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**CITY OF OAKLAND**  
**MEMORANDUM** RECEIVED  
OFFICE OF THE CITY CLERK  
OAKLAND

**TO:** Rules & Legislation Committee 2003 DEC -3 PM 1:54  
**ATTN:** Assistant to the City Manager  
**FROM:** Name Joe S. Wang  
Phone No. 238-6107  
Address/Agency/Dept Public Works Agency/Transportation Services Div.  
**DATE:** November 25, 2003  
**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

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**TITLE:** Ordinance Approving the Removal and Installation of Parking Meters in the Jack London District on Portions of: Clay Street, Webster Street, Washington Street, Martin Luther King, Jr. Way, Third Street, and Fourth Street

**SCHEDULING RECOMMENDATION:**

- A. Committee \_\_\_\_\_  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)
- City Council \_\_\_\_\_ Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: 12-16-03

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? The cost to remove and install the parking meters is estimated to be approximately \$15,700. Funds are available in the Public Works Agency's operating budget. Funding for the installation will come from the State Gas Tax Fund (2230); Transportation Services/Traffic Maintenance Organization (30247); and Miscellaneous Building Supplies Account (52519).

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
  - Item requires immediate action relating to federal or state legislation;
  - Item requires immediate action relating to eligibility for a grant or gift; OR
  - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.