

FILED
OFFICE OF THE CITY CLERK
OAKLAND

CITY OF OAKLAND

AGENDA REPORT

2010 DEC 23 PM 3:36

TO: Office of the City Administrator
ATTN: Dan Lindheim
FROM: Department of Human Services
DATE: January 11, 2011

RE: Resolution Extending The Duration Of The Head Start Advisory Board

SUMMARY

Staff requests that the City Council approve a Resolution to extend the duration of the Head Start Advisory Board through December 2016. As a local grantee for the Head Start program, the City of Oakland is required to have an established policy group (Head Start Policy Council) and a well functioning governing body (City Council) that share responsibility for overseeing the delivery of high quality services to children and families in accordance with Head Start federal legislation and policies.

In March 2002, the City Council approved a resolution confirming the creation of a Head Start Advisory Board to assist the City Council in its governance role for the Head Start program. The role of the Advisory Board is to provide information, advice, and recommendations to the City Council in areas that require shared action by the City Council (as the governing body of Head Start) and the Head Start Policy Council. The Head Start Advisory Board participates in the planning and review of matters related to the Head Start program and makes recommendations to the Life Enrichment Committee of the City Council for approval.

In April 2004, the City Council approved a resolution confirming the extension of the duration of the Head Start Advisory Board through December 31, 2010. The Head Start Advisory Board will sunset on December 31, 2010, unless extended by the City Council.

FISCAL IMPACT

Approval of the Resolution will have no fiscal impact on the City's General Fund. The Head Start Advisory Board members serve on a voluntary basis. Funding to cover the cost of staff time to support the Head Start Advisory Board is budgeted under the Department of Health and Human Services Head Start Program Fund (2128), Head Start Unit Organization (78231), HS PY40 Operations FY10-11 Project (G358310), and Strengthening Children, Youth and Families Program (YS13).

BACKGROUND

In April 2004, the City Council approved a resolution confirming the extension of the duration of the Head Start Advisory Board with a sunset date of December 31, 2010. The Head Start Advisory Board assists the Council in its role as Head Start Governing Board and is responsible for overseeing, monitoring, and reporting on the implementation of the Oakland Head Start program. The Council

Item: _____
Life Enrichment Committee
January 11, 2011

determined that the Head Start Advisory Board would consist of at least six members, appointed by the Mayor.

The Head Start Advisory Board has established written procedures and by-laws, which describe how and when governance activities will be performed. The Board meets regularly and the members invest time and energy to assure proper oversight of the program. Board members contribute a significant level of advocacy and involvement in the development and operation of the Head Start program.

KEY ISSUES AND IMPACTS

The Head Start Governing Board and Head Start Policy Council are federally-mandated governance structures for all Head Start programs, ensuring the Head Start program is of the highest quality. If this Resolution is approved, the Head Start Advisory Board will continue to assist and advise the Council as the Head Start Governing Board and provide the Council with regular and accurate information about Head Start program planning and policies. It will also participate in the consultation process with the Head Start Policy Council in those areas that require shared action by the Governing Body and the Head Start Policy Council.

The Oakland Head Start program is preparing for a federal review of program services, during the course of the 2010-11 program year. The federal review is conducted by representatives of the Head Start Bureau of the U.S. Department of Health and Human Services. The six-member Head Start Advisory Board will participate in the Governance Interview portion and describe how the governing body exercises its oversight responsibility and ensures accountability. The Advisory Board members successfully participated in the last Head Start Federal Review held during the course of the 2007-08 program year.

Extending the Board until 2016 will ensure ongoing continuity and support to Council in its Governance role.

SUSTAINABLE OPPORTUNITIES

Economic: All Advisory Board members reside or conduct business in the City of Oakland and are directly involved in at least one of the following interest: Public Education, Public Health, Family Services, Childcare/Child Development, and Management and Administration.

Environmental: There are no environmental benefits to the City from this report.

Social Equity: The Head Start program delivers comprehensive, high quality services to children and families in the City of Oakland. The Advisory Board ensures that the Head Start program has a method of providing advice and recommendations to the City Council on policy-making functions that are designated as responsibilities of the Governing Body (City Council) in Head Start regulations. This will ensure continued quality in the operation of the Oakland Head Start program.

Item: _____
Life Enrichment Committee
January 11, 2011

DISABILITY AND SENIOR CITIZEN ACCESS

By federal regulation, Head Start is required to enroll ten percent of its children from among those with special needs, many of whom fall within the definitions in the Americans with Disabilities Act (ADA) and the Older American Act. The services discussed in this report are aimed wholly or partly at program governance and oversight. Since Head Start is a program for children, any services to seniors (e.g., grandparents of children enrolled) are incidental to services provided to children themselves.

RECOMMENDATION(S) AND RATIONALE

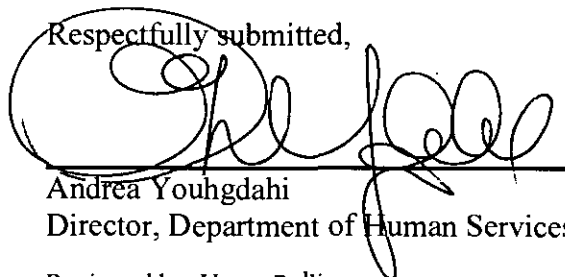
Approval of this resolution ensures that the Oakland Head Start program has a governance structure that provides the oversight and accountability required by the Head Start program. The Advisory Board will continue to meet monthly and provide advice and recommendations to the City Council on Head Start policy making functions that are the responsibilities of the Governing Body as stated in the Head Start regulations.

Staff recommends that the City Council approve a resolution extending the Head Start Advisory Board until December 2016.

ACTION REQUESTED OF THE CITY COUNCIL

That the City Council approves a resolution extending the Head Start Advisory Board until December 2016.

Respectfully submitted,

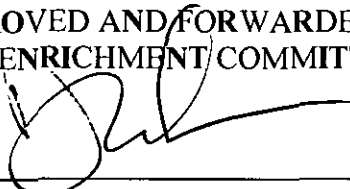


Andrea Youhgahi
Director, Department of Human Services

Reviewed by: Usana Pulliam
Manager, Early Childhood & Family Services
DHS/Head Start & Early Head Start Program

Prepared by: Tracey Black, Planner

APPROVED AND FORWARDED TO THE
LIFE ENRICHMENT COMMITTEE:



Office of the City Administrator

Item: _____
Life Enrichment Committee
January 11, 2011

A. Norwood

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

2010 DEC 23 PM **RES**OLUTION No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION EXTENDING THE DURATION OF THE HEAD START ADVISORY BOARD

WHEREAS, the City of Oakland Head Start has been a grantee of the Head Start Program since 1972 and is required to have an established policy group and a well functioning governing body that share responsibility for overseeing the delivery of high quality services to children and families in accordance with Head Start Performance Standards; and

WHEREAS, the City Council created the Head Start Advisory Board in March 2002 to assist the Council in its role as Head Start Governing Body to be responsible for overseeing, monitoring and reporting on the implementation of the Oakland Head Start program; and

WHEREAS, the duration of the Head Start Advisory Board was extended in April 2004 through December 31, 2010 and shall dissolve on December 31, 2010, unless reauthorized by the City Council; and

WHEREAS, the Head Start Advisory Board members serve on a voluntary basis; and

WHEREAS, funding to cover the cost of staff time to support the Head Start Advisory Board is budgeted under the Department of Health and Human Services Head Start Program Fund (2128), Head Start Unit Organization (78231), HS PY40 Operations FY10-11 Project (G358310), and Strengtining Children, Youth and Families Program (YS13); and

WHEREAS, to ensure the efficient and continued operation of the Oakland Head Start program; now, therefore bit it,

RESOLVED, That the City Administrator is hereby authorized and directed to extend the duration of the Head Start Advisory Board through December 2016.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, REID, SCHAAF,
and PRESIDENT BRUNNER

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California