

CITY OF OAKLAND

AGENDA REPORT

2010 APR -1 PM 1:11

TO: Office of the City Administrator
ATTN: Dan Lindheim
FROM: Budget Office
DATE: April 13, 2010

RE: **Resolution Initiating the FY 2010-11 Assessment Process for the City Of Oakland Wildfire Prevention Assessment District and Authorizing the City Administrator to Order a Preliminary Annual Report Pursuant to the Oakland Municipal Code**

SUMMARY

In compliance with the Oakland Fire Suppression, Prevention and Preparedness District Ordinance of 2003 (Ordinance No. 12556 C.M.S.), a resolution has been prepared initiating the annual assessment process of the Wildfire Prevention Assessment District (WPAD) for the FY 2010-11 property tax roll and authorizing the City Administrator to order the District Engineer to prepare and file a Preliminary Annual Report for this district with the City Clerk.

FISCAL IMPACT

This report is for the purpose of initiating the annual assessment process for the WPAD. The service and cost of preparing the Annual Report are included in the contractual agreement with Francisco & Associates, Inc., which was approved by the City Council, Resolution No. 81740 C.M.S., on January 6, 2009 and expires on December 31, 2010. No additional funding is requested.

BACKGROUND

The City of Oakland formed the Wildfire Prevention Assessment District in January 2004 to finance the costs and expenses related to fire suppression, prevention and preparedness services and programs in the Oakland hills. The legislation forming the WPAD provides for the creation of a Citizen's Advisory Committee, which takes responsibility for preparing a budget for Council approval and recommending program priorities. The Annual Report will contain the Advisory Committee's program proposals and the associated budget for the assessment proposed to be levied in the upcoming fiscal year. The Annual Report also sets forth the proposed amounts of the assessment on each parcel. Further steps are described below:

Item: _____
Finance and Management Committee
April 13, 2010

1. Approve the Preliminary Annual Report and adopt a resolution of intention. The resolution of intention declares the City Council's intention to levy and collect assessments within the WPAD for the fiscal year. The WPAD Citizen's Advisory Committee program and budget proposals are incorporated into the Annual Report. It also states whether the assessment is proposed to change from the previous year and sets a date, hour, and place for a public hearing.
2. Conduct the public hearing affording all interested parties the opportunity to hear and be heard. The public hearing is scheduled to occur at 6:30 p.m. on June 1, 2010.
3. Adopt a resolution confirming the information in the Annual Report and the levy of the assessment within the WPAD for fiscal year 2010-11.

The City of Oakland collects the WPAD assessment through the County of Alameda property tax bill. Upon fulfillment of the requirements for the WPAD, the City of Oakland must submit the assessments to the Alameda County Auditor for inclusion in the FY 2010-11 property tax roll by August 10, 2010.

KEY ISSUES AND IMPACTS

The purpose of this report and resolution is to initiate the FY 2010-11 assessment process of the WPAD. The detailed assessment data for all affected properties are due to the Alameda County Auditor in August of 2010, for inclusion in the FY 2010-11 property tax roll. The proposed resolution orders the preparation of a preliminary Annual Report, which will set forth the findings and engineering analyses for the WPAD.

SUSTAINABLE OPPORTUNITIES

There are no direct economic, environmental, or social equity opportunities or impacts associated with the City Council action requested in this report.

DISABILITY AND SENIOR CITIZEN ACCESS

There is no direct impact to people with disabilities or to seniors associated with the City Council action requested in this report.

RECOMMENDATION(S) AND RATIONALE

Staff recommends that the City Council approve the proposed resolution.

Item: _____
Finance and Management Committee
April 13, 2010

ACTION REQUESTED OF THE CITY COUNCIL

Staff requests that Council authorize the City Administrator to order a preliminary WPAD Annual Report pursuant to the Oakland Municipal Code.


CHERYL TAYLOR
Budget Director

Prepared by:
Herman Chen
City Administrator's Budget Office

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE:

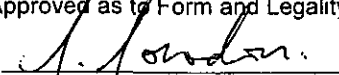

Office of the City Administrator

Item: _____
Finance and Management Committee
April 13, 2010

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2010 APR -1 PM 1:14

Approved as to Form and Legality


Oakland City Attorney's Office

OAKLAND CITY COUNCIL

Resolution No. _____ C.M.S.

RESOLUTION INITIATING THE FY 2010-11 ASSESSMENT CONFIRMATION PROCESS FOR THE CITY OF OAKLAND WILDFIRE PREVENTION ASSESSMENT DISTRICT AND AUTHORIZING THE CITY ADMINISTRATOR TO ORDER A PRELIMINARY ANNUAL REPORT PURSUANT TO THE OAKLAND MUNICIPAL CODE

WHEREAS, the City of Oakland Wildfire Prevention Assessment District (WPAD) was established on January 20, 2004 under the authority of the Oakland Fire Suppression, Prevention and Preparedness District Ordinance of 2003 (Ordinance No. 12556 C.M.S.); and

WHEREAS, the City desires to initiate the confirmation process for FY 2010-11 WPAD assessment for properties within the district boundaries; now, therefore be it

RESOLVED, the City Council shall cause to be prepared and filed with the Clerk of the City of Oakland a written report containing the following: the use to which the funds, resulting from the assessment levied the previous year, have been and are being put; the expected uses of the assessment proposed to be levied for the next fiscal year; the proposed amount of the assessment on each parcel subject to the method of assessment and limitation on assessment;

FURTHER RESOLVED: That the City Council authorizes the City Administrator to order a Preliminary Annual Report for FY 2010-11 for the City of Oakland Wildfire Prevention Assessment District; and be it

FURTHER RESOLVED: That the Preliminary Annual Report shall be filed with the City Clerk for submission to the City Council for further action.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID, AND
PRESIDENT BRUNNER

NOES -

ABSENT -

ABSTENTION -

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council of
the City of Oakland, California