

CITY OF OAKLA

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NOVEMBER 4, 2003

IGNACIO DE LA FUENTE, PRESIDENT
CITY COUNCIL
OAKLAND, CALIFORNIA

PRESIDENT DE LA FUENTE AND MEMBERS OF THE CITY COUNCIL

SUBJECT: AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO PURCHASE AND SALES AGREEMENTS FOR THE SALE OF ELEVEN CITY OWNED SURPLUS PROPERTIES FROM THE PUBLIC ACTION CONDUCTED ON OCTOBER 3, 2003 TO THE FOLLOWING HIGH BIDDERS: (1) JEFF KU; (3) OAKLAND COMMUNITY HOUSING, INC.; (4,5,7) HIRST SHAFER CONSTRUCTION AND DEVELOPMENT, INC.; (6) AMELIA LIM; (8) HENRY HERNANDEZ; (9 & 10) WAYNE HUEY; AND (11) TRACI ANN MCKNIGHT

SUMMARY

The Measure H Charter Amendment, which was passed by the voters at the General election on November 6, 1996, requires the City Auditor to prepare impartial financial analyses of proposed major expenditures prior to their approval. The City of Oakland Administrative Instruction Number 137, which was effective May, 21, 1997, instructs agencies to submit draft reports on proposed expenditures of \$250,000 or more to the City Auditor at least one week before the final reports are due to the City Manager. Final reports are currently due to the City Manager 19 days before the City Council meeting date, and therefore we must receive draft reports at least 26 days before the City Council meeting date.

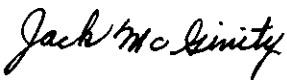
Although the draft report was due to us no later that October 2nd we did not receive it until October 13th. Since our Office lost one of its six positions through Council mandate, we are unable to accommodate last-minute submissions.

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CONCLUSIONS AND RECOMMENDATIONS

Since we did not receive the draft report in time for us to make an impartial financial analysis, we have drawn no conclusions and make no recommendations regarding the Proposed Resolution.

Submitted by:


Jack McGinity, CPA

Issued by:


Roland E. Smith, CPA
City Auditor

Report completion date:
October 15, 2003

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