

CITY OF OAKLAND
AGENDA REPORT

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2004 DEC 29 PM 12:53

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Community and Economic Development Agency
DATE: January 11, 2005

RE: **RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE A CONTRACT FOR AN AMOUNT NOT TO EXCEED \$200,000 WITH WILBUR SMITH ASSOCIATES FOR PROFESSIONAL SERVICES OF PLANNING, ENGINEERING, AND ENVIRONMENTAL REVIEW FOR THE BICYCLE MASTER PLAN UPDATE**

SUMMARY

The item is to request City Council approval of a resolution authorizing the City Administrator to negotiate and execute a professional services contract for planning, engineering, and environmental review as part of completing the Bicycle Master Plan Update. This contract is funded by a grant from the Alameda Transportation Improvement Authority's Bicycle and Pedestrian Countywide Discretionary Funds with a local match from the Measure B Local Bicycle and Pedestrian Funds and the General Plan Surcharge Fund.

FISCAL IMPACT

The cost of the professional services contract for planning, engineering, and environmental review will not exceed \$194,000 with Wilbur Smith Associates. In addition, no more than \$6,000 will be set aside for the 3% contract compliance monitoring fee. Approximately \$20,000 of the total contract amount will be held in contingency to accommodate any unforeseen issues that arise in the planning process.

The total project cost is \$315,415. Based on a grant application from the Public Works Agency, the Alameda County Transportation Improvement Authority (ACTIA) provided \$134,000 from its Bicycle and Pedestrian Countywide Discretionary Funds. The City is providing the following local match: \$90,000 from Measure B Local Bicycle and Pedestrian Funds (Fund 2212, Project C232920, Organization 92246); \$15,000 from Measure B Local Bicycle and Pedestrian Funds (Fund 2212, Project C232910, Organization 92246); and \$25,000 from the General Plan Surcharge Fund (Fund 1010, Project P34010, Organization 88229, Program SC09). These funds will be transferred to the project accounts of the Bicycle Master Plan Update: \$134,000 of ACTIA Bicycle and Pedestrian Countywide Discretionary Funds (Fund 2214, Project G258910, Organization 88229); \$105,000 of Measure B Local Bicycle and Pedestrian Funds (Fund 2212, Project G258920, Organization 88229); and \$25,000 of the General Plan Surcharge Fund (Fund 1010, Project G258930, Organization 88229).

Item: _____
CED Committee
January 11, 2005

Of the total project cost, \$51,415 was spent on a now complete contract with Korve Engineering and Dowling Associates to begin the Bicycle Master Plan Update process (Fund 2212, Project C232910, Organization 92246; Fund 2211, Project C161820, Organization 92246; Fund 2210, Organization C161810, Organization 92246). This contract amount was included in the ACTIA funding agreement as part of the local match. The remaining \$64,000 of the total project cost will be used for city staff time (project management, community outreach, technical review) and document production (printing, binding).

BACKGROUND

Project Background

City Council originally adopted the Bicycle Master Plan as part of the Oakland General Plan on July 20, 1999. The thirty-year plan identifies policies, programs, and projects for promoting bicycling in Oakland. The adoption of the plan also made the City eligible for funding through the State's Bicycle Transportation Account for five consecutive fiscal years: 1999/2000 to 2003/2004.

In 2003, the Public Works Agency began the process of updating the Bicycle Master Plan to improve the overall quality and completeness of the plan, above the state mandated minimum standards, and to facilitate better implementation of high priority projects. PWA hired Korve Engineering and Dowling Associates through an on-call contract to complete the necessary work of updating the Bicycle Master Plan.

In the course of this work, staff agreed to expand the scope to include a more extensive environmental review process. Staff identified this additional review as a key component for expediting the environmental clearance and implementation of high priority projects. For this expanded scope, the streets in the proposed bike lane network will be broken into segments and categorized by key characteristics. A high priority project in each category will receive detailed analysis for environmental clearance. Each analysis of a high priority project will also be relevant to other proposed projects in the same category.

The budget increase for this expanded scope of work precluded Korve/Dowling from completing the project through an on-call contract. The nature of the project also changed to a degree that warranted a new request for proposals. To maximize resources for this expanded scope of work, the Public Works Agency obtained additional funding from the Alameda County Transportation Improvement Authority and project management shifted from the Public Works Agency to the Community and Economic Development Agency. CEDA will finish the Bicycle Master Plan Update by integrating the products from Korve/Dowling with the scope of services for Wilbur Smith Associates. CEDA staff will complete in-house a portion of the bicycling planning, community outreach, and document preparation.

Consultant Selection Process

On September 10, 2004, CEDA issued a Request for Proposals (RFP) to consultants, seeking professional services for planning, engineering, and environmental review to complete the

Bicycle Master Plan Update. CEDA received proposals from three consultant teams: Wilbur Smith Associates with Environmental Science Associates, Michelle DeRobertis, P.E., and Moore Iacofano Goltsman; Wolfe Mason Associates/Design, Community & Environment with Alta Planning + Design, and DKS Associates; and Public Affairs Management with Dowling Associates and Korve Engineering.

The selection panel consisted of five people: one CEDA staff, two PWA staff, one ACTIA staff, and a member of the Bicycle and Pedestrian Advisory Committee (BPAC). Using established criteria, the panel evaluated the three proposals and interviewed the consultant teams on October 27, 2004. The selection panel agreed upon Wilbur Smith Associates as the best-qualified consultant team for completing this work. The consultant team includes 34.5% participation from a local business enterprise plus 10.5% participation from a small local business enterprise. Wilbur Smith Associates complies with the City's living wage, equal benefits, and other contracting requirements.

KEY ISSUES AND IMPACTS

The goals of the 1999 Bicycle Master Plan are:

1. Provide a policy framework and action program for enhancing the role of bicycling as a viable and appropriate transportation choice.
2. Encourage and support bicycling to work, shopping, school and recreation by eliminating barriers and providing safe and convenient bicycle facilities.
3. Maximize the number of bicycle commuters to help reduce traffic congestion and air pollution.
4. Create a citywide network of bikeways connecting neighborhoods, activity centers and regional destinations.

The Bicycle Master Plan Update will reaffirm these goals and identify progress on the 1999 Plan. It will build upon existing work to provide a more effective planning document for guiding bicycle-related programs and projects. In particular, the update will expedite the environmental review of high priority projects by focusing on those projects in detail.

The Bicycle Master Plan Update process is scheduled for completion in December 2005 when the Plan would again be adopted as part of the Oakland General Plan. City Council adoption of the revised Bicycle Master Plan will keep the City competitive for bicycle-related grant funding as well as ensure eligibility for BTA funding from 2005/2006 to 2009/2010.

SUSTAINABLE OPPORTUNITIES

Economic: In addition to specific opportunities for grant funding, bicycle planning and projects are intended to contribute to the overall livability and desirability of Oakland's neighborhoods.

Environmental: Bicycling is an energy-efficient and non-polluting transportation mode. It is also a promising means for promoting physical activity and public health. Bicycle planning is a necessary component of promoting safe and convenient cycling in Oakland.

Item: _____
CED Committee
January 11, 2005

Social Equity: Bicycling is an inexpensive form of transportation and recreation that is broadly accessible. Bicycle planning and projects help ensure that Oakland's streets are responsive to the city's social diversity by accommodating multiple transportation modes.

DISABILITY AND SENIOR CITIZEN ACCESS

Bicycle planning and projects are compatible with improving access for senior citizens and persons with disabilities. Bicycle projects tend to humanize city streets by slowing traffic and/or buffering pedestrians from motor vehicles. For example, projects that convert travel lanes to bicycle lanes (commonly known as road diets) also increase pedestrian safety at crosswalks. Additionally, bicyclists, senior citizens, and persons with disabilities jointly benefit from barrier-free design that provides convenient ramps while avoiding unnecessary stairs and obstructions.

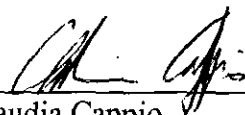
RECOMMENDATION(S) AND RATIONALE

Staff recommends that the City Council approve the resolution authorizing the City Administrator to negotiate and execute a professional services contract with Wilbur Smith Associates for the Bicycle Master Plan Update. The contract will allow CEDA staff and the consultants, in cooperation with PWA, to complete the Bicycle Master Plan Update.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council approve the resolution authorizing the City Administrator to negotiate and execute a professional services contract with Wilbur Smith Associates for the Bicycle Master Plan Update.

Respectfully submitted,



Claudia Cappio,
Development Director for Community &
Economic Development Agency

Prepared by:
Jason Patton, Program Analyst III
Oakland Pedestrian Safety Project, CEDA

APPROVED AND FORWARDED TO THE
COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE



OFFICE OF THE CITY ADMINISTRATOR

Item: _____
CED Committee
January 11, 2005

OAKLAND CITY COUNCIL

FILED
OFFICE OF THE CITY CLERK
OAKLAND

RESOLUTION No. _____

C. MOORE DEC 29 PM 12:53

Mark P. Wald

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE A CONTRACT FOR AN AMOUNT NOT TO EXCEED \$200,000 WITH WILBUR SMITH ASSOCIATES FOR PROFESSIONAL SERVICES OF PLANNING, ENGINEERING, AND ENVIRONMENTAL REVIEW FOR THE BICYCLE MASTER PLAN UPDATE

WHEREAS, the Bicycle Master Plan was originally adopted as part of the Oakland General Plan on July 20, 1999; and

WHEREAS, although this Plan currently meets the minimum requirements specified by the state, it is being updated to better facilitate implementation of high priority projects; and

WHEREAS, the Public Works Agency applied for and was awarded a grant from the Alameda County Transportation Improvement Authority's Bicycle and Pedestrian Countywide Discretionary Funds of \$134,000 to assist in the Bicycle Master Plan update; and

WHEREAS, the City is providing the following local match: \$90,000 from Measure B Local Bicycle and Pedestrian Funds (Fund 2212, Project C232920, Organization 92246); \$15,000 from Measure B Local Bicycle and Pedestrian Funds (Fund 2212, Project C232910, Organization 92246); and \$25,000 from the General Plan Surcharge Fund (Fund 1010, Project P34010, Organization 88229, Program SC09); and

WHEREAS, these funds will be transferred to the project accounts of the Bicycle Master Plan Update: \$134,000 of ACTIA Bicycle and Pedestrian Countywide Discretionary Funds (Fund 2214, Project G258910, Organization 88229); \$105,000 of Measure B Local Bicycle and Pedestrian Funds (Fund 2212, Project G258920, Organization 88229); and \$25,000 of the General Plan Surcharge Fund (Fund 1010, Project G258930, Organization 88229); and

WHEREAS, the grant stipulates planning, engineering, and environmental review for completing the Bicycle Master Plan Update; and

WHEREAS, the Public Works Agency (PWA) and the Community and Economic Development Agency (CEDA) agreed that, given the project's focus on planning and environmental review, CEDA will complete the Bicycle Master Plan Update using the funds previously awarded to PWA; and

WHEREAS, CEDA prepared, publicized, and distributed a Request for Proposals to planning, engineering, and environmental consultants; and

WHEREAS, CEDA received three responses to the Request for Proposals and a Selection Committee interviewed all three respondents; and

WHEREAS, the Selection Committee recommended Wilbur Smith Associates and its associated team; and

WHEREAS, the services provided pursuant to the agreement authorized hereunder are professional, scientific or technical and are temporary in nature; and

WHEREAS, the selected contractor meets the City's contracting requirements for small/local business enterprises, living wage, equal benefits, and all other requirements; and

WHEREAS, this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore, be it

RESOLVED: That the City Administrator is hereby authorized to negotiate and execute a contract for an amount not to exceed \$194,000 with Wilbur Smith Associates and an additional \$6,000 for contract compliance to prepare planning, engineering, and environmental review for the Bicycle Master Plan Update; and be it

FURTHER RESOLVED: That the City Administrator or her designee is hereby authorized to extend, amend (except as to increase compensation), and take whatever action is necessary with respect to this contract consistent with this Resolution and its basic purpose; and be it

FURTHER RESOLVED: That the contract shall be reviewed and approved by the City Attorney for form and legality prior to execution, and a copy shall be placed on file with the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 2005

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, WAN AND
PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
CEDA FLOYD
City Clerk and Clerk of the Council
of the City of Oakland, California