



CITY OF OAKLAND

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OFFICE OF THE CITY CLERK  
OAKLAND

2016 NOV 22 PM 5:50

# AGENDA REPORT

**TO:** Members of the City Council

**FROM:** Council President Lynette Gibson McElhaney

**SUBJECT:** 2017 Legislative Calendar

**DATE:** 11/22/16

## RECOMMENDATION

**Council President Lynette Gibson McElhaney Recommends That The City Council Adopt the 2017 Legislative Calendar for the City Council and Council Committee Meeting, Report and Distribution Schedule.**

## BACKGROUND / LEGISLATIVE HISTORY

Rule 7 of the City Council's Rules of Procedure (Resolution 86034 C.M.S) requires that City Council meetings are held on the first and third Tuesdays of every month. Fifth Tuesdays are utilized for Special Meetings and workshops. Rule 4 of the Council's Rules of Procedures requires that Council Standing Committees are held on the second and fourth Tuesdays of every month. Additionally, Rule 20 requires that August 1 through August 31 is the City Council's Annual Recess. Given the requirements of the Rules of Procedure, the draft calendar has been generated with the corresponding meeting dates, report deadlines and agenda distribution dates.

## EXPLANATION OF SCHEDULE:

### **A. Spring Recess**

The proposed dates for Council's Spring Recess on April 3, 2017 through April 7, 2017 coincide with the Oakland Unified School District's Spring Recess.

### **B. Summer Recess**

The proposed dates for Council's Summer Recess allow for ending the legislative session following a Council meeting rather than having legislative matters from Council Committees carry over into the fall. The week of July 24-28, 2017, will be reserved for Special Meetings, if necessary.

### **C. Thanksgiving Recess**

The standard practice of the City Council is to cancel all meetings during the week of Thanksgiving. The proposed dates for Council's Thanksgiving Recess would therefore be Monday, November 20 through Friday, November 24, 2017.

### **D. Winter Recess**

Item: \_\_\_\_\_  
City Council (or Committee)  
Meeting Date

The standard practice of the City Council is to cancel all meetings during the last two weeks of the year for Winter Recess. The proposed dates for Council's Winter Recess would therefore be Monday, December 18 through Friday, December 29, 2017.

**RECOMMENDED CHANGES**

**A. Cancel Council Meetings during the Week of January, 1<sup>st</sup>, 2017**

The Council President recommends the City Council meeting of January, 3<sup>rd</sup> 2017 and the Rules & Legislation Committee meeting of January, 5<sup>th</sup> 2017 be cancelled as it is the day after the New Year's Day Holiday.

**B. Cancel Council Committee Meetings during the week of January 9<sup>th</sup>, 2017**

The Council President recommends the City Council meeting on January, 10<sup>th</sup> 2017 be cancelled as it is the official inauguration meeting for the City of Oakland.

**C. Cancel Council Meetings for the Week of September 4<sup>th</sup>, 2017**

The Council President recommends the City Council meeting of September 5<sup>th</sup>, 2017 and the Rules & Legislation Committee meeting of September 7<sup>th</sup>, 2017 be cancelled as it is the week after Labor Day.

**ACTION REQUESTED OF THE CITY COUNCIL**

Council President Lynette Gibson McElhaney recommends that the City Council adopt the 2017 Legislative Calendar for the City Council and Council Committee Meeting, Report and Distribution Schedule.



Respectfully submitted,

\_\_\_\_\_  
Honorable Lynette Gibson McElhaney

Council President

Prepared by:  
Alex Marqusee, Legislative Analyst  
(510) 238-7031

Attachments (1):

Draft 2017 Calendar for City Council/Committee Meeting, Report and Distribution Schedule

Item: \_\_\_\_\_  
Rules and Legislation Committee  
December 8, 2016



City of Oakland  
Office of the City Clerk  
Calendar for January 2017 - December 2017  
Council/Committee Meeting, Report & Distribution Schedule For 2-Week Agendas

Council / Committee Meeting Dates		Reports Due To City Administrator's Office: Mondays @ 4:00 P.M. (3 Weeks Prior To Meeting)	Reports Due To Clerk Agenda Management Thursdays @ 4:00 P.M.	Agenda Packet Distributed
<b>1-03-2017</b>		<b>MEETINGS CANCELLED</b>		
1-09-2017	Inauguration*	NONE	NONE	1-06-2017*
1-10-2017	Committee	12-19-2016	12-29-2016	12-30-2016
1-17-2017	Council	FRIDAY 12-23-2016*	1-05-2017	1-06-2017
1-24-2017	Committee	FRIDAY 12-30-2016*	1-12-2017	1-13-2017
1-31-2017	5 <sup>th</sup> Tuesday	1-09-2017	1-19-2017	1-20-2017
2-07-2017	Council	FRIDAY 1-13-2017*	1-26-2017	1-27-2017
2-14-2017	Committee	1-23-2017	2-02-2017	2-03-2017
2-21-2017	Council	1-30-2017	2-09-2017	2-10-2017
2-28-2017	Committee	2-06-2017	2-16-2017	2-17-2017
3-07-2017	Council	FRIDAY 2-10-2017*	2-23-2017	2-24-2017
3-14-2017	Committee	FRIDAY 2-17-2017*	3-02-2017	3-03-2017
3-21-2017	Council	2-27-2017	3-09-2017	3-10-2017
3-28-2017	Committee	3-06-2017	3-16-2017	3-17-2017
<b>4-03-2017 ~ 4-07-2017</b>		<b>SPRING RECESS - MEETINGS CANCELLED</b>		
4-11-2017	Committee	3-20-2017	3-30-2017	3-31-2017
4-18-2017	Council	3-27-2017	4-06-2017	4-07-2017
4-25-2017	Committee	4-03-2017	4-13-2017	4-14-2017
5-02-2017	Council	4-10-2017	4-20-2017	4-21-2017
5-09-2017	Committee	4-17-2017	4-27-2017	4-28-2017
5-16-2017	Council	4-24-2017	5-04-2017	5-05-2017
5-23-2017	Committee	5-01-2017	5-11-2017	5-12-2017
5-30-2017	5 <sup>th</sup> Tuesday	5-09-2017	5-18-2017	5-19-2017
6-06-2017	Council	5-15-2017	5-25-2017	5-26-2017
6-13-2017	Committee	5-22-2017	6-01-2017	6-02-2017
6-20-2017	Council	FRIDAY 5-26-2017*	6-08-2017	6-09-2017
6-27-2017	Committee	6-05-2017	6-15-2017	6-16-2017
<b>7-04-2017</b>		<b>INDEPENDENCE DAY - MEETINGS CANCELLED</b>		
7-11-2017	Committee	6-19-2017	6-29-2017	7-30-2017
7-18-2017	Council	6-26-2017	7-06-2017	7-07-2017
<b>8-01-2017 ~ 8-31-2017</b>		<b>MAYOR'S SUMMER RECESS - MEETINGS CANCELLED</b>		
<b>9-05-2017</b>		<b>MAYOR'S SUMMER RECESS - MEETINGS CANCELLED</b>		
9-12-2017	Committee	8-21-2017	8-31-2017	9-01-2017
9-19-2017	Council	8-28-2017	9-07-2017	9-08-2017
9-26-2017	Committee	FRIDAY 9-01-2017*	9-14-2017	9-15-2017
10-03-2017	Council	9-11-2017	9-22-2017	9-23-2017
10-10-2017	Committee	9-18-2017	9-29-2017	9-30-2017
10-17-2017	Council	9-25-2017	10-05-2017	10-06-2017
10-24-2017	Committee	10-02-2017	10-12-2017	10-13-2017
10-31-2017	5 <sup>th</sup> Tuesday	10-09-2017	10-20-2017	10-21-2017
11-07-2017	Council	10-16-2017	10-26-2017	10-27-2017
11-14-2017	Committee	10-23-2017	11-02-2017	11-03-2017
<b>11-20-2017 ~ 11-24-2017</b>		<b>THANKSGIVING RECESS - MEETINGS CANCELLED</b>		
11-28-2017	Sp. Council	11-06-2014	11-16-2017	11-17-2017
12-05-2017	Sp. Committee	11-13-2017	Tuesday 11-22-2017*	Wednesday 11-23-2017*
12-12-2017	Sp. Council	11-20-2017	11-30-2017	12-01-2017
<b>12-18-2017 ~ 12-31-2017</b>		<b>WINTER RECESS - MEETINGS CANCELLED</b>		

\* Agenda Distribution Dates Changed Due To City Holidays

\*\* During August 2017 The Mayor's Annual Recess Agenda Dates Will Be August 1, 8, 15, 22 & 29.

*This meeting schedule is subject to change; please contact the Clerk's Office to verify dates.*

11/2016 DRAFT