training	No Cost
Michelle, Allison	06/30-06/30	9	Walnut Creek, CA	Search Warrants Training	No Cost
Doolittle, Jack	06/30-06/30	9	Walnut Creek, CA	Search Warrants Training	No Cost
Clement, John Keith	06/30-06/30	9	Walnut Creek, CA	Search Warrants Training	No Cost
Burns, Anthony	06/30-06/30	9	Walnut Creek, CA	Search Warrants Training	No Cost
Young, Warren	08/24-08/28	40	Anaheim, CA	Terrorism & Asian Organized Crime Conference	No Cost
Breshears, Eric	06/10-06/10		Pasadena, CA	Meeting with LAPD/Pasadena PD	
Fairow, Ben	06/10-06/10		Pasadena, CA	Meeting with LAPD/Pasadena PD	
Leonesio, Michael	06/25-06/26	16	Columbia, MO	Bio-Electric Symposium	No Cost
Leonesio, Michael	06/22-06/22	8	Fairfield, CA	TASER Risk Management Seminar	No Cost
Freckelton, Stephanya	07/20-07/24	36	Westmont, IL	Forensics Training	No Cost
Bonifacio, Frank	09/14-09/25	80	San Francisco, CA	Drug Enforcement Training	No Cost
Brown, Michael	04/19-04/24	40	Las Vegas, NV	Law Enforcement Intelligence Unit Training	POST
Poirier, Michael	08/10-08/14		Las Vegas, NV	SWAT Supervision & Command Decision Making (Y)	
Poirier, Michael	06/01-06/05	40	San Diego, CA	Lieutenant Management Course (Y)	POST
Hassna, Rick	08/10-08/14		Las Vegas, NV	SWAT Supervision & Command Decision Making (Y)	
Paton, Patrick	07/20-07/24		Westmont, IL	McCrone College of Microscopy	No Cost
Leonesio, Michael	07/26-07/31	50	Scottsdale, AZ	TASER Conference & Master Instructor Training	No Cost
Hubbard, Bryan	09/14-09/25	80	Dublin, CA	POST Supervisory Course (Y)	POST
Boyle, Eileen	08/18-08/21	32	Centennial, CO	Digital Video Evidence Recovery	No Cost

Employee Name	Date	Training Hours	Travel Destination	Purpose of Travel Mandated (Y) = Yes	Reimbursable?
Allison, Darren	06/09-06/11	24	San Jose, CA	Internal Affairs Investigation (Y)	No Cost
Kozicki, David	04/27-04/27	4	Long Beach, CA	Port of Long Beach Security and Command Center Orientation	OES
Gordon, James	05/12-05/15	40	Palm Springs, CA	CA Homeland Security Response Conference	OES
Tracey, Edward	05/13-05/15	24	Palm Springs, CA	CA Homeland Security Response Conference	OES
Gordon, James	04/28-04/30	30	Monterey, CA	CA Boating Safety Officers Assoc. Three-day Training Symposium	OES
Poirier, Michael	06/08-06/12	40	Charlotte, NC	Urban Area Security Initiative Conference	OES
Fought, Tyler	08/29-09/01	0	Raleigh, NC	New Police Canine Purchase	
Bacon, William	09/14-09/25	80	Dublin, CA	POST Supervisory Course (Y)	POST
Egan, Patrick R.	09/01-09/04	40	San Jose, CA	Surveillance Operations	No Cost
Burch, Clay W.	09/01-09/04	40	San Jose, CA	Surveillance Operations	No Cost
Gall, Philip D.	08/24-08/26	24	San Francisco, CA	Gang Prosecution Techniques	No Cost
Allison, Michelle	09/01-09/04	36	San Jose, CA	Surveillance Operations	No Cost
Hassna, Rick	06/21-06/26	40	Glendale, CA	Tactical Science Course	POST
Galindo, Gustavo	07/13-07/16	24	Tampa, FL	Homicide Investigation Symposium	No Cost
Medeiros, Brian	07/16-07/16	24	Tampa, FL	Homicide Investigation Symposium	No Cost
Rullamas, James	07/13-07/16	24	Tampa, FL	Homicide Investigation Symposium	No Cost
Webber, Herbert	08/20-08/20	20	Florence, AZ	DNA Investigation Florence Correctional Center	POST
Tisdell, Ross	08/20-08/20	20	Florence, AZ	DNA Investigation Florence Correctional Center	POST
Roche, Robert	05/14-05/15	16	Dublin, CA	CalGang Training	POST
Gibbons, Mary	08/02-08/04	14	Garner, NC	Crime Lab Conference	
Galaviz-Flores, Debra	08/16-08/21	40	Tampa, FL	Identification Educational Conference	
Bergman, Herman	08/16-08/21	40	Tampa, FL	Identification Educational Conference	
Worden, Bruce	05/18-05/22	40	Campbell, CA	Financial Crimes Investigation Course	POST
Hoppenhauer, Donna	08/10-08/14	40	Las Vegas, NV	SWAT Supervision & Command Decision Making (Y)	
Hassna, Rick	08/03-08/07	40	Dana Point, CA	POST Management Course (Y)	POST
Kozicki, David	06/08-06/12		Charlotte, NC	Urban Area Security Initiative Conference	OES
Tisdell, Ross	07/16-07/16	13	Susanville, CA	DNA Case, High Desert States Prison	No Cost

Employee Name	Date	Training Hours	Travel Destination	Purpose of Travel Mandated (Y) = Yes	Reimbursable?
Williams, Paul S.	09/09-09/10	16	Burbank, CA	Property Room Management Seminar	
Boothby, Sheilah A.	07/07-07/08	16	Colma, CA	Property Room Management Seminar	
Baker, Bradley J.	07/21-07/24	32	Anaheim, CA	National Gang Violence Conference	
Royal, Daniel	07/22-07/24	30	San Francisco, CA	Domestic Drug Interdiction	No Cost
Galaviz, Jeff	07/22-07/24	30	San Francisco, CA	Domestic Drug Interdiction	No Cost
Barangan, Eric	07/22-07/24	30	San Francisco, CA	Domestic Drug Interdiction	No Cost
Lara, Enrique	07/22-07/24	30	San Francisco, CA	Domestic Drug Interdiction	No Cost
Holmgren, Roland	07/22-07/24	30	San Francisco, CA	Domestic Drug Interdiction	No Cost
Perrodin, John	07/22-07/24	30	San Francisco, CA	Domestic Drug Interdiction	No Cost
Moreno, Christopher	07/22-07/24	30	San Francisco, CA	Domestic Drug Interdiction	No Cost
Bonilla, Mario	07/22-07/24	30	San Francisco, CA	Domestic Drug Interdiction	No Cost
Sevilla, Makisig	07/22-07/24	30	San Francisco, CA	Domestic Drug Interdiction	No Cost
Markham, Daphne	04/27-04/27	4	Long Beach, CA	Port of Long Beach Security and Command Center Orientation	OES
Valladon, Michael	09/14-09/25	80	Dublin, CA	POST Supervisory Course (Y)	POST
Chinen, Mark	08/17-8/20	0	Raleigh, NC	New Police Canine Purchase	
Doolittle, Jack	09/01-09/04	40	San Jose, CA	Surveillance Operations	No Cost
Burns, Anthony	09/01-09/04	40	San Jose, CA	Surveillance Operations	No Cost
Johnson, Ronald	09/01-09/04	40	San Jose, CA	Surveillance Operations	No Cost
Clement, John Keith	09/01-09/04	40	San Jose, CA	Surveillance Operations	No Cost
Elzey, David	08/26-08/29	24	Sacramento, CA	Sherman Block Supervisory Leadership Institute, Class 267	
Harris-Gilyard, Regina	09/20-09/24		Summerlin, NV	Motorola Applications & Data User's Conference	No Cost
Crutchfield, Todd	08/03-08/04	N/A	Raleigh, NC	Interview Murder Eye Witness	
Phillips, George	08/03-08/04	N/A	Raleigh, NC	Interview Murder Eye Witness	
Reese, Sunny	09/16-09/16	9	Glendale, CA	POST Domestic Violence for Dispatchers	No Cost
Reese, Sunny	09/17-09/17	9	Glendale, CA	POST Sexual Assault for Dispatchers	No Cost
Stallworth, Natalie	09/16-09/16	9	Glendale, CA	POST Domestic Violence for Dispatchers	No Cost
Stallworth, Natalie	09/17-09/17	9	Glendale, CA	POST Sexual Assault for Dispatchers	No Cost

Employee Name	Date	Training Hours	Travel Destination	Purpose of Travel Mandated (Y) = Yes	Reimbursable?
Harrison, LaTonia	09/17-09/17	9	Glendale, CA	POST Sexual Assault for Dispatchers	No Cost
Harrison, LaTonia	09/16-09/16	9	Glendale, CA	POST Domestic Violence for Dispatchers	No Cost
Supriano, Robert	09/14-09/25	80	Dublin, CA	POST Supervisory Course	POST
Boyle, Patricia	08/18-08/21	32	Centennial, CO	Digital Video Evidence Recovery	No Cost
Nowak, Steven	09/14-09/25	80	Dublin, CA	POST Supervisory Course (Y)	POST
Doolittle, Jack	09/14-09/25	80	Dublin, CA	POST Supervisory Course (Y)	POST
House, Maisha	08/16-08/23	72	Dallas, TX	National Black Police Officers Conference	No Cost
Williams, Sharon	04/19-04/23	120	Modesto, CA	Leadership in Policing Organizations	POST
Clement, John Keith	08/17-08/21	40	Indianapolis, IN	Motor Vehicle Criminal Interdiction Conference	No Cost
Jamie, Robert	08/17-08/19	27	San Francisco, CA	Hidden Assets in Commercial Vehicles Training	No Cost
VanPeteghem, Andrea	08/24-08/28	40	San Francisco, CA	Analytical Investigative Techniques	
Bergman, Herman	09/14-09/18	40	Fort Wayne, IN	Scientific Working Group on Friction Ridge Analysis, Study	No Cost
Leal, Alan	09/14-09/25	80	San Francisco, CA	DEA Basic Narcotics School	No Cost
McMillan, Robert	09/14-09/25	80	San Francisco, CA	DEA Basic Narcotics School	No Cost
Mathews, Billy	09/14-09/25	80	San Francisco, CA	DEA Basic Narcotics School	No Cost
Bruce, Daniel	09/14-09/25	80	San Francisco, CA	DEA Basic Narcotics School	No Cost
Hassna, Joel	09/14-09/25	80	San Francisco, CA	DEA Basic Narcotics School	No Cost
Kim, Eric	09/14-09/25	80	San Francisco, CA	DEA Basic Narcotics School	No Cost
Langley, Tana	09/15-09/17	24	Los Angeles, CA	Interpretation of Infrared Spectra - CCI class	
Weller, Todd	09/07-09/18	72	Beltsville, MD	National Firearms Examiner Academy - Phase IV	
Oliver, Mildred	09/26-09/29	16	Las Vegas, NV	GREAT Families Training	No Cost
Hill, Jumaal	09/26-09/29	16	Las Vegas, NV	GREAT Families Training	
Gall, Phillip D.	10/26-10/28	16	Las Vegas, NV	International Association of Property Investigators	No Cost
Van Sloten, Rachael	10/26-10/28	16	Las Vegas, NV	International Association of Property Investigators	No Cost
Silva Rodriguez, Robert	10/26-10/28	16	Las Vegas, NV	International Association of Property Investigators	No Cost
Muniz, Robert	10/26-10/28	16	Las Vegas, NV	International Association of Property Investigators	No Cost
Uu, Frank	09/28-10/02	40	San Diego, CA	CA Tactical Officers Association	No Cost

Employee Name	Date	Training Hours	Travel Destination	Purpose of Travel Mandated (Y) = Yes	Reimbursable?
Percy, Wendy	10/20-10/22	24	Napa, CA	Interviewing & Interrogation Training	No Cost
Elzey, David	09/23-09/26	24	Sacramento, CA	Sherman Block Supervisory Leadership Institute, Class 267 (#2)	
Taylor, Irabe	09/21-09/24	40	Tampa, FL	Homeland Security Conference	No Cost
Miller, Sam C.	11/03-11/05	24	San Jose, CA	Internal Affairs Investigation (Y)	
Sabbatani, Donna	08/24-08/28	40	San Francisco, CA	Analytical Investigative Techniques	
Gonzalez, Carlos Alberto	10/05-10/09	40	San Diego, CA	POST Management Course (Y)	POST
Pierce, Ann	09/09-09/11	24	Vacaville, CA	Group Crisis Intervention & Peer Support Course	No Cost
Israel, Jeffery	10/01-10/06	40	Denver, CO	Chiefs of Police Conference	OES
Fairow, Ben	10/01-10/06	40	Denver, CO	Chiefs of Police Conference	OES
Kozicki, David	10/01-10/06	40	Denver, CO	Chiefs of Police Conference	OES
Burgess, Kristin	10/01-10/02	12	San Diego, CA	Enhancing Accountability in Law Enforcement Conference	
Jordan, Howard A.	10/01-10/06	44	Denver, CO	Chiefs of Police Conference	OES