

CITY OF OAKLAND
MEMORANDUM

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2004 MAR -3 PM 1:27

Jm3

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Michael J. Cassidy
637-0385
Department of Human Services-150 Frank Ogawa Plaza, 4th Floor
DATE: March 2, 2004
SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

Resolution authorizing the City Manager, on behalf of the City of Oakland, to apply for, accept, and appropriate Head Start Basic, Training/Technical Assistance, Quality Improvement, Expansion, COLA, and Early Head Start Grants for Program year 2004-2005 from the U.S. Department of Health and Human Services, Administration for Children and Families (DHHS/ACF) in the estimated amount of \$14,319,755, and authorizing the City to contract with the Unity Council for \$3,860,071 to provide child development services under said grants

SCHEDULING RECOMMENDATION:

- A. Committee Life Enrichment
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: May 11, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: **Grant application due June 1, 2004**

Is a staff report required/requested? **Yes**

What is the fiscal impact on the City/Agency? **To be developed. (Grant amounts not final.)**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **10:00A.M.** of the **Wednesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

04-0196