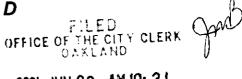FILED
OFFICE OF THE CITY CLERK
OAKLAND

2004 JUN 30 AM 10: 31

TO: **Rules & Legislation Committee**
ATTN: **Assistant to the City Manager**
FROM: <u>Calvin Hao</u>
<u>238-7395</u>
<u>250 Frank Ogawa #4300 / PWA / Project Delivery Division</u>
DATE: <u>June 21, 2004</u>

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: *Resolution Authorizing the City Administrator to Amend the Professional Services Contract For Construction Manager At-Risk Services With Swinerton Builders by $8,000,000 to Include the Construction Phase of the Police Admininstration Building Seismic Retrofit Phase 1 Project for a Total Contract Amount Not To Exceed $8,500,000*

SCHEDULING RECOMMENDATION:

A.   Committee: <u>Public Safety Committee</u>
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

____ City Council ____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)

B.   Meeting Date: <u>July 13, 2004</u>

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? yes

What is the fiscal impact on the City/Agency? Increases contract from $500K to $8.5M

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

____ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

____ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

____ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

____ Item requires immediate action relating to federal or state legislation;

____ Item requires immediate action relating to eligibility for a grant or gift; OR

____ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for <u>each item</u> for scheduling. Requests must be submitted by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.
Attach any supporting documentation.

04 -0622