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OAKLAND

CITY OF OAKLAND



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Office of the City Manager  
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January 13, 2004

Chairperson Danny Wan  
Members of the Finance and Management Committee  
Oakland, California

**Subject: Resolution to Grant the Interim City Manager the Authority for Funding Acceptance, Appropriation and Spending, and to Award Contracts for the FY 2003-04 Urban Area Security Initiative Program**

Dear Chairperson Wan and Finance and Management Committee Members:

Attached for your consideration and approval is a resolution to grant the Interim City Manager the authority to accept, appropriate and expend funding, and to award contracts for the FY 2003-04 Urban Area Security Initiative (UASI) grant program.

**PROGRAM BACKGROUND**

The Urban Area Security Initiative (UASI) is a federally administered, Homeland Security grant program that provides funding to local governments and special districts to enhance their regional emergency preparedness and response.

An estimated \$6.2 million will be available to the Oakland/Alameda County Urban Area from the FY 2003-04 program. The UASI funds may be used for planning, training, and equipment purchases that would enhance regional interoperability, emergency preparedness and response. As with many other grant programs, the major requirement is that the UASI grant must supplement, not supplant, the grant recipient's existing funding streams. No match requirements exist for this grant.

The City will receive funding through the State, which will apply on behalf of all California Urban Areas to the Federal Department of Homeland Security. The State's application is due by the end of January, and all urban areas' allocations will be distributed within 60 days after the State receives the funds from federal government.

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In order to be eligible for this funding, the Oakland/Alameda County Urban Area must take a number of required actions, as summarized below.

1. Identify Points of Contact (POC). Both the City of Oakland and Alameda County have done so. The City's POC is Marianna Marysheva, Budget Director. The Point of Contact is the official liaison with the State Office of Homeland Security.
2. Define the Urban Area. Per the State Office of Homeland Security's requirements, the Oakland/Alameda County Urban Area includes Contra Costa County.
3. Establish an Urban Area Working Group (UAWG) and Executive Board. An essential requirement of the UASI program, the Oakland/Alameda County Urban Area Working Group (UAWG) will be an advisory body responsible for providing recommendations to the Executive Board (a sub-set of the UAWG) regarding the development and implementation of all UASI program elements for the Oakland/Alameda County Urban Area, including the strategy development and potential items to be funded by the UASI grant.

The Oakland/Alameda County UAWG will be comprised of representatives of the City of Oakland, Alameda County, Alameda County cities, Contra Costa County, and a number of special districts. Based on communications with the State Office of Homeland Security and Alameda County, a total of thirty-one members have been identified, including five representatives from the City of Oakland. A roster is attached.

The Executive Board, comprised of selected UAWG members, will be responsible for making funding allocation and spending decisions via a voting process. Our proposal to the State includes a seven-member Executive Board, including four representatives from the City, two from Alameda County, and one from Contra Costa County.

4. Conduct an Urban Area Assessment. The assessment has already been completed by the City's Fire Services Agency, in collaboration with the Oakland Police Department and Oakland's Public Works Agency.
5. Develop an Urban Area Strategy. The UAWG will meet in early January of 2004 to develop the Strategy based on the Urban Area Assessment. The Strategy is due to the State by January 31, 2004.


#### **ACTIONS REQUESTED OF CITY COUNCIL**

I respectfully request City Council's approval of the attached resolution to grant the Interim City Manager authority to:

1. Accept, appropriate and expend FY 2003-04 Urban Area Security Initiative funding allocated to Oakland.
2. Award contracts to spend the funding allocated to Oakland under the FY 2003-04 UASI without further City Council authorization.

Based on the recommendations of the UAWG, the Executive Board will make funding allocation and spending decisions. ***Staff will return to the City Council with the UAWG recommendations forwarded to the Executive Board, on specific items to be funded with the FY 2003-04 UASI allocation to Oakland / Alameda County Urban Area, in order to seek the City Council's guidance regarding the spending plan.***

Respectfully submitted,

  
Deborah Edgerly  
Interim City Manager

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**ATTACHMENT. Urban Area Working Group (UAWG) and Executive Board Membership**

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**DRAFT****DRAFT****DRAFT****Urban Area Working Group**

The Urban Area Working Group (UAWG) will be comprised of representatives of the City of Oakland, Alameda County, Contra Costa County, and a number of special districts. The following representatives have been identified, in collaboration with Alameda County and the State Office of Homeland Security. The logistics of meeting management / decision-making have not yet been worked out, but are being discussed with Alameda County and the State.

- **City of Oakland: 6 representatives**
  1. Interim City Manager
  2. Fire Chief / Director of Homeland Security
  3. Police Chief
  4. Public Works Agency Director
  5. Director of Office of Emergency Services
  6. Interim Finance Director or Budget Director
- **Alameda County: 4 representatives**
  1. Sheriff's Office
  2. Fire Department
  3. Manager of Office of Emergency Services
  4. Director of Emergency Medical Services
- **Contra Costa County: 3 representatives**
  1. Contra Costa County Sheriff's Office
  2. Contra Costa County Manager of Office of Emergency Services
  3. Contra Costa County Director of Emergency Medical Services
- **Port of Oakland: 2 representatives**
  1. Maritime representative
  2. Airport representative
- **Alameda: 1 representative**
  1. Manager of Office of Emergency Services
- **Albany: 1 representative**
  1. Manager of Office of Emergency Services
- **Berkeley: 1 representative**
  1. Manager of Office of Emergency Services
- **Dublin: 1 representative**
  1. Manager of Office of Emergency Services
- **Emeryville: 1 representative**
  1. Manager of Office of Emergency Services

- **Fremont: 1 representative**
  1. Manager of Office of Emergency Services
- **Hayward: 1 representative**
  1. Manager of Office of Emergency Services
- **Livermore: 1 representative**
  1. Manager of Office of Emergency Services
- **Newark: 1 representative**
  1. Manager of Office of Emergency Services
- **Piedmont: 1 representative**
  1. Manager of Office of Emergency Services
- **Pleasanton: 1 representative**
  1. Manager of Office of Emergency Services
- **San Leandro: 1 representative**
  1. Manager of Office of Emergency Services
- **Union City: 1 representative**
  1. Manager of Office of Emergency Services
- **Bay Area Rapid Transit (BART): 1 representative**
  1. Emergency Services Manager / Coordinator
- **AC Transit: 1 representative**
  1. Emergency Services Manager / Coordinator
- **East Bay Municipal Utility District (EBMUD): 1 representative**
  1. Emergency Services Manager / Coordinator

#### **Urban Area Executive Board**

The Urban Area Executive Board will be charged with making funding allocation and other executive decisions. The Executive Board will consist of seven members, as follows:

1. City of Oakland City Manager or her representative
2. City of Oakland Fire Chief or his representative
3. City of Oakland Police Chief or his representative
4. City of Oakland Finance Director or Budget Director
5. Representative of Alameda County
6. Representative of Alameda County cities
7. Representative of Contra Costa County and its cities

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**FINANCE & MANAGEMENT CMTE.**

**JAN 13 2004**

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OFFICE OF THE CITY CLERK  
OAKLAND

2003 DEC 30 AM 8:44

**OAKLAND CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_\_ C. M. S.**

**INTRODUCED BY COUNCILMEMBER \_\_\_\_\_**

**RESOLUTION TO GRANT THE INTERIM CITY MANAGER THE AUTHORITY FOR FUNDING ACCEPTANCE, APPROPRIATION AND SPENDING, AND TO AWARD CONTRACTS FOR THE FY 2003-04 URBAN AREA SECURITY INITIATIVE PROGRAM.**

WHEREAS, The Urban Area Security Initiative (UASI) is a federally administered, Homeland Security grant program that provides funding to local governments and special districts to enhance their regional emergency preparedness and response; and

WHEREAS, An estimated \$6.2 million will be available to the Oakland/Alameda County Urban Area from the FY 2003-04 program. The UASI funds may be used for planning, training, and equipment purchases that would enhance regional interoperability, emergency preparedness and response; and can only supplement – not supplant – the Urban Area's existing resources; and

WHEREAS, The Oakland/Alameda County Urban Area will receive funding through the State, who will apply on behalf of all California Urban Areas to the Federal Department of Homeland Security.

WHEREAS, In order to be eligible for this funding, the Oakland/Alameda County Urban Area must take a number of required actions, including:

1. Identifying Points of Contact for the City of Oakland and Alameda County;
2. Defining boundaries of the Urban Area;
3. Establish an Urban Area Working Group (UAWG) and Executive Board;
4. Conducting an Urban Area Assessment;
5. Developing an Urban Area Strategy; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Oakland that the Interim City Manager is authorized to:

1. Accept, appropriate and expend FY 2003-04 Urban Area Security Initiative funding allocated to Oakland.
2. Award contracts to spend the funding allocated to Oakland under the FY 2003-04 UASI without further City Council authorization.

FURTHER RESOLVED: That the Interim City Manager will return to the City Council with the Urban Area Working Group recommendations forwarded to the Executive Board, on specific items to be funded with the FY 2003-04 UASI allocation to Oakland / Alameda County Urban Area, in order to seek the City Council's guidance regarding the spending plan.

**IN COUNCIL, OAKLAND, CALIFORNIA**

\_\_\_\_\_, 2003

**FINANCE & MANAGEMENT CMTE.**  
**JAN 13 2004**

**PASSED BY THE FOLLOWING VOTE:**

**AYES---** BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, WAN AND  
PRESIDENT DE LA FUENTE

**NOES---**

**ABSENT---**

**ABSTENTION---**

**ATTEST:** \_\_\_\_\_

**CEDA FLOYD**

City Clerk and Clerk of the Council  
of the City of Oakland, California

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**FINANCE & MANAGEMENT CMTE.**  
**JAN 13 2004**