

ADDENDUM NO. 1 TO AFFILIATION AGREEMENT

Between the University of San Francisco and the City of Oakland Human Services Department

This Addendum No. 1 (“Addendum”) is entered into as of [Insert Effective Date], by and between the University of San Francisco School of Nursing and Health Professions (“University”) and the City of Oakland Human Services Department (“Agency”) and is incorporated by reference into the Affiliation Agreement executed on September 11, 2025 (“Agreement”). This Addendum sets forth the specific projects, initiatives, student placement numbers, and responsibilities agreed to by both parties to implement and advance the goals of the partnership.

1. PURPOSE

The purpose of this Addendum is to define the initial scope of work and areas of collaboration under the Affiliation Agreement. These initiatives align with the City of Oakland’s WHO Age-Friendly City framework and USF’s Age-Friendly University principles, as well as the strategic outcomes identified during the June 3, 2025 joint planning session between the University and Agency representatives.

2. SCOPE OF COLLABORATION

The parties agree to collaborate to enhance health and safety for older adults, expand access to health promotion and prevention services, strengthen community capacity through interprofessional education, and support policy and systems change through data and advocacy.

3. PROJECTS AND INITIATIVES

Through this Addendum, the University and Agency will collaborate to implement the following projects and initiatives in the city of Oakland.

A. Health and Wellness Access & Prevention

- Foot care clinics, wound care, and basic wellness screenings
- Mobile and senior center-based health promotion (e.g., falls prevention, physical therapy, dental hygiene education, addiction recovery navigation, trauma awareness, mental health support)
- Nurse-led pop-up wellness hubs in partnership with senior centers, libraries, and community sites

B. Digital Literacy & Connected Seniors

- Livestreaming and hybrid programming from senior hubs to reach homebound residents
- Digital literacy education for seniors, including safe online health navigation
- Technology integration for telehealth support and information dissemination

C. Social Connection and Safety Initiatives

- Community Ambassador and Neighborhood Watch programming to strengthen community trust and safety
- Peer support groups addressing isolation, grief, and aging-related challenges
- Intergenerational programming to foster engagement and reduce stigma

D. Workforce Development & Student Engagement

- Placement of USF students in nursing, public health, and related fields to support community health education, program evaluation, outreach, and culturally responsive engagement
- Supervision and coordination with Agency staff to ensure service quality and integration with City programs

E. Policy, Data, and Strategic Planning

- Collaborative grant writing and resource development
- Contribution to City's Age-Friendly and Aging Well 5-Year Strategic Action Plan

- Joint evaluation of program outcomes and data collection to inform policy recommendations and sustain funding streams

4. ROLES AND RESPONSIBILITIES

4.1. University

- Provide students with appropriate preparation and supervision in accordance with the Agreement
- Collaborate with Agency to align student placement with program needs
- Support data collection, program evaluation, and community engagement activities

4.2. Agency

- Provide access to senior centers, mobile health sites, and community programs to support program implementation
- Identify priority neighborhoods and communities for targeted programming
- Collaborate on evaluation, reporting, and dissemination of outcomes

5. EVALUATION AND REPORTING

The parties agree to establish an evaluation framework to monitor outcomes such as participation rates, reduction in isolation indicators, improvement in preventive health measures, and feedback on program effectiveness. Progress will be reviewed quarterly by a joint USF–City of Oakland Task Force.

6. STUDENT PLACEMENT AND ENGAGEMENT DETAILS

To support the successful implementation of the initiatives described in Section 3, the following student placement structure is agreed upon between the Parties. Student participation shall be coordinated through the University in alignment with Agency program priorities. These placements are projected based on current capacity and may be adjusted by mutual written agreement. Student placements will commence in the Spring 2026 semester in January 2026.

The estimated dollar value of student participation in internships with the Agency is **approximately \$104,500 annually**. This amount reflects the aggregate value of student intern time and service based on standard hourly and placement hour calculations for BSPH, MPH, and BSN students. This value shall be recognized as an in-kind contribution to Agency programs and community services. Neither the University nor the Agency will provide direct monetary payment for student intern services, and no employment relationship is created by virtue of such placement.

Student Type	Degree Program	Number of Students	Estimated Hours	Estimated \$ Value	Scope of Work
BSPH	Bachelor of Science in Public Health	10 students per semester	80 hours per student per semester	\$32,000 per semester	Community outreach, health education, resource navigation, support for wellness hubs
MPH	Master of Public Health	5 students per academic year	250 hours per student per academic year	\$56,250 per academic year	Advanced community health promotion, program evaluation, policy advocacy, program design
BSN	Bachelor of Science in Nursing	6 students per semester	Varies by clinical placement requirements	\$16,250 per semester	Nursing care, clinical support for mobile and on-site wellness services, foot care, screenings

The number of students shall be reviewed annually in advance of the academic year to align with Agency site capacity and University program requirements. Placement schedules will be finalized through joint planning meetings each semester.

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7. PROJECT SITES

The Parties agree that student placements, nurse-led wellness programs, and collaborative initiatives under this Addendum will be conducted at designated City of Oakland Senior Centers and affiliated community sites. These sites serve as primary hubs for outreach, wellness activities, and interprofessional learning opportunities.

7.1. Primary Project Sites

- Downtown Oakland Senior Center – 200 Grand Avenue, Oakland
- North Oakland Senior Center – 5714 Martin Luther King Jr. Way, Oakland
- West Oakland Senior Center – 1724 Adeline St., Oakland
- East Oakland Senior Center – 9255 Edes Ave., Oakland

7.2. Satellite & Mobile Sites

- Pop-up wellness hubs in libraries, faith-based organizations, and community centers in high-need neighborhoods
- Collaboration with mobile wellness and health units operated by City and partner agencies
- Livestream and digital programming infrastructure at senior hubs to support homebound residents

7.3. Site Access & Coordination

- All project site activities shall be scheduled and coordinated in advance with the Agency

- Site availability and capacity will be determined each academic term
- Any additional or temporary sites may be added by mutual written agreement between the Parties

8. TERM AND MODIFICATION

This Addendum will take effect upon signature by both parties and will remain in force for the duration of the Agreement unless amended or terminated in writing by mutual consent. Additional projects may be appended through supplemental addenda.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date written below.

For the University of San Francisco	For the City of Oakland Human Services Department
Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date: