



# INTEROFFICE MEMORANDUM

Department of Workplace & Employment Standards (DWES)

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**TO:** David Moore,  
Tree Supervisor II

**FROM:** Shelley Darensburg, *SD*  
Contract Compliance  
Supervisor

**PREPARED BY:** Sophany Hang, *S. Hang*  
Contract Compliance Officer

**DATE:** February 5, 2025

**SUBJECT:** Availability Analysis for Emergency & Scheduled On-Call Tree Work & Limited  
Grid Pruning

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An Availability Analysis of the City's certified Local and Small Local Business Enterprises (L/SLBE) was conducted for the Emergency & Scheduled On-Call Tree Work & Limited Grid Pruning for the following tasks:

- A) on-call emergency tree pruning and/or tree removal citywide,*
- B) scheduled tree pruning and/or tree removal citywide, and*
- C) scheduled grid pruning of city street trees in priority neighborhoods throughout Oakland.*

The following required qualifications were also considered:

- 1. The contractors must be certified by the Tree Care Industry Association (TCIA) and have staff with:*
  - a) Arborist Certification by the International Society of Arboriculture (ISA),*
  - b) Tree Risk Assessment Qualification (TRAQ) by the ISA, and/or*
  - c) Certified Flaggers who have been trained by a Caltrans-authorized training company.*
- 2. Vendors must have access to extensive specialized tree removal equipment within 24-hour notice, including but not limited to 40-ton cranes, 90-foot boom trucks, log loaders, and roll-off trucks.*

Based on the required qualifications and DWES's review of all currently certified ready, willing, and able firms for these major tasks, the L/SLBE requirement for this contract is set at **0%**.

The following L/SLBE certified firms with NAICS Code 561730—Landscape Services, should be sent the solicitation:

DeKay Demolition	<a href="mailto:joy@dkdemo.net">joy@dkdemo.net</a>
McGuire & Hester	<a href="mailto:estimating@mcguireandhester.com">estimating@mcguireandhester.com</a>
Native Soil	<a href="mailto:agomez@nativesoilinc.com">agomez@nativesoilinc.com</a>

If you have questions or need additional information, please contact Sophany Hang, Contract Compliance Officer at (510) 238-3723 or via email at [shang@oaklandca.gov](mailto:shang@oaklandca.gov).