

GMB

**CITY OF OAKLAND
MEMORANDUM**

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Audree V. Jones-Taylor
Phone No. 238-7532
Address/Agency/Dept OPR
DATE: 6/4/04

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolution proclaiming July as National Park and Recreation Month and celebrating the recapturing of the rich legacy of Oakland Parks and Recreation through people, parks and programs

SCHEDULING RECOMMENDATION:

A. Committee **City Council**
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

_____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)

B. Meeting Date: **July 6, 2004**

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested?

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- ___ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- ___ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
 - ___ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - ___ Item requires immediate action relating to federal or state legislation;
 - ___ Item requires immediate action relating to eligibility for a grant or gift; OR
 - ___ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.