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*M. Morahan*  
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2012 MAY 10 11:31 AM

## OAKLAND CITY COUNCIL

RESOLUTION No. 83886 C.M.S.

Introduced by Councilmember \_\_\_\_\_

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RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO APPLY FOR, ACCEPT, AND APPROPRIATE HEAD START BASIC, HEAD START TRAINING AND TECHNICAL ASSISTANCE, EARLY HEAD START BASIC, AND EARLY HEAD START TRAINING AND TECHNICAL ASSISTANCE GRANTS FOR PROGRAM YEAR 2012-2013 FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES (DHHS/ACF) IN THE ESTIMATED AMOUNT OF \$18,352,486 AND AUTHORIZING GRANT AGREEMENTS WITH THE UNITY COUNCIL IN THE ESTIMATED AMOUNT OF \$4,973,177 AND SALVATION ARMY FOR THE ESTIMATED AMOUNT OF \$259,891 AND BRIGHTER BEGINNINGS IN THE ESTIMATED AMOUNT OF \$488,763 AND CHILDREN'S HOSPITAL-OAKLAND IN THE ESTIMATED AMOUNT OF \$45,000 TO FUND COMPREHENSIVE CHILD DEVELOPMENT SERVICES IN ACCORD WITH SAID GRANTS WITH:

- 1) UNITY COUNCIL IN AN ESTIMATED AMOUNT OF FOUR MILLION NINE HUNDRED SEVENTY THREE THOUSAND ONE HUNDRED SEVENTY SEVEN DOLLARS (\$4,973,177);
- 2) THE SALVATION ARMY IN AN ESTIMATED AMOUNT OF TWO HUNDRED FIFTY-NINE THOUSAND EIGHT HUNDRED NINETY ONE DOLLARS (\$259,891);
- 3) BRIGHTER BEGINNINGS IN AN ESTIMATED AMOUNT OF FOUR HUNDRED EIGHTY EIGHT THOUSAND SEVEN HUNDRED SIXTY THREE DOLLARS (\$488,763);
- 4) CHILDREN'S HOSPITAL OAKLAND IN AN ESTIMATED AMOUNT OF FORTY FIVE THOUSAND DOLLARS (\$45,000);
- 5) AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT AND APPROPRIATE ADDITIONAL FEDERAL GRANT FUNDING IF IT BECOMES AVAILABLE AND TO SO AMEND THE GRANT AGREEMENTS WITH UNITY COUNCIL, SALVATION ARMY, BRIGHTER BEGINNINGS, AND CHILDREN'S HOSPITAL, OAKLAND, WITHOUT RETURNING TO COUNCIL; AND
- 6) TO REVIEW AND APPROVE OAKLAND HEAD START/EARLY HEAD START GOVERNANCE PROCEDURES DEVELOPED IN ACCORDANCE WITH HEAD START LEGISLATION AND UPDATED ANNUALLY

**WHEREAS**, the City of Oakland desires to apply for, accept and appropriate several grants in an estimated amount of eighteen million three-hundred fifty-two thousand four hundred eighty-six dollars (\$18,352,486) from the U.S. Department of Health and Human Services, Administration for Children and Families (DHHS/ACF) to fund a Head Start Program and Early Head Start Program and 0.72% COLA from September 1, 2012 through August 31, 2013; and

**WHEREAS**, the Head Start/Early Head Start grants require a match of local in-kind contributions equal to 25% of the grant, or an estimated amount of four million five hundred eighty-eight thousand one hundred and twenty-two dollars (\$4,588,122); and

**WHEREAS**, the total federal amount stated above is comprised of the following project accounts as stipulated in the DHHS/ACF funding guidelines: Head Start Basic, Head Start Training/Technical Assistance, Early Head Start Basic, and Early Head Start Training/Technical Assistance Grants, which includes the Early Head Start Expansion Grant (formerly ARRA funding); and

**WHEREAS**, the Head Start and Early Head Start funding will provide comprehensive child development services in accord to said grants to 1,778 Head Start and Early Head Start eligible children and families, who have the most economic need, with 10% of the enrollment consisting of children with special needs and, by new provisions enacted by the federal Office of Head Start, will expand enhanced outreach efforts to include homeless families and underserved populations; and

**WHEREAS**, the Head Start and Early Head Start comprehensive child development services provided will include developmentally appropriate screening assessment, curriculum and teaching designed for supporting the full development of children, 0-5-years-old; and

**WHEREAS**, the Head Start and Early Head Start program will continue to implement the following Head Start Governance Procedures, annually, in full compliance, as stipulated in the Head Start Performance Standards, Program Planning Procedures; Child Selection and Recruitment Procedures; Three-Year Program Goals; School Readiness and Family & Community Engagement Goals; and Program Self Assessment, and

**WHEREAS**, the City wishes to continue funding to the delegate agency, Unity Council's Head Start and Early Head Start programs from September 1, 2012 through August 31, 2013 in an estimated total of four million nine hundred seventy-three thousand one hundred and seventy-seven dollars (\$4,973,177) to provide 513 eligible children and their families with Head Start/Early Head Start services, of which 313 children are ages, 3 to 5, at an estimated cost of two million four hundred eighty-seven thousand and five-hundred nine dollars (\$2,487,509), and 200 children, of which are ages 0-3, at an estimated cost of two million four hundred four thousand and fifty-nine dollars (\$2,404,059), and twenty-one thousand five-hundred eight dollars (\$21,508) for Head Start Training/Technical Assistance and sixty thousand one hundred one dollars (\$60,101) for Early Head Start Training/Technical Assistance, and

**WHEREAS**, the City wishes to continue funding the Salvation Army Early Head Start program from September 1, 2012 through August 31, 2013 in an estimated total of two-hundred

fifty-nine thousand eight hundred ninety one dollars (\$259,891) to provide 38 eligible children and their families with Early Head Start services and 36 eligible children and their families with Head Start services; and

**WHEREAS**, the City wishes to continue funding the Brighter Beginnings Early Head Start Home-Based program from September 1, 2012 through August 31, 2013 in an estimated total of four-hundred and eighty-eight thousand seven-hundred sixty-three dollars (\$488,763) to provide 60 eligible children and families with Early Head Start Home-Based services; and

**WHEREAS**, the City wishes to continue funding the Children's Hospital-Oakland from September 1, 2012 through August 31, 2013 in an estimated total of forty-five thousand dollars (\$45,000) to provide onsite early childhood mental health support directly to children and technical assistance, parent information and education, and clinical supervision for center- and home-based program staff; and

**WHEREAS**, the City Council finds that the performance of the grant services is professional, scientific or technical in nature and that this grant agreement will not result in the loss of salary or employment by anyone having permanent status in the competitive service; now therefore, be it

**RESOLVED:** That the City Administrator is hereby authorized to apply for, accept and appropriate the aforesaid grants in the estimated amount of eighteen million three-hundred and fifty – two thousand four hundred eighty-six dollars (\$18,352,486), execute the required grant agreements and other documents, and appropriate said estimated amount for funding of a Head Start Program and Early Head Start Program and 0.72% COLA; and from September 1, 2012 through August 31, 2013; and, be it

**FURTHER RESOLVED:** That the City's Fiscal Year (FY) 2012-13 Adopted Budget includes eighteen million three-hundred and fifty-two thousand four hundred eighty-six dollars (\$18,352,486) aforesaid grant amount in appropriations and revenues for FY 2012-2013 for Head Start and Early Head Start; and, be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized and directed to accept and appropriate any additional funding related to this grant that may become available, without returning to Council; and, be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized, in accordance with the grant agreement requirements, to match the aforesaid grants in the estimated amount of eighteen million three-hundred and fifty –two thousand four hundred eighty-six dollars (\$18,352,486) with local in-kind contributions equal to 25% of the Head Start and Early Head Start Grant amounts, or an estimated amount of four million five hundred eighty-eight thousand one hundred and twenty-two dollars (\$4,588,122); and, be it

**FURTHER RESOLVED:** That the Council hereby appoints the City Administrator or her designee as agent for the City to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary for the aforementioned grants in accordance with their

basic purposes; and, be it

**FURTHER RESOLVED:** That the estimated sum of eighteen million three-hundred fifty – two thousand four hundred eighty-six dollars (\$18,352,486) together with offsetting revenue, shall be appropriated to Department of Health and Human Services Fund (2128), Head Start Organization (78231), and Head Start project (G4225) and Early Head Start project (G4223) upon execution of said grant agreements, and that should additional grant funds be received, the City Administrator or her designee is hereby authorized to appropriate same for the purposes described above; and be it

**FURTHER RESOLVED:** That two-hundred forty-five thousand five-hundred dollar (\$245,500) contribution from the City’s General Purpose Fund to pay for essential program operations costs that are not allowable using Head Start/Early Head Start grant funds, in accordance with the federal funding terms and conditions, have been approved in the City’s biennial FY 2011-2013 Adopted Budget; and be it

**FURTHER RESOLVED:** That the Central Services Overhead cost of one million three hundred thirty thousand (\$1,333,000) is exempted from this grant and the exemption is consistent with the City’s biennial FY 2011-2013 Adopted Budget; and be it

**FURTHER RESOLVED:** That the City Administrator or her designee is hereby authorized and directed to execute a grant agreement with the Unity Council, pursuant to the terms of the grant award, in an estimated amount of two million four hundred eighty-seven thousand five hundred and nine dollars (\$2,487,509) of the aforesaid Head Start Grant for child development services for children 3 to 5 years of age; and pursuant to the terms of the grant award in an estimated amount of two million four hundred four thousand and fifty-nine dollars (\$2,404,059) of the aforesaid Early Head Start Grant for child development services for children birth to three years of age; and pursuant to the terms of the grant award in an estimated amount of twenty one thousand five hundred eight thousand dollars (\$21,508) for Head Start Training/Technical Assistance and sixty thousand one hundred and one dollars (\$60,101) for Early Head Start Training/Technical Assistance, for a total grant agreement amount of four million nine hundred seventy-three thousand one-hundred seventy seven dollars (\$4,973,177), which shall be matched by the Unity Council’s in-kind contributions in the estimated amount of one million two hundred forty three thousand two hundred ninety five dollars (\$1,243,295) and other in-kind contributions and donations as a part of the City’s match obligation for the entire grant; and, be it

**FURTHER RESOLVED:** That the City Administrator or her designee is hereby authorized and directed to execute a grant agreement with the Salvation Army, pursuant to the terms of the grant award, in an estimated amount of two-hundred fifty-nine thousand and eight hundred ninety-one dollars (\$259,891) and a grant agreement with Brighter Beginnings, pursuant to the terms of the grant award, in an estimated amount of four-hundred eighty-eight thousand seven-hundred sixty-three dollars (\$488,763) and a grant agreement with Children’s Hospital, Oakland, pursuant to the terms of the grant award, in an estimated amount of forty-five thousand dollars (\$45,000) of the aforesaid Early Head Start Grant (formerly ARRA) for child development services for children 0 – 3 years of age; and be it

**FURTHER RESOVLED:** That the City Administrator or her designee is hereby authorized and directed to execute grant agreement amendments with Unity Council, Salvation Army, Brighter Beginnings, and Children's Hospital, consistent with the purposes of this resolution without returning to Council, if any additional federal grant funding becomes available; and be it

**FURTHER RESOLVED:** That the Agreement(s) authorized under this resolution shall be reviewed as to form and legality by the Office of the City Attorney and copies filed with the Office of the City Clerk

IN COUNCIL, OAKLAND, CALIFORNIA, JUN 5 2012

**PASSED BY THE FOLLOWING VOTE:**


AYES - BROOKS, ~~BRUNNER~~, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF and ~~PRESIDENT~~  
~~REID~~ - 6

NOES - 0

ABSENT - 0

ABSTENTION - 0

*Excused - Reid, Brunner - 2*

ATTEST:   
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California